UNION COUNTY COLLEGE

Proposal for Assessing Student Learning Outcomes in Courses

Proposal submitted by:_____ Date:_____

Academic Department:_____

Course(s) to be investigated:_____

1. **Proposed Activities: (Describe the actions that will be undertaken and the expected impact on student learning.)**

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2. **Specify the student learning objectives contained in the course(s) syllabus/syllabi that will be addressed:**

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3. Specify the research design and measurement tool(s) that will be used to assess the student learning outcomes:

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4. Describe the validation methods that will be used and the criteria for success:

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5. Proposal timeline:

Start and End Dates (month/year to month/year)

A. Proposal Design _____

B. Proposal Implementation & Analysis of Results _____

C. Redesign of Course(s) _____

D. Implementation of Course Revisions & Reassessment of Student Learning _____

E. Re-analysis and Writing of Final Report _____

Note. – The maximum time for completion of the proposal is 2 years.

6. Resources:

Name the faculty and describe the work they will do on the project:

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Other resources and estimated costs:

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7. Proposal Approval:

Student Learning Outcomes Committee Co-Chair _____ Date:_____

Student Learning Outcomes Committee Co-Chair _____Date:_____

Executive Director, Assessment, Planning & Research_____ Date:_____

Vice President, Academic Affairs_____ Date:_____

Note: To be considered approved, the proposal must be signed by all of the above prior to beginning the project.