

TRINITAS SCHOOL OF NURSING

Mandatory Education

Directions to complete Mandatory Education On-line

Trinitas Hospital requires that all students and instructors complete the mandatory education for the hospital. This is to be done on-line.

Directions:

- a. log on to www.trinitashospital.org
- b. Click on Department/Services
- c. Click on Employee Education Department
- d. Click on Mandatory Program
- e. Type in password bwinkle
- f. User name and password – don't fill anything in – just hit create new account
- g. Next screen – complete all fields (**if password does not work on first try, use another**)
- h. Read the material
- i. Take the test. Type your name and your unit is School of Nursing
- j. Click submit when done
- k. Print the certificate of completion for your record.