

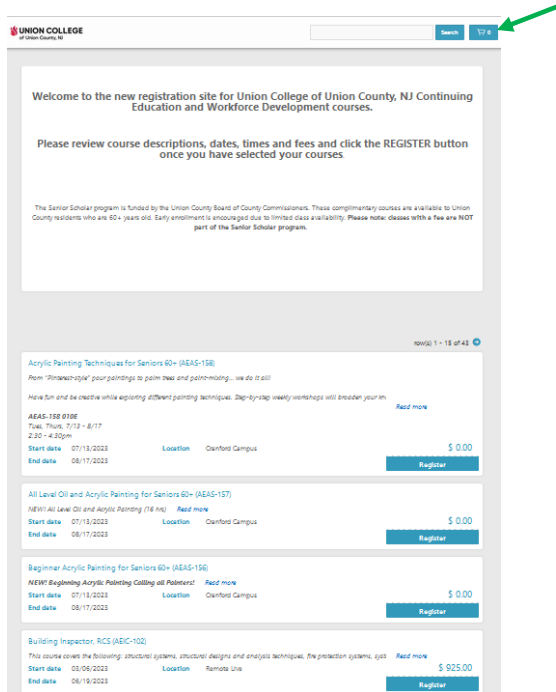
Union College of Union County, NJ Continuing Education and Workforce Development

To Register for Continuing Education classes, click the link below

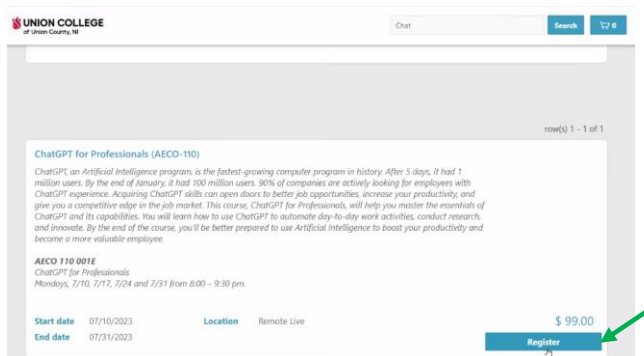
https://us-elevate.elluciancloud.com/app/ucc/f?p=WEB_CATALOGUE:HOME::::RP,1:::top

You will be directed to the **'Register for Classes'** site

Note: Your Shopping Cart will be empty



Select **'Register'** for a class



When the **'Register'** button is clicked the shopping Cart at the top will include that class.

Note: You may register for multiple classes.



When you have completed the **'Registration'** > click the **'Shopping Cart'** to Checkout

The class will appear with the scheduled dates.
Select **Checkout**

Shopping Cart

ChatGPT for Professionals

07/10/2023 - 07/31/2023

\$ 99.00

\$ 99.00

BACK

CHECKOUT

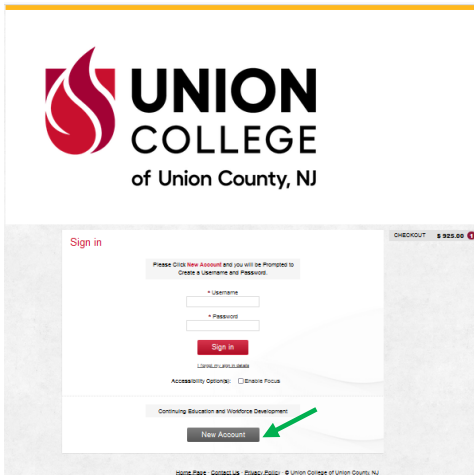
Union College of Union County, NJ Continuing Education and Workforce Development

Once the **'Checkout'** is completed you will be directed to the Sign-in Page.

You must Create a **'New Account'**

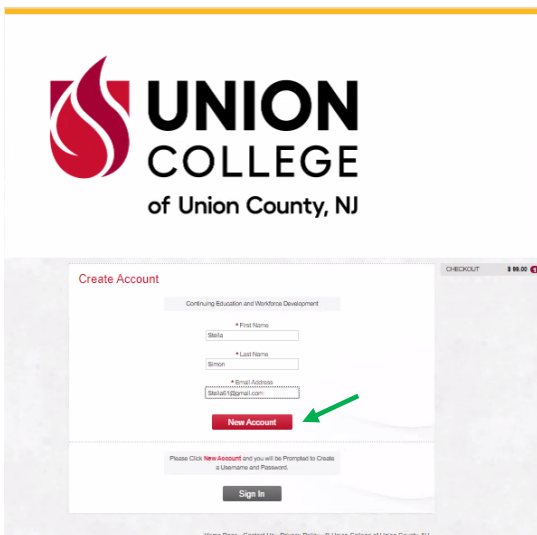
Setting up a New Account

Click the **'New Account'** Button



Complete the Required Fields (*)

First Name, Last Name, Email Address > **'New Account'**



Complete the Required Fields (*)

Click the Terms and Conditions box > 'Next'

The screenshot shows the 'Your Details' section of a registration form for Union College of Union County, NJ. The form includes fields for Title, First Name, Middle Name, Last Name, Email, and Date of Birth. A green box highlights a link that says 'Click here to read the Terms and Conditions and then click to agree.' A green arrow points to a red 'Next' button at the bottom right of the form. A 'CHECKOUT' button with a price of \$88.00 is visible in the top right corner.

Required Fields (*)

Choose a 'Username' which is your Email Address

Create a 'Password' and 'Confirm' it

Security question Reminder, Answer & Confirm Answer > 'Next'

The screenshot shows the 'Choose Username & Password' section of the registration form. It includes a 'Password policy' section with requirements for password length, complexity, and uniqueness. Below this are fields for 'Choose a Username', 'Password', 'Confirm Password', 'Security Reminder Question', 'Answer', and 'Confirm Your Answer'. A green arrow points to a red 'Next' button at the bottom right of the form. A 'Previous' button is located at the bottom left. A 'Next' button is also visible at the bottom right of the page.

Union College of Union County, NJ Continuing Education and Workforce Development

Complete the Address Details
Required Fields (*) > 'Next'

The screenshot shows the Union College logo at the top. Below it is a checkout form titled "Address". The form includes fields for Country (United States), Address Line 1 (1033 Springfield Avenue), Address Line 2 (Cranford, NJ 07016), City (Cranford), State (New Jersey), Email (skate1@gmail.com), Zip code (07016), Phone, and Mobile (908-555-1345). There is a checkbox for "Mailing Address (Optional)" with the option "Same as Home Address" checked. A green arrow points to the "Next" button. The checkout summary on the right shows a total of \$99.00 and a list of steps: Your Details, Address, Checkout for Professionals, Payment, and Review.

Note: You may get this Address verification – Click 'Use Suggested'

The screenshot shows the Union College logo at the top. Below it is a checkout form titled "CHECKOUT FOR PROFESSIONALS" with the sub-header "Home Address". The form displays the address entered: "You entered 1033 Springfield Avenue, Cranford, NJ 07016, Cranford, New Jersey 07016". It also shows a suggested address: "We suggest 1033 Springfield Ave, Cranford, New Jersey 07016". A green arrow points to the "Use Suggested" button. The checkout summary on the right shows a total of \$99.00 and a list of steps: Your Details, Address, Checkout for Professionals, Payment, and Review.

Union College of Union County, NJ Continuing Education and Workforce Development

Curriculum summary > 'Next'

UNION COLLEGE
of Union County, NJ

CHATOPT FOR PROFESSIONALS
Your Curriculum

Please make your selections from the options below.

Your Curriculum

Course	Type	Start Date	End Date
AECD-110 - CHATOPT for Professionals	Core Subject	07/13/2023	07/13/2023

Choose Courses

No courses available.

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Payment Screen summary (review for accuracy before moving to the next screen) > 'Next'

UNION COLLEGE
of Union County, NJ

Payment

Below is an overview of the payment due.

Your Fees

Program	Amount (\$)
CHATOPT for Professionals - AECD-110 001E (2023)	\$0.00

Fees \$0.00

Total \$0.00

[Previous](#) [Next](#)

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Union College of Union County, NJ Continuing Education and Workforce Development

You will be directed to the Payment screen – input your credit card information > ‘Continue’

Campus Branding

Important Information

Payment Method

Confirmation

Transaction

Course Fee

Amount

\$99.00

Card Information

Card number

1234 000015232236

Cancel

Continue

Debit and Credit Cards

We accept credit or debit cards with the following logos:

VISA

MasterCard

Discover

Discover

Discover

Discover

Discover

Discover

Payment billing summary – provide all information > ‘Continue’

Campus Branding

Important Information

Payment Method

Confirmation

Transaction

Course Fee

Amount

\$99.00

Card Information

Card number

1234 000015232236

Expiration date

06/2026

Card security code

285

Name on card

Stella Simon

Personal Information

Email

stella61@gmail.com

Billing Information

Country

United States

Address 1

1033 Springfield Ave

Address 2

optional

Address 3

optional

City

Cranford

State

New Jersey

Postal code

07016

Cancel

Continue

Debit and Credit Cards

We accept credit or debit cards with the following logos:

VISA

MasterCard

Discover

Discover

Discover

Discover

Discover

Discover

Payment Confirmation (save/print) > ‘Continue’

Campus Branding

Important Information

Payment Method

Confirmation

Review the information below before continuing. You will be returned to the host system to complete your transaction.

Transaction

Course Fee

Payment date

6/8/23

Payment method

Stella Simon

Visa card ending in ****7610

expires 06/2026

Billing address

1033 Springfield Ave

Cranford, NJ 07016

United States

Email

stella61@gmail.com

Business Correspondence Address

UNION COUNTY COLLEGE ELEVATE

1033 SPRINGFIELD AVE

CRANFORD, NJ 07016

USA

Cancel

Back

Continue

Union College of Union County, NJ Continuing Education and Workforce Development

Your payment has been processed.

The screenshot shows the Union College of Union County, NJ logo at the top. Below it, a 'Payment' section indicates that the payment has been successfully processed. A 'Your Fees' table lists the charges: 'Credit for Professionals' for \$0.00 and 'Fees' for \$0.00, totaling \$0.00. A 'CHECKOUT' sidebar on the right shows the user's details and a 'Pay Now' button. At the bottom, there are links for 'Home Page', 'Contact Us', and 'Privacy Policy'.

Your Fees	
Charge	Amount
Credit for Professionals - 08/01/2023 - 08/01/2023	\$0.00
Fees	\$0.00
Total	\$0.00

Review Personal Details and select the form was completed accurately box > 'Submit'

The screenshot shows a registration form with sections for 'Personal Details', 'Programs', and 'Address'. The 'Personal Details' section includes fields for Name, Date of Birth, and ID Number. The 'Programs' section includes a dropdown menu for 'Credit for Professionals' and a 'Remove Line' button. The 'Address' section includes fields for Address, Email, Phone, and Mobile. A green box highlights the checkbox labeled 'I declare that the form was completed accurately', and a green arrow points to the 'Submit' button. At the bottom, there are links for 'Home Page', 'Contact Us', and 'Privacy Policy'.

Personal Details

Name: [Field]
Date of Birth: [Field]
ID Number: [Field]

Programs

Credit for Professionals
7/10/2023 - 7/31/2023
Remove Line

Address

Address: [Field]
Email: [Field] Phone: [Field] Mobile: [Field]
Home Address: 1833 Springfield Ave, Cranford, Union, New Jersey, 07016
UNITED STATES
Mailing Address: [Field]

☒ I declare that the form was completed accurately

[Previous](#) [Submit](#)

Union College of Union County, NJ Continuing Education and Workforce Development

Registration is now Completed – this page can be printed. Click exit and you will receive the final confirmation screen (see below). An email will be forwarded to you with the complete class details.

Complete

Your purchase is now complete.

Personal Details

Name: Nelly Brown
Date of Birth: 02/10/1975
ID Number: 90734890

Programs

ChatGPT for Professionals
07/10/2023 - 07/31/2023
Remote Live

Address

Address	City	Phone	Mobile
Home Address: 8333 Springfield Ave, Clarks Summit, New Jersey, 07411, UNITED STATES	8333 Springfield Ave, Clarks Summit, New Jersey, 07411, UNITED STATES	908.655.1144	
Mailng Address: 8333 Springfield Ave, Clarks Summit, New Jersey, 07411, UNITED STATES	8333 Springfield Ave, Clarks Summit, New Jersey, 07411, UNITED STATES		

Your Curriculum

Program	Course	Year	Start Date	End Date	
ChatGPT for Professionals	AECD-115 - ChatGPT for Professionals	Course Subject	07/10/2023	07/31/2023	Place available

Payment

Program	Amount
ChatGPT for Professionals	\$ 99.00
Total:	\$ 99.00

[Print](#) [Exit](#)

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Registered

UNION COLLEGE
of Union County, NJ

RECOMMEND **ChatGPT for Professionals** **[With Screen Share]**

FINANCE Course Details Page Message

RESULTS

MESSAGES

CALNDAR

Course Details

Course Year: 1 Start / End: 07/10/2023 / 07/31/2023
Mode of Study: On Line Location: Remote Live

Curriculum

Course	Status	Start Date	End Date	Credits/CLUs
ChatGPT for Professionals	Registered	07/10/2023	07/31/2023	0

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