

JOB CONNECTION

 |  **UCNJ**
Union College of
Union County, NJ

A SOURCE FOR JOBS AND EMPLOYMENT RELATED EVENTS IN THE GREATER UNION COUNTY AREA



**UNION COUNTY WORKS**

A Service of the Union County
Board of County Commissioners

Job seekers in Union County can now use the new “Union County Works” website at ucajc.org to find job openings, job training, education opportunities, help creating resumes, and more. It is the first county-based “virtual one stop” employment service in New Jersey. Union County Works is a project of Union County’s American Job Center. The launch of the new online platform makes the American Job Center the first local workforce area in the state of New Jersey to offer a virtual one stop to its residents. Visit this link to access the portal: [County of Union - We're connected to you! \(ucnj.org\)](http://County of Union - We're connected to you! (ucnj.org))



Metrix Learning is an online learning management system that helps jobseekers upgrade their skills and gain certifications to secure employment. Access to online courses to help upgrade your skills and can be located at the following website:
<https://ucnj.metrixlearning.com/>



**GO TO UNION COUNTY
WORKS PORTAL
UCAJC.ORG TO
ASSESS YOUR:**

**JOB SKILLS
PERSONAL SKILLS
TOOLS AND
TECHNOLOGY
WORK INTEREST
WORK VALUES**



Click The Video To Learn More



Job Tip Of The Week



NEED TO POST A JOB?

Employers, examine the Constant Contact email for the submission links for job postings. Utilize the Jotform link to submit your job openings. Please be aware that jobs will be featured in this listing for a duration of two weeks. If you wish to extend the listing period for your job posting, please resubmit it or send an email to request an extension. Ensure all required fields are filled out before submission.

For any inquiries, feel free to contact mercedes.duffie@ucc.edu. The link for submitting jobs is provided below:

<https://form.jotform.com?IBIatUCC/job-submissions>

Job seekers, please forward this to a friend in need.

Caseworkers, employers, others, please scroll to the last page of this newsletter to link to sign up to receive this newsletter via email.

YOUR SEAT AT THE TABLE

Get ready to rock your career with a LinkedIn profile that shines! Learn how to craft a stellar online presence with a professional photo, a headline that pops, a compelling summary, and a full work history. Your online career journey begins at www.linkedin.com.



INTERACTIVE PROFESSIONAL DEVELOPMENT QUIZ: PREPARING FOR THE WIN!

Welcome to our monthly career quiz designed to help you discover exciting career paths aligned with your interests and professional skills. Take a few minutes to respond to the following questions, and we'll furnish you with valuable insights regarding your current professional journey.

Question 1: How often do you update your resume?

a.) Regularly b) Occasionally c) Rarely d) Never

Question 2: How often do you update your LinkedIn profile?

a) Regularly b) Occasionally c) Rarely d) Never

Question 3: How often do you pursue new learning opportunities or certifications?

a) Frequently b) Occasionally c) Rarely d) Never

Question 4: How proactive are you in networking and attending industry events?

a) Very b) Somewhat c) Not very d) Not at all

Question 5: How do you approach feedback in the workplace?

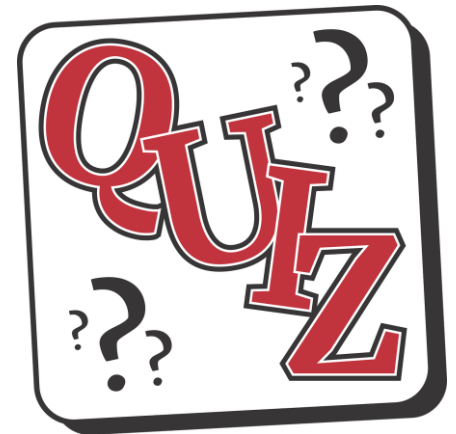
a) Actively seek it b) Open but defensive c) Hesitant d) Avoid it

Question 6: How do you prioritize professional development?

a) Top priority b) Important but challenging c) Recognize value but not priority
d) Not a priority

Question 7: How often do you follow up with employers after job interviews or networking events?

a) Always b) Most of the time c) Occasionally d) Rarely or never



How To Score Yourself:

Count and total the a), b), c), and d) responses.

- Give yourself 4 points for each "a" response.
- Give yourself 3 points for each "b" response.
- Give yourself 2 points for each "c" response.
- Give yourself 1 point for each "d" response.

Scoring Results:

- 25-28 points: Highly proactive in professional development.
- 19-24 points: Solid foundation; seek additional growth opportunities.
- 13-18 points: Room for improvement; prioritize development.
- 7-12 points: Serious need to prioritize development for advancement.



Note from the Job Developer:

Professional development plays a crucial role in enhancing skills, knowledge, and expertise to excel in one's career and adapt to the evolving demands of the professional landscape. It involves a commitment to continuous learning, networking, and seeking growth opportunities to achieve personal and professional goals effectively. Stay focused and proactive in your approach to maximize your professional growth and success!



Community Access Unlimited Direct Support Professional

Responsibilities: Previous experience working with individuals with developmental disabilities a plus High school diploma or GED required Excellent communication skills, verbal and written Valid driver's license Assist individuals needs and develops an effective counseling/support relationship Provides hands on assistance with activities of daily living including bathing and hygiene and helps with fire drills and/or other health and safety issues as needed. **Salary \$18.50 - \$19.50**

Apply to: <https://jobs.keldair.com/communityaccessunlimited>

Johnstone Supply, (Multiple Locations): Material Handler, Driver/Material Handler (CDL and Non-CDL), Branch Support, Inside Sales Specialist, and HVAC Counter Sales. Apply to: <https://www.johnstonesupply.com/job-opportunities>

Johnstone Supply

Vendor Relations Manager – Commodities

<https://johnstonenj.csod.com/ux/ats/careersite/5/home/requisition/2134?c=johnstonenj>

Vendor Relations Manager - HVAC Equipment

<https://johnstonenj.csod.com/ux/ats/careersite/5/home/requisition/2133?c=johnstonenj>

Program Support Associate <https://johnstonenj.csod.com/ux/ats/careersite/5/home/requisition/2131?c=johnstonenj>

Inventory & Product Management Associate:

<https://johnstonenj.csod.com/ux/ats/careersite/5/home/requisition/2150?c=johnstonenj>

Elizabeth Coalition to House the Homeless: Two Full-Time Positions

Case Manager

Responsibilities: Provide clients with case management and case updates; work to ensure that clients are receiving the highest level of care; provide case management and case updates to clients; maintain a high level of communication with clients; participate in client visits with other staff; Assist in the development of service plans for clients; Participate in the development of service plans for clients; Assist with the coordination of services for new clients; and Participate in the development of service plans for long-term clients. **Salary: \$45,000.00 - \$50,000.00** per year. **Benefits:** 401(k); Dental insurance- self pay; Flexible schedule; Health insurance; Life insurance-self pay; Generous Paid time off; Vision insurance-self pay. **Schedule: 8-hour shift- some flexibility with hours, Monday-Friday.** Work Location: Can be hybrid remote after probationary period.

Starlight Cleaners, Westfield, NJ: Cashier

Seeking a polite people person, detail oriented, to handle money at register. **Salary Range \$15 - \$18.00/HR. Paid holidays and vacation.** Flexible part-time hours available. Contact Mike Novella at 908 403 2002.

All Staffing Warehousing, Raritan, NJ: Multiple Warehouse positions. Please visit the following website to see open positions: <https://www.warehousestaffinglumperservice.com/>. You can also visit their social media page at: <https://www.facebook.com/pages/category/Employment-Agency/All-Staffing-Warehousing-LLCNJ-104858228252306/>. Applications available Monday to Friday 8am to 3:30pm. All Staffing Warehousing 311 Raritan Avenue, 2nd Floor, Highland Park, NJ 08904.

COUNCIL FOR AIRPORT OPPORTUNITY - Various Job Opportunities available:

Apply to: <https://www.caonynj.com/> or email resume to career@caony.com.

LINDEN FIRST EMPLOYMENT & TRAINING CENTER

Seeking employment opportunities? Let us assist you at the Linden First Employment & Training Center. Intake and Mandatory Orientation, Training Sessions are held on Wednesdays at 11 AM & 3 PM via conference call. Must register at cic-nj.org/cicevents to receive call in information. Questions? Please email LindenFirstNJ@gmail.com. This is a free service for Linden residents and other Union County municipalities. No sessions on City Holidays.

ROSELLE FIRST WORKFORCE CENTER: Seeking employment opportunities? Let us assist you at The Roselle First Workforce Center. Intake and Mandatory Orientation, Training Sessions are held on Wednesdays at 11 AM & 3 PM via conference call. Must register at cic-nj.org/cicevents to receive call in information. Questions? Please email RoselleFirstJobs@gmail.com. This is a free service for Roselle residents. No sessions on City Holidays.

In addition to job boards Indeed, LinkedIn and Zip recruiter, add these to your job search toolbox: Facebook Job Search Groups:

Northern NJ Jobs: <https://www.facebook.com/groups/432657580269807>

NJ Jobs: <https://www.facebook.com/NJ.comJobs>

Jobs in NJ: <https://www.facebook.com/groups/902605226459921>

North Jersey Jobs: <https://www.facebook.com/groups/NorthJerseyJobs>

National Labor Exchange NLX: <https://usnlx.com/>

State of New Jersey Department of Labor and Workforce Development Job Fair Information:

<http://lwd.state.nj.us/WorkForceDirectory/jobfair.jsp>

State of New Jersey Department of Labor and Workforce Development Job Fair Information:

<http://lwd.state.nj.us/WorkForceDirectory/jobfair.jsp>

How to find remote job: <https://careersidekick.com/find-remote-job/>

Click on the above link to read a comprehensive article about how to find a remote job.

Center For Non-Profits: <https://www.njnonprofits.org/JobListings.html>

Department of Labor & Workforce Development: <https://nj.gov/labor/career-services/>

The State of New Jersey maintains a database of jobs available throughout the state. It also provides: personalized one-on-one support, and vocational rehabilitation services for those who have disabilities that are an impediment to employment.



CAREER FAIR



Looking to make a difference for the children
and families in your community?

Build a career with NJ DCF!



Monday, March 25, 2024

• 10:00 am - 1:00 pm



NJ DCF Professional Center

• 30 Van Dyke Ave, New Brunswick, NJ



Bring copies of your resume!



Typing Tests hosted on site!

No registration
required!

Come meet with
DCF Staff and
learn about our
current career
opportunities!

Analyst Trainee
Assistant Family Service Worker 1
Bus Driver
Clerk Typist
Family Service Specialist Trainee
Information Technology

Paralegal Technician Assistant
Personnel Trainee
Program Specialist Trainee
Repairer
Teacher



NJ.GOV/DCF/ABOUT/EMPLOYMENT

**Join Team
DCF!**



PEERLESS
Beverage Co.

SEASONAL DELIVERY HELPER

Be a part of our team that helps deliver such great brands like Corona, Coors Light and White Claw to liquor stores, bars and restaurants!

**Position available
starting in May - September**

WHAT WE OFFER

\$19 / hour

Address:

1000 Floral Avenue,
Union NJ 07083

If you are interested
please apply at
www.peerlessbeverage.com
or contact us at
talent@peerlessbev.com

Must be 18 to apply



SHEET METAL WORKERS LOCAL UNION No. 25

APPRENTICESHIP APPLICATIONS

AVAILABLE APRIL 8, 2024

SHEET METAL WORKERS LOCAL UNION No. 25

APPRENTICESHIP APPLICATIONS

AVAILABLE APRIL 8, 2024

DEADLINE FOR APPLICATIONS AND DOCUMENTATION WILL BE MAY 24, 2024.

APPLICATIONS MUST BE COMPLETED ONLINE AT WWW.SMW25.NET

CONTACT US AT (201) 507-0333, EXT. 127 OR DBRACERO@SMW25.ORG

GENERAL REQUIREMENTS FOR ALL APPLICANTS:

1. MUST HAVE A VALID DRIVER'S LICENSE HAVE A RELIABLE MEANS OF TRANSPORTATION
2. MUST PASS A DRUG SCREENING
3. MUST TAKE A WRITTEN MECHANICAL APTITUDE EXAMINATION (*Part 1 - Computation, Part 2 - Concepts & Application, Part 3 - Mechanical Reasoning, Part 4 - Space Relations.*)
4. MUST BE ABLE TO OBTAIN SWAC AND TWIC CARDS
5. MUST SUBMIT W-2 FORMS FROM PAST & PRESENT EMPLOYERS (5 Yrs.)
6. MUST SUBMIT OFFICIAL HIGH SCHOOL TRANSCRIPTS, GED AND ANY OTHER SCHOOL TRANSCRIPTS OR CERTIFICATIONS (TRADE SCHOOL, COLLEGE, WELDING, ETC.).
7. MUST BE ABLE TO WORK IN ALL WEATHER CONDITIONS (HEAT, COLD, RAIN, SNOW, ETC.)
8. MUST BE ABLE TO GET TO WORK IN ANY OF THE EIGHT COUNTIES IN LOCAL 25'S JURISDICTION; BERGEN, ESSEX, HUDSON, MORRIS, PASSAIC, SOMERSET, SUSSEX AND UNION COUNTIES
9. MUST BE ABLE TO ENDURE THE PHYSICAL DEMANDS OF THE CONSTRUCTION INDUSTRY
10. MUST BE AVAILABLE TO WORK OVERTIME, EVENINGS, AND WEEKENDS IF REQUIRED
11. MUST BE ABLE TO BE ON YOUR FEET FOR 8 HOURS EVERY DAY AND MUST BE ABLE TO LIFT AT LEAST 40 LBS.
12. MUST BE ABLE TO CLIMB AT LEAST AN 8-FOOT LADDER
13. MUST BE WILLING TO WEAR PERSONAL PROTECTIVE EQUIPMENT (PPE) SPECIFICALLY HARD HAT, SAFETY GLOVES, SAFETY GLASSES, EAR PROTECTION, WORK BOOTS, NEON COLORED CLOTHING, BUT NOT LIMITED TO THESE ITEMS
14. You must have your own means of transportation to get to work on time every day. Our work is Monday through Friday, usually starting at 6:30 or 7:00 AM to 3:00 or 3:30 PM (*depending on the jobsite*).

Sheet Metal Workers are highly skilled craft persons, who sketch, design, fabricate and install all systems and components, starting with flat sheets of metal. We install, test, balance and maintain all HVAC systems and items we fabricate. Our diversified trade includes welding and soldering, all types of heating, ventilating and air conditioning systems, clean rooms, architectural metal work such as siding and decking, metal roofs, awnings, canopies, coping, flashing and skylights, bathroom partitions, lockers, shelving, stainless steel kitchen equipment, hoods, counters, cabinets, walk in refrigerators and industrial sheet metal work such as tanks, vessels, hoppers and collectors.

Once accepted to the Apprenticeship Program, Veterans are eligible for GI Bill Benefits.

4 Year Apprenticeship Program ~ 100% ON THE JOB TRAINING & CLASSROOM INSTRUCTION

STARTING WAGE \$17.26 PER HOUR (40 HOUR WORK WEEK) EQUAL OPPORTUNITY EMPLOYER