

AUDIT REQUEST

Auditing a course is a good way to review or obtain information on subjects without the pressure. Credits are not calculated. The final grade of "AU" is recorded on your academic records upon course completion.

Students must register and pay the posted course tuition and fees. Completed Audit Request forms must be submitted to the Registrar's Office no later than five days after the start of class. Students may or may not participate in all course activities. After the fifth day of class, students may not change from credit to audit or audit to credit.

(PLEASE PRINT)

STUDENT ID NUMBER: _____

NAME: _____
LAST FIRST

ADDRESS: _____

SEMESTER (*list year/session*): SPRING ____ SSI ____ SSII ____ FALL ____ WINTER ____

COURSE NUMBER & SECTION: _____

DAY AND TIME: _____

INSTRUCTOR: _____

REASON FOR AUDIT: _____

STUDENT SIGNATURE

DATE

INSTRUCTOR'S SIGNATURE

DATE

Return the completed form to the Registrar's Office-Cranford Campus or fax to 908-709-7131.