

**UNION COUNTY COLLEGE
REQUEST FOR BIDS ADVERTISEMENT**

Union County College, hereby advertises for competitive bids in accordance with N.J.S.A. 18A:64A-25.14(a): **Bid No. BFY20-06: HVAC UPGRADES AT SCOTCH PLAINS CAMPUS.**

All necessary bid specifications and bid forms will be available for download from the College Vendor Opportunities website at <https://www.ucc.edu/administration/purchasing/vendor-opportunities/> or upon written request to purchasing@ucc.edu. There is no fee for the bid documents. **Please call the Purchasing Department before coming or sending any courier service to pick up the documents (telephone 908-709-7030).**

Sealed bids must be delivered to the Purchasing Department, Room L303, MacKay Library, 3rd Floor, Union County College, 1033 Springfield Avenue, Cranford, New Jersey, 07016 **on or before** date and time indicated below.

The bid opening process will begin at **2:00 pm on November 15, 2019** in Room L303A, 3rd floor of the MacKay Library, 1033 Springfield Avenue, Cranford, New Jersey. Bids may also be submitted to the Director of Purchasing or his / her designee at the bid opening meeting or prior to the advertised date and time. On the advertised date and time, the Director of Purchasing shall publicly receive and open all bids. **No bids shall be received after the time designated in the advertisement.** (N.J.S.A. 18A:64A-25.14.a.) Union County College does not accept electronic (e-mail) submission of bids.

There will be a pre-bid meeting on **October 25, 2019 at 11:00 am**. While attendance is not mandatory, all prospective bidders are strongly encouraged to attend this important meeting, which will be held at Union County College's Scotch Plains Campus located at 1776 Raritan Rd., Scotch Plains, NJ 07076 at the ADA accessible entrance.

Addenda to this bid, if any, will be posted on the College Vendor Opportunities webpage at the web address above and in the legal newspaper on November 4, 2019. It is the vendor's responsibility to check the website. The College will fax notice(s) of addenda to all known bid recipients.

All bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq., Affirmative Action Against Discrimination and N.J.A.C. 17:27 et seq. An Initial Project Workforce Report will be required from the successful bidder (Form AA-201).

Contractors bidding on this project are to comply with the requirements of the Prevailing Wage Rate Determination pursuant to N.J.S.A. 34:11-56.25. All Contractors named in this proposal, shall possess a valid Public Works Contractor's Registration Certificate pursuant to N.J.S.A. 34:11-56.48 et seq., at the time the proposal is received by Union County College.

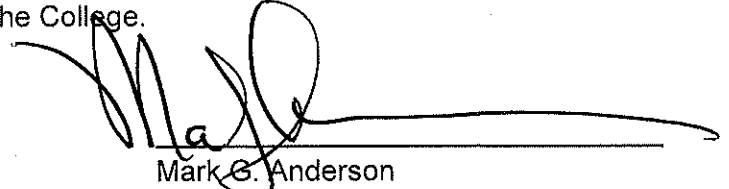
A bidder on a construction project for a County College where the cost of the work exceeds \$20,000.00 must first have been qualified by the Department of the Treasury, Division of Property Management and Construction, and shall submit with his bid a copy of a valid and active **NOTICE OF CLASSIFICATION certifying pre-qualification as "C032 – Heating, Ventilation, Air Conditioning & Refrigeration"**, a certified copy of their Total Amount of Uncompleted Contracts (DPMC Form 701), and an Affidavit stating that there has been no material adverse change in his qualification information except as set forth in said Affidavit.

Each bid shall be accompanied by a bid bond, cashier's check or certified check made payable to Union County College, for ten percent (10%) of the amount of the total bid.

Corporate bidders are required by law (N.J.S.A. 52:25-24.2) to submit a list of names and addresses of all stockholders owning 10% or more of their stock.

A Non-Collusion Affidavit and a Contractor Questionnaire / Certification also must be filed with the bid. The bid package will also include other documents that must be completed and returned with the bid. Failure to comply with Instructions to Bidders and to complete and submit all required forms, may be cause for disqualification and rejection of the bid.

The College reserves the right to reject any or all bids, pursuant to N.J.S.A. 18A:64A-25.15 and to waive any informalities that may be deemed to be in the best interest of the College.



Mark G. Anderson
Director of Purchasing
Union County College

Approved by:

Ms. Lynne A. Welch, Vice President of Financial Affairs & Treasurer
Union County College