

UNION COUNTY COLLEGE
REQUEST FOR BIDS ADVERTISEMENT

Union County College, hereby advertises for competitive bids in accordance with N.J.S.A. 18A:64A-25.14(a): **Bid No. BFY20-10R: MACKAY LIBRARY COOLING TOWER UPGRADES.**

All necessary bid specifications and bid forms will be available for download from the College Vendor Opportunities website at <https://www.ucc.edu/administration/purchasing/vendor-opportunities/>. Email purchasing@ucc.edu with any questions. There is no fee for the bid documents.

There will be a pre-bid meeting on **May 7, 2020**. All vendors **MUST** register before attending the pre-bid meeting. Please e-mail purchasing@ucc.edu and you will assign a time to attend the Pre-Bid Meeting. Only two (2) guests per vendor. **Vendors MUST wear facemask and gloves to be allowed to participate with the walk-through.**

While attendance is not mandatory, all prospective bidders and their teams are strongly encouraged to attend this important meeting, which will be held at Union County College's Cranford Campus in the MacKay Library, 1strd Floor, Union County College, 1033 Springfield Avenue, Cranford, New Jersey, 07016.

Sealed bids must be delivered **on or before** date and time indicated below.

Sealed Bids can be drop off in advance of the bid opening, vendors **MUST** contact the Public Safety Office on the Cranford Campus, Monday-Thursday between the hours of 9:00 AM- 5:00 PM by phone at 908-709-7152 or 908-709-0268 to provide a date and time of arrival. They will be instructed to go to the Main Entrance of the Student Development Building on the Cranford, Campus.

The bid opening process will begin at **1:00 pm** on **June 3, 2020** in the MacKay Library, **1st Floor**, Union County College, 1033 Springfield Avenue, Cranford, New Jersey, 07016. **No bids shall be received after the time designated in the advertisement.** (N.J.S.A. 18A:64A-25.14.a.) Union County College does not accept electronic (e-mail) submission of bids. **Vendors MUST wear facemask and gloves at the bid opening.**

Addenda to this bid, if any, will be posted on the College Vendor Opportunities webpage at the web address above and in the legal newspaper on May 26, 2020. It is the vendor's responsibility to check the website. The College will fax notice(s) of addenda to all known bid recipients.

All bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq., Affirmative Action Against Discrimination and N.J.A.C. 17:27 et seq. An Initial Project Workforce Report will be required from the successful bidder (Form AA-201).

Contractors bidding on this project are to comply with the requirements of the Prevailing Wage Rate Determination pursuant to N.J.S.A. 34:11-56.25. All Contractors named in this proposal, shall possess a valid Public Works Contractor's Registration Certificate pursuant to N.J.S.A. 34:11-56.48 et seq., at the time the proposal is received by Union County College.


A bidder on a construction project for a County College where the cost of the work exceeds \$20,000.00 must first have been qualified by the Department of the Treasury, Division of Property Management and Construction, and shall submit with the bid a copy of a valid and active Notice of Classification certifying pre-qualification as required in the bid specifications, a certified copy of their Total Amount of Uncompleted Contracts (DPMC Form 701), and an Affidavit stating that there has been no material adverse change in the qualification information except as set forth in said Affidavit.

Each bid shall be accompanied by a bid bond, cashier's check or certified check made payable to Union County College, for ten percent (10%) of the amount of the total bid (N.J.S.A. 18A:64A-25.16).

Corporate bidders are required by law (N.J.S.A. 52:25-24.2) to submit a list of names and addresses of all stockholders owning 10% or more of their stock.

A Non-Collusion Affidavit and a Contractor Questionnaire / Certification also must be filed with the bid. The bid package will also include other documents that must be completed and returned with the bid. Failure to comply with Instructions to Bidders and to complete and submit all required forms, may be cause for disqualification and rejection of the bid.

The College reserves the right to reject any or all bids, pursuant to N.J.S.A. 18A:64A-25.15 and to waive any informalities that may be deemed to be in the best interest of the College.



Mark G. Anderson
Director of Purchasing
Union County College

Approved by:

Ms. Lynne A. Welch, Vice President of Financial Affairs & Treasurer
Union County College