

**UCNJ
UNION COLLEGE OF
UNION COUNTY, NEW JERSEY**

**BOARD OF TRUSTEES
Minutes of Meeting
November 4, 2024**

CALL TO ORDER

The meeting was called to order by Victor M. Richel, Chair, at 6:17 p.m. in the Executive Education Center on the Cranford Campus. The following were in attendance:

TRUSTEES

Mr. Richel; Rafael J. Betancourt, Esq.; George A. Castro, II; Miguel A. Figueredo; Jeffrey H. Katz, Esq.; Miguel A. Merino; Mary M. Zimmermann; Katherine Mejia Reyes.

GOVERNORS

Mr. Richel; Mr. Betancourt; Brian Campbell; Deborah Enix-Ross; Stephen F. Hehl, Esq.; Donna M. Herran; Mr. Katz; John Richel; John Toriello; Allan L. Weisberg; Mrs. Zimmermann.

ALSO PRESENT

Denise Collins; Michael M. Horn, Esq., McCarter English (via phone); Dr. Jaime M. Segal.

A quorum of the Board of Trustees was present.

OPEN PUBLIC MEETING ACT

Completed

MINUTES

On motion duly made by Mr. Castro and seconded by Mr. Katz, the Minutes of the Meeting of the Board of Trustees of September 17, 2024 were approved as submitted.

COMMUNICATIONS

Dr. Segal stated there were no communications.

INSIDE THE COLLEGE

Dr. Lown introduced Dr. Michele Rotunda who provided a presentation on History 290. History 290 is a program where students act as interns in the archives for the College.

REPORT OF THE PRESIDENT

Dr. Lown addressed the members of the Boards highlighting some of the events that are currently taking place at the College:

- The Union County College Foundation hosted its 32nd Annual Scholarship Gala raising more than \$210,000.

- UCNJ hosted an Aspen tailgate for students to enjoy food, receive gifts and group into teams and participate in a quiz. The tailgate opened with remarks by Dr. McMenamin, who explained the Aspen Prize.
- Trustee Mary Zimmermann and Dr. Rotunda received the 2024 Northeast Region Trustee Leadership and Faculty Award and received Resolutions from the New Jersey Legislature at the Board Meeting.
- UCNJ students and staff attended the Brave Solutions Fueling Our Economic Future event held at the United Nations in New York City.
- President McMenamin has been named to the 2024 NJBIZ Education Power 50, which profiles the most influential education professionals in New Jersey.
- The Union County Board of County Commissioners hosted a Hispanic leadership event for members of the community and UCNJ students.
- The College's Social Sciences, Business, and History Division celebrated the 250th anniversary of New Jersey's role in the American Revolution.
- The Career Services Department hosted a job fair on the Elizabeth Campus for students to explore career paths, connect with potential employers, network and secure internships or job opportunities.
- In celebration of Giving Tuesday, the Union County College Foundation is challenging both the UCNJ and Union County community to raise \$10,000 for the College's Nourish the Future campaign.
- There were two important visits: Chair of the Middle States team who met with a number of people to discuss the Self-Study in advance of the team visit in February. The visit went well; Aspen team visit, who visit the top 10 finalist and from all indications it was an extremely successful visit.
- Former Board of Governors member and longtime supporter of the College, Frank Raudelunas, passed away.

On behalf of Dr. McMenamin, Dr. Lown thanked the Board Members for their strong support of the College and students. She stated that we have wonderful things happening as a result of your leadership.

REPORTS OF JOINT TRUSTEES AND GOVERNORS' COMMITTEES

AUDIT COMMITTEE

Mr. Hehl stated that at the Audit Committee Meeting held earlier, three internal audits were performed by PKF O'Connor Davies. They were a review of Stafford Loans, Public Safety Department and Policy Governance. Mr. Hehl reported that with a few minor issues, there were no exceptions reported.

Mr. Hehl presented the following Resolution for approval:

Resolution A025-001 - Acceptance of FY2025 Internal Audit Plan

WHEREAS, the College utilizes professional auditing services, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a. (15) provides for awarding of contracts for professional consulting services without public competitive bids, and

WHEREAS, PKF O'Connor Davies Advisory, LLC, Harrison, NY will audit three areas and follow up on findings from 2023/2024 during Fiscal Year 2024-2025. The three areas that will be audited include 1) Executive Compensation and Benefits 2) Data Integrity, and 3) Budget and Forecasting at a cost not to exceed \$18,750, and

WHEREAS, the cost for the internal auditing services for Fiscal Year 2023-2024 was \$35,243, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4 et seq. provides that the values of all contracts to a single vendor exceed \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract will exceed \$17,500, and

WHEREAS, PKF O'Connor Davies Advisory, LLC, Harrison NY has completed and submitted Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to PKF O'Connor Davies Advisory, LLC, Harrison, NY to perform internal audit services as described above for a total cost not to exceed \$30,750 for work to be performed during Fiscal Year 2024-2025.

On motion duly made by Mr. Katz, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

EDUCATIONAL PLANNING AND POLICY COMMITTEE

Mrs. Zimmermann stated to the Board that at the Educational Planning and Policy meeting held earlier, Dr. Lown reported that Excelencia recently recognized UCNJ's Experiential Center for Education and Leadership (ExCEL) program, funded by a Title V Developing Hispanic-Serving Institutions grant, as a 2024 Program to Watch. She stated that the ExCEL program is supporting three students to attend the Hispanic Association of Colleges and Universities (HACU) 38th Annual Conference Adelante Leadership Institute. Mrs. Zimmermann reported

that Dr. Ziner presented the Fall Enrollment Report for 2020-2024, and enrollment for Winter is -44.6% in FTE hours.

Mrs. Zimmermann submitted the following Resolutions for approval:

Resolution E025-001 - Staff Personnel Actions

RESOLVED, that the following personnel actions recommended by the President be approved:

Appointments

Evelyn Garcia, Title V Program Secretary, Academic Affairs, effective September 16, 2024, \$40,000 per annum.

Denise O'Neill, Special Assistant to the Vice President of Student Development, Student Development, effective September 16, 2024, \$105,000 per annum.

Theodora Sergiou, Assistant Dean of Social Sciences, Business, and History, Academic Affairs, effective September 16, 2024, \$85,000 per annum.

Lidia Costa Fernandez Castillo, Academic Specialist, Graphic Arts, Academic Affairs, effective September 23, 2024, \$83,000 per annum.

Garnisha Pierre, Student Services Generalist, Student Development, effective September 23, 2024, \$44,600 per annum.

Nayeli Rivera, Student Services Associate, Administrative Services, effective September 23, 2024, \$38,426 per annum.

Michael Sanzari, Student Services Specialist, Academic Affairs, effective September 23, 2024, \$53,000 per annum.

Kelly Donnelly, Student Services Specialist, Student Development, effective September 30, 2024, \$53,000 per annum.

Berzayda Sandoval, Student Services Generalist, Student Development, effective September 30, 2024, \$44,600 per annum.

Ivette Londhom, Custodian- 3rd Shift, Finance and Operations, effective October 7, 2024, \$39,120 per annum.

Joshua Mercado, Custodian- 3rd Shift, Finance and Operations, effective October 7, 2024, \$39,120 per annum.

Marcellous Titre, Custodian- 3rd Shift, Finance and Operations, effective October 7, 2024, \$39,120 per annum.

Vanessa Lyra, Secretary, Institute for Intensive English, Academic Affairs, effective October 21, 2024, \$43,000 per annum.

Alex Daverson, Maintenance Mechanic Helper, Finance and Operations, effective October 28, 2024, \$42,000 per annum.

Salim Williams, Associate Director of ACT, Student Development, effective November 18, 2024, \$72,000 per annum.

Promotions/Reclassifications:

Elylisa Baldwin, Associate Director of Advising, Career, and Transfer, from Student Services Specialist, Student Development, effective May 1, 2024, \$70,000 per annum.

Andrew Mathews, Educational Support Coordinator, from Educational Support Specialist, Academic Affairs, effective September 16, 2024, \$50,000 per annum.

Briana Johnson, Student Services Specialist, from Student Services Associate, Student Development, effective October 1, 2024, \$53,000 per annum.

Manuel Polanco, Student Services Generalist, from Copy Machine Operator/Finishing, Student Development, effective October 16, 2024, \$44,600 per annum.

Gabriella Pastor, Associate Director of Enrollment Operations, from Enrollment Communications Coordinator, Student Development, effective October 16, 2024, \$72,000 per annum.

Separations:

Yessica Cerda Feliz, Student Services Specialist/Social Worker, Student Development, effective September 20, 2024.

Andrea Martinez-Moreira, Student Services Generalist, Administrative Services, effective October 24, 2024.

On motion duly made by Mrs. Zimmermann, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

Resolution E025-002 - College Policies

WHEREAS, UCNJ Union College of Union County, NJ, as a comprehensive community college, has college-wide policies to ensure compliance with policy objectives and accountability, and

WHEREAS, a College policy is a prescribed institutional course of action, a guiding principle, or a procedure intended to enhance strategic goals; reduce institutional risks; improve internal controls; establish delegation of authority and responsibility;

promote compliance with federal, state and other applicable laws and regulations; further operational alignment, consistency, or efficiency; and/or influence and determine decisions, actions, conduct, and other matters at the College, and
WHEREAS, the College's Policy on Policies sets forth that the Board of Trustees or the President serve as the "Approval Authority" for College-wide policies, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ approves the revisions to the following policies attached as Exhibit 1: 300-16 Incident Reporting Procedure for Faculty, 300-27 Residency Policy, 400-1 Bank Depository Policy, 400-3 Refund Policy, 400-4 Travel Policy, 400-5 Reserve Policy, and 600-9 Substance Abuse Policy.

On motion duly made by Mrs. Zimmermann, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

SAFETY REPORT

Dr. Lown stated that in compliance with the Cunningham – Ruiz Law (S485, codified at N.J.S.A. 18a:3B-71) requiring reporting of campus crimes and fire incidents for the period from August 30, 2024 through October 1, 2024, Public Safety advised that there was a report of a simple assault of student as a result of a road rage incident that began on the Garden State Parkway. The incident is under investigation by the Cranford Police Department.

BUDGET AND FINANCE COMMITTEE

Mr. Campbell stated that the Budget and Finance Committee met earlier and reviewed the Investment Report and reported that all investments are found to be in order and are within acceptable norms.

Financial Report:

Mr. Campbell reviewed the Investment Report and reported that variances within the report are due to the following: an increase in Fall enrollment which impacted tuition revenue and student receivables; the net increase in expenses, primarily driven by the various contract negotiations, rising healthcare premium, and expected annual increases in software and other operating expenses.

Current Estimate Report:

Mr. Campbell reviewed the Current Estimate Report and stated that at this time, a transfer from Unrestricted Net Position of \$1.4 million is anticipated for fiscal year ended June 30, 2025:

Mr. Campbell presented the following Resolutions for approval:

Grant Resolutions:

Resolution F025-001 - Strengthening Career and Technical Education for the 21st Century Grant (“Perkins”)

WHEREAS, UCNJ Union College of Union County, NJ, as a comprehensive community college, seeks to provide career occupational training programs designed to assist UCNJ Union College of Union County, NJ students and other Union County residents to become employed, and

WHEREAS, the Strengthening Career and Technical Education for the 21st Century Grant is a Federally authorized grant whose aim is to increase the academic achievement of career and technical education students and strengthen the connections between secondary and postsecondary education, and

WHEREAS, on October 8, 2024, the College submitted the final phase of its Spending Plan in substantially approvable form to the State of New Jersey, Department of Education in the application process for Perkins grant funding for the Fiscal Year ending June 30, 2025, principally covering related personnel, materials and supplies, instructional equipment, travel, and other costs, and

WHEREAS, pursuant to Education Department General Administrative Regulations (EDGAR), 34 CFR Part 76.708, the College may begin to obligate these funds the later of the program duration start date of July 1, 2024, or the date the application was received by the State in substantially approvable form, and

WHEREAS, the State of New Jersey, Department of Education requires that eligible recipient’s governing body formally accept all funds awarded under the Strengthening Career and Technical Education for the 21st Century Grant, and

WHEREAS, on October 8, 2024, the State of New Jersey, Department of Education notified UCNJ Union College of Union County, NJ that its Perkins application was awarded and “approved” for the amount of \$912,461;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ accepts \$912,461 in funding from the State of New Jersey, Department of Education for the Strengthening Career and Technical Education for the 21st Century Grant for the Fiscal Year ending June 30, 2025.

Resolution F025-002 - County College Based Center for Adult Transition Grant

WHEREAS, UCNJ Union College of Union County, NJ as a comprehensive community college, seeks to enhance the lives of individuals with intellectual and developmental disabilities by providing transitional services, peer mentoring, educational opportunities, career exploration and linkage to community services, and

- WHEREAS,** the College applied to the State of New Jersey, Office of the Secretary of Higher Education (“OSHE”) for the County College Based Center for Adult Transition Grant to provide students up to the age of twenty-four, who have developmental disabilities, the support and resources necessary to experience more successful transitions from secondary school to postsecondary education and adult employment, and promote independent living opportunities by providing appropriate skills to be successful, and
- WHEREAS,** the Center will support the educational mission of UCNJ Union College of Union County, NJ by creating an inclusive community that meets the diverse needs of students through advocacy, equitable access, support, and resources, and
- WHEREAS,** the College will engage a cohort of students, who are able to administer their own medication if applicable, have the capability to attend to their personal hygiene, have a strong desire to become an independent adult, and possess sufficient emotional stability to participate successfully, and
- WHEREAS,** UCNJ Union College of Union County, NJ received notification that funding in the amount of \$202,570 was awarded for the period July 1, 2024, to June 30, 2025, by the State of New Jersey, Office of the Secretary of Higher Education (“OSHE”) for the County College Based Center for Adult Transition Grant;
- NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of UCNJ Union College of Union County, NJ accepts the funding of \$202,570 from the State of New Jersey, Office of the Secretary of Higher Education (“OSHE”) for the County College Based Center for Adult Transition Grant for the period July 1, 2024, to June 30, 2025.

Resolution F025-003 - College Readiness Now XI Grant

- WHEREAS,** UCNJ Union College of Union County, NJ, as a comprehensive community college, seeks to provide opportunities to increase college readiness of high school students prior to graduation, and
- WHEREAS,** the College responded to an opportunity offered by the New Jersey Council of County Colleges (NJCCC) through a partnership with the New Jersey Office of the Secretary of Higher Education (OSHE). The program’s priority is to identify students in the 9th through 12th grade, living below the poverty line who are not yet “college ready”. Recipients of this grant are responsible for defining and documenting the methodology utilized to identify students who are living below the poverty line by using an assessment tool, and
- WHEREAS,** UCNJ Union College of Union County, NJ received notification from the New Jersey Council of County Colleges (NJCCC) that \$50,317 was approved for the College Readiness Now XI Grant for the period July 1, 2024, to June 30, 2025, and

WHEREAS, the College will partner with various high schools in the area to recruit juniors and seniors for “college readiness” courses in the spring and summer semesters. The program in the spring will focus on strengthening student’s math skills to prepare them for higher level math courses, and the program in the summer will offer courses in English 101 and 102 with both programs providing “college readiness” focused seminars for the students;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ accepts \$50,317 in funding from the New Jersey Office of the Secretary of Higher Education (OSHE) through the New Jersey Council of County Colleges (NJCCC) for the period July 1, 2024, to June 30, 2025, for the College Readiness Now XI Grant.

Resolution F025-004 - Community College Opportunity Grant (CCOG)

WHEREAS, UCNJ Union College of Union County, NJ, is a comprehensive community college providing quality, affordable, accessible educational programs that serve the greater Union County region, and

WHEREAS, the Community College Opportunity Grant (CCOG) is the State of New Jersey’s community college initiative that provides last dollar awards to New Jersey resident community college students who do not have a prior college degree, completed a Free Application for Federal Student Aid (FAFSA) or the New Jersey Alternative Financial Aid Application according to agency deadlines, make satisfactory academic progress and have a total household adjusted gross income (AGI) under \$65,000 for free tuition, (AGI) \$65,001-\$80,000 for reduced tuition costs up to one-half of the maximum CCOG award, and for (AGI) between \$80,001 and \$100,000 for reduced tuition costs up to one-third of the maximum CCOG award, and

WHEREAS, UCNJ Union College of Union County, NJ has been notified that it was awarded \$376,569 for the Community College Opportunity Grant (CCOG) Student Success Initiative funding to be implemented during the period July 1, 2024, through June 30, 2025, by the State of New Jersey, Office of the Secretary of Higher Education (OSHE), and

WHEREAS, the purpose of the partnership between the Office of the Secretary of Higher Education (OSHE) and the College is to increase matriculation and support the goals of the Community College Opportunity Grant (CCOG) by implementing goals and strategies for capacity building and increasing enrollment, improving student completion and reducing financial burdens on students;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ accepts \$376,569 in funding from the State of New Jersey, Office of the Secretary of Higher Education (OSHE) for the Community College Opportunity Grant (CCOG) Student Success Initiative Funding for the period July 1, 2024, through June 30, 2025.

Resolution F025-005 - Hunger-Free Campus Grant

WHEREAS, UCNJ Union College of Union County, NJ, as a comprehensive community college is committed to eliminating hunger within the College community to ensure the wellbeing of its students. The College has multiple assistance programs in place to meet student's material needs, and actively seeks financial support from community organizations, individuals, corporations, foundations, and government sources for this effort, and

WHEREAS, the College applied to the State of New Jersey, Office of the Secretary of Higher Education (OSHE) for the Hunger-Free Campus Grant, awarded pursuant to the Hunger-Free Campus Act, and

WHEREAS, the State of New Jersey, Office of the Secretary of Higher Education (OSHE) is providing this grant funding to address student hunger, leverage more sustainable solutions to address basic food needs on campuses, raise awareness of currently offered campus services that address basic food needs, and continue to build strategic partnerships at the local, state, and national levels to address food insecurity among students, and

WHEREAS, the College plans to use the funding from the Hunger-Free Campus Grant to ensure that students receive help with their basic needs such as food, supplies and transportation on the Cranford, Elizabeth and Plainfield campuses, and

WHEREAS, the College received notification on October 10, 2024, that it was awarded \$49,000 from the State of New Jersey, Office of the Secretary of Higher Education (OSHE) for the Hunger-Free Campus Grant for the period July 1, 2024, through June 30, 2025;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ accepts \$49,000 from the State of New Jersey, Office of the Secretary of Higher Education (OSHE) for the Hunger-Free Campus Grant for the period July 1, 2024, through June 30, 2025.

Resolution F025-006 - NJ Historical Commission Project Grant

WHEREAS, UCNJ Union College of Union County, NJ, as a comprehensive community college, seeks to strengthen enrollment by introducing innovative learning experiences to its students, and

WHEREAS, the College applied to the New Jersey Historical Commission (NJHC) under the State of New Jersey, Department of State for a grant in the amount of \$13,932 to support "Student Voices at UCNJ Union College of Union County, NJ: 1960s - 1980s." to build on themes from a previous project, "Student Voices at Union College" that was part of the Smithsonian MOMS Voices and Votes exhibit at the College, and

WHEREAS, students will research and document civic events in the late 1960s through the 1980s with a focus on race issues, women's issues, the early gay rights movement, AIDS crisis and the Vietnam War, using college newspapers and other resources in the College archives, and

WHEREAS, historical research produced from this project will be added to the UCNJ Archives finding guide, shared as a resource for humanities classes, and posted on the archive's website, and

WHEREAS, UCNJ Union College of Union County, NJ received notification from the New Jersey Historical Commission (NJHC) that \$13,932 was awarded for the NJ Historical Commission Project Grant, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ accepts \$13,932 in funding from the NJ Historical Commission under the State of New Jersey, Department of State.

Resolution F025-007 - ABLE PLUS Consortium State Funding Acceptance

WHEREAS, UCNJ Union College of Union County, NJ as a comprehensive community college, seeks to provide career occupational training programs designed to assist College students and other Union County residents to become employed, and

WHEREAS, the College applied, as the lead agency of the WIOA Title II, ABLE PLUS Consortium, to the State of New Jersey Department of Labor and Workforce Development (the "Department") for funding under the Workforce Investment Act of 1998, Title II, the Adult Education and Family Literacy Act, and

WHEREAS, the ABLE PLUS Consortium ("Consortium") consists of UCNJ Union College of Union County, NJ as the lead agency, and three public education partners; Elizabeth Board of Education, Literacy New Jersey Union County Program, and Urban Workforce Advantage Inc., and

WHEREAS, the purpose of the Consortium is to deliver Adult Basic Skills Programs that assist adults to become literate and obtain the knowledge and skills necessary for employment and self-sufficiency, to become full partners in the educational development of their children and complete a secondary school education, and

WHEREAS, on June 20, 2024, the State of New Jersey, Department of Labor and Workforce Development notified UCNJ Union College of Union County, NJ that the Consortium was awarded \$1,879,927 in pass through Federal WIOA funding, and the Board of Trustees accepted this funding at the September 17, 2024, Board Meeting, and

WHEREAS, on September 17, 2024, the College was notified by the State of New Jersey, Department of Labor and Workforce Development that State funds of \$166,666

were being added to the original contract for Fiscal Year 2025 WIOA Title II Grantees, and

WHEREAS, the College submitted a budget on September 27, 2024, for their additional share of State funding from the State of New Jersey, Department of Labor and Workforce Development, in the amount of \$166,666;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ accepts the State funding for the amount of \$166,666 from the State of New Jersey, Department of Labor and Workforce Development through June 30, 2025, for a total award of \$2,046,593.

On motion duly made by Mr. Castro, seconded by Mrs. Zimmermann and unanimously carried, the Board approved Resolutions F025-001 and F025-007 for adoption.

Contracts Exempt from Competitive Bidding

Resolution F025-008 - Annual Renewal Jamf Software Licenses and Operating Supplies

WHEREAS, the College requires the annual renewal of Jamf software licenses to authenticate and manage Apple users and devices and Operating Supplies, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11a.a. authorizes County Colleges to be a participating contracting unit in a cooperative pricing system established pursuant to the laws of the State of New Jersey, and

WHEREAS, on June 18, 2024, the Board of Trustees of UCNJ Union College of Union County, NJ awarded contracts to SHI International Corp., Somerset, NJ, for software licenses, network maintenance, and hardware at a total cost not to exceed \$1,875,515, for Fiscal Year 2024-2025, and

WHEREAS, SHI International Corp., Somerset, NJ has provided technological equipment at a cost of \$7,673 for Fiscal Year 2024-2025, which was under the threshold for the "Report of Authorized Payments in Excess of Original Award," and which did not require Board of Trustee approval, and

WHEREAS, SHI International Corp., Somerset, NJ has submitted a proposal under NJ Edge.Net, Inc. under contract #269EMCPS-21-001-EM-SHI for annual renewal of Jamf software licenses and operating Supplies at a cost not to exceed \$6,477, and

WHEREAS, the cost for the Jamf software licenses for Fiscal Year 2023-2024 was \$5,796, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract awards will exceed \$17,500, and

WHEREAS, NJEdge.Net utilized competitive bidding for the awards of their contracts to SHI International Corp., Somerset, NJ thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to SHI International Corp., Somerset, NJ for the annual renewal of Jamf software licenses and operating Supplies at a cost not to exceed \$6,477 for a total award not to exceed \$1,889,665 for Fiscal Year 2024-2025.

Resolution F025-009 - Additional Office Supplies- Grant Accounts

WHEREAS, the College requires office supplies, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.9.a. provides for awarding contracts without public competitive bids when there is a state contract that has been publicly bid for the product or service, and

WHEREAS, on June 18, 2024, the Board of Trustees of UCNJ Union College of Union County, NJ awarded a contract to W.B. Mason Co., Inc., Brockton, MA under NJ State Contract T-0052 #0000003 to satisfy ongoing office supply needs for College operating and grant-funded accounts at a cost not to exceed \$110,000 with \$10,000 of that amount allocated to office supplies for grants for Fiscal Year 2024-2025, and

WHEREAS, the College's grant accounts projections for supplies has increased since the beginning of the new Fiscal Year by \$25,000 which can be allocated under W.B. Mason Co., Inc., Brockton, MA; NJ state contract T-0052 #0000003, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, NJ State Contract vendors are subject to the Pay-to-Play Law and are required to maintain Business Entity Disclosure and Political Contribution Disclosure Certifications with the State of New Jersey to maintain their position as a state contract vendor, thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain such documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to W.B. Mason Co., Inc., Brockton, MA for additional office supplies for grant accounts at a cost not to exceed \$25,000 for a total award not to exceed \$135,000 for Fiscal Year 2024-2025.

Resolution F025-010 - Online Testing Materials- Center for Economic and Workforce Development (CEWD)

WHEREAS, the College requires specialized online testing materials, which will be utilized throughout programs for the Center for Economic and Workforce Development (CEWD), in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(3) provides for an exception to the requirement of advertising for bids for the provision of materials or supplies which are not available from more than one potential bidder, including without limitation materials or supplies which are patented or copyrighted, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, on June 18, 2024, the Board of Trustees of UCNJ Union College of Union County, NJ, awarded a contract to Data Recognition Corporation DbA DRC/CTB, Maple Grove, MN for online testing services at a cost not to exceed \$20,041 for Fiscal Year 2024-2025, and

WHEREAS, Data Recognition Corporation DbA DRC/CTB, Maple Grove, MN College has submitted proposals for Testing of Adult Basic Education (TABE) and English Second Language (ESL) online testing materials that will be utilized throughout CEWD programs at a cost of \$60,998 for Fiscal Year 2024-2025, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, Data Recognition Corporation Dba DRC/CTB, Maple Grove, MN has completed and submitted their Business Entity Disclosure and Political Contribution Disclosure Certifications certifying that they have not made any reportable contributions to a political or candidate committee in the one year before their contract award and that they will be prohibited from making any reportable contributions through the term of the contracts, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to Data Recognition Corporation Dba DRC/CTB, Maple Grove, MN for online testing materials throughout the CEWD Program at a cost not to exceed \$60,998 for a total award not to exceed \$81,039 for Fiscal Year 2024-2025.

Resolution F025-011 - Vehicles for Public Safety

WHEREAS, the College requires two (2) replacement vehicles for Public Safety, in support of the mission of the college, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.9.a. provides for awarding contracts without public competitive bids when there is a state contract that has been publicly bid for the product or service, and

WHEREAS, Hertrich Fleet Services Inc., Milford, DE submitted a proposal under New Jersey State Contract #20-Fleet-01387 (T2007) for two (2) 2024 Chevrolet Blazers Front Wheel Drive for a cost not to exceed \$76,767, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, NJ State Contract vendors are subject to the Pay-to-Play Law and are required to maintain a Business Entity Disclosure Certification and a Political Contribution Disclosure Certification with the State of New Jersey to maintain their position as a NJ State Contract vendor, thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain such documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of UCNJ Union College

of Union County, NJ award a contract to Hertrich Fleet Services Inc., Milford, DE for two (2) vehicles for public safety at a cost not to exceed \$76,767.

Resolution F025-012 - Replacement Classroom Projectors

WHEREAS, there is a need for replacement classroom projectors throughout the College as a necessary component of the technological environment to promote engagement and student success in, support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A.18A:64A-25.5.a.(19) provides an exception to the requirement of advertising for bids in the provision of goods or services for the use, support, or maintenance of proprietary computer hardware, software peripherals, and system development for the hardware, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11.a.b. provides for awarding contracts without public competitive bids when there is a nationally recognized cooperative agreement, and

WHEREAS, the College solicited three (3) quotes on national cooperative contracts for the replacement classroom projectors, and three (3) quotes were received, and

WHEREAS, CDW LLC Dba CDW Government LLC, Vernon Hills, IL provided the lowest responsible quote under E & I Cooperative Services contract #CNR 1439 for fifty (50) Epson Powerlite projectors with built-in wireless networking to replace end-of-life classroom projectors throughout the College at a cost not to exceed \$47,450, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, et seq., provides that when the value of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined the total contract award will exceed \$17,500, and

WHEREAS, E & I Cooperative Services utilized competitive bidding for the award of the contract to CDW LLC Dba CDW Government LLC, Vernon Hills, IL, thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract for replacement classroom projectors to CDW LLC Dba CDW Government LLC, Vernon Hills, IL at a cost of \$47,450.

Resolution F025-013 - UPS Battery Back-up Replacement and Maintenance Agreement

WHEREAS, the College needs to replace the UPS battery backup system which is fourteen (14) years old, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a. (19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support, or maintenance of proprietary computer hardware, software peripherals, and system development for the hardware, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11a.b. authorizes County Colleges to be a participating contracting unit in a cooperative pricing system established pursuant to the laws of the State of New Jersey, and

WHEREAS, on June 18, 2024, the Board of Trustees of UCNJ Union College of Union County, NJ awarded contracts to Aspire Technology Partners, LLC, Eatontown, NJ, for software licenses, network maintenance, and hardware at a total cost not to exceed \$261,951, and

WHEREAS, Aspire Technology Partners, LLC, Eatontown, NJ has provided additional software license technological equipment for \$4,485 for Fiscal Year 2024-2025, which was under the threshold for the “Report of Authorized Payments in Excess of Original Award,” and which did not require Board of Trustee approval, and

WHEREAS, Aspire Technology Partners, LLC, Eatontown, NJ has submitted a proposal under National Cooperative Purchasing Alliance (NCPA) under contract #01-169 for UPS battery backup replacement with a three (3) year maintenance agreement at a cost not to exceed \$9,763, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract awards will exceed \$17,500, and

WHEREAS, NCPA utilized competitive bidding for the awards of their contracts to Aspire Technology Partners, LLC, Eatontown, NJ thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to Aspire Technology Partners, LLC, Eatontown, NJ for a UPS battery back-up replacement and maintenance

agreement at a cost not to exceed \$9,763 for a total award not to exceed \$276,199 for Fiscal Year 2024-2025.

Resolution F025-014 - Natural Gas Supply and Delivery Service

WHEREAS, natural gas supply and delivery service is necessary for heating all campuses of the College, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(8) provides for an exception to the requirement for advertising for bids for the supplying of any product or rendering of any service by the public utility subject to the jurisdiction of the Board of Public Utilities (BPU), and

WHEREAS, the County College Contract Law, N.J.S.A. 18A:64A-25.10 provides authority for joint purchasing by county colleges, municipalities or counties or with other units of government pursuant to “Local Public Contracts Law,” P.L.1971, c.198 (C.40A:11-1 et seq.), and

WHEREAS, Noresco Sustainability Services, Edison, NJ issued a bid for natural gas supply and delivery service on behalf of the New Jersey Council of County Colleges Joint Purchasing Consortium (NJCCC JPC) for the thirty-six (36) month period of November 1, 2024 through October 31, 2027, and

WHEREAS, under this new joint agreement across the board, projected cost savings for all NJCC JPC schools is more than 40%, and

WHEREAS, the awarded providers and estimated costs for the thirty-six (36) month contract the period from November 1, 2024 through October 31, 2027 is as indicated below:

Campus	Estimated Monthly Usage in Decatherms	Raw per Decatherm	Monthly Estimated Supply Cost	Monthly Estimated Delivery Cost	Estimated Monthly Total
Plainfield Supply: Direct Energy Delivery: PSE&G	225	5.24	\$1,179	\$1,072	\$ 2,251
Scotch Plains Supply: Direct Energy Delivery: PSE&G	150	5.24	\$ 786	\$ 769	\$ 1,555
Cranford Supply: Direct Energy Delivery: Elizabethtown Gas	865	4.60	\$3,979	\$5,222	\$ 9,201
Elizabeth Supply: Direct Energy Delivery: Elizabethtown Gas	882	4.60	\$4,058	\$5,553	\$ 9,611
			Estimated Monthly Total		\$ 2,618
			36 Months Estimated Total		\$814,248

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that contracts arrived at through an open and fair process and the

transmission of natural gas by vendors that are regulated by the Board of Public Utilities are exemptions to the Pay-to-Play law, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract for natural gas supply to Direct Energy Marketing Inc., Db a NRG Business Marketing LLC, Princeton, NJ at an estimated total cost not to exceed \$360,072 from November 1, 2024 through October 31, 2027.

BE IT FURTHER RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award contracts for estimated natural gas delivery to Public Service Electric & Gas (PSE&G), Newark, NJ for the Plainfield and Scotch Plains campuses and to Elizabethtown Gas, Elizabeth, NJ for the Cranford and Elizabeth campuses at estimated costs not to exceed \$387,900 and \$66,276 respectively from November 1, 2024 through October 31, 2027.

Resolution F025-015 - Spend \$17,500-\$41,600

WHEREAS, there exists a need throughout the College for goods or services, and

WHEREAS, the attached purchases of goods and services are under the bid threshold of \$41,600, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the individual contracts will exceed \$17,500, and

WHEREAS, the vendors provided information that exhibited compliance with the Pay-to-Play Law, N.J.S.A. 19:44A-20.4 et seq., or the contracts were arrived at through an open and fair process thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain such documentation, and

WHEREAS, the Vice President of Finance and Operations certifies that sufficient funds are available for the goods and services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award contracts between \$17,500 and \$41,600 to the listed vendors for a total spend of \$50,245.

On motion duly made by Mr. Castro, seconded by Mr. Katz and unanimously carried, the Board approved Resolutions F025-008 through F025-015 for adoption.

Resolution F025-016 - Surplus Disposal

WHEREAS, the County College Contracts Law, N.J.S.A.18A:64A-25.27 provides for the disposal of surplus personal property no longer needed for College purposes, and

WHEREAS, the College has determined that the attached list of items should be declared surplus, obsolete and unusable property (Exhibit I), and

WHEREAS, the total fair value of the property (Exhibit I) is approximately **\$1,349**, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees UCNJ of Union College of Union County, NJ declares surplus, obsolete, unusable, and not needed for College purposes the property listed in Exhibit I, and

BE IT FURTHER RESOLVED that College officials be authorized to dispose of the surplus, obsolete, unusable property listed in Exhibit I in accordance with the County College Contracts Law and the UCNJ of Union College of Union County, NJ Purchasing Policies.

On motion duly made by Mr. Castro, seconded by Mr. Katz and unanimously carried, the Board approved the Resolution for adoption.

BUILDINGS AND GROUNDS

Campus Projects:

Mr. Katz reported on the updates to the Project Prioritization List as well as the various projects on all campuses.

Cell Tower Update:

Mr. Katz reported that the College was informed that an update should come by Thanksgiving and anticipate more concrete news by the December 10th Board Meeting.

Mr. Katz presented the following Resolution for approval:

Resolution B025-001 - Authorization for Shared Services with Union County for Paving-Cranford Campus

WHEREAS, paving and trenching conduits for lighting and security upgrades are required throughout the Cranford campus, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-12.J. states that the Board of Trustees is authorized to enter into contract with the State or any of its political subdivisions which are deemed necessary or advisable by the Board, and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. permits county colleges to share services for particular purposes and to effectuate agreements for any service or circumstance that will aid and encourage a reduction of expenses, and

WHEREAS, Union County will be issuing a bid for paving services that UCNJ Union College of Union County, NJ is desirous of joining to obtain the collaborative benefits that can be offered through a shared services arrangement, including economies of scale and enhanced service delivery, and

WHEREAS, in order to facilitate the procurement project, a Shared Services Agreement (“Agreement”) by and between Union County and UCNJ Union College of Union County, NJ will be prepared for the provision of services in connection with the paving bid, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ grants authority to participate in a Shared Services Agreement and procurement process with Union County for paving throughout the Cranford campus.

On motion duly made by Mr. Katz, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

Resolution B025-002 - Authorization for Funding of the Cranford Campus Physical Education Center Renovation

WHEREAS, the physical education facility on the Cranford campus needs renovation and expansion for this space to be fully utilized and operational. The facility does not meet athletic conference standards and the current configuration must be upgraded, in support of the mission of the College, and

WHEREAS, the most recent estimate of the cost of the project is \$34.5 million, an increase in the amount of \$9.5 million from the prior estimate of \$25 million which is attributable to finalized design specifications and the increased cost of construction and raw materials, and

WHEREAS, on February 25, 2020, the Board of Trustees of UCNJ Union College of Union County, NJ authorized renovations to the Cranford Campus Physical Education Facility Renovation and certified an amount of money for such purpose as \$5.580 million to be provided under the provisions of the Fiscal Year 2021 Chapter 12 funding, and

WHEREAS, on February 23, 2021, the Board of Trustees of UCNJ Union College of Union County, NJ authorized renovations to the Cranford Campus Physical Education Facility Renovation and certified an amount of money for such purpose as \$5.578 million to be provided under the provisions of the Fiscal Year 2022 Chapter 12 funding, and

WHEREAS, on February 22, 2022, the Board of Trustees of UCNJ Union College of Union County, NJ authorized renovations to the Cranford Campus Physical Education Facility Renovation and certified an amount of money for such purpose as \$4.264

million to be provided under the provisions of the Fiscal Year 2023 Chapter 12 funding, and

WHEREAS, on February 21, 2023, the Board of Trustees of UCNJ Union College of Union County, NJ authorized renovations to the Cranford Campus Physical Education Facility Renovation and certified an amount of money for such purpose as \$4.567 million to be provided under the provisions of the Fiscal Year 2024 Chapter 12 funding, and

WHEREAS, on March 19, 2024 the Board of Trustees of UCNJ Union College of Union County, NJ authorized renovations to the Cranford Campus Physical Education Facility Renovation and certified an amount of money for such purpose as \$3.097 million to be provided under the provisions of the Fiscal Year 2025 Chapter 12 funding, and

WHEREAS, the College has an interest in pursuing a request to the NJCCC for Fiscal Year 2026 Chapter 12 funding which at this time is estimated to be \$3 million based upon previous years, and

WHEREAS, based on design specification changes and the increased cost of construction, it is estimated that the College will need to allocate \$8.5 million from reserves for completion of this project, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ hereby determines a) that an estimated \$34.5 million will be needed to renovate the physical education center on the Cranford campus, b) the College has received \$23.086 million under the provisions of Chapter 12 funding, c) the College estimates it will receive an additional \$4 million in Chapter 12 funding based upon previous years, and therefore, the College requires an additional estimated \$7.5 million to be allocated from reserves for completion of this project.

On motion duly made by Mr. Katz, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

Contracts Exempt from Competitive Bidding

Resolution B025-003 - Perimeter Fencing-Kellogg Building

WHEREAS, the College needs to install fences at the Kellogg Building in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11a.a. provides for awarding contracts without public competitive bids when there is a participating cooperative pricing system pursuant to the laws of this state, and

WHEREAS, Guardian Fence Co., Inc., Newark, NJ has provided a proposal under New Jersey Cooperative Alliance/Bergen County Cooperative (NJCPA/BC) under contract #24-07 for perimeter fencing 6' steel at the Kellogg building at a cost not to exceed \$93,000, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, New Jersey Cooperative Alliance/Bergen County Cooperative NJCPA/BC utilized competitive bidding for the award of contracts to Guardian Fence Co., Inc. Newark, NJ thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to Guardian Fence Co., Inc., Newark, NJ for installation of perimeter fencing at the Kellogg Building at a cost not to exceed \$93,000.

On motion duly made by Mr. Katz, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

Resolution B025-004 - Additional Exterior Signage and Installation

WHEREAS, there is a need to upgrade the exterior signage on all campuses, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11a.a. provides for awarding contracts without public competitive bids when there is a state recognized and accepted cooperative agreement for the product or service that has been publicly bid, and

WHEREAS, on May 6, 2024, the Board of Trustees of UCNJ Union College of Union County, NJ awarded a contract to KGC Enterprises, Inc. T/A KC Sign, Aston, PA for exterior signage and installation on all campuses under Educational Services Commission of New Jersey (ESCNJ) Bid #21-26 at a cost not to exceed \$400,111, and

WHEREAS, KGC Enterprises, Inc. T/A KC Sign, Aston, PA has provided an additional proposal under ESCNJ Bid #21-26 to add signage for MacKay Library, the Lessner building and for unforeseen conditions that arose while the project was

being performed, which include corrosion and necessary extra repair work at a cost not to exceed \$60,000, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the value of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined the total contract award will exceed \$17,500, and

WHEREAS, ESCNJ utilized competitive bidding for the awards of contracts to KGC Enterprises, Inc. T/A KC Sign, Aston, PA, thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to KGC Enterprises, Inc. T/A KC Sign, Aston, PA for additional exterior signage and installation at a cost not to exceed \$60,000, for a total award not to exceed \$460,111.

On motion duly made by Mr. Katz, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

Resolution B025-005 - Engineering Design Services Paving and Trenching - Cranford Campus

WHEREAS, the College requires engineering design services for paving and trenching conduits for lighting and security upgrades on the lots throughout the Cranford campus in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A-64A-25.5.a.(1) provides for an exception to the requirement of advertising for bids for professional services, and

WHEREAS, Suburban Consulting Engineers, Inc., Flanders, NJ has submitted a proposal for engineering design services for the paving and trenching of the lots throughout the Cranford campus, including bid specification development and construction support, at a cost not to exceed \$79,150, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, Suburban Consulting Engineers, Inc., Flanders, NJ has completed and submitted Business Entity Disclosures and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to Suburban Consulting Engineers, Inc., Flanders, NJ for engineering design services for paving and trenching on the Cranford campus at a cost not to exceed \$79,150.

On motion duly made by Mr. Katz, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

OPEN MEETING TO THE PUBLIC

No one rose to address the Board.

UNFINISHED BUSINESS

Mr. Katz reminded the Board of the President's Holiday Party on Thursday, December 5th at Shackamaxon Country Club.

NEW BUSINESS

Mr. Richel congratulated Bill Dunscombe who was honored by the Union County College Foundation at this year's Gala for 50 years of service to the College.

Mr. Richel stated that the next meeting will be a Joint Board Meeting held on Tuesday, December 10, 2024 in Cranford.

Mr. Richel reminded the Board that Winter Commencement is scheduled for Thursday, January 9, 2025 at the UCPAC in Rahway with ceremonies at 2:30pm and 6pm.

EXECUTIVE SESSION

Mr. Betancourt read the following Resolution:

Resolution PT025-001 - Resolution Authorizing a Closed Session of the UCNJ Board of Trustees

WHEREAS, the UCNJ Board of Trustees are subject to New Jersey's Open Public Meetings Act (OPMA); and

WHEREAS, OPMA generally requires that all meetings of public bodies be open to the public but that the public may be excluded when items requiring confidentiality are to be discussed as set forth in N.J.S.A. 10:4-12b; and

NOW, THEREFORE BE IT RESOLVED by the UCNJ Board of Trustees that:

1. The UCNJ Board of Trustees shall hold a closed meeting on November 4, 2024 from which the public shall be excluded.
2. The Executive Session will convene at approximately 7:05 p.m. and is expected to last until approximately 7:25 p.m.
3. The Board of Governors is invited to attend this meeting.
4. The general nature of the subjects to be discussed at said closed meeting involves a contract negotiation and potential litigation.
5. The Minutes of said closed meeting shall be made available for disclosure to the public consistent with N.J.S.A.10:4-14, when the item which is the subject of the closed session is resolved and a reason for confidentiality no longer exists.

On motion duly made by Mr. Betancourt, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

The meeting went into Executive Session and the meeting resumed at 7:05 p.m.

ADJOURNMENT

With no further business on the agenda, a motion for adjournment was made by Mr. Katz, seconded by Mr. Castro at 7:20 p.m.