

**UCNJ
UNION COLLEGE OF
UNION COUNTY, NEW JERSEY**

**BOARD OF TRUSTEES
Minutes of Meeting
December 10, 2024**

CALL TO ORDER

The meeting was called to order by Victor M. Richel, Chair, at 6:33 p.m. in the Executive Education Center on the Cranford Campus. The following were in attendance:

TRUSTEES

Mr. Richel; Rafael J. Betancourt, Esq.; Daniel J. Connolly; Miguel A. Figueredo; Jeffrey H. Katz, Esq.; Dr. Kamran Tasharofi; Mary M. Zimmermann; Dr. Margaret M. McMenamin, President.

GOVERNORS

Mr. Richel; Mr. Betancourt; Brian Campbell; F. Jim Della Sala; Stephen F. Hehl, Esq.; Donna M. Herran; Gary S. Horan; Mr. Katz; Sandra D. Rice; John Richel; James Roundtree, III; John Toriello; Mrs. Zimmermann.

ALSO PRESENT

Denise Collins; Michael M. Horn, Esq., McCarter English; Dr. Jaime M. Segal.

A quorum of the Board of Trustees was present.

OPEN PUBLIC MEETING ACT

Completed

MINUTES

On motion duly made by Mr. Connolly and seconded by Mr. Betancourt, the Minutes of the Meeting of the Board of Trustees of November 4, 2024 were approved as submitted.

COMMUNICATIONS

Dr. Segal stated there were no communications.

REPORTS OF JOINT TRUSTEES AND GOVERNORS' COMMITTEES

AUDIT COMMITTEE

Mr. Hehl stated that at the Audit Committee Meeting held earlier, two audits were performed by CliftonLarsonAllen. They were a review of Report of Audit and Agreed Upon Procedure Report of Credit Hour Enrollments. Mr. Hehl stated that one deficiency reported, the College received an unmodified audit in both areas.

Mr. Hehl presented the following Resolution for approval:

Resolution A025-002 - Acceptance of FY 2024 Audit and Other Reports

WHEREAS, the Board of Trustees of UCNJ Union College of Union County, NJ adopted a resolution on June 18, 2024 that appointed the audit firm of CliftonLarsonAllen LLP as its Independent Auditor, and

WHEREAS, the audit firm of CliftonLarsonAllen LLP has completed (1) an audit of the College's basic financial statements as of, and for the Fiscal Year ended June 30, 2024, including the Single Audit Schedules of Expenditures of Federal Awards, and State Financial Assistance for the Fiscal Year ended June 30, 2024 with a Report on Internal Controls Over Financial Reporting and on Compliance and Other Matters prepared in conjunction with its audit and (2) an examination in accord with "agreed-upon procedures" applied to the College's reporting requirements for fundable credit hours for the Fiscal Year ended June 30, 2024, and

WHEREAS, all of its audits were conducted in accordance with Government Auditing Standards, issued by the Comptroller General of the United States; and in compliance with audit requirements as prescribed by the Department of Treasury, State of New Jersey, and its examination of "agreed-upon procedures" was conducted to procedures developed by the Council of County Colleges for use by the Department of Treasury;

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ accepts CliftonLarsonAllen LLP Independent Auditor's Report of UCNJ Union College of Union County, NJ basic financial statements as of, and for the Fiscal Year ended, June 30, 2024, the Single Audit Schedules of Expenditures of Federal Awards, and State Financial Assistance for the Fiscal Year ended June 30, 2024, the Report on Internal Control over Financial Reporting and On Compliance and Other Matters prepared in conjunction with its audit, and the Report on Applying Agreed Upon Procedures to the College's fundable credit hours for the Fiscal Year ended June 30, 2024.

On motion duly made by Mr. Katz, seconded by Mrs. Zimmermann and unanimously carried, the Board approved the Resolution for adoption.

EDUCATIONAL PLANNING AND POLICY COMMITTEE

Mrs. Zimmermann stated to the Board that at the Educational Planning and Policy meeting held earlier, Dr. Lown reported EPPC Update UCNJ students selected to perform a staged reading of "Never the Sinner" under the direction of Dr. Sande. Mrs. Zimmermann reported that Dr. Ziner presented a review of the AY 2024 Grad Fest Survey. She stated that enrollment for Winter is - 9.7% in FTE hours and enrollment for spring is +12 in FTE hours.

Mrs. Zimmermann submitted the following Resolutions for approval:

Resolution E025-003 - Staff Personnel Actions

RESOLVED, that the following personnel actions recommended by the President be approved:

Appointments

Jared Murillo, Student Services Generalist, Student Development, effective November 11, 2024, \$50,000 per annum.

Vinell Spied, Assistant Director of Library, Academic Affairs, effective November 16, 2024, \$64,000 per annum.

Emilio Vasquez, Academic Specialist, Data Science and Cyber, Academic Affairs, effective November 18, 2024, \$75,000 per annum.

Jacob Javier, Analyst of Institutional Research, Administrative Services, effective November 25, 2024, \$65,000 per annum.

Wilson Londono, Custodial Lead- 3rd Shift, Finance and Operations, effective November 25, 2024, \$51,120 per annum.

Eddie McCargo, Coordinator of Professional Development and Retention, Academic Affairs, effective December 2, 2024, \$55,000 per annum.

Jennifer Couto, Finance Associate, Finance and Operations, effective December 9, 2024, \$55,000 per annum.

Robert Schultes, Educational Support Specialist, Academic Affairs, effective December 9, 2024, \$46,000 per annum.

Promotions/Reclassifications:

Leigh Esposito, Executive Assistant, President's Office, from Executive Assistant, Administrative Services, effective December 1, 2024, \$67,000 per annum.

Separations:

Susan Matika, Executive Assistant, President's Office, effective December 31, 2024.

On motion duly made by Mrs. Zimmermann, seconded by Dr. Tasharofi and unanimously carried, the Board approved the Resolution for adoption.

Resolution E025-004 - Acceptance of the UCNJ Union College of Union County, NJ Self-Study Report for the Middle States Commission on Higher Education

WHEREAS, UCNJ Union College of Union County, NJ is seeking Reaffirmation of Accreditation by the Middle States Commission on Higher Education, and

WHEREAS, in order to comply with the Middle States Commission on Higher Education Standards for Accreditation and Requirements of Affiliation, UCNJ Union College of Union County, NJ must affirm that it meets and continues to meet established Middle States Commission on Higher Education Requirements of Affiliation through submission of its Self-Study, and

WHEREAS, the Self-Study has been prepared for the Middle States Commission on Higher Education, and;

WHEREAS, faculty, staff, and administrators worked for two years on the preparation of the Self-Study, and:

WHEREAS, the Board of Trustees and the Board of Governors have been apprised of the Self-Study process through regular Educational Planning and Policy Committee reports, and

WHEREAS, the Board of Trustees and the Board of Governors have been informed over the past two years of the progress of preparing the Self-Study,

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ authorizes the administration to submit the UCNJ Union College of Union County, NJ Self-Study to the Middle States Commission on Higher Education.

On motion duly made by Mrs. Zimmermann, seconded by Mr. Betancourt and unanimously carried, the Board approved the Resolution for adoption.

SAFETY REPORT

Dr. McMenamin stated that in compliance with the Cunningham – Ruiz Law (S485, codified at N.J.S.A. 18a:3B-71) requiring reporting of campus crimes and fire incidents for the period from October 1, 2024 through November 12, 2024, Public Safety advised that there were no incidents to report.

BUDGET AND FINANCE COMMITTEE

Mr. Connolly stated that the Budget and Finance Committee met earlier and reviewed the Investment Report and reported that all investments are found to be in order and are within acceptable norms.

Financial Report:

Mr. Connolly reviewed the Financial Report and reported that variances within the report are due to the following: an increase in Fall enrollment which impacted tuition revenue and student receivables; the net increase in expenses, primarily driven by the various contract negotiations, rising healthcare premium, and expected annual increases in software and other operating expenses.

Current Estimate Report:

Mr. Connolly reviewed the Current Estimate Report and stated that at this time, a transfer from Unrestricted Net Position of \$656 thousand is anticipated for fiscal year ended June 30, 2025:

Mr. Connolly presented the following Resolutions for approval:

Resolution F025-017 - Designation of Public Agency Compliance Officer

WHEREAS, N.J.A.C. 17:27-3.1 requires that “no public agency shall award a contract or pay money to any contractor or subcontractor which has not agreed and guaranteed to afford equal employment opportunity in performance of the contract in accordance with an affirmative action program and, except with respect to affectional or sexual orientation, approved under the terms established in these rules,” and

WHEREAS, N.J.A.C. 17:27-3.3 requires that “Each public agency shall annually designate an officer or employee, who may be an existing officer or employee, to serve as its public agency compliance officer and shall notify the Division of the designation by January 10th of each year,” and

WHEREAS, Mark G. Anderson, Director of Purchasing, is the designated UCNJ Union College of Union County, NJ Contracting Agent and the current Public Agency Compliance Officer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ, re-appoint Mark G. Anderson, Director of Purchasing, as the UCNJ Union College of Union County, NJ Public Agency Compliance Officer for the calendar year 2025.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the New Jersey Division of Public Contracts Equal Employment Opportunity Compliance Office.

On motion duly made by Mr. Connolly, seconded by Mr. Katz and unanimously carried, the Board approved the Resolution for adoption.

Resolution F025-018 - Authorization for Successor Shared Services Agreement with Union County for Health and Prescription Benefits Administration

WHEREAS, UCNJ Union College of Union County, NJ (“College”) and Union County (“County”) entered into a two-year shared services agreement for health and prescription benefits administration commencing on January 1, 2023, through December 31, 2024 to mitigate the escalating costs of health and prescription benefits with the State of New Jersey, and

WHEREAS, the County has offered the College an opportunity to renew participation in the County’s benefits plan as a subgroup, with the College paying the County a fully insured premium equivalent within thirty (30) days of invoicing. The College’s

health and prescription costs are projected to be approximately \$9,500,000 in annual premium, plus \$48,000 for a shared services fee, and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. permits county colleges to share services for particular purposes and to effectuate agreements for any service or circumstance that will aid and encourage a reduction of expenses, and

WHEREAS, the successor arrangement includes payment based on the College's actual claims incurred; a stop loss arrangement; required compliance and governmental surcharges; a shared services fee; and an annual settlement review to determine either a 50/50 split basis savings or the need for true-up costs, and

WHEREAS, the agreement will commence on January 1, 2025, and will end on December 31, 2025;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ delegate to the President, the authority to accept, approve and sign a Shared Services Agreement, under similar terms to those presented herein.

On motion duly made by Mr. Connolly, seconded by Mr. Betancourt and unanimously carried, the Board approved the Resolution for adoption.

Grant Resolution:

Resolution F025-019 - New Jersey Pathways to Career Opportunities Initiative

WHEREAS, UCNJ Union College of Union County, NJ, as a comprehensive community college, seeks to provide career occupational training programs designed to assist students and other Union County residents to become employed, and

WHEREAS, New Jersey's Community Colleges and the New Jersey Business and Industry Association (NJBIA) have come together to launch a transformational initiative designed to align the State's educational system to build an innovative workforce. The New Jersey Pathways to Career Opportunities Initiative will align employers, industry associations, labor unions, educational institutions, and workforce development partners to provide students and workers with the career pathways they need to find new careers and opportunity, and to ensure that employers have access to a highly skilled workforce to meet critical labor market needs, and

WHEREAS, the initiative focuses on ten career areas through Centers of Workforce Innovation to build pathways with aligned curriculum shared across educational partners to serve the learning lifespan of students and workers to build an innovative workforce centering around four industries: Health Services, Technology and Innovation, Infrastructure and Energy, and Manufacturing and Supply Chain Management, and

WHEREAS, the College received funding for its participation in the New Jersey Pathways to Career Opportunities Initiative for Patient Care and Supply Chain Logistics as follows: \$15,714 for the planning phase, awarded on February 21, 2022, and accepted by the Board of Trustees on June 21, 2022; \$149,000 for the first-year work phase, awarded on June 30, 2022, and accepted on September 20, 2022; and \$181,820 for the second-year work phase, awarded on September 18, 2023, and accepted on November 6, 2023, and the funding was provided by the New Jersey Community College Consortium for Workforce and Economic Development, and

WHEREAS, on October 28, 2024, the College was notified that it was awarded the amount of \$116,200 for its participation in the third-year work phase of the New Jersey Pathways to Career Opportunities Initiative for Patient Care, Supply Chain Logistics, and Essential Studies and Skill Development from the New Jersey Community College Consortium for Workforce and Economic Development;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ accepts the funding of \$116,200 from the New Jersey Community College Consortium for Workforce and Economic Development for the New Jersey Pathways to Career Opportunities Initiative for Patient Care, Supply Chain Logistics, and Essential Studies and Skill Development.

On motion duly made by Mr. Connolly, seconded by Dr. Tasharofi and unanimously carried, the Board approved the Resolution for adoption.

Contracts Exempt from Competitive Bidding

Resolution F025-020 - Temporary On-Call Custodial Staffing Services

WHEREAS, the College has a continued need for temporary on-call custodial staffing due to the number of staff vacancies for custodial shifts and effectuation of enhanced cleaning efforts on all campuses, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(20) provides for an exception to the requirement of advertising for bids for personnel recruitment and advertising, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11a.a. provides for awarding contracts without public competitive bids when there is a state recognized and accepted cooperative agreement for the product or service that has been publicly bid, and

WHEREAS, on June 18, 2024, the Board of Trustees of UCNJ Union College of Union County, NJ awarded a contract to Delta-T Group North Jersey, Inc., Woodbridge, NJ to provide temporary on-call custodial staffing services from July 1, 2024 until December 31, 2024 for a total award not to exceed \$173,264, and

WHEREAS, Delta-T Group North Jersey, Inc., Woodbridge, NJ has submitted an additional proposal under Educational Services Cooperative of New Jersey (ESCNJ) Co-op # ESCNJ 20/21-30 to provide temporary on-call custodial staffing services at the rate of \$23.80 per hour from January 1, 2025 until June 30, 2025 for a total award not to exceed \$150,000, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, ESCNJ utilized competitive bidding for the award of the contracts to Delta-T Group North Jersey, Inc., Woodbridge, NJ thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to Delta-T Group North Jersey, Inc., Woodbridge, NJ to provide temporary on-call custodial staffing services at a cost not to exceed \$150,000 from January 1, 2025, through June 30, 2025 for a total award not to exceed \$323,264 for Fiscal Year 2024-2025.

Resolution F025-021 - Replacement of Biology Equipment and Parts

WHEREAS, there is a need to replace broken biology equipment and parts, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11.a.b. provides for awarding contracts without public competitive bids when there is a nationally recognized cooperative agreement, and

WHEREAS, on June 18, 2024, the Board of Trustees of UCNJ Union College of Union County, NJ awarded contracts to Fisher Scientific Co. LLC, Hanover Park, IL for biology and chemistry supplies at a cost not to exceed \$32,000 under regular operating funds for Fiscal Year 2024-2025,

WHEREAS, Fisher Scientific Co. LLC, Hanover Park, IL has submitted the following proposal under OMNIA Cooperative contract #2021002889 for the replacement of broken biology equipment and parts, and

Items Description	Catalog Number	Unit Cost
Tubing	14283223	\$ 361
Manual Defrost Countertop Freezer	11670266	\$ 1,484
Dispensing Pump	142836	\$ 8,887
	TOTAL	\$10,732

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, et seq., provides that when the value of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined the total contract award will exceed \$17,500, and

WHEREAS, OMNIA Cooperative utilized competitive bidding for the award of the contract to Fisher Scientific Co. LLC, Hanover Park, IL thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ, award a contract for the replacement of biology equipment and parts to Fisher Scientific Co. LLC, Hanover Park, IL, at a cost of \$10,732.

Resolution F025-022 - Food Insecurity Program

WHEREAS, the College has instituted a Food Insecurity Program to ensure the wellbeing of our students, in support of the mission of the college, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5. (7) provides for an exception to the requirement of advertising for bids in the provision of goods and services for the use of food supplies and services, and

WHEREAS, FreshDirect Property Holding, Inc. Dba FreshDirect, LLC Bronx, NY has provided food service supplies at \$5,421 for Fiscal Year 2024-2025, which did not require UCNJ Board of Trustee approval, and

WHEREAS, the College will be using the services of FreshDirect Property Holding, Inc. Dba FreshDirect, LLC Bronx, NY for food services supplies at a cost not to exceed \$80,000 through June 30, 2025, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, FreshDirect Property Holding, Inc. Dba FreshDirect, LLC Bronx, NY has completed and submitted their Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the previous one year, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to FreshDirect Property Holding, Inc. Dba FreshDirect, LLC Bronx, NY for food services supplies at a cost not to exceed \$80,000 to June 30, 2025.

Resolution F025-023 - Amazon Supplies-Grant Accounts- Food Insecurity Program

WHEREAS, the College has instituted a Food Insecurity Program to ensure the wellbeing of our students, in support of the mission of the college, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5. (7) provides for an exception to the requirement of advertising for bids in the provision of goods and services for the use of food supplies and services, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11.a.b. provides for awarding contracts without public competitive bids when there is a nationally recognized cooperative agreement, and

WHEREAS, on May 6, 2024, the Board of Trustees of UCNJ Union College of Union County, NJ accepted a \$250,000 grant from the County of Union to expand the College's Food Insecurity Program from the period of July 1, 2024, through December 31, 2024, and

WHEREAS, on November 4, 2024, the Board of Trustees of UCNJ Union College of Union County, NJ accepted a \$49,000 Hunger-Free Grant from the State of New Jersey, Office of Secretary of Higher Education (OSHE) from the period of July 1, 2024, through June 30, 2025, and

WHEREAS, on June 18, 2024, the Board of Trustees of UCNJ Union College of Union County, NJ awarded a contract to Amazon Capital Services, Inc., Seattle, WA for specialty supplies for college and grant accounts at a total cost not to exceed \$70,000, and

WHEREAS, the College can utilize Amazon Capital Services, Inc., Seattle, WA, OMNIA contract #R-TC-17006 to provide additional supplies and products for food insecurity programs, in the amount of \$20,000, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, OMNIA utilized competitive bidding for the award of the contracts to Amazon Capital Services, Inc., Seattle, WA, thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to Amazon Capital Services, Inc., Seattle, WA for grant funded food supplies and products for the food insecurity program at a cost of \$20,000, for a total award not to exceed \$90,000 for Fiscal Year 2024-2025.

Resolution F025-024 - On-Call Plumbing Services

WHEREAS, the College has a need for on-call plumbing services, including parts, to maintain normal operations on all campus buildings, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11.a. provides for awarding contracts without public competitive bids when there is a participating cooperative pricing system pursuant to the laws of this state, and

WHEREAS, the College can utilize Robert Griggs Plumbing and Heating LLC, Hillsborough, NJ to satisfy ongoing on-call plumbing services under Educational Services Commission of New Jersey (ESCNJ) contract #24/25-16 in an amount not to exceed \$50,000 from December 11, 2024 to December 10, 2026, and

WHEREAS, the costs for on-call plumbing services for the last twelve (12) months is projected to be \$12,000, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, ESCNJ utilized competitive bidding for the awards of their contracts to Robert Griggs Plumbing thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain such documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to Robert Griggs Plumbing and Heating LLC, Hillsborough, NJ at a cost not to exceed \$50,000 for on-call plumbing services, including parts, from December 11, 2024 to December 10, 2026.

Resolution F025-025 - Vehicles for College Use and Public Safety

WHEREAS, the College requires two (2) replacement vehicles for College use to provide transportation which will allow students to take full advantage of their college experience and one (1) for Public Safety, in support of the mission of the college, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.9.a. provides for awarding contracts without public competitive bids when there is a state contract that has been publicly bid for the product or service, and

WHEREAS, Hertrich Fleet Services Inc., Milford, DE submitted a proposal as follows:

NJ State Contract Number	Department	Make/Model	Unit Cost	Extend Cost
#25-Fleet-85677 (T2066)	College	2025 Chevrolet Express 15 Passenger Van-Rear Wheel Drive	\$50,975	\$101,950
#20-Fleet-01387(T2007)	Public Safety	2024 Chevrolet Blazer All Wheel drive	\$41,933	\$41,933
			TOTAL	\$143,883

WHEREAS, the College has received an insurance recovery check for a damaged vehicle in the amount of \$43,088 which will be applied to this purchase, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, NJ State Contract vendors are subject to the Pay-to-Play Law and are required to maintain a Business Entity Disclosure Certification and a Political Contribution Disclosure Certification with the State of New Jersey to maintain their position as a NJ State Contract vendor, thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain such documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to Hertrich Fleet Services Inc., Milford, DE for two (2) vehicles for college use and one (1) for Public Safety at a cost not to exceed \$143,883.

Resolution F025-026 - Spend \$17,500-\$41,600

WHEREAS, there exists a need throughout the College for goods or services, and

WHEREAS, the attached purchases of goods and services are under the bid threshold of \$41,600, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the individual contracts will exceed \$17,500, and

WHEREAS, the vendors provided information that exhibited compliance with the Pay-to-Play Law, N.J.S.A. 19:44A-20.4 et seq., or the contracts were arrived at through an open and fair process thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain such documentation, and

WHEREAS, the Vice President of Finance and Operations certifies that sufficient funds are available for the goods and services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award contracts between \$17,500 and \$41,600 to the listed vendors for a total spend of \$53,037.

TYPE OF SERVICE	SOLICITATION / EXEMPTION	COOP/ STATE CONTRACT #	AWARD AMOUNT	PRIOR AWARD	TOTAL AWARD	DESC.	DEPT./ FUNDING SOURCE	VENDOR
Supplies	18A:64A-25.11a.b. National Cooperative	23FS4 OMNIA	\$11,256	\$24,870	\$36,126	Rapid Cook Oven	Facilities 13-001500-58028	CKEPUSA
Technology and Related Items	18A:64A-25.5(19) Hardware/Software	N/A	\$17,917	\$0	\$17,917	RAVE Emergency Notifications Broadcast 2/1/2025-1/31/2026	IT 11-501005-52563	Rave Wireless Inc.
Technology and Related Items	18A:64A-25.5(19) Hardware/Software	N/A	\$23,864	\$11,500	\$35,364	Online exams for EKG, Phlebotomy and Medical Assistant Certification	CEWD 21-197015-52505	Ascend Learning Holdings
		TOTAL	\$53,037	\$36,370	\$89,407			

On motion duly made by Mr. Connolly, seconded by Dr. Tasharofi and unanimously carried, the Board approved Resolutions F025-020 through F025-026 for adoption.

BUILDINGS AND GROUNDS

Campus Projects:

Mr. Katz reported on the updates to the Project Prioritization List as well as the various projects on all campuses.

Cell Tower Update:

Mr. Katz reported that the Cranford Zoning Board of Adjustment met on December 9th, they reviewed and agreed to the proposed settlement. He stated that a formal resolution will be passed on or about January 13, 2025, and we expect mobilization in the spring for installation.

OPEN MEETING TO THE PUBLIC

No one rose to address the Board.

UNFINISHED BUSINESS

On motion duly made by Dr. Tasharofi, seconded by Mr. Katz and unanimously carried, the Board ratified all actions taken at the Joint Board of Governors and Trustees that immediately

preceded this Trustees Meeting, and that the Minutes of the Joint Meeting shall be appended to and made part of these Trustees Minutes.

NEW BUSINESS

Completed.

EXECUTIVE SESSION

Mr. Betancourt read the following Resolution:

Resolution PT025-002 - Resolution Authorizing a Closed Session of the UCNJ Board of Trustees

WHEREAS, the UCNJ Board of Trustees are subject to New Jersey's Open Public Meetings Act (OPMA); and

WHEREAS, OPMA generally requires that all meetings of public bodies be open to the public but that the public may be excluded when items requiring confidentiality are to be discussed as set forth in N.J.S.A. 10:4-12b; and

NOW, THEREFORE BE IT RESOLVED by the UCNJ Board of Trustees that:

1. The UCNJ Board of Trustees shall hold a closed meeting on December 10, 2024 from which the public shall be excluded.
2. The Executive Session will convene at approximately 6:50 p.m. and is expected to last until approximately 7:10 p.m.
3. The Board of Governors is invited to attend this meeting.
4. The general nature of the subjects to be discussed at said closed meeting involves a contract negotiation, personnel matters, and tactics and techniques utilized in protecting the safety and property of the public.
5. The Minutes of said closed meeting shall be made available for disclosure to the public consistent with N.J.S.A.10:4-14, when the item which is the subject of the closed session is resolved and a reason for confidentiality no longer exists.

On motion duly made by Mr. Betancourt, seconded by Dr. Tasharofi and unanimously carried, the Board approved the Resolution for adoption.

The meeting went into Executive Session and the meeting resumed at 6:50 p.m.

ADJOURNMENT

With no further business on the agenda, a motion for adjournment was made by Mr. Betancourt, seconded by Mr. Connolly at 7:52 p.m.