

**UCNJ
UNION COLLEGE OF
UNION COUNTY, NJ**

**BOARD OF TRUSTEES
Minutes of Meeting
February 3, 2026**

CALL TO ORDER

The meeting was called to order by Victor M. Richel, Chair, at 6:29 p.m. in K-517 on the Elizabeth Campus. The following were in attendance:

TRUSTEES

Mr. Richel; Rafael J. Betancourt, Esq.; Brian Campbell; George A. Castro II; Daniel J. Connolly; F. Jim Della Sala; Miguel A. Merino; Daryl Palmieri; Dr. Kamran Tasharofi; Marisol Ramos-Rodriguez; Dr. Margaret M. McMenamain, President.

GOVERNORS

John Toriello; Mr. Della Sala; Mr. Betancourt; Deborah Enix-Ross; Stephen F. Hehl, Esq.; Donna M. Herran; Gary S. Horan; Matthew R. Nazzaro; Sandra D. Rice; John Richel; Mr. Richel; Mary M. Zimmermann (via phone).

ALSO PRESENT

Denise Collins; Matthew J. Giacobbe, Esq., Cleary Giacobbe Alfieri & Jacobs, LLC; Dr. Jaime M. Segal.

OPEN PUBLIC MEETING ACT

Completed

A quorum of the Board of Trustees was present.

MINUTES

On motion duly made by Mr. Castro and seconded by Mr. Connolly, the Minutes of the Meeting of the Board of Trustees of December 9, 2025 were approved as submitted.

COMMUNICATIONS

Completed during the preceding Joint Meeting – a letter of resignation from Trustee Jeff Katz dated December 14, 2025.

SWEAR IN NEW MEMBER

At the Joint Meeting immediately preceding this one, F. Jim Della Sala was sworn in as a Trustee to fill Jeff Katz's unexpired term.

INSIDE THE COLLEGE: PROPOSED 2026-2027 BUDGET

UCNJ's Chief Financial Officer Ms. Marlene Sousa presented the details of the Proposed 2026-2027 Budget to the Boards.

OPEN MEETING TO THE PUBLIC: PROPOSED FY 2026-2027 BUDGET

Mr. Richel opened the meeting to the public only for the purpose of commenting on the proposed FY2026-2027 Budget. No one addressed the Board, and Mr. Richel then closed the meeting to the public.

REPORTS OF JOINT TRUSTEES AND GOVERNORS' COMMITTEES

EDUCATIONAL PLANNING AND POLICY COMMITTEE

Mr. Toriello stated to the Board that at the Educational Planning and Policy meeting held earlier, Dr. McMenamain reported that the College's Reform Agenda consists of three goals: increase enrollment; double graduation rate to 70%; post-completion outcome. She stated the leading indicators are: increase credit intensity; improve math success; increase retention; improve advising; improve program value. Dr. Nicole Cippoletti and Dr. Lauren Swierc-Falkowski presented on Program Value. Mr. Toriello reported that Dr. Ziner presented on the 2025 Academic Program Reviews which includes six programs: Practical Nursing; Nursing; Interpreting Spoken Language; Sports Management; Entertainment/Media Tech; Environmental Science. He also stated that enrollment for Winter 2025 is +1% in FTE hours and spring enrollment is +3.7%. Mr. Toriello stated that Dr. Lown reported that the Student Development staff actively managed the list of students who did not pay tuition, guiding them through the payment process. She stated that this initiative resulted in a 64.6% decrease in students being dropped for non-payment in comparison to last year directly contributing into increased enrollment.

Mr. Toriello submitted the following Resolutions for approval:

Resolution E026-005 - Articulation Agreement between Western Governors University and UCNJ

WHEREAS, an Articulation Agreement has been reached between UCNJ Union College of Union County, NJ and Western Governors University (WGU), to provide graduates and employees with a streamlined approach to higher education and professional development through online college courses at WGU, a nationally accredited online institution (Exhibit 1), and,

WHEREAS, this Articulation Agreement is designed to provide students from UCNJ clear and affordable transfer pathways to bachelor's degree attainment at WGU in support of post-completion success, and,

WHEREAS, through the competency-based model offered by WGU, students from UCNJ have the opportunity to complete a bachelor's degree within 12 to 18 months, and,

WHEREAS, students from UCNJ are considered for the WGU Community College Partner Scholarship valued at \$3,500, and,

NOW, THEREFORE, BE IT RESOLVED that the UCNJ Board of Trustees approves the Articulation Agreement between UCNJ and WGU (Exhibit 1), and,

BE IT FURTHER RESOLVED that College officials be authorized to approve the Articulation Agreement between UCNJ and WGU (Exhibit 1).

On motion duly made by Mr. Connolly, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

Resolution E026-006 - Faculty Personnel Actions

RESOLVED, that the following faculty actions recommended by the President be approved:

Sabbatical:

Dr. Gina Kabak, Senior Professor, Business, Academic Affairs, effective September 1, 2026 to December 31, 2026.

Reappointments:

Marie Maudline Dessaint, Assistant Professor, Practical Nursing, Academic Affairs, effective September 1, 2026 to May 31, 2027.

Emma Trevena, Librarian I, Libraries, Academic Affairs, effective September 1, 2026 to May 31, 2027.

Casey Williams, Librarian I, Libraries, Academic Affairs, effective September 1, 2026 to May 31, 2027.

On motion duly made by Mr. Betancourt, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

Resolution E026-007 Staff Personnel Actions

RESOLVED, that the following staff personnel actions recommended by the President be approved:

Appointments:

Migali Ramirez-Pinto, Associate Director of Financial Aid, Student Development, effective December 8, 2025, \$72,000 per annum.

Michael Sanzari, Student Services Specialist, Student Development, effective January 5, 2026, \$60,164 per annum.

Deanna Muniz, Student Services Specialist, Student Development, effective January 5, 2026, \$60,164 per annum.

Jennifer Sheets, Assistant Registrar, Student Development, effective January 5, 2026, \$75,000 per annum.

Gregory Skelley, Program Director – Career and Technical Programs, CEWD, Administrative Services, effective January 12, 2026, \$75,000 per annum.

Brittney Long, Alumni Relations Coordinator, Administrative Services, effective January 26, 2026, \$60,000 per annum.

Promotions/Reclassifications:

Titilola Price, Director of Enrollment Management from Associate Director of Admissions, Student Development, effective December 1, 2025, \$90,000 per annum.

Jozlyn Townsend, Human Resources Associate from Student Services Associate, Finance & Operations, effective December 16, 2025, \$50,000 per annum.

Separations:

Jared Murillo, Student Services Generalist, Student Development, effective November 26, 2025.

Gabriella Pastor, Associate Director of Enrollment Management, Student Development, effective December 18, 2025.

Joshua Mercado, Custodian – 3rd Shift, Finance & Operations, effective January 9, 2026.

On motion duly made by Mr. Connolly, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

Resolution E026-008 - College Policies

WHEREAS, UCNJ Union College of Union County, NJ, as a comprehensive community college, has college-wide policies to ensure compliance with policy objectives and accountability, and

WHEREAS, a College policy is a prescribed institutional course of action, a guiding principle, or a procedure intended to enhance strategic goals; reduce institutional risks; improve internal controls; establish delegation of authority and responsibility; promote compliance with federal, state and other applicable laws and regulations; further operational alignment, consistency, or efficiency; and/or influence and determine decisions, actions, conduct, and other matters at the College, and

WHEREAS, the College's Policy on Policies sets forth that the Board of Trustees or the President serve as the "Approval Authority" for College-wide policies, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ approves the revisions to the following policies attached as Exhibit 1: 200-15 Grading Policy, 200-17 Grading Policy, 500-2 Facilities Use Policy, and 800-1 Facilities Rental Guidelines Policy.

On motion duly made by Mr. Connolly, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

SAFETY REPORT

Dr. McMenemy stated that in compliance with the Cunningham – Ruiz Law (S485, codified at N.J.S.A. 18a:3B-71) requiring reporting of campus crimes and fire incidents for the period from November 11, 2025 through December 19, 2025, Public Safety advised that there was a theft of an unsecured electric scooter from the bicycle rack in the front of the Kellogg Building, Elizabeth campus. Additionally, a College employee was arrested on the Cranford campus and charged with domestic assault. There are no other issues to report.

BUDGET AND FINANCE COMMITTEE

Investment Report:

Mr. Connolly stated that the Budget and Finance Committee met earlier and reported that all investments are found to be in order and are within acceptable norms.

Financial Report:

Mr. Connolly reviewed the Financial Report and stated that the Committee discussed the key variances in the financial statements, focusing on student receivable, grants receivable, revenue and total expenses. She stated student receivable and revenue decreased due to the new tuition structure which makes attendance more affordable all in-state residents. Grants receivable decreased due to several awards being funded at reduced levels or beginning later in the fiscal year. Ms. Sousa also discussed variances in expenses driven by increases in compensation, health benefits, and utilities.

Current Estimate Report:

Mr. Connolly reviewed the Current Estimate Report and stated that at this time, a transfer from Unrestricted Net Position of \$904 thousand is anticipated for fiscal year ended June 30, 2026:

Mr. Connolly presented the following Resolutions for approval:

Resolution F026-017 Fiscal Year 2027 Budget Adoption

WHEREAS the Board of Trustees of UCNJ Union College of Union County, NJ is required to prepare and deliver to each member of the UCNJ Union College of Union County, NJ Board of School Estimate “an itemized statement of the amount of money estimated to be necessary for the operations and capital outlay expenditures for the ensuing year,” and

WHEREAS, under the terms of the Higher Education Restructuring Act, a public hearing for the UCNJ Union College of Union County, NJ community is being conducted “on the amount of money estimated to be necessary for the operations and capital outlay expenditures for the ensuing year,” and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College

of Union County, NJ adopts the budget for Fiscal Year 2027 totaling \$84,237,130 based upon a 7,138 State of New Jersey fundable full-time equivalent student enrollment, and

BE IT FURTHER RESOLVED that the UCNJ Union College of Union County, NJ Board of School Estimate be requested to certify to the Union County Board of County Commissioners that \$16,868,886 be appropriated for the operations of UCNJ Union College of Union County, NJ for the period from July 1, 2026, to June 30, 2027, and

BE IT FURTHER RESOLVED that a capital outlay budget for Fiscal Year 2027 totaling \$9,822,881 be adopted, and

BE IT FURTHER RESOLVED that the UCNJ Union College of Union County, NJ Board of School Estimate be requested to certify to the Union County Board of County Commissioners that \$9,822,881 be appropriated for capital outlay expenditures of UCNJ Union College of Union County, NJ for Fiscal Year 2027, and

BE IT FURTHER RESOLVED that a date, place, and time for the holding of public hearing by the UCNJ Union College of Union County, NJ Board of School Estimate on the Fiscal Year 2027 budget be selected, and appropriate public notice be given pursuant to the applicable statutes.

On motion duly made by Mr. Connolly, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

Resolution F026-018 Fiscal Year 2027 Tuition Rates and Fee Adoption

WHEREAS, Chapter 42, P.L.L 1982 authorizes the Board of Trustees to “fix and determine tuition rates and other fees to be paid by students,” and

WHEREAS, the following tuition rates and fee changes are reflected in the proposed budget for Fiscal Year 2027:

Students who register for 12 to 18 credits to be charged a block rate for tuition and no general fees. Students registering from 1 to 11 credits to be charged a per credit charge for tuition and no general fees as follows:

<u>Tuition</u>	<u>In-State</u>	<u>Out-of-State</u>	
<u>Full-time:</u> 12 – 18 credits per semester			
	• Full-time Tuition	\$2,745	\$5,235
	• In excess of 18 credits per semester	Full-time rate plus part-time tuition rates per additional registered credit	

Part-time:

Applicable to part-time, 1-11 credits per semester or term, and full-time credits in excess of 18 per semester or term.

- Tuition, per credit \$225 \$425

Fees:

All course and user fees remain unchanged at rates in effect during Fiscal Year 2027.

WHEREAS, a public hearing for the UCNJ Union College of Union County, NJ community is being conducted on proposed revisions to tuition rates and fees on January 27, 2026 under the terms of the Higher Education Restructuring Act;

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ adopts the tuition rates and fee changes, as proposed herein, for Fiscal Year 2027 beginning with the academic semester of Fall 2026.

On motion duly made by Mr. Connolly, seconded by Dr. Tasharofi and unanimously carried, the Board approved the Resolution for adoption.

Grant Resolution

Resolution F026-019 Strengthening Career and Technical Education for the 21st Century Grant (“Perkins”)

WHEREAS, UCNJ Union College of Union County, NJ, as a comprehensive community college, seeks to provide career occupational training programs designed to assist UCNJ Union College of Union County, NJ students and other Union County residents to become employed, and

WHEREAS, the Strengthening Career and Technical Education for the 21st Century Grant is a Federally authorized grant whose aim is to increase the academic achievement of career and technical education students and strengthen the connections between secondary and postsecondary education, and

WHEREAS, the College received notification on June 10, 2025, of its preliminary Fiscal Year 2026 Perkins Postsecondary Federal Grant Allocation from the State of New Jersey, Department of Education for the amount of \$1,093,362, as an institution eligible to apply for the funds according to the formula established in Section 132 of the Carl D. Perkins Career and technical Education Act, and

WHEREAS, on December 18, 2025, the College submitted the final phase of its Spending Plan in substantially approvable form to the State of New Jersey, Department of Education in the application process for Perkins grant funding for Fiscal Year 2026, principally covering related personnel, materials and supplies, instructional equipment, travel, and other costs, and

WHEREAS, the State of New Jersey, Department of Education requires that eligible recipient's governing body formally accept all funds awarded under the Strengthening Career and Technical Education for the 21st Century Grant, and

WHEREAS, on December 19, 2025, the State of New Jersey, Department of Education notified UCNJ Union College of Union County, NJ that its Perkins application was awarded and "approved" for the amount of \$1,093,362;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ accepts \$1,093,362 in funding from the State of New Jersey, Department of Education for the Strengthening Career and Technical Education for the 21st Century Grant for the Fiscal Year ending June 30, 2026.

On motion duly made by Mr. Connolly, seconded by Dr. Tasharofi and unanimously carried, the Board approved the Resolution for adoption.

Contracts Exempt from Competitive Bidding

Resolution F026-020 Additional Metered Mail Postage

WHEREAS, metered mail postage for dispatch of College materials is necessary to support ongoing operations, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.b. provides for awards without public competitive bids when made or entered into with the United States of America, the State of New Jersey, with a county or municipality or any board, body, or officer, agency or authority or any other state or subdivision thereof, and

WHEREAS, on June 17, 2025 the Board of Trustees of UCNJ Union College of Union County, NJ approved bulk and metered mail costs for College mailings in an amount of \$110,000 for Fiscal Year 2026, and

WHEREAS, additional metered mail postage in an amount of \$40,000 is necessary for College mailings for Fiscal Year 2026, and

WHEREAS, the United States Postal Service, Eagan, MN is a government agency and is exempt from New Jersey Local Unit Pay-to-Play Law, N.J.S.A.19:44A-20.4. et seq., and

WHEREAS, a Certification of Funds availability has been filed by the Chief Financial Officer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ approve an additional award to the United States Postal Service for metered mail postage at a cost of \$40,000 for a total award not to exceed \$150,000 for Fiscal Year 2026.

Resolution F026-021 Annual Renewal of OKTA Software License and Battery Maintenance Contract

- WHEREAS,** the College requires annual renewals of OKTA software as the College's Single Sign-On (SSO) and Multi-Factor Authentication (MFA) tool to authenticate logins, creating a secure digital environment along with a battery maintenance contract, in support of the mission of the College, and
- WHEREAS,** the County College Contracts Law, N.J.S.A.18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support, or maintenance of proprietary computer hardware, software peripherals, and system development for the hardware, and
- WHEREAS,** the County College Contracts Law, N.J.S.A.18A:64A-25.11a.b. provides for awarding contracts without public competitive bids when there is a nationally recognized and accepted cooperative agreement that has been publicly bid for the product or service, and
- WHEREAS,** on June 17, 2025, the Board of Trustees of UCNJ Union College of Union County, NJ awarded contracts to Aspire Technology Partners, LLC, Eatontown, NJ for software licenses, network maintenance, and hardware at a total cost not to exceed \$2,833,086, and
- WHEREAS,** Aspire Technology Partners, LLC, Eatontown, NJ has submitted a proposal under OMNIA Contract #R240303 for OKTA MFA login with self-service abilities for \$101,757, and
- WHEREAS,** the cost for the same OKTA software was \$95,998 for the previous twelve-month period, and
- WHEREAS,** Aspire Technology Partners, LLC, Eatontown, NJ has also submitted a proposal under National Cooperative Purchasing Alliance (NCPA) contract #01-169 for a UPS battery maintenance contract for \$9,517, and
- WHEREAS,** the cost for the same battery maintenance contract was \$9,763 for the previous twelve-month period, and
- WHEREAS,** the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and
- WHEREAS,** the Chief Financial Officer has determined that the total contract award will exceed \$17,500, and
- WHEREAS,** OMNIA and NCPA utilized competitive bidding for the award of contracts to Aspire Technology Partners, LLC, Eatontown, NJ thereby releasing UCNJ Union

College of Union County, NJ from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Chief Financial Officer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to Aspire Technology Partners, LLC, Eatontown, NJ for the annual renewals of OKTA software licenses and a battery maintenance contract at a cost not to exceed \$101,757 and \$9,517, respectively, for a total award not to exceed \$2,944,360 for Fiscal Year 2026.

Resolution F026-022 Classroom Scheduling and Event Planning Software

WHEREAS, licensing, maintenance, and support services for classroom scheduling and event planning software are necessary components of the technological environment, which is essential to administrative functions, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support, or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, on September 16, 2025, the Board of Trustees of UCNJ Union College of Union County, NJ awarded a contract to Courshedog, Palo Alto, CA for delivery of integration services with the Colleague SaaS platform at a cost of \$25,500, and

WHEREAS, Courshedog, Palo Alto, CA has provided a proposal to continue provision of licensing, maintenance, hosting, and support services for College-wide classroom scheduling that streamlines the management of classroom utilization and event planning software that offers a master real-time campus calendar for both internal and external users for a total cost not to exceed \$239,712 for three (3) year period, from March 1, 2026 through February 28, 2029 as follows:

Scheduling Cloud	Year One	Year Two	Year Three
Scheduling Management	\$56,029	\$58,830	\$61,771
Event Scheduling Management	\$20,010	\$21,011	\$22,061
Grand Total	\$76,039	\$79,841	\$83,832

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Chief Financial Officer has determined that the total contract award will exceed \$17,500, and

WHEREAS, Coursedog, Palo Alto, CA has completed and submitted Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the previous one year, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Chief Financial Officer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to Coursedog, Palo Alto, CA for licensing, maintenance, hosting and support services for classroom scheduling and event planning software for a total award not to exceed \$239,712 for the period of March 1, 2026 through February 28, 2029.

Resolution F026-023 Event License Agreement for Spring 2026 Commencement

WHEREAS, with the renovation of the Physical Education Center on the Cranford Campus, the College requires a suitable venue for the Spring 2026 commencement ceremony that provides an exceptional experience with sufficient space and convenient accessibility for graduates and their families, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(16) provides for exceptions to the requirement for advertising for bids for the provision of entertainment, including without limitation theatrical presentations and other audiovisual productions, and

WHEREAS, after a thorough evaluation of available venue options for the College's commencement ceremony, the Prudential Center DbA Devils Arena Entertainment LLC, Newark, NJ, was determined to be the optimal location based on its capacity, amenities, and convenient transportation access, and

WHEREAS, the Prudential Center DbA Devils Arena Entertainment LLC, Newark, NJ, has submitted a proposal in an amount not to exceed \$160,000 for an event license agreement for the Spring 2026 commencement to be held on May 18, 2026, with a contingency date of May 19, 2026, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Chief Financial Officer has determined that the total contract award will exceed \$17,500, and

WHEREAS, Prudential Center DbA Devils Arena Entertainment LLC, Newark, NJ has completed and submitted Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable

contributions to a political or candidate committee in the one year previous to their contract award, and they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Chief Financial Officer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to Prudential Center DbA Devils Arena Entertainment LLC, Newark, NJ for an event license agreement for the Spring 2026 commencement ceremony at a cost of not to exceed \$160,000.

Resolution F026-024 Spend \$17,500-\$44,900

WHEREAS, there exists a need throughout the College for goods or services, and **WHEREAS,** the attached purchases of goods and services are under the bid threshold of \$44,900, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Chief Financial Officer has determined that the individual contracts will exceed \$17,500, and

WHEREAS, the vendors provided information that exhibited compliance with the Pay-to-Play Law, N.J.S.A. 19:44A-20.4 et seq., or the contracts were arrived at through an open and fair process thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain such documentation, and

WHEREAS, the Chief Financial Officer certifies that sufficient funds are available for the goods and services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award contracts between \$17,500 and \$44,900 to the listed vendors for a total spend of \$13,504.

TYPE OF SERVICE	SOLICITATION/ EXEMPTION	COOPERATIVE/ STATE CONTRACT#	AWARD AMOUNT	PRIOR AWARD	TOTAL AWARD	DESCRIPTION	DEPARTMENT/ FUNDING SOURCE	VENDOR
Supplies		N/A	\$ 3,520	\$35,491	\$39,011	Upgrade to custom color concrete outdoor planters	Facilities	Indoff
Services		N/A	\$ 9,984	\$ 9,984	\$19,968	Accuplacer units	One Stop	College Board.
TOTALS			\$13,504	\$45,475	\$58,979			

On motion duly made by Mr. Connolly, seconded by Mr. Castro and unanimously carried, the Board approved Resolutions F026-020 through F026-024 for adoption.

Resolution - F026-025 Surplus Disposal

WHEREAS, the County College Contracts Law, N.J.S.A.18A:64A-25.27, provides for the disposal of surplus personal property no longer needed for College purposes, and

WHEREAS, the College has determined that the attached list of items should be declared surplus, obsolete, and unusable property (Exhibit I), and

WHEREAS, the total fair value of the property (Exhibit I) is approximately **\$3,943**, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees UCNJ of Union College of Union County, NJ declares surplus, obsolete, unusable, and not needed for College purposes the property listed in Exhibit I, and

BE IT FURTHER RESOLVED that College officials be authorized to dispose of the surplus, obsolete, unusable property listed in Exhibit I in accordance with the County College Contracts Law and the UCNJ Union College of Union County, NJ Purchasing Policies.

On motion duly made by Mr. Connolly, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

BUILDINGS AND GROUNDS

Mr. Richel presented the following Resolutions for approval:

Resolution B026-004 Higher Education Facilities Trust Fund (“HEFT Act”) Grant Funding

WHEREAS, UCNJ Union College of Union County, NJ is committed to the proactive and strategic pursuit of grant funding from public and private sources to enhance College-wide programs and services, and

WHEREAS, on August 11, 2025, the State of New Jersey, Office of the Secretary of Higher Education (“OSHE”) released a solicitation for grant funding (the “Summer 2025 Cycle”) under the Higher Education Capital Improvement Fund Act (“CIF Act”) and under the Higher Education Facilities Trust Fund Act (“HEFT Act”), (collectively, the “Higher Education Capital Facilities Program”); and

WHEREAS, the College is eligible to apply for funding under the HEFT Act grant program which provides grants to New Jersey’s public and private institutions of higher education for the cost, or a portion of the cost, of the construction, reconstruction, development, extension, and/or improvement of instructional, laboratory, communication, and research facilities, and

WHEREAS, on September 16, 2025, the Board of Trustees of UCNJ Union College of Union County, NJ authorized the College to apply for \$15,000,000 in funding through OSHE, under the HEFT Act grant program to address critical deferred maintenance in the Lessner Building on the Elizabeth Campus, including the full

replacement of the heating, ventilation, and air conditioning (HVAC) system and the replacement of the building's aged escalators, in order to enhance energy efficiency, support a healthier indoor environment, and ensure the safety and mobility of students, faculty, staff, and visitors, and

WHEREAS, on January 8, 2026, the College received notice from OSHE stating that it will be awarded \$15,000,000 under the HEFT Act grant program for the deferred maintenance HVAC and escalator projects in the Lessner Building on the Elizabeth Campus, and

WHEREAS, acceptance of the award is contingent upon the College's receipt of a fully executed grant agreement from OSHE and no funds shall be accepted or expended until such agreement has been fully executed by all required parties;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ accepts \$15,000,000 in funding from the State of New Jersey, Office of the Secretary of Higher Education ("OSHE") through the Higher Education Facilities Trust Fund ("HEFT Act") grant program for the deferred maintenance HVAC and escalator projects in the Lessner Building on the Elizabeth Campus.

Resolution B026-005 Authorization for Certification for the Plainfield Campus Skilled Trades Center

WHEREAS, the College does not have a structure to support instruction for skilled trade jobs including automotive and welding, and

WHEREAS, the College proposes the construction of a new Skilled Trades Center on the Plainfield campus to support and expand workforce development and career and technical education offerings, and

WHEREAS, the proposed Skilled Trades Center will house instructional space for automotive and welding programs and is intended to provide modern, code-compliant facilities aligned with current industry standards, safety requirements, and instructional needs, and

WHEREAS, UCNJ Union College of Union County, NJ (the "College") informed the New Jersey Council of County Colleges ("NJCCC") of its desire to participate in the capital funding allocation under N.J.S.A. 18A:72A-12.4, known as County College Capital Projects Funding ("Chapter 12"), and, with an interest in securing financial assistance for this project, has included it in its preliminary funding request to the NJCCC for Fiscal Year 2027 under Chapter 12, and

WHEREAS, NJCCC has advised the College of its recommendation to the State Treasurer that preliminarily would make available \$5.357 million to the College under Chapter 12 funding, and

WHEREAS, the funds will be used to construct a Skilled Trades Center on the Plainfield Campus, and

WHEREAS, on March 7, 2023, the College accepted \$1.5 million in congressionally directed spending for the Plainfield Campus Skilled Trades Center, and

WHEREAS, the preliminary cost of the proposed Skilled Trades Center project is anticipated to be \$6.8 million, and

WHEREAS, pursuant to N.J.S.A. 18A:64A-19, the Board of Trustees of UCNJ Union College of Union County, NJ is to deliver to the UCNJ Union College of Union County, NJ Board of School Estimate (the “Board of School Estimate”) an estimate of its cost of the project and the amount of money needed for the project; NOW,

THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ hereby determines a) the need for the College to expend \$6.8 million for construction of a Skilled Trades Center on the Plainfield Campus, b) the estimated cost of this project is \$6.8 million, c) the amount of money needed for such purpose by the Board of Trustees of the College is \$6.8 million, and d) the College will pursue Chapter 12 State funding for all or a portion of said purpose.

BE IT FURTHER RESOLVED that the Board of School Estimate is hereby requested to certify to the Union County Board of County Commissioners that \$6.8 million be raised through the issuance of County College bonds and notes by the County of Union to fund the Plainfield Campus Skilled Trades Center.

BE IT FURTHER RESOLVED that a copy of this resolution shall be delivered to each member of the UCNJ Union College of Union County, NJ Board of School Estimate.

On motion duly made by Mr. Castro, seconded by Dr. Tasharofi and unanimously carried, the Board approved Resolutions B026-004 and B026-005 for adoption.

Campus Projects:

Mr. Richel reported on the updates to the Project Prioritization List as well as the various projects on all campuses.

PECK Construction Update:

Mr. Richel reported that things are progressing but parking is still an issue. He stated that the fencing around a section of the basketball courts has been removed to allow students to park on the courts. Mr. Richel stated that most of the abatement work has been completed and the contractor has begun to separate the construction area from the existing building. He stated that the construction site is live streamed at ucc.edu/peck.

Cell Tower Update:

Mr. Richel stated that Verizon has filed the DEP permits and the application review is expected to take 150 days. He stated that we have requested regular updates on this process.

Kellogg Recovery Status:

Mr. Richel reported that the kitchen reopening is in progress as well as the generator installation.

OPEN MEETING TO THE PUBLIC

No one rose to address the Board.

UNFINISHED BUSINESS

On motion duly made by Mr. Castro, seconded by Mr. Connolly and unanimously carried, the Board ratified all actions taken at the Joint Board of Governors and Trustees that immediately preceded this Trustees Meeting, and that the Minutes of the Joint Meeting shall be appended to and made part of these Trustees Minutes.

NEW BUSINESS

Completed.

EXECUTIVE SESSION

There was no Executive Session this month.

ADJOURNMENT

With no further business on the agenda, a motion for adjournment was made by Mr. Castro, seconded by Dr. Tasharofi at 6:54 p.m.