

**UCNJ
UNION COLLEGE OF
UNION COUNTY, NJ**

**BOARD OF TRUSTEES
Minutes of Meeting
March 31, 2026**

CALL TO ORDER

The meeting was called to order by Victor M. Richel, Chair, at 6:42 p.m. in the Engagement Arena on the Scotch Plains Campus. The following were in attendance:

TRUSTEES

Mr. Richel; Rafael J. Betancourt, Esq.; George A. Castro II; F. Jim Della Sala; Miguel A. Figueredo; Miguel A. Merino; Daryl Palmieri; Emily L. Root; Marisol Ramos-Rodriguez; Dr. Margaret M. McMEnamin, President.

GOVERNORS

Mr. Richel; Mr. Betancourt; Mr. Della Sala; Deborah Enix-Ross; Stephen F. Hehl, Esq.; Donna M. Herran; Gary S. Horan; Paul T. O'Neill; Sandra D. Rice; John Richel; Robert J. Sloan; John Toriello; Lisa Vecchione; Allan L. Weisberg.

ALSO PRESENT

Denise Collins; Matthew J. Giacobbe, Esq., Cleary Giacobbe Alfieri & Jacobs, LLC; Dr. Jaime M. Segal.

OPEN PUBLIC MEETING ACT

Completed

A quorum of the Board of Trustees was present.

MINUTES

On motion duly made by Mr. Castro and seconded by Mr. Figueredo, the Minutes of the Meeting of the Board of Trustees of February 3, 2026 were approved as submitted.

COMMUNICATIONS

No communications to report.

REPORTS OF JOINT TRUSTEES AND GOVERNORS' COMMITTEES

AUDIT COMMITTEE

Mr. Hehl reported both Federal and State audits received an unmodified opinion with no material weaknesses or deficiencies.

Mr. Hehl submitted the following Resolution for approval:

Resolution A026-003 - Acceptance of FY 2025 Single Audit Report

WHEREAS, on June 18, 2024, the Board of Trustees of UCNJ Union College of Union County, NJ adopted a resolution that appointed the audit firm of CliftonLarsonAllen LLP as its Independent Auditor, and

WHEREAS, on December 9, 2025, the Board of Trustees accepted CliftonLarsonAllen LLP Independent Auditor's Report of UCNJ Union College of Union County, NJ basic financial statements as of, and for the Fiscal Year ended, June 30, 2025, the Single Audit Schedules of Expenditures of Federal Awards, and State Financial Assistance for the Fiscal Year ended June 30, 2025, the Report on Internal Control over Financial Reporting and On Compliance and Other Matters prepared in conjunction with its audit, and the Report on Applying Agreed Upon Procedures to the College's fundable credit hours for the Fiscal Year ended June 30, 2025, and

WHEREAS, the audit firm of CliftonLarsonAllen LLP has completed the Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid, which had been delayed due to the release of the 2025 compliance supplement, and

WHEREAS, this audit was conducted in accordance with Government Auditing Standards, issued by the Comptroller General of the United States; and in compliance with audit requirements as prescribed by the Department of Treasury, State of New Jersey;

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ accepts CliftonLarsonAllen LLP Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid for the Fiscal Year ended June 30, 2025

On motion duly made by Mr. Castro, seconded by Mr. Merino and unanimously carried, the Board approved the Resolution for adoption.

EDUCATIONAL PLANNING AND POLICY COMMITTEE

Mr. Toriello stated to the Board that at the Educational Planning and Policy meeting held earlier, Dr. Hargrove presented on Leading Indicator #4, Improve Advising, detailing the many levels of the advising process. He stated that Dr. Ziner provided a report of a survey taken by employers of UCNJ graduates for the Academic Year 2024 and Academic Year 2025.

Mr. Toriello submitted the following Resolutions for approval:

Resolution E026-009 Program Deregistration

WHEREAS, a review of the degree requirements and industry skills and knowledge has resulted in the reevaluation of the value of the career program, Blockchain Technology Option offered through the Business Management, A.A.S. program (Exhibit 1) and,

WHEREAS, there has been a continuing lack of enrollment in the Blockchain Technology Option offered through the Business Management, A.A.S. program (Exhibit 1) and,

NOW, THEREFORE, BE IT RESOLVED that the Blockchain Technology Option offered through the Business Management, A.A.S. program at UCNJ Union College of Union County, NJ be submitted to the New Jersey Presidents' Council and Office of the Secretary of Higher Education for deregistration.

On motion duly made by Mr. Castro, seconded by Mr. Figueredo and unanimously carried, the Board approved the Resolution for adoption.

Resolution E026-010 - Faculty Personnel Actions

RESOLVED, that the following faculty actions recommended by the President be approved:

Reappointments:

Tochi Amaechina, Assistant Professor, Practical Nursing, Academic Affairs, effective September 1, 2026 to July 31, 2027.

Dr. Sohal Hallur, Professor, Physical Therapist Assistant, Academic Affairs, effective September 1, 2026 to May 31, 2027.

Carol Hellams, Assistant Professor, Practical Nursing, Academic Affairs, effective September 1, 2026 to July 31, 2027.

Rachel Sliker, Assistant Professor, Practical Nursing, Academic Affairs, effective September 1, 2026 to July 31, 2027.

Resolution E026-011 Staff Personnel Actions

RESOLVED, that the following staff personnel actions recommended by the President be approved:

Appointments:

Victoria Losa, Admission and Enrollment Generalist, Student Development, effective February 2, 2026, \$51,184 per annum.

Lucia Castillo, Student Services Generalist, Administrative Services, effective February 17, 2026, \$51,184 per annum.

Khalif Betts, Custodian – 3rd Shift, Finance and Operations, effective February 17, 2026, \$40,620 per annum.

Jasmin Londono, Custodian – 3rd Shift, Finance and Operations, effective February 17, 2026, \$40,620 per annum.

Keianna Williams, Student Services Specialist, Student Development, effective February 17, 2026, \$60,164 per annum.

Wanda Thomas, Student Services Generalist, Administrative Services, effective March 2, 2026, \$51,184 per annum.

Carmenza Hincapie-Sanchez, Custodian – 1st Shift, Finance and Operations, effective March 9, 2026, \$37,500 per annum.

Promotions/Reclassifications:

Andreia Couto, Senior Human Resources Generalist, from Human Resources Generalist, Finance and Operations, effective January 1, 2026, \$72,000 per annum.

Justin Macaluso, Assistant Director of EOF, from Student Services Specialist, Student Development, effective February 1, 2026, \$70,000 per annum.

Separations:

Madhusudhana Reddy Gandlachinthe Raghuramare, Academic Specialist, Computer Science, Academic Affairs, effective February 5, 2026.

Tatiana Sava, Student Services Specialist, Student Development, effective February 27, 2026.

Jacqueline Zdziarski, Student Services Generalist, Administrative Services, effective March 5, 2026.

On motion duly made by Mr. Castro, seconded by Ms. Root and unanimously carried, the Board approved the Resolution for adoption.

Resolution E026-012 - College Policies

WHEREAS, UCNJ Union College of Union County, NJ, as a comprehensive community college, has college-wide policies to ensure compliance with policy objectives and accountability, and

WHEREAS, a College policy is a prescribed institutional course of action, a guiding principle, or a procedure intended to enhance strategic goals; reduce institutional risks; improve internal controls; establish delegation of authority and responsibility; promote compliance with federal, state and other applicable laws and regulations; further operational alignment, consistency, or efficiency; and/or influence and determine decisions, actions, conduct, and other matters at the College, and

WHEREAS, the College's Policy on Policies sets forth that the Board of Trustees or the President serve as the "Approval Authority" for College-wide policies, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ approves the revisions to the following policies attached as Exhibit 1: 200-24 Artificial Intelligence Policy, 300-8 Consensual Amorous Relationships Policy, 300-13 Grading Guidelines Policy, and 300-31 Service Key Award Policy” on policy 200-24.

On motion duly made by Mr. Castro, seconded by Mr. Merino and unanimously carried, the Board approved the Resolution for adoption with the revision to include “except in a closed system and with human oversight.”

SAFETY REPORT

Dr. McMenamain stated that in compliance with the Cunningham – Ruiz Law (S485, codified at N.J.S.A. 18a:3B-71) requiring reporting of campus crimes and fire incidents for the period from December 19, 2025 through March 13, 2026, Public Safety advised that there were no incidents to report

BUDGET AND FINANCE COMMITTEE

Investment Report:

Mr. Della Sala stated that the Budget and Finance Committee met earlier and reported that all investments are found to be in order and are within acceptable norms.

Financial Report:

Mr. Della Sala reviewed the Financial Report and stated that the Committee discussed the key variances in the financial statements, focusing on student receivable, grants receivable, revenue and total expenses. He stated the grants receivable variance was a result of the timing of financial aid processing. Also discussed were variances in expenses driven by increases in compensation, health benefits, and utilities.

Current Estimate Report:

Mr. Della Sala reviewed the Current Estimate Report and stated that at this time, a transfer from Unrestricted Net Position of \$317 thousand is anticipated for fiscal year ended June 30, 2026:

Mr. Della Sala presented the following Resolutions for approval:

Grant Resolutions

Resolution F026-024 - Amendment to Strengthening Career and Technical Education for the 21st Century Grant (“Perkins”)

WHEREAS, UCNJ Union College of Union County, NJ as a comprehensive community college, seeks to provide career occupational training programs to prepare UCNJ students and other Union County residents for employment, and

WHEREAS, the Strengthening Career and Technical Education for the 21st Century Grant (“Perkins”) is a federally authorized grant whose aim is to increase the academic achievement of career and technical education students and strengthen the connections between secondary and post-secondary education, and

WHEREAS, on June 10, 2025, the State of New Jersey Department of Education (“NJDOE”) notified the College of its preliminary allocation of \$1,093,362 under the Perkins Grant for Fiscal Year 2026, and

WHEREAS, on December 19, 2025, the State of New Jersey Department of Education notified the College that its Perkins application was “approved” for \$1,093,362 and, as a consequence, obligations against these funds were permissible effective that date, and

WHEREAS, on February 3, 2026, the Board of Trustees of UCNJ Union College of Union County, NJ accepted these funds, and

WHEREAS, the NJDOE requires that reallocations of budgeted amounts between and among Spending Plan component line items be presented through an amendment to the Spending Plan, and

WHEREAS, revisions to needs of the College result in reallocations of the total amount budgeted among component line items in the grant;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ hereby approves the amendment to the Spending Plan of the Carl D. Perkins Strengthening Career and Technical Education for the 21st Century Grant.

Resolution F026-025 - New Jersey Pathways to Career Opportunities Initiative

WHEREAS, UCNJ Union College of Union County, NJ, as a comprehensive community college, seeks to provide career occupational training programs designed to assist UCNJ students and other Union County residents to become employed, and

WHEREAS, New Jersey’s Community Colleges and the New Jersey Business and Industry Association (NJBIA) have come together to launch a transformational initiative designed to align the State’s educational system to build an innovative workforce, and

WHEREAS, the New Jersey Pathways to Career Opportunities Initiative will align employers, industry associations, labor unions, educational institutions, and workforce development partners to provide students and workers with the career pathways they need to find new careers and opportunities, and to ensure that employers have access to a highly skilled workforce to meet critical labor market needs, and

WHEREAS, the initiative focuses on multiple career areas through Centers of Workforce Innovation to build pathways with aligned curriculum shared across educational partners to serve the learning lifespan of students and workers to build an innovative workforce centering around four industries: Health Services,

Technology and Innovation, Infrastructure and Energy, and Manufacturing and Supply Chain Management, and

WHEREAS, the College previously received \$487,734 under the New Jersey Pathways to Career Opportunities Initiative from the New Jersey Community College Consortium for Workforce and Economic Development, comprised of \$15,714 for the planning phase and \$472,020 across four work phases; and

WHEREAS, on February 3, 2026, the College was notified that it was awarded the amount of \$106,600 from the New Jersey Community College Consortium for Workforce and Economic Development;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ accepts the funding of \$106,600 from the New Jersey Community College Consortium for Workforce and Economic Development for total NJ Pathways funding of \$594,334.

On motion duly made by Mr. Della Sala, seconded by Mr. Castro and unanimously carried, the Board approved Resolutions F026-024 and F026-025 for adoption.

Contracts Exempt from Competitive Bidding

Resolution F026-026 - Virtual Cadaver Table with Human Cadavers- Perkins

WHEREAS, the College has a need to provide students enrolled in the nursing program with a virtual cadaver table with real patient cases, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11.a.(b) provides for awarding contracts without public competitive bids when there is a nationally recognized and accepted cooperative agreement that has been publicly bid for the product or service, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, on February 3, 2026, the Board of Trustees of UCNJ Union College of Union County, NJ accepted funding from the State of New Jersey, Department of Education for the Strengthening Career and Technical Education for the 21st Century Grant (“Perkins Grant”) for \$1,093,362 for Fiscal Year 2026, and

WHEREAS, Anatomage Inc. Santa Clara, CA has submitted a proposal under the interlocal purchasing systems (TIPS) contract #230105 to provide a virtual cadaver table with human cadavers for a cost not to exceed \$83,750 for Fiscal Year 2026, and

WHEREAS, the Chief Financial Officer has determined that this purchase is within the stated purpose and goals of the Perkins Grant, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Chief Financial Officer has determined that the contract will exceed \$17,500, and

WHEREAS, TIPS utilized competitive bidding for the award of the contracts to Anatomage Inc. Santa Clara, CA thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Chief Financial Officer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ ratify an award to Anatomage Inc. Santa Clara, CA, to provide a virtual cadaver table with human cadavers for a total cost not to exceed \$83,750 for Fiscal Year 2026.

Resolution F026-027 - Pediatric Simulation Mannequin and Service Agreement - Perkins

WHEREAS, the College has a need to provide students enrolled in the respiratory care program with a pediatric simulation mannequin, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11.a.(b) provides for awarding contracts without public competitive bids when there is a nationally recognized and accepted cooperative agreement that has been publicly bid for the product or service, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, on February 3, 2026, the Board of Trustees of UCNJ Union College of Union County, NJ accepted funding from the State of New Jersey, Department of Education for the Strengthening Career and Technical Education for the 21st Century Grant (“Perkins Grant”) for \$1,093,362 for Fiscal Year 2026, and

WHEREAS, Gaumard Scientific Co., Inc. Miami, FL has submitted a proposal under Buy Board Cooperative contract #704-23 to provide pediatric mannequin simulation equipment, software, and a two-year service agreement for a total cost of \$75,775 for Fiscal Year 2026, and

WHEREAS, the Chief Financial Officer has determined that this purchase is within the stated purpose and goals of the Perkins Grant, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Chief Financial Officer has determined that the contract will exceed \$17,500, and

WHEREAS, Buy Board utilized competitive bidding for the award of the contracts to Gaumard Scientific Co., Inc. Miami, FL thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Chief Financial Officer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ ratify an award to Gaumard Scientific Co., Inc. Miami FL, to provide pediatric mannequin simulation equipment, software, and a two-year service agreement for a total cost not to exceed \$75,775 for Fiscal Year 2026.

Resolution F026-028 - Spend \$17,500-\$44,900

WHEREAS, there exists a need throughout the College for goods or services, and

WHEREAS, the attached purchases of goods and services are under the bid threshold of \$44,900, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Chief Financial Officer has determined that the individual contracts will exceed \$17,500, and

WHEREAS, the vendors provided information that exhibited compliance with the Pay-to-Play Law, N.J.S.A. 19:44A-20.4 et seq., or the contracts were arrived at through an open and fair process thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain such documentation, and

WHEREAS, the Chief Financial Officer certifies that sufficient funds are available for the goods and services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award contracts between \$17,500 and \$44,900 to the listed vendors for a total spend of \$81,004.

TYPE OF SERVICE	SOLICITATION/ EXEMPTION	COOPERATIVE/ STATE CONTRACT#	AWARD AMOUNT	PRIOR AWARD	TOTAL AWARD	DESCRIPTION	DEPARTMENT/ FUNDING SOURCE	VENDOR
Supplies	18A:64A-25.11.a.(b) National Cooperative	N/A	\$ 3,000	\$19,370	\$ 22,370	Automotive parts supplies	Facilities 11-60005-54010	Read's Auto Parts Co. Inc.
Service	N/A	N/A	\$ 18,420	\$ 0	\$ 18,420	Rental of 100KW diesel generator	Facilities 11-60005-54505	Sunbelt Rentals, Inc.
Service	18A:64A-25.(1). Professional Services	N/A	\$ 29,100	\$ 2,800	\$ 31,900	Fixed assets ad end of year reports	Finance 11-500525-52503	Kroll LLC
Supplies	18A:64A-25.(6).	N/A	\$ 10,496	\$12,266	\$ 22,762	Annual UCNJ Report	College Relations 11-52010-52569	Roelynn Litho
Technology and Related Items	18A:64A-25.5.(19) Hardware/Software	N/A	\$ 17,666	\$ 0	\$ 17,666	One Stop queue management software	One Stop Operations 11-402050-52563	Waitwell Inc.
Supplies	18A:64A-25.5.(19) Hardware/Software	N/A	\$ 2,322	\$22,319	\$ 24,691	Online testing supplies for biology and chemistry	Biology 11-104010-52015 Chemistry 11-104005-52010	SCN Worldwide
		TOTALS	\$81,004	\$56,755	\$137,759			

Resolution F026-029 - Spend \$17,500-\$44,900- Perkins

WHEREAS, there exists a need throughout the College for goods or services, and

WHEREAS, the attached purchases of goods and services are under the bid threshold of \$44,900, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Chief Financial Officer has determined that the individual contracts will exceed \$17,500, and

WHEREAS, the vendors provided information that exhibited compliance with the Pay-to-Play Law, N.J.S.A. 19:44A-20.4 et seq., or the contracts were arrived at through an open and fair process thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain such documentation, and

WHEREAS, the Chief Financial Officer certifies that sufficient funds are available for the goods and services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award contracts between \$17,500 and \$44,900 to the listed vendors for a total Perkins spend of \$86,834

TYPE OF SERVICE	SOLICITATION/ EXEMPTION	COOPERATIVE/ STATE CONTRACT#	AWARD AMOUNT	PRIOR AWARD	TOTAL AWARD	DESCRIPTION	DEPARTMENT/ FUNDING SOURCE	VENDOR
Supplies	N/A	N/A	\$31,465	\$ 0	\$ 31,645	Respiratory care equipment and supplies	Perkins-Respiratory Care 21-191017*58032	Hamilton Medical Inc..
Supplies	N/A	N/A	\$.5,564	\$ 22,791	\$ 28,335	Respiratory care equipment and supplies	Perkins-Allied Health 21-191010-52010 21-191007-52010 21-191009-52010 21-191017-52010	Pocket Nurse.
Supplies	18A:64A-25.(19). Hardware/Software 18A:64A-25.11.a.b National Cooperative	NJ Edge Contract #269EMCPS21-001-EM-SHI	\$23,535	\$0	\$ 23,5350	Think Pads and Software	Perkins-Nursing 21-191010-58032	SHI
Supplies	N/	N/A	\$26,090	\$ 0	\$ 26,090	Automotive Supplies	Perkins Automotive 21-191004-52010	ATech Training
		TOTALS	\$86,834	\$22,791	\$109,625			

On motion duly made by Mr. Della Sala, seconded by Mr. Castro and unanimously carried, the Board approved Resolutions F026-026 through F026-029 for adoption.

Resolution - F026-030 Surplus Disposal

WHEREAS, the County College Contracts Law, N.J.S.A.18A:64A-25.27, provides for the disposal of surplus personal property no longer needed for College purposes, and

WHEREAS, the College has determined that the attached list of items should be declared surplus, obsolete, and unusable property (Exhibit I), and

WHEREAS, the total fair value of the property (Exhibit I) is approximately **\$320**, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees UCNJ of Union College of Union County, NJ declares surplus, obsolete, unusable, and not needed for College purposes the property listed in Exhibit I, and

BE IT FURTHER RESOLVED that College officials be authorized to dispose of the surplus, obsolete, unusable property listed in Exhibit I in accordance with the County College Contracts Law and the UCNJ Union College of Union County, NJ Purchasing Policies.

Resolution F026-031 - Surplus Disposal- Perkins

WHEREAS, the County College Contracts Law, N.J.S.A.18A:64A-25.27, provides for the disposal of surplus personal property no longer needed for college purposes, and

WHEREAS, the College has determined that the attached list of Perkins items should be declared surplus, obsolete, and unusable property (Exhibit I), and

WHEREAS, the total fair value of the property (Exhibit I) is approximately \$616, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ declares surplus, obsolete, unusable, and not needed for college purposes the Perkins property listed in Exhibit I, and

BE IT FURTHER RESOLVED that College officials be authorized to dispose of the surplus, obsolete, unusable Perkins property listed in Exhibit I in accordance with the County College Contracts Law and the UCNJ Union College of Union County, NJ Purchasing Policies.

On motion duly made by Mr. Connolly, seconded by Mr. Castro and unanimously carried, the Board approved Resolutions F026-030 and F026-031 for adoption.

BUILDINGS AND GROUNDS

Mr. Richel presented the following Resolutions for approval:

Resolution B026-006 - Amendment to Shared Services Agreement with Union County Improvement Authority for the Cranford Campus Physical Education Center (PECK) Renovation

WHEREAS, on September 20, 2022 the Board of Trustees of UCNJ Union College of Union County, NJ accepted and approved a Shared Services Agreement with the Union County Improvement Authority for the expansion and renovation of the Physical Education Center (PECK) on the Cranford Campus, and

WHEREAS, on March 18, 2025 the Board of Trustees adopted a resolution and determined that a) that an estimated \$34.5 million will be needed to renovate the Cranford Campus Physical Education Center (PECK), b) the College has received \$23.086 million under the provisions of Chapter 12 funding, c) and therefore the College required an additional estimated \$11.4 million to be allocated from reserves for completion of this project, and

WHEREAS, the College has received \$2 million in special purpose funding from the State of New Jersey that will be designated for internal furnishing costs of the Physical Education Center (PECK) which necessitates an amendment to the Shared Services Agreement to reflect the increased value of the project, and

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ authorizes an amendment to the Shared Services Agreement to reflect the \$2 million increase in the project value, bringing the total estimated cost to \$36.5 million.

On motion duly made by Mr. Figueredo, seconded by Mr. Della Sala and unanimously carried, the Board approved the Resolution for adoption.

Resolution B026-007 - Additional Engineering Design Services - Cranford Campus

WHEREAS, the College requires engineering design services for the Cranford Campus paving improvement project including topographic surveys and construction cost estimates, in support of the safety and mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A-64A-25.5.a.(1) provides for an exception to the requirement of advertising for bids for professional services, and

WHEREAS, on November 4, 2024, the Board of Trustees of UCNJ Union College of Union County, NJ awarded a contract to Suburban Consulting Engineers, Inc., Flanders, NJ for engineering design services for paving and trenching conduits throughout the Cranford Campus at a cost not to exceed \$79,150, and

WHEREAS, on January 28, 2025, the Board of Trustees awarded a contract to Suburban Consulting Engineers, Inc., Flanders, NJ for supplemental topographic survey and engineering design phases to support security upgrades on the Cranford campus at a cost not to exceed \$25,850, and

WHEREAS, Suburban Consulting Engineers, Inc., Flanders, NJ has submitted an amended proposal for engineering design services to support the repaving and related infrastructure improvements throughout the Cranford campus, inclusive of the roundabout, at a cost not to exceed \$17,800, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Chief Financial Officer has determined that the total contract award will exceed \$17,500, and

WHEREAS, Suburban Consulting Engineers, Inc., Flanders, NJ has completed and submitted Business Entity Disclosures and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Chief Financial Officer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to Suburban Consulting Engineers, Inc., Flanders, NJ for additional engineering design services on the Cranford Campus at a cost not to exceed \$17,800.

Resolution B026-008 - Spend \$17,500-\$44,900

WHEREAS, there exists a need throughout the College for goods or services, and

WHEREAS, the attached purchases of goods and services are under the bid threshold of \$44,900, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Chief Financial Officer has determined that the individual contracts will exceed \$17,500, and

WHEREAS, the vendors provided information that exhibited compliance with the Pay-to-Play Law, N.J.S.A. 19:44A-20.4 et seq., or the contracts were arrived at through an open and fair process thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain such documentation, and

WHEREAS, the Chief Financial Officer certifies that sufficient funds are available for the goods and services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award contracts between \$17,500 and \$44,900 to the listed vendors for a total spend of \$26,500.

TYPE OF SERVICE	SOLICITATION/ EXEMPTION	COOPERATIVE/ STATE CONTRACT#	AWARD AMOUNT	PRIOR AWARD	TOTAL AWARD	DESCRIPTION	DEPARTMENT/ FUNDING SOURCE	VENDOR
Service	18A:64A-25.(1). Professional Services	N/A	\$26,500	\$ 0	\$26,500	Design Services- Lessner Building Engineering Hub	Securing Our Children's Future Grany (75%) 21-694004-52527 Land Building Improvements (25%) 12-001000-52527	DI Group Architecture LLC.
		TOTALS	\$26,500	\$ 0	\$26,500			

On motion duly made by Mr. Castro, seconded by Mr. Figueredo and unanimously carried, the Board approved Resolutions B026-007 and B026-008 for adoption.

Review of Campus Projects and Prioritization:

Mr. Richel provided a review of the various campus projects and there are no changes to the Project Prioritization List

Campus Projects:

Kellogg Building

Mr. Richel reported that new back splashes have been installed in the cooking area and equipment is being put into place. He stated that the generator is being set up in the basement.

Cranford

Mr. Lotano and Mr. Hawes reported on the Cranford Substation Project

Plainfield

New carpeting has been installed in the One Stop area.

PECK Construction Update:

Mr. Hawes reported that the asphalt in the parking lots has been removed; beginning to move underground utilities and interior demolition has begun

Cell Tower Update:

Mr. Richel stated that the DEP permits and the application review Verizon filed has about 100 more days before it is complete. He stated that we have requested regular updates on this process.

OPEN MEETING TO THE PUBLIC

No one rose to address the Board.

UNFINISHED BUSINESS

On motion duly made by Mr. Castro, seconded by Mr. Figueredo and unanimously carried, the Board ratified all actions taken at the Joint Board of Governors and Trustees that immediately preceded this Trustees Meeting, and that the Minutes of the Joint Meeting shall be appended to and made part of these Trustees Minutes.

NEW BUSINESS

Completed.

EXECUTIVE SESSION

There was no Executive Session this month.

ADJOURNMENT

With no further business on the agenda, a motion for adjournment was made by Mr. Castro, seconded by Mr. Figueredo at 6:58 p.m.