

**UCNJ
UNION COLLEGE OF
UNION COUNTY, NJ**

**BOARD OF TRUSTEES
Minutes of Meeting
May 12, 2026**

CALL TO ORDER

The meeting was called to order by Victor M. Richel, Chair, at 6:54 p.m. in the Executive Education Center on the Cranford Campus. The following were in attendance:

TRUSTEES

Mr. Richel; Rafael J. Betancourt, Esq.; Brian Campbell; Daniel J. Connolly; F. Jim Della Sala; Miguel A. Figueredo; Emily L. Root; Dr. Kamran Tasharofi; Marisol Ramos-Rodriguez; Dr. Margaret M. McMenamin, President.

GOVERNORS

Mr. Richel; Mr. Betancourt; Mr. Della Sala; Donna M. Herran; Gary S. Horan; Matthew R. Nazzaro; Sandra D. Rice; John Richel; Robert J. Sloan; John Toriello; Mary M. Zimmermann.

ALSO PRESENT

Denise Collins; Matthew J. Giacobbe, Esq., Cleary Giacobbe Alfieri & Jacobs, LLC; Dr. Jaime M. Segal.

OPEN PUBLIC MEETING ACT

Completed

A quorum of the Board of Trustees was present.

MINUTES

On motion duly made by Dr. Tasharofi and seconded by Mr. Connolly, the Minutes of the Meeting of the Board of Trustees of March 31, 2026 were approved as submitted.

COMMUNICATIONS

No communications to report.

REPORTS OF JOINT TRUSTEES AND GOVERNORS' COMMITTEES

EDUCATIONAL PLANNING AND POLICY COMMITTEE

Mr. Toriello stated to the Board that at the Educational Planning and Policy meeting held earlier, Dr. Siddique and Dr. Clement presented on Leading Indicator #2, Improve Math Success, highlighting the tactics utilized to increase completion of gateway math and overall math course completion. He stated that Dr. Hargrove reported on the 2023 cohort, consisting of 1,260 students and the various successes relating to the graduation rate. Mr. Toriello also stated that Dr. Lacagnino reported that the first step, the self-study, has been completed for the CoAEMSP

Paramedic Program Site Visit and Dr. Ziner provided a report of the Annual Planning Matrix for FY 2028.

Mr. Toriello submitted the following Resolution for approval:

Resolution E026-013 Staff Personnel Actions

RESOLVED, that the following staff personnel actions recommended by the President be approved:

Appointments:

Jennifer Kwok, Student Services Specialist (NJ Stars), Student Development, effective March 16, 2026, \$60,164 per annum.

Gerard Bryson, Maintenance Mechanic Helper, Finance and Operations, effective March 23, 2026, \$39,000 per annum.

Brittney Kennedy, Student Services Generalist, Student Development, effective March 23, 2026, \$51,184 per annum.

Veronica Vergara, Student Services Generalist, Administrative Services, effective April 13, 2026, \$51,184 per annum.

Dr. Bryan Price, Dean of Social Sciences, Business and History, Academic Affairs, effective July 1, 2026, \$148,000 per annum.

Promotions/Reclassifications:

Agnieszka Drupka, Dean of AI Innovation, from Assistant Director of Institutional Research, Academic Affairs, effective May 1, 2026, \$140,000 per annum.

Tathiana Puchik, Program Coordinator, CEWD, from Student Services Generalist, Student Development, effective May 1, 2026, \$58,000 per annum.

Dr. Jaime Segal, Vice President of External Affairs & Government Relations, from Assistant Vice President of External Affairs & Secretary of the Boards, President's Office, effective June 1, 2026, \$180,000 per annum.

Marlene Sousa, Vice President of Financial Affairs/Chief Financial Officer, from Chief Financial Officer, President's Office, effective June 1, 2026, \$230,000 per annum.

Separations:

Mariano Belza, Custodian – 3rd Shift, Finance & Operations, effective March 19, 2026.

Nicole Torella (Deceased), Communication Center Generalist, Administrative Services, effective April 3, 2026.

Khalif Betts, Custodian – 3rd Shift, Finance & Operations, effective April 9, 2026.

Keith Santos, Senior Maintenance Mechanic, Finance & Operations, effective April 30, 2026.

Leslie Feinholtz, Academic Specialist, Criminal Justice, Academic Affairs, effective May 14, 2026.

Heather Petracco, Student Services Specialist/Social Worker, Student Development, effective May 15, 2026.

On motion duly made by Dr. Tasharofi, seconded by Mr. Connolly and unanimously carried, the Board approved the Resolution for adoption.

SAFETY REPORT

Dr. McMenamin stated that in compliance with the Cunningham – Ruiz Law (S485, codified at N.J.S.A. 18a:3B-71) requiring reporting of campus crimes and fire incidents for the period from March 13, 2026 through April 28, 2026, Public Safety advised that there were no incidents to report

BUDGET AND FINANCE COMMITTEE

Investment Report:

Mr. Connolly stated that the Budget and Finance Committee met earlier and reported that all investments are found to be in order and are within acceptable norms.

Financial Report:

Mr. Connolly reviewed the Financial Report and stated that the Committee discussed the key variances in the financial statements, focusing on grants receivable and total expenses. She stated the grants receivable and revenue decreased primarily because several grant awards were funded at lower levels, ended earlier or began later in the fiscal year. Ms. Sousa also discussed expense variances related to increases in compensation, health benefits, software and utilities.

Current Estimate Report:

Mr. Connolly reviewed the Current Estimate Report and stated that at this time, a transfer from Unrestricted Net Position of \$350 thousand is anticipated for fiscal year ended June 30, 2026:

Mr. Connolly presented the following Resolutions for approval:

Contracts Exempt from Competitive Bidding

Resolution F026-032 - Amazon Specialty Supplies- College and Grant Accounts

WHEREAS, the College requires Amazon specialty supplies for all campuses to facilitate teaching and administration, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11.a.b. provides for awarding contracts without public competitive bids when there is a nationally recognized cooperative agreement, and

WHEREAS, the College can utilize Amazon.com Sales, Inc. DBA Amazon.com Services LLC, Seattle, WA OMNIA contract #R-TC-17006 to satisfy additional ongoing school specialty supplies for College operating and grant-funded accounts in the amount of \$50,000 and \$15,000 respectively, and

WHEREAS, the spend for Fiscal Year 2026 with Amazon.com Sales, Inc. DBA Amazon.com Services LLC, Seattle, WA is projected to be \$41,358 for the College operating accounts and \$11,220 for grant-funded accounts, respectively, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceed \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Chief Financial Officer has determined that the total contract award will exceed \$17,500, and

WHEREAS, OMNIA utilized competitive bidding for the award of the contracts to Amazon.com Sales, Inc. DBA Amazon.com Services LLC, Seattle, WA, thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Chief Financial Officer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to Amazon.com Sales, Inc. DBA Amazon.com Services LLC, Seattle, WA for Amazon specialty supplies for College operating and grant-funded accounts in the amount of \$50,000 and \$15,000 respectively, for a total cost not to exceed \$65,000 for Fiscal Year 2027.

Resolution F026-033 - Office and Copier Paper Supplies-College and Grant Accounts

WHEREAS, the College requires office and copier paper supplies to facilitate teaching and administration, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.9.a. provides for awarding contracts without public competitive bids when there is a state contract that has been publicly bid for the product or service, and

WHEREAS, the College can utilize W.B. Mason Co., Inc., Brockton, MA under NJ state contract #24-COMG-78752 to satisfy ongoing office and copier paper supply needs for the College operating and grant-funded accounts for \$100,000 and \$5,000, respectively, for a total cost not to exceed \$105,000 for Fiscal Year 2027, and

WHEREAS, the cost for office and copier paper supplies for College operating and grant-funded accounts is projected to be \$82,068 for Fiscal Year 2026, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Chief Financial Officer has determined that the total contract award will exceed \$17,500, and

WHEREAS, NJ State Contract vendors are subject to the Pay-to-Play Law and are required to maintain Business Entity Disclosure and Political Contribution Disclosure Certifications with the State of New Jersey to maintain their position as a state contract vendor, thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain such documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to W.B. Mason Co., Inc., Brockton, MA for office and copier paper supplies for the College operating and grant-funded accounts at a cost not to exceed \$105,000 for Fiscal Year 2027.

Resolution F026-034 - Content Management Software and Maintenance

WHEREAS, support of technology applications including software licensing and maintenance are necessary components of the technological environment, which is essential to the teaching and administrative functions, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, Hyland Software Inc, Westlake, OH has submitted a proposal to provide software and maintenance of ImageNow, the College's content management software and maintenance, at a cost not to exceed \$79,194 for Fiscal Year 2027, and

WHEREAS, the cost for content management software and maintenance for Fiscal Year 2026 was \$71,995, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceed \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Chief Financial Officer has determined that the total contract award will exceed \$17,500, and

WHEREAS, Hyland Software Inc, Westlake, OH has completed and submitted their Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the previous one year, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed with the Chief Financial Officer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to Hyland Software Inc, Westlake, OH for content management software and maintenance at a cost not to exceed \$79,194 for Fiscal Year 2027.

Resolution F026-035 - Educational Support Platform

WHEREAS, the College has a need for an online discussion platform equipped with pedagogical support technology to maximize instructor feedback and promote students' critical thinking skills to increase faculty effectiveness, strengthen course instruction and further enhance student success, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(15) provides an exception to the requirement of advertising for bids for professional consulting services, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.28(d) provides for the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware for any term not more than five (5) years, and

WHEREAS, the County College Contracts Law N.J.S.A. 18A:64A-25.28.f. provides that contracts for the provision of goods or services for the use, support, or maintenance of leasing equipment may be awarded for a term not to exceed five (5) years, and

WHEREAS, Packback Inc., Chicago, IL has submitted a proposal to provide an artificial intelligence supported online discussion platform to promote faculty and student engagement for three (3) years commencing July 1, 2026 through June 30, 2029 at a cost not to exceed \$272,200, and

WHEREAS, the cost for the educational support platform for the past three (3) years was \$242,500, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceed \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Chief Financial Officer has determined that the total contract award will exceed \$17,500, and

WHEREAS, Packback Inc., Chicago, IL has completed and submitted their Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibit from making any reportable contributions through the term of their contract, and

WHEREAS, a Certification of Funds availability has been filed by the Chief Financial Officer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to Packback Inc., Chicago, IL for an educational support platform at a cost not to exceed \$272,000 for the period of July 1, 2026 through June 30, 2029.

Resolution F026-036 - Dropout Detective Software Maintenance, Licensing, and Support

WHEREAS, the College has a need to identify students that may require additional support or services using student retention software, which is essential to student success, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for exceptions to the requirement for advertising for bids for the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, AspirEDU, Inc., Anna Maria, FL has submitted a proposal to provide annual maintenance, licensing, and support for Dropout Detective software used to increase retention and graduation rates for students at a cost not to exceed \$48,600 for Fiscal Year 2027, and

WHEREAS, the cost for the same software maintenance, licensing, and support for Fiscal Year 2026 was \$45,900, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceed \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Chief Financial Officer has determined that the total contract award will exceed \$17,500, and

WHEREAS, AspirEDU, Inc., Anna Maria, FL has completed and submitted Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate

committee in the one year before their contract award, and they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Chief Financial Officer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to AspirEDU, Inc., Anna Maria, FL for Dropout Detective software maintenance, licensing, and support at a cost not to exceed \$48,600 for Fiscal Year 2027.

Resolution F026-037 - Elevate Colleague Licensing for the Continuing Education

Department

WHEREAS, there is an ongoing need for integrative technology applications for administrative functionality within the Continuing Education Department, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, Ellucian Company L.P., Reston, VA has submitted a proposal to continue provision of Elevate Colleague licensing, a platform wholly integrative with the existing Colleague ERP, to supply online registration, cost tracking, and communications for the Continuing Education Department at a total cost not to exceed \$53,274 for Fiscal Year 2027, and

WHEREAS, the cost for Elevate for Fiscal Year 2026 was \$50,737, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceed \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Chief Financial Officer has determined that the total contract award will exceed \$17,500, and

WHEREAS, Ellucian Company L.P., Reston, VA has completed and submitted Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Chief Financial Officer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College

of Union County, NJ award a contract to Ellucian Company L.P., Reston, VA for provision of Elevate Colleague licensing for the Continuing Education Department at a cost not to exceed \$53,274 for Fiscal Year 2027.

Resolution F026-038 - Student Data Management and Reporting System- Non-Credit Programs

WHEREAS, the College has a need for a student data management and reporting system for non-credit programs and funding sources, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(15) provides an exception to the requirement of advertising for bids for professional consulting services, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for exceptions to the requirement for advertising for bids for the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, American Government Services, LLC, Hudson, WI has submitted a proposal to provide training and development of a student data management and reporting system at a cost of \$26,250 and subscription software at a cost of \$24,000, for a total cost not to exceed \$50,250 for Fiscal Year 2027, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceed \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Chief Financial Officer has determined that the total contract award will exceed \$17,500, and

WHEREAS, American Government Services, LLC, Hudson, WI has completed and submitted Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Chief Financial Officer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to American Government Services, LLC, Hudson, WI for training and development of a student data management and reporting system for non-credit programs at a cost of not to exceed \$50,250 for Fiscal Year 2027.

Resolution F026-039 - Fire Systems Inspection, Repair, and Maintenance

WHEREAS, the College requires fire systems inspection, maintenance, remediation, parts, and programming for campus-wide fire systems to provide for campus safety, in support of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11.a. provides for awarding contracts without public competitive bids when there is a state recognized and accepted cooperative agreement that has been publicly bid for the product or service, and

WHEREAS, Fire and Security Technologies, Lebanon, NJ, has submitted a proposal under Educational Service Cooperative of New Jersey (ESCNJ) utilizing contract #24/25-11 for annual campus-wide fire systems inspections, repair, and maintenance at a cost not to exceed \$59,690 for Fiscal Year 2027, and

WHEREAS, the cost for similar systems inspections, maintenance, parts, and programming for Fiscal Year 2026 was \$63,100, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceed \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Chief Financial Officer has determined that the total contract award will exceed \$17,500, and

WHEREAS, ESCNJ utilized competitive bidding for the awards of contracts to Fire and Security Technologies, Lebanon, NJ thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Chief Financial Officer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to Fire and Security Technologies, Lebanon, NJ for fire systems inspection, repair, and maintenance at a cost not to exceed \$59,690 for Fiscal Year 2027.

Resolution F026-040 - Professional Marketing Services

WHEREAS, the College has a need for professional marketing services to increase enrollment through unified branding and advertising efforts and to publicly tout key academic programs, accomplishments, and strengths, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A.18A:64A-25.5. a.(15) provides for an exception to the requirement of advertising for bids for professional consulting services, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(20) provides for an exception to the requirement for advertising for bids for personnel recruitment and advertising, including without limitation, advertising seeking student enrollment, and

WHEREAS, SG&W Integrated Marketing Communications, Inc., Montville, NJ has submitted a proposal to provide professional marketing services at a cost not to exceed \$250,000 for Fiscal Year 2027, and

WHEREAS, the cost for similar professional marketing services for Fiscal Year 2026 is projected to be \$250,000, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceed \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Chief Financial Officer has determined that the total contract award will exceed \$17,500, and

WHEREAS, SG&W Integrated Marketing Communications, Inc., Montville, NJ has completed and submitted Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the previous one year, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Chief Financial Officer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to SG&W Integrated Marketing Communications, Inc., Montville, NJ for professional marketing services at a cost not to exceed \$250,000 for Fiscal Year 2027.

Resolution F026-041 - Legal Services

WHEREAS, there are ongoing needs for legal counsel services at the College, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A-64A-25.5.a.(1) provides an exception to the requirement of advertising for bids for professional services, and

WHEREAS, Cleary Giacobbe Alfieri & Jacobs, LLC, Matawan, NJ has submitted a proposal to provide General Counsel services for an annual fixed fee of \$45,000 for twelve months and legal counsel with respect to bargaining unit negotiations with faculty, labor law, and other general litigation matters at an hourly fee of \$225 for partner involvement, \$175 for associate involvement and \$100 for paralegal

involvement at a cost not to exceed \$95,000, for a total cost not to exceed \$140,000 for Fiscal Year 2027, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Chief Financial Officer has determined that the total contract award will exceed \$17,500, and

WHEREAS, Cleary Giacobbe Alfieri & Jacobs, LLC, Matawan, NJ has completed and submitted Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the previous one year and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Chief Financial Officer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to Cleary Giacobbe Alfieri & Jacobs, LLC, Matawan, NJ for legal services at a cost not to exceed \$140,000 for Fiscal Year 2027.

Resolution F026-042 - Voice and Data Facility Services

WHEREAS, network infrastructure technology is a necessary component of the technological environment and is essential to ongoing functionality, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.28(d) provides for the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware for any term not more than five (5) years, and

WHEREAS, Iron Mountain Incorporated DBA Iron Mountain Data Centers, LLC, Royersford, PA has submitted a proposal to provide voice and data facility services for four (4) years for the period of June 1, 2026 through May 31, 2030 at a total cost not to exceed \$97,224, and

WHEREAS, the cost for voice and data facility services for Fiscal Year 2026 is projected to be \$22,224, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Chief Financial Officer has determined that the total contract award will exceed \$17,500, and

WHEREAS, Iron Mountain Incorporated DBA Iron Mountain Data Centers, LLC, Royersford, PA has completed and submitted Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the previous one year, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Chief Financial Officer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College Union County, NJ award a contract to Iron Mountain Incorporated DBA Iron Mountain Data Centers, LLC, Royersford, PA for voice and data facility services at a cost not to exceed \$97,224 from June 1, 2026 through May 31, 2030.

Resolution F026-043 - Online Student Engagement Platform

WHEREAS, the College has a need for an online student engagement platform that fosters student engagement through centralizing campus activities, enhancing communication, helping students connect across academic and extracurricular opportunities, and strengthening campus community, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A.18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.28.(d) provides for exceptions to the requirement for advertising for bids for the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware not more than five (5) years, and

WHEREAS, Ready Education, LLC, Burlington, MA has submitted a proposal for an online student engagement platform for a three (3) year contract including bridge bundles and a one-time implementation fee from May 2026 through June 30, 2029 at a cost not to exceed \$108,775, and

- WHEREAS,** the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and
- WHEREAS,** the Chief Financial Officer has determined that the total contract award will exceed \$17,500, and
- WHEREAS,** Ready Education, LLC, Burlington MA has completed and submitted their Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award and the contract will prohibit Ready Education, LLC, Burlington MA from making any reportable contributions through the term of the contract, and
- WHEREAS,** a Certification of Funds availability has been filed by the Chief Financial Officer;
- NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to Ready Education, LLC, Burlington, MA for an online student engagement platform at a cost not to exceed \$108,775.

Resolution F026-044 - Computer Hardware Replacement

- WHEREAS,** the College requires end-of-life computer hardware equipment replacement throughout all campuses, in support of the mission of the College, and
- WHEREAS,** the County College Contracts Law, N.J.S.A. 18A:64A-25.11a.b. provides for awarding contracts without public competitive bids when there is a nationally recognized and accepted cooperative agreement that has been publicly bid for the product or service, and
- WHEREAS,** the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and
- WHEREAS,** CDW Government LLC Vernon Hills, IL has submitted a proposal for 542 Dell All-in-One computers under E&I cooperative contract #CNR01439 at a cost not to exceed \$349,998, and
- WHEREAS,** the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and
- WHEREAS,** the Chief Financial Officer has determined that the total contract awards will exceed \$17,500, and
- WHEREAS,** E&I cooperative utilized competitive bidding for the awards of contracts to CDW Government LLC Vernon Hills, IL respectively thereby releasing UCNJ Union

College of Union County, NJ from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Chief Financial Officer;

NOW, THEREFORE, BE IT RESOLVED the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to CDW Government LLC Vernon Hills, IL for computer hardware replacement at a cost not to exceed \$349,998.

Resolution F026-045 - Network Infrastructure Equipment Replacement and Renewal of Software Licenses

WHEREAS, network infrastructure equipment and software licenses are a necessary component of the technological environment, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support and maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11.a.b. provides for an exception to the requirement for advertising for bids when there is a national cooperative contract for the product or service, and

WHEREAS, Aspire Technology Partners, Eatontown, NJ, has submitted a proposal under National Joint Power Alliance (NJPA) Contract #21-TELE-01506 for the replacement of end-of-life network infrastructure equipment, including Cisco voice servers, wireless LAN controllers, all wireless access points, routers, and network switches, together with five (5) years of warranty coverage and licensing on all campuses at a cost not to exceed \$1,836,479, and

WHEREAS, Aspire Technology Partners, Eatontown, NJ, has submitted an additional proposal under National Cooperative Purchasing Alliance (NCPA) contract #01-169 for renewal of Cisco licenses for Webex and on-premise voice services at a cost of \$71,745 per year for three (3) years beginning June 9, 2026, for a total cost not to exceed \$215,236, and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Chief Financial Officer has determined that the total contract award will exceed \$17,500, and

WHEREAS, NJPA and NCPA utilized competitive bidding for the awards of contracts to Aspire Technology Partners, Eatontown, NJ thereby releasing UCNJ Union

College of Union County, NJ from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Chief Financial Officer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College Union County, NJ award a contract to Aspire Technology Partners, Eatontown, NJ for network infrastructure equipment replacement at a cost not to exceed \$1,836,479.

BE IT FURTHER RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to Aspire Technology Partners, Eatontown, NJ for software licenses a total cost not to exceed \$215,236.

Resolution F026-046 - Spend \$17,500-\$44,900

WHEREAS, there exists a need throughout the College for goods or services, and

WHEREAS, the attached purchases of goods and services are under the bid threshold of \$44,900, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Chief Financial Officer has determined that the individual contracts will exceed \$17,500, and

WHEREAS, the vendors provided information that exhibited compliance with the Pay-to-Play Law, N.J.S.A. 19:44A-20.4 et seq., or the contracts were arrived at through an open and fair process thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain such documentation, and

WHEREAS, the Chief Financial Officer certifies that sufficient funds are available for the goods and services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award contracts between \$17,500 and \$44,900 to the listed vendors for a total spend of \$375,376.

TYPE OF SERVICE	SOLICITATION/ EXEMPTION	COOPERATIVE/ STATE CONTRACT#	AWARD AMOUNT	PRIOR AWARD	TOTAL AWARD	DESCRIPTION	DEPARTMENT/ FUNDING SOURCE	VENDOR
Service	N/A	N/A	\$6,500	\$17,000	\$23,500	Rental of practice facility (PECK related) Ratify FY 26	Athletics 12-000000-54510	Township of Cranford.
Technology and Related Items	18A:64A-25.5.(19) Hardware/Software	N/A	\$17,735	\$0	\$17,735	Renewal of set-up and standard services prep. 1089T tax forms- Ratify FY26	Students Accounts 11-500520-52530	Maximus Federal Services.
Technology and Related Items	18A:64A-25.5.(19) Hardware/Software	N/A	\$4,020 \$5,075	\$22,108	\$31,203	CEWD testing materials-FY26	CEWD-State Funding 21-194030-52010 CEWD-ABLE Grant 21-191030-52010	Data Recognition
Supplies	18A:64A-25.9. State	T1778	\$40,000	\$0	\$40,000	Electrical supplies-FY27	Facilities 11-600005-52010	US Electrical Services
Supplies	18A:64A-25.9. State	M00002	\$20,000	\$0	\$20,000	HVAC supplies-FY27	Facilities 11-600005-52010	Grainger
Supplies	18A:64A-25.10. NJCC JPC	FY25JPC-28	\$29,973	\$0	\$29,973	Certified Medical Assistant and Certified Patient Care supplies-FY27	CEWD 21-197015-52010	Pocket Nurse
Service	18A:64A-25.5.(19) Hardware/Software	N/A	\$18,196	\$0	\$18,196	Online science database and subscription-FY27	Library Services 11-300015-53015	Elsevier B V
Service	18A:64A-25.5.(19) Hardware/Software	N/A	\$24,820	\$0	\$24,820	Unlimited licensing for lockdown and Respondus monitors-FY27	Learning Resources 11-300020-52563	Respondus Inc.
Service	18A:64A25.5.11.a.b National Coop	Sourcewell 070121-JHN	\$20,000	\$0	\$20,000	Maintenance and repair of Simplex Fire Alarm System-FY27	Public Safety 11-600070-54005	Johnson Controls
Service	18A:64A-25.5.(19) Hardware/Software	N/A	\$25,000	\$0	\$25,000	Annual renewal of BudgetPak software-FY27	Finance 11-500525-52563	Jonas Business Systems Inc.
Service	18A:64A-25.5.(19) Hardware/Software	N/A	\$39,956	\$0	\$39,956	Annual licenses, hardware and maintenance-FY27	Human Resources 11-500505-52563	Time Clock Plus
Technology and Related Items	18A:64A-25.5.(19) Hardware/Software	N/A	\$42,748	\$0	\$42,748	Integrity Software-Plagiarism FY27-\$20,652 FY28-\$22,096	Learning Resources 11-3000-52563	Turnitin LLC
Technology and Related Items	18A:64A-25.5.(19) Hardware/Software	N/A	\$19,800 \$16,830	\$0	\$36,630	CEWD testing materials CEWD testing materials-ABLE Grant-FY27	CEWD 11-201005-52015 CEWD-ABLE Grant 21-191030-52010	Data Recognition
Technology and Related Items	18A:64A-25.5.(19) Hardware/Software	N/A	\$44,723	\$0	\$44,723	Annual renewal testing and chat bot platform-FY27	Communications Center 11-401060-53010	Lemnis
		TOTALS	\$375,376	\$39,108	\$414,484			

On motion duly made by Mr. Connolly, seconded by Mr. Betancourt and unanimously carried, the Board approved Resolutions F026-032 through F026-046 for adoption.

Resolution - F026-047 Surplus Disposal

WHEREAS, the County College Contracts Law, N.J.S.A.18A:64A-25.27, provides for the disposal of surplus personal property no longer needed for College purposes, and

WHEREAS, the College has determined that the attached list of items should be declared surplus, obsolete, and unusable property (Exhibit I), and

WHEREAS, the total fair value of the property (Exhibit I) is approximately **\$16,685**, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees UCNJ of Union College of Union County, NJ declares surplus, obsolete, unusable, and not needed for College purposes the property listed in Exhibit I, and

BE IT FURTHER RESOLVED that College officials be authorized to dispose of the surplus, obsolete, unusable property listed in Exhibit I in accordance with the County College Contracts Law and the UCNJ Union College of Union County, NJ Purchasing Policies.

On motion duly made by Mr. Connolly, seconded by Mr. Campbell and unanimously carried, the Board approved the Resolution for adoption.

Resolution F026-0048 - Surplus Disposal- Perkins

WHEREAS, the County College Contracts Law, N.J.S.A.18A:64A-25.27, provides for the disposal of surplus personal property no longer needed for college purposes, and

WHEREAS, the College has determined that the attached list of Perkins items should be declared surplus, obsolete, and unusable property (Exhibit I), and

WHEREAS, the total fair value of the property (Exhibit I) is approximately **\$25**, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ declares surplus, obsolete, unusable, and not needed for college purposes the Perkins property listed in Exhibit I, and

BE IT FURTHER RESOLVED that College officials be authorized to dispose of the surplus, obsolete, unusable Perkins property listed in Exhibit I in accordance with the County College Contracts Law and the UCNJ Union College of Union County, NJ Purchasing Policies.

On motion duly made by Mr. Connolly, seconded by Dr. Tasharofi and unanimously carried, the Board approved the Resolution for adoption.

BUILDINGS AND GROUNDS

Mr. Della Sala presented the following Resolutions for approval:

Contracts Exempt From Competitive Bidding

Resolution B026-009 - Architectural Design Services for Cranford and Plainfield Campus Roof Replacements

WHEREAS, the College requires architectural design services for roof replacement projects for the Cranford Campus MacKay Library and the Plainfield Campus Annex Building, in support of the safety and mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A-64A-25.5.a.(1) provides for an exception to the requirement of advertising for bids for professional services, and

WHEREAS, EI Associates, Inc., Cedar Knolls, NJ has submitted a proposal for architectural design services for roof replacement projects on the Cranford Campus MacKay Library and Plainfield Campus Annex Building at a cost of \$54,500 and \$63,500 respectively, for a total cost not to exceed \$118,000, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Chief Financial Officer has determined that the total contract award will exceed \$17,500, and

WHEREAS, EI Associates, Inc., Cedar Knolls, NJ has completed and submitted Business Entity Disclosures and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Chief Financial Officer and;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to EI Associates, Cedar Knolls, NJ for architectural design services for Cranford and Plainfield Campus roof replacement projects at a cost not to exceed \$118,000.

Resolution B026-010 - Spend \$17,500-\$44,900

WHEREAS, there exists a need throughout the College for goods or services, and

WHEREAS, the attached purchases of goods and services are under the bid threshold of \$44,900, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Chief Financial Officer has determined that the individual contracts will exceed \$17,500, and

WHEREAS, the vendors provided information that exhibited compliance with the Pay-to-Play Law, N.J.S.A. 19:44A-20.4 et seq., or the contracts were arrived at through an open and fair process thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain such documentation, and

WHEREAS, the Chief Financial Officer certifies that sufficient funds are available for the goods and services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award contract between \$17,500 and \$44,900 to the listed vendors for a total spend of \$40,024.

TYPE OF SERVICE	SOLICITATION/ EXEMPTION	COOPERATIVE/ STATE CONTRACT#	AWARD AMOUNT	PRIOR AWARD	TOTAL AWARD	DESCRIPTION	DEPARTMENT/ FUNDING SOURCE	VENDOR
Service	18A:64A-25.5.11.a.a. State Coop	NJCPA BC-26-05	\$15,024	\$21,178	\$36,202	Lessner fence repair-FY26	Facilities 12-001000-52530	Guardian Fence
Service	18A:64A-25.5.(1) Professional Services	N/A	\$25,000	\$0	\$25,000	Engineering Services-FY27	Facilities 12-000000-52512	Colliers Engineering & Design
		TOTALS	\$40,024	\$21,178	\$61,202			

On motion duly made by Mr. Della Sala, seconded by Dr. Tasharofi and unanimously carried, the Board approved Resolutions B026-009 and B026-010 for adoption.

Review of Campus Projects and Prioritization:

Mr. Lotano provided a review of the various campus projects and stated there are no changes to the Project Prioritization List

PECK Construction Update:

Mr. Lotano reported that the area has been cleared and utility work has begun. He stated that work to connect the building has also begun.

Mr. Hawes reported that the floor from the old gym is gone and foundations are in progress. He stated that we are awaiting steel.

Cell Tower Update:

Mr. Lotano stated that the DEP permits are still in the review process and the end of June concludes the review period. He reported that Verizon attorneys contacted the College and asked for dates to schedule construction activities.

Kellogg Recovery Status:

Mr. Lotano reported that kitchen equipment has been installed and the cafeteria has all the equipment needed to operate. He stated that we are waiting for the Board of Health inspections. Mr. Lotano reported that the only project left is the placement of the generator.

OPEN MEETING TO THE PUBLIC

No one rose to address the Board.

UNFINISHED BUSINESS

On motion duly made by Dr. Tasharofi, seconded by Mr. Figueredo and unanimously carried, the Board ratified all actions taken at the Joint Board of Governors and Trustees that immediately preceded this Trustees Meeting, and that the Minutes of the Joint Meeting shall be appended to and made part of these Trustees Minutes.

NEW BUSINESS

Completed.

EXECUTIVE SESSION

Mr. Betancourt read the following Resolution.

Resolution PT026-001 - Resolution to Enter into Closed Session

WHEREAS, the UCNJ Board of Trustees are subject to New Jersey's Open Public Meetings Act (OPMA); and

WHEREAS, OPMA permits a public body to exclude the public when items require confidentiality under N.J.S.A. 10:4-12b; and

NOW, THEREFORE BE IT RESOLVED by the UCNJ Board of Trustees that:
The UCNJ Board of Trustees shall hold a closed meeting on May 12, 2026 from which the public shall be excluded.

The Board of Governors is invited to attend this meeting.

1. The general nature of the subject to be discussed involves personnel matters.
2. The Minutes shall be made available to the public when the item which is the subject of the closed session is resolved and a reason for confidentiality no longer exists.
3. Action will be taken upon return to open session.
4. The Minutes shall be made available to the public when the item which is the subject of the closed session is resolved and a reason for confidentiality no longer exists.
5. Action will be taken upon return to open session.

On motion duly made by Mr. Betancourt, seconded by Mr. Figueredo and unanimously carried, the Board approved the Resolution for adoption.

Executive Session concluded at 7:13 p.m. and the meeting continued.

Mr. Richel presented the following Resolution.

Resolution C026-005 - Rename the Student Development Building to McMenamin Hall

WHEREAS, Dr. Margaret M. McMenamin has demonstrated extraordinary leadership and dedicated service as the president of UCNJ Union College of Union County, NJ since July 2010 and is the eighth overall and first female president, and

WHEREAS, Dr. McMenamin set forth an aggressive agenda centering on improving student success outcomes: she revitalized student services, strengthened academic advising, partnered with faculty to improve teaching and learning, and engaged the entire campus community in renewing their collective commitment to student success, and

WHEREAS, under Dr. McMenamin's leadership, the College has more than quintupled its graduation rate going from the lowest graduation rate in the State of New Jersey to exceeding both the state and national averages, and

WHEREAS, also as a result of Dr. McMenamin's focus on student success outcomes, UCNJ was named as one of only 10 finalists for the \$1 million 2025 Aspen Prize for Community College Excellence, the nation's signature recognition of strong performance among community colleges. The College has now been recognized four consecutive times by the Aspen Institute, and

WHEREAS, Dr. McMenamin has been a leader in the local and national community college sector: She served as Chair of the Middle States Commission on Higher Education in 2019 and received the National Marie Y. Martin CEO of the Year by the Association of Community College Trustees in 2020, and

WHEREAS, under Dr. McMenamin's leadership, the College is prioritizing the post-completion agenda which refers to ensuring that UCNJ graduates complete their bachelor's degree and earn a family sustaining wage, taking student success beyond graduation rates, and

WHEREAS, Dr. McMenamin has ensured that every decision, initiative, and investment, reflects a deep commitment to student success, access, belonging, and opportunity;

NOW, THEREFORE, BE IT RESOLVED the Board of Trustees and Board of Governors of UCNJ Union College of Union County, NJ expresses its deepest appreciation and gratitude to Dr. McMenamin for her ongoing exemplary leadership and lasting contributions to the College and its students, and

BE IT FURTHER RESOLVED the Boards commend Dr. McMenamin for a legacy defined by positive impact on the greater Union County region and the success of generations of students whose lives have been transformed by this institution, and

BE IT FURTHER RESOLVED the Board of Trustees and Board of Governors of UCNJ Union College of Union County, NJ hereby renames the Student Development Building on the Cranford Campus to McMenamin Hall effective immediately.

On motion duly made by Mr. Richel, seconded by Mr. Connolly and unanimously carried, the Board approved the Resolution for adoption.

ADJOURNMENT

With no further business on the agenda, a motion for adjournment was made by Mr. Connolly, seconded by Mr. Figueredo at 7:19 p.m.