

**UCNJ
UNION COLLEGE OF
UNION COUNTY, NEW JERSEY**

**BOARD OF TRUSTEES
Minutes of Meeting
June 18, 2024**

CALL TO ORDER

The meeting was called to order by Victor M. Richel, Chair, at 6:01 p.m. in the Executive Education Center on the Cranford Campus. The following were in attendance:

TRUSTEES

Mr. Richel; George A. Castro, II; Daniel J. Connolly; Jeffrey H. Katz, Esq.; Dr. Kamran Tasharofi; Mary M. Zimmermann; Krystal Villalobos; Dr. Margaret M. McMenamin, President.

GOVERNORS

Mr. Richel; Brian Campbell; F. Jim Della Sala; Deborah Enix-Ross; Ryan J. Greco; Donna M. Herran; Mr. Katz; John Richel; Mrs. Zimmermann.

ALSO PRESENT

Denise Collins; Michael M. Horn, Esq., McCarter English; Dr. Jaime M. Segal.

A quorum of the Board of Trustees was present.

OPEN PUBLIC MEETING ACT

Dr. Segal read the following statement: Pursuant to New Jersey Statutes Annotated 10:4-6, notice of this regular meeting of the Board of Trustees of UCNJ was transmitted to the Star Ledger, Newark and Courier News, Somerville, which specified time and place of this meeting as Tuesday, June 18, 2024 at 6:00 p.m. in the Executive Education Center on the Cranford Campus, 1033 Springfield Ave. In addition, adequate notice was also posted at the Union County Courthouse, Elizabeth, N.J., and the College's campuses in Cranford, Elizabeth, Plainfield, and Scotch Plains and on the College's website at www.ucc.edu.

MINUTES

On motion duly made by Mr. Connolly and seconded by Mrs. Zimmermann, the Minutes of the Meeting of the Board of Trustees of May 6, 2024 were approved as submitted.

COMMUNICATIONS

Dr. Segal reported that there were no communications.

REPORT OF THE PRESIDENT

Dr. McMenamin addressed the members of the Boards highlighting some of the events that have taken place at the College over the past month:

- UCNJ was named as one of only 10 finalists for the 2025 Aspen Prize for Community College Excellence.

- UCNJ celebrated more than 700 graduates for the Class of 2024 on the Cranford Campus with two ceremonies.
- Four members of the UCNJ community received awards from the New Jersey Council of County Colleges at their Community College Opportunity Summit in Atlantic City. Board of Governors Chair and Board of Trustees member Mary M. Zimmermann received the Ronald D. Winthers Trustee Leadership Award; Vice President for Student Development Dr. Demon Hargrove received the Dr. Lawrence A. Nespoli Leadership Award; Associate Professor of Chemistry Sherry Heidary received the Distinguished Faculty Award; UCNJ Class of 2024 graduate Katherine Mejia received the New Jersey Student of the Year Award.
- UCNJ scholar-athlete Patrick Murray won the National Junior College Athletic Association Region XIX Golf Championship.
- UCNJ Class of 2024 graduate, Precious Opaola, has been accepted into Princeton University for fall 2024.
- The Union County College Foundation has launched the Margolies Family Transfer Scholarship which offers up to \$25,000 in transfer funds over two years. Myrvens Sylvestre, a computer science major, is the first recipient of this scholarship.
- Provost & Vice President for Academic Affairs Dr. Maris Lown Assistant Dean of Students, Beatriz Rodriguez, and UCNJ students Jeremy Albujar, Marisol Ramos, and Samir Perez represented UCNJ at the Hispanic Association of Colleges and Universities in Salamanca, Spain.
- More than 100 students completed their studies with the Institute of Intensive English followed by a reception.
- UCNJ's Iota Xi Chapter of PTK, the international honor society for two-year colleges, hosted its new member ceremony for the 232 new members.
- The Admissions Team, in partnership with the Community College Opportunity Grant hosted an open house on the Cranford Campus where almost 400 guests attended,

Dr. McMenamain congratulated the Board of Trustees and Governors stating that they should be proud to be board members for one of the top ten community colleges in the nation. She continued that the board should never underestimate the importance of their work because it matters to us, the leadership.

Dr. McMenamain stated that we are in the preparation phase for the visit from the Aspen team that will occur in October. She stated that although it would be nice to receive the prize, we do not do what we do to earn a prize; we do it to help our students earn a college degree and help them and their families on a path for social and economic mobility.

Dr. McMenamain stated that we became a top ten Aspen finalist because our faculty care about our students and are willing to put in the extra work to help our students get across the finish line. She concluded by stating that the people around this room have done the hard work to get to where we are today and this Board has supported them along the way.

INSIDE THE COLLEGE

Dr. Sara Lacagnino, Assistant Vice President of Academic Affairs presented a review of Standard V – Educational Effectiveness Assessment in preparation for the Middle States Commission on Higher Education visit in 2025 and Dr. Bernard Polnariev, Vice President of Administrative Services, provided the Year-End Review.

REPORTS OF JOINT TRUSTEES AND GOVERNORS' COMMITTEES

AUDIT COMMITTEE MEETING

A virtual meeting was held on June 17, 2024 and the following Resolution was presented for approval:

Resolution A024-003 - Appointment of Independent Auditor

WHEREAS, the need exists for a college-wide Independent Auditor, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(1) provides an exception to the requirement of advertising for bids for professional services, and

WHEREAS, CliftonLarsonAllen LLP, Plymouth Meeting, PA submitted a proposal to provide independent auditing services of the College's Financial Statements, including Schedules of Expenditures of Federal Awards, and State Financial Assistance, conducted in accordance with Government Auditing Standards issued by the Comptroller General of the United States and in compliance with audit requirements as prescribed by the Department of Treasury, State of New Jersey; performing "agreed-upon procedures," developed by the New Jersey Council of County Colleges for use by the New Jersey Department of Treasury, upon the reporting requirements for fundable credit hours; and preparing a report on internal controls over financial reporting and such other matter as may be necessary for Fiscal Years 2023-2024 and 2024-2025 at \$72,000 for each Fiscal Year, and

WHEREAS, the fee for independent auditor services by CliftonLarsonAllen LLP, Plymouth Meeting, PA was \$63,000 for Fiscal Year 2022-2023, and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, CliftonLarsonAllen LLP, Plymouth Meeting, PA has completed and submitted Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year before their contract award, and they will be

prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to CliftonLarsonAllen LLP, Plymouth Meeting, PA to provide independent auditing services for Fiscal Year 2023-2024 and Fiscal Year 2024-2025 for a total contract award of \$144,000.

On motion duly made by Mr. Connolly, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

EDUCATIONAL PLANNING AND POLICY COMMITTEE

Mrs. Zimmermann stated to the Board that at the Educational Planning and Policy meeting held earlier, Dr. Lown reported that at the Student Academic Symposia Union Honors hosted the Annual Honors Symposium where 30 student groups presented research poster presentations in the STEM and social science disciplines. She stated that as of June 18, 2024, enrollment for Summer I is +1.3 in FTE hours and for Summer II is -2 in FTE hours. Enrollment for Fall is -17.1% in FTE hours.

Mrs. Zimmermann submitted the following Resolutions for approval:

Resolution E024-022 - Faculty Personnel Actions

RESOLVED, that the following faculty actions recommended by the President be approved:

Promotions:

John Arezzi, Associate Professor, Business, from Assistant Professor, Business, Academic Affairs, effective September 1, 2024.

Dr. Carol Biederstadt, Professor, English, from Associate Professor, English, Academic Affairs, effective September 1, 2024.

Dr. Marie-Helene McAndrew, Associate Professor, Physical Therapy, from Assistant Professor, Physical Therapy, Academic Affairs, effective September 1, 2024.

Retirements:

Elliott Fisher, Associate Professor, Math, Academic Affairs, effective September 1, 2024.

Michele Cislo, Associate Professor, Practical Nursing, Academic Affairs, effective January 1, 2025 (revised).

Separations:

Alexandra Tegethoff, Assistant Professor, Practical Nursing, Academic Affairs, effective May 7, 2024.

On motion duly made by Mrs. Zimmermann, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

Resolution E024-023 - Staff Personnel Actions

RESOLVED, that the following personnel actions recommended by the President be approved:

Appointments

Beyanka Wheatley, Coordinator of College Life, Student Development, effective May 6, 2024, \$65,000 per annum.

Sheyla Calderon, Student Services Generalist, Student Development, effective May 13, 2024, \$44,600 per annum.

Rooswald Baptiste, Student Services Associate, Student Development, effective May 20, 2024, \$38,426 per annum.

Dr. Mirza Baig, Academic Specialist, Biology, Academic Affairs, effective May 20, 2024, \$80,000 per annum.

Allison Berruecos, Division Secretary, Allied Sciences, Academic Affairs, effective May 20, 2024, \$51,000 per annum.

Diana Iozzia, Student Services Generalist, Student Development, effective May 20, 2024, \$44,600 per annum.

Promotions/Reclassifications:

Erika Fuentes, Associate Director of Financial Aid, from Student Services Specialist, effective May 16, 2024, \$70,000 per annum.

Joyce Morell, Title V Project Director, from Title V Student Services Specialist, effective May 16, 2024, \$68,000 per annum.

Morgan Thompson, Coordinator of Student Success Initiatives, from Student Services Specialist, effective June 1, 2024, \$65,000 per annum.

Jane Kane, Director of Grant Reporting and Compliance, from Director of Financial Reporting and Grant Accounting, effective July 1, 2024, \$113,683 per annum.

Cheryl Shiber, Grant Director, from Director of Grants, effective July 1, 2024, \$97,010 per annum.

Separations:

Lindsey Mauldin, Custodial Site Lead, Finance and Operations, effective April 26, 2024.

Tyreese Wicker, Custodian, Finance and Operations, effective May 17, 2024.

Dr. James Russo, Assistant Dean of Social Sciences, Business, and History, Academic Affairs, effective June 13, 2024.

Kelsey Gallagher, Assistant Director of Library, Academic Affairs, effective June 27, 2024.

On motion duly made by Mrs. Zimmermann, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

Resolution E024-024 Program Deregistration – Liberal Studies, A.S.

WHEREAS data indicates the Liberal Studies, A.S. program leads to lower employment rates for positions offering family-sustaining wages (Exhibit 1) and,

WHEREAS, changes in work-based skills and knowledge have resulted in the reevaluation of curriculum in relation to industry needs (Exhibit 1), and,

NOW, THEREFORE, BE IT RESOLVED that the Liberal Studies, A.S. at UCNJ Union College of Union County, New Jersey be submitted to the New Jersey Presidents' Council and Office of the Secretary of Higher Education for deregistration.

On motion duly made by Mrs. Zimmermann, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

Resolution E024-025 Program Deregistration – Liberal Studies, CT.

WHEREAS, there has been a continuing lack of enrollment in the through Liberal Studies, CT. program (Exhibit 1) and,

WHEREAS, changes in work-based skills and knowledge have resulted in the reevaluation of curriculum in relation to industry needs (Exhibit 1) and,

NOW, THEREFORE, BE IT RESOLVED that the Liberal Studies, CT. at UCNJ Union College of Union County, New Jersey be submitted to the New Jersey Presidents' Council and Office of the Secretary of Higher Education for deregistration.

On motion duly made by Mrs. Zimmermann, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

SAFETY REPORT

Dr. McMenamin stated that in compliance with the Cunningham – Ruiz Law (S485, codified at N.J.S.A. 18a:3B-71) requiring reporting of campus crimes and fire incidents for the period of April 12, 2024 through May 29, 2024, Public Safety advised that there was a theft of a bicycle from the rear of the Lessner Building. The incident was reported to the Elizabeth Police Department. There are no other issues to report.

BUDGET AND FINANCE COMMITTEE

Mr. Connolly stated that the Budget and Finance Committee met earlier and reviewed the Investment Report and reported that all investments are found to be in order and are within acceptable norms. A recent bid solicitation provided the College with various options, including a 6-month CD offering 5.5% interest rate, and additional \$3.0 million investments with ConnectOne and Northfield. This decision aligns with the College's short-term strategy to leverage the attractive rates offered by existing banking institutions.

Financial Report:

Mr. Connolly reviewed the Financial Report and stated variances within the report are due to the following:

- Increase in enrollment impacted the student receivable balance, tuition revenue and the variable compensation for instruction.
- The net increase in expenses is primarily due to increases in full-time and variable compensation as well as an increase in health benefits.

Current Estimate Report:

Mr. Connolly stated that also reviewed was the Current Estimate Report and reported that at this time, a transfer to Unrestricted Net Position of \$7.0 million is anticipated for fiscal year ended June 30, 2024.

Mr. Connolly stated that at the Budget and Finance Committee meeting held earlier, Dr. Wilkin presented the 2025-2029 Budget Forecast Review.

Mr. Connolly presented the following Resolutions for approval:

Grant Resolutions:

Resolution F024-046 - Authorization to Obligate County of Union Workforce Innovation and Opportunity Act Funding

WHEREAS, UCNJ Union College of Union County, NJ, as a comprehensive community college, seeks to provide career occupational training programs designed to assist adult and dislocated worker employment and training activities for eligible residents of the County of Union (the County) and support the development of a strong globally competitive labor force, targeting the key growth sectors within New Jersey, and

WHEREAS, the College applied to the County of Union for Workforce Innovation and Opportunity Act (WIOA) funding to coordinate the Workforce Innovation

Business Center (WIBC) which has been operating as an American Job Center Affiliate (AJCA) Career Service Center providing job search, training, and job development services to eligible residents of the County to meet the needs of business by supporting local businesses and organizations in their recruitment of employees according to grant requirements, and

WHEREAS, local employers are able to leverage the resources of the College's academic and workforce initiatives which are carried out through the College's Center for Economic and Workforce Development (CEWD), the Industry Business Institute (IBI), and the Department of Continuing Education, and

WHEREAS, the College has submitted its Fiscal Year 2025 proposal of \$500,000, based on the Request for Proposal (RFP), for Workforce Innovation and Opportunity Act (WIOA) funding to the County of Union to coordinate the Workforce Innovation Business Center (WIBC) to operate as an American Job Center Affiliate (AJCA) Career Service Center, and

WHEREAS, the notification from the County of Union under the Workforce Innovation and Opportunity Act (WIOA) of a notice of award is expected to be received this summer with the contract arriving in early Fall 2024, and

WHEREAS, the College has sufficient financial reserves to absorb any portion of Workforce Innovation and Opportunity Act (WIOA) funding for the Workforce Innovation Business Center (WIBC) obligated expenditures that are encumbered prior to the notification being received;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ hereby authorizes the College to obligate Workforce Innovation and Opportunity Act (WIOA) funding from the County of Union in advance of the Board accepting the funds for the College so as to fully utilize the funding during Fiscal Year 2025 to the fullest extent possible.

Resolution F024-047 - Authorization to Obligate ABLE PLUS Consortium Grant Funding

WHEREAS, UCNJ Union College of Union County, NJ as a comprehensive community college, seeks to provide career occupational training programs designed to assist College students and other Union County residents to become employed, and

WHEREAS, the College applied, as the lead agency of the WIOA Title II, ABLE PLUS Consortium, to the State of New Jersey Department of Labor and Workforce Development (the "Department") for funding under the Workforce Investment Act of 1998, Title II, the Adult Education and Family Literacy Act for a four-year annual renewable contract for Fiscal Years 2022 through 2025, and

WHEREAS, the College received notification for Fiscal Year 2025, year four of the continuation period, for ABLE PLUS Consortium Grant Funding in the amount of

\$1,879,927 from the State of New Jersey Department of Labor and Workforce Development, and

WHEREAS, the College will file its Fiscal Year 2025 budget application for ABLE PLUS Consortium Grant Funding with the State of New Jersey Department of Labor and Workforce Development for use of its allocation of \$1,879,927 referenced in the notification, and

WHEREAS, notification from the State of New Jersey Department of Labor and Workforce Development informing the College that the application and proposed budget have been approved typically is received by the College two to three months after it receives the initial Notice of Award (NOA), and

WHEREAS, the resulting approximate two-to-three month period to receive, procure and utilize the ABLE PLUS Consortium Grant Funding for the College and its Consortium partners would be subject to personnel displacement and long lead times inherent in the mandatory procurement and authorization efforts in compliance with the County College Contracts Law and related laws which could result in the inability to fully utilize the entirety of the ABLE PLUS Consortium Grant funding, and

WHEREAS, the College has sufficient financial reserves to absorb any portion of ABLE PLUS Consortium Grant Funding obligated expenditures that are not ultimately approved by the State of New Jersey Department of Labor and Workforce Development;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ hereby authorizes the College to obligate the ABLE PLUS Consortium Grant Funding in advance of the Board accepting the funds for the College and its Consortium partners so as to fully utilize the funding during Fiscal Year 2025 to the fullest extent possible.

Resolution F024-048 - Authorization to Obligate Carl D. Perkins Grant FY 2024-2025 Funds

WHEREAS, UCNJ Union College of Union County, NJ as a comprehensive community college, seeks to provide career occupational training programs to prepare UCNJ Union College of Union County, NJ students and other Union County residents for employment, and

WHEREAS, the Carl D. Perkins Strengthening Career and Technical Education for the 21st Century Grant (“Perkins Grant”) is a federally authorized grant whose aim is to increase the academic achievement of career and technical education students and strengthen the connections of secondary and post-secondary education, and

WHEREAS, on May 23, 2024, the State of New Jersey Department of Education (“NJDOE”) notified the College of its preliminary allocation of \$912,461 under the Perkins Grant for FY2025, and

WHEREAS, the College will file its Fiscal Year 2025 application and spending plan based on the allocation with the NJDOE for use of its Perkins allocation in the amount of \$912,461, principally covering instructional equipment, related materials and supplies, software and licenses, testing materials, and other costs, and

WHEREAS, notification from the NJDOE that the College's application and spending plan are in "substantially approvable form" typically is received by the College several months into the grant year, and

WHEREAS, the NJDOE will require that equipment expenditure items contained within the Fiscal Year 2025 spending plan be received, installed, and available for student instruction by April 30, 2025, and the resulting period to procure, receive and utilize the Perkins funded expenditures is subject to the long lead times inherent in the mandatory procurement and authorization efforts that are in compliance with the County College Contracts Law and related laws and regulations resulting in the possibility to fully utilize the entirety of the Perkins allocation, and

WHEREAS, the College has sufficient financial reserves to absorb any portion of Perkins obligated expenditures that are not ultimately found to be in "substantially approvable form" by the NJDOE;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ hereby authorizes the College to obligate Carl D. Perkins Strengthening Career and Technical Education for the 21st Century Grant ("Perkins Grant") in advance of the Board accepting the funds so as to fully utilize Perkins Program funding during Fiscal Year 2025 to the fullest extent possible.

Resolution F024-049 - Displaced Homemaker Program Renewal

WHEREAS, UCNJ Union College of Union County, NJ as a comprehensive community college, seeks to provide career occupational training programs designed to assist displaced homemakers and domestic violence victims in Union County, and

WHEREAS, on May 10, 2024, the College received notification from the State of New Jersey Department of Children and Families that the Displaced Homemaker Program has been renewed for Fiscal Year 2025, and

WHEREAS, the College will continue to provide job counseling and other supportive services, which includes domestic violence, for women of Union County through the Displaced Homemaker Program which provides expanded services with a priority to educational training to displaced homemakers who have been dependent on the income of another household member, which has been lost due to such hardships as death or disablement of a spouse, separation, or divorce, and

WHEREAS, the College is expected to service 90 clients during the duration of this program by assisting qualified individuals to successfully complete a short term program that will lead to future employment, and

WHEREAS, the College will provide the required documentation to the State of New Jersey, Department of Children and Families required by the Displaced Homemaker Program;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County NJ will accept \$181,898 allocated to displaced homemakers for \$169,999 and \$11,899 for domestic violence victims from the State of New Jersey Department of Children and Families for the renewal of the Displaced Homemaker Program for the Fiscal Year 2025.

Resolution F024-050 - Authorization to Obligate Community College Opportunity Grant Funding

WHEREAS, UCNJ Union College of Union County, NJ is a comprehensive community college providing quality, affordable, accessible educational programs that serve the greater Union County region, and

WHEREAS, the Community College Opportunity Grant (CCOG) is the State of New Jersey's community college initiative that started as a pilot program in Fiscal Year 2019 to provide last dollar awards to New Jersey resident, community college students, for the opportunity to obtain a college education, and on February 26, 2021, the Governor signed Bill A4410 which permanently established this grant program which runs from July 1st of each year through June 30th, and

WHEREAS, the grant is awarded through the State of New Jersey, Office of the Secretary of Higher Education (OSHE) and the purpose of the partnership with the College is to increase matriculation and support the goals of the Community College Opportunity Grant (CCOG) by implementing goals and strategies for capacity building and increasing enrollment, improving student completion, and reducing financial burdens on students, and

WHEREAS, the College's funding amount for last Fiscal Year was \$414,569 and notification of this year's allocation and contract from the State of New Jersey Office of the Secretary of Higher Education (OSHE) is expected to be received this summer, and

WHEREAS, the College has sufficient financial reserves to absorb any portion of the Community College Opportunity grant funding obligated expenditures that are encumbered prior to the contract being received;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ hereby authorizes the College to obligate the Community College Opportunity Grant Funding in advance of the Board accepting the funds

so as to fully utilize the funding during Fiscal Year 2025 to the fullest extent possible.

Resolution F024-051 - Authority for the President to Execute Grant Funding Applications

WHEREAS, UCNJ Union College of Union County, NJ is committed to the aggressive pursuit of grant funding from public and private sources to enhance College-wide programs and services, and

WHEREAS, authorization to apply is routinely required of an applicant's governing body in advance of the submission of competitive applications for grant funding, and

WHEREAS, such authorization is limited to the submission of these applications and does not bind the College in any manner, and

WHEREAS, on the occasions when such applications are successful, the applicant's governing board must take action to formally accept or reject the grant funds pursuant to the application;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ hereby grants the President authorization to submit competitive grant applications in amounts up to and including \$5,000,000 per application, during the Fiscal Year 2024-2025.

On motion duly made by Mr. Connolly, seconded by Mrs. Zimmermann and unanimously carried, the Board approved Resolutions F024-046 through F024-051 for adoption.

Contracts Exempt from Competitive Bidding

Resolution F024-052 - Content Management Software and Maintenance

WHEREAS, support of technology applications including software licensing and maintenance are necessary components of the technological environment, which is essential to the teaching and administrative functions, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, Hyland LLC, Olathe, KS has submitted a proposal to provide software and maintenance of ImageNow, the College's content management software and maintenance, at a cost not to exceed \$66,972 for the Fiscal Year 2024-2025, and

WHEREAS, the cost for content management software for Fiscal Year 2023-2024 was \$60,788, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, Hyland LLC, Olathe, KS has completed and submitted their Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the previous one year, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to Hyland LLC, Olathe, KS for content management software and maintenance at a cost not to exceed \$66,972 for the Fiscal Year 2024-2025.

Resolution F024-053 - Laboratory Supplies

WHEREAS, the College has a need for laboratory supplies to facilitate teaching and enhance student learning in biology and chemistry classrooms, in support of the mission of the College, and

WHEREAS, the County College Contract Law, N.J.S.A 18A:64A-25.10. provides authority for joint purchasing by county colleges, municipalities, or counties to enter agreements with other institutions of higher education or with other units of government, and

WHEREAS, Camden County College issued and awarded bid #FY23 JPC-26 for laboratory supplies on behalf of the New Jersey Council of County Colleges Joint Purchasing Consortium (NJCC JPC), and

WHEREAS, VWR Funding, Inc. DbA VWR International, LLC, Radnor, PA submitted a proposal for biology and chemistry supplies under the NJCC JPC bid #FY23 JPC-26 for Fiscal Year 2024-2025:

Vendor	Description	Amount
VWR International, LLC	Chemistry Supplies	\$22,000
VWR International, LLC	Biology Supplies	<u>\$35,000</u>
	TOTAL	\$57,000

WHEREAS, the costs for biology and chemistry supplies for Fiscal Year 2023-2024 is projected to be \$51,292, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, the vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, NJCC JPC utilized competitive bidding for the awards of contracts to VWR Funding, Inc. Db a VWR International, LLC, Radnor, PA, thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award contracts for biology and chemistry laboratory supplies to VWR Funding, Inc. Db a VWR International, LLC, Radnor, PA, for a total award not to exceed \$57,000 for Fiscal Year 2024-2025.

Resolution F024-054 - Library Materials and Cooperative Annual Membership Renewal

WHEREAS, there is a College-wide need for printed and electronic library materials, database subscriptions and professional cooperative services to enhance student learning and outcomes, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(6) provides for an exception to the requirement of advertising for bids for library books, magazines, periodicals, printed and audiovisual library materials and specialized library services, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11a.a. authorizes County Colleges to be a participating contracting unit in a cooperative pricing system established pursuant to the laws of the State of New Jersey, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, the following vendors have submitted proposals to provide printed and electronic library materials and annual cooperative membership for Fiscal Year 2024-2025 at individual vendor costs not to exceed \$220,814, and

Vendors	Product Description	Amount
NJEdge.Net, Inc Newark, NJ	VALE Consortium Databases	\$164,142
NJEdge.Net, Inc Newark, NJ	Cooperative Annual Membership Renewal	\$ 12,000
NJEdge.Net, Inc Newark, NJ	Digital Theatre +	\$ 1,955
EBSCO Industries, Inc. Dallas, TX	Databases. Journal Subscriptions and Discovery Service Software	\$ 42,717
TOTAL		\$220,814

WHEREAS, the cost for similar library materials and cooperative membership for Fiscal Year 2023-2024 is projected to be \$205,713,

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, NJEdge.Net, Inc, Newark, NJ is a not-for-profit organization and is exempt from New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq., and

WHEREAS, EBSCO Industries, Inc. Dallas, TX has completed and submitted their Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award contracts for printed and electronic library materials, database subscriptions and professional cooperative services to NJEdge.Net, Inc, Newark, NJ and EBSCO Industries, Inc., Dallas, TX at the individual listed vendor costs not to exceed \$220,814 for Fiscal Year 2024-2025.

Resolution F024-055 - Janitorial and Building Supplies

WHEREAS, the College has a need for janitorial supplies including chemicals, paper and plastic goods and for building supplies used in daily operations, in support of the mission of the College, and

- WHEREAS,** the County College Contracts Law, N.J.S.A. 18A:64A-25.11a.b. provides for awarding contracts without public competitive bids when there is a nationally recognized and accepted cooperative agreement that has been publicly bid for the product or service, and
- WHEREAS,** Home Depot U.S.A., Inc. DbA The Home Depot Pro, Atlanta, GA has submitted a proposal under OMNIA contract #22-07 to provide janitorial supplies at a cost not to exceed \$100,000 for Fiscal Year 2024-2025, and
- WHEREAS,** Home Depot U.S.A., Inc. DbA The Home Depot Pro, Atlanta, GA has submitted another proposal under OMNIA contract #16154 to provide building supplies, at a cost not to exceed \$30,000 for Fiscal Year 2024-2025, and
- WHEREAS,** the cost for janitorial supplies for Fiscal Year 2023-2024 is projected to be \$108,300, and
- WHEREAS,** the cost for building supplies for Fiscal Year 2023-2024 is projected to be \$29,540, and
- WHEREAS,** the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and
- WHEREAS,** the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and
- WHEREAS,** OMNIA utilized competitive bidding for the awards of contracts to Home Depot U.S.A., DbA The Home Depot Pro, Atlanta, GA thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain Pay-to-Play documentation, and
- WHEREAS,** a Certification of Funds availability has been filed by the Vice President of Finance and Operations;
- NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of UCNJ Union College of Union County, NJ, award a contract to Home Depot U.S.A., Inc. DbA The Home Depot Pro, Atlanta, GA for janitorial supplies in the amount not to exceed \$100,000 and for building supplies in the amount not to exceed \$30,000 for a total award not to exceed \$130,000 for Fiscal Year 2024-2025.

Resolution F024-056 - Amazon Specialty Supplies- College and Grant Accounts

- WHEREAS,** the College requires Amazon specialty supplies for all campuses to facilitate teaching and administration, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11.a.b. provides for awarding contracts without public competitive bids when there is a nationally recognized cooperative agreement, and

WHEREAS, the College can utilize Amazon Capital Services, Inc., Seattle, WA, OMNIA contract #R-TC-17006 to satisfy additional ongoing school specialty supplies for College operating accounts and grant funded accounts needs in the amount of \$50,000 and \$20,000 respectively, and

WHEREAS, the spend for Fiscal Year 2023-2024 with Amazon Capital Services, Inc., Seattle, WA is projected to be \$43,000 for the College operating accounts and \$17,663 for grant funded accounts, respectively, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, OMNIA utilized competitive bidding for the award of the contracts to Amazon Capital Services, Inc., Seattle, WA, thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to Amazon Capital Services, Inc., Seattle, WA for Amazon specialty supplies for the College operating accounts and grant funded accounts needs in the amount of \$50,000 and \$20,000 respectively, at a cost not to exceed \$70,000 for Fiscal Year 2024-2025.

Resolution F024-057 - Bulk Mail and Metered Mail Postage

WHEREAS, bulk and metered mail postage for dispatch of College materials is necessary to support ongoing operations, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.b. provides for awards without public competitive bids when made or entered into with the United States of America, the State of New Jersey, with a county or municipality or any board, body, or officer, agency or authority or any other state or subdivision thereof, and

WHEREAS, bulk and metered mail postage costs are anticipated to be \$100,000 and \$40,000 respectively for College mailings for Fiscal Year 2024-2025, and

WHEREAS, the projected spend for bulk and metered mail postage for Fiscal Year 2023-2024 is projected to be \$100,000 and \$40,000 respectively, and

WHEREAS, the United States Postal Service, Eagan, MN is a government agency and is exempt from New Jersey Local Unit Pay-to-Play Law, N.J.S.A.19:44A-20.4. et seq., and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ approve an award for bulk mail and metered mail postage to the United States Postal Service for a cost not to exceed \$140,000 for Fiscal Year 2024-2025.

Resolution F024-058 - Office and Copier Paper Supplies-College and Grant Accounts

WHEREAS, the College requires office and copier paper supplies to facilitate teaching and administration, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.9.a. provides for awarding contracts without public competitive bids when there is a state contract that has been publicly bid for the product or service, and

WHEREAS, the College can utilize W.B. Mason Co., Inc., Brockton, MA under NJ state contract T-0052 #0000003 to satisfy ongoing office and copier paper supplies supply needs for the College operating and grant-funded accounts for \$100,000 and \$10,000, respectively, for a total amount to exceed \$110,000 for Fiscal Year 2024-2025, and

Description	Projected FY 24-25 Cost
Copy Paper 8.5 x 11 and 8.5 x 14	\$ 50,000
Office Supplies College Accounts	\$ 50,000
Office Supplies Grant Accounts	\$ 10,000
Total	\$110,000

WHEREAS, the cost for office and copier paper supplies for college operating and grant funded accounts is projected to be \$95,400 for Fiscal Year 2023-2024, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, NJ State Contract vendors are subject to the Pay-to-Play Law and are required to maintain Business Entity Disclosure and Political Contribution Disclosure Certifications with the State of New Jersey to maintain their position as a state contract vendor, thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain such documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to W.B. Mason Co., Inc., Brockton, MA for office and copier paper supplies for the College operated and grant funded accounts at a cost not to exceed \$110,000 for Fiscal Year 2024-2025.

Resolution F024-059 - Workers' Compensation Insurance Pool

WHEREAS, the College desires to participate in cooperative purchasing of workers' compensation insurance to reduce costs and purchase such insurance from said insurance pool, in support of the mission of the college, and

WHEREAS, provisions of the New Jersey State Government Regulations Act, Chapter 204, P.L. 1985 and N.J.S.A. 18A:64A-25.35 permitted the formation of a non-profit insurance pool, the New Jersey Community College Insurance Pool Workers' Compensation Fund (the Insurance Pool). The Insurance Pool establishes a Workers' Compensation Fund providing workers' compensation to its members. Membership in the Insurance Pool is limited to New Jersey Community Colleges, and

WHEREAS, the estimated cost of workers' compensation insurance for Fiscal Year 2024-2025 is \$252,000, and

WHEREAS, the estimated cost for workers' compensation insurance for Fiscal Year 2023-2024 was \$247,000, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the continued participation of UCNJ Union College of Union County, NJ in the New Jersey Community College Insurance Pool Workers' Compensation Fund as a member institution for workers' compensation insurance for Fiscal Year 2024-2025, and

BE IT FURTHER RESOLVED that the Board of Trustees of UCNJ Union College of Union County NJ, award a contract to the New Jersey Community College Insurance Pool Workers' Compensation Fund for workers' compensation insurance at a cost not to exceed \$252,000 for Fiscal Year 2024-2025.

Resolution F024-060 - Professional Development Program Services

WHEREAS, the College has a need for higher education consultants to implement a state-of-the-art online professional development program to increase faculty effectiveness, strengthen course instruction and further enhance student success, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(15) provides an exception to the requirement of advertising for bids for professional consulting services, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, EdCERT, LLC DbA ACUE, New York, NY the Association of College and University Educators (ACUE), New York, NY has submitted a proposal for four (4) ACUE courses not to exceed \$68,500 to provide an online professional development program for a cohort of up to thirty-five (35) faculty and staff for Fiscal Year 2024-2025, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, EdCERT, LLC DbA ACUE, New York, NY has completed and submitted their Business Entity Disclosure and a Political Contribution Disclosure Certification, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibited from making contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to EdCERT, LLC DbA ACUE, New York, NY for an online professional development program for Fiscal Year 2024-2025 at a total cost not to exceed \$68,500.

Resolution F024-061 - HVAC Management Control Services

WHEREAS, the College requires maintenance, repair services, testing, and inspections of the computerized heating, ventilation, and air conditioning (HVAC) management control systems on all campuses, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11a.a. provides for awarding contracts without public competitive bids when there is a state recognized and accepted cooperative agreement for the product or service that has been publicly bid, and

WHEREAS, on September 19, 2023, the Board of Trustees of UCNJ Union College of Union County, NJ awarded a contract to A.M.E. Inc., Fairfield, NJ for building HVAC management control systems maintenance services from October 1, 2023 through September 30, 2024 at a total cost not to exceed \$87,004, and

WHEREAS, A.M.E. Inc., Fairfield, NJ has submitted a proposal under Educational Services Cooperative of New Jersey (ESCNJ) #ESCNJ 20/21-50 to provide HVAC management control services and non-scheduled emergency services on all campuses for the nine (9) month period of October 1, 2024, through June 30, 2025 for a total cost not to exceed \$64,000, and

WHEREAS, the costs for the previous 12 months for HVAC management control services is projected to be \$73,875, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, ESCNJ utilized competitive bidding for the award of the contracts to A.M.E. Inc., Fairfield, NJ thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to A.M.E. Inc., Fairfield, NJ for HVAC management control services, for a total award not to exceed \$64,000 for Fiscal Year 2024-2025.

Resolution F024-062 - Upgrade to Wireless Fire and Burglar Alarm Systems-Plainfield and Elizabeth Campuses

- WHEREAS,** the College requires upgrading to wireless fire and burglar alarm systems on the Plainfield and Elizabeth campuses, to provide campus safety, in support of the mission of the College, and
- WHEREAS,** the County College Contracts Law, N.J.S.A. 18A:64A-25.11a.a. provides for awarding contracts without public competitive bids when there is a state contract that has been publicly bid for the product or service, and
- WHEREAS,** on May 6, 2024, the Board of Trustees awarded a contract to Johnson Controls US Holdings Inc. Db a Johnson Controls Fire Protection LP, Milwaukee, WI for fire systems maintenance and remediation services for a total cost of \$74,134, and
- WHEREAS,** Johnson Controls US Holdings Inc. Db a Johnson Controls Fire Protection LP, Milwaukee, WI a state contract vendor, has submitted a proposal under NJ state contract #83717 for the upgrading to wireless for Simplex fire and burglar alarm systems on the Plainfield and Elizabeth campuses, at a cost not to exceed \$15,936, and
- WHEREAS,** on March 19, 2024, the Board of Trustees awarded a contract to Fire and Security Technologies, Lebanon, NJ at a cost not to exceed \$23,000, and
- WHEREAS,** Fire and Security Technologies, Lebanon, NJ, has submitted a proposal for the upgrading to a wireless system for the non-Simplex fire and burglar alarm systems on the Plainfield and Elizabeth campuses, at a cost not to exceed \$9,744, and
- WHEREAS,** the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceed \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and
- WHEREAS,** the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and
- WHEREAS,** NJ State utilized competitive bidding for the awards of contracts to Johnson Controls US Holdings Inc. Db a Johnson Controls Fire Protection LP, Milwaukee, WI thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain Pay-to-Play documentation, and
- WHEREAS,** Fire and Security Technologies, Lebanon, NJ has completed and submitted their Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the previous one year, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award contracts to Johnson Controls US Holdings Inc. Db a Johnson Controls Fire Protection LP, Milwaukee, WI and Fire and Security Technologies, Lebanon, NJ for upgrading to wireless fire and burglar alarm systems on the Plainfield and Elizabeth campuses at a cost not to exceed \$15,936 and \$9,744 for total awards of \$90,070 and \$32,744 respectively.

Resolution F024-063 - Temporary On-Call Custodial Staffing Services

WHEREAS, the College has a continued need for temporary on-call custodial staffing due to the number of staff vacancies for custodial shifts and effectuation of enhanced cleaning efforts on all campuses, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(20) provides for an exception to the requirement of advertising for bids for personnel recruitment and advertising, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11a.a. provides for awarding contracts without public competitive bids when there is a state recognized and accepted cooperative agreement for the product or service that has been publicly bid, and

WHEREAS, Delta-T Group North Jersey, Inc., Woodbridge, NJ has submitted a proposal under Educational Services Cooperative of New Jersey (ESCNJ) Co-op # ESCNJ 20/21-30 to provide temporary on-call custodial staffing services at the rate of \$23.80 per hour from July 1, 2024 until December 31, 2024 for a total award not to exceed \$173,264, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, ESCNJ utilized competitive bidding for the award of the contracts to Delta-T Group North Jersey, Inc., Woodbridge, NJ thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to Delta-T Group North Jersey, Inc., Woodbridge, NJ for temporary on-call custodial staffing services at a total cost not to exceed \$173,264 from July 1, 2024 until December 31, 2024.

Resolution F024-064 - Food Service Operations Management Services

WHEREAS, the College requires on-site food service management operation services on all campuses, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.28.h. provides that contracts for the providing of food supplies and services, including food supplies and management contracts for student centers, dining rooms and cafeterias may be awarded for a term not to exceed thirty years, and

WHEREAS, on June 22, 2021 the Board of Trustees awarded a contract to Compass Group USA, Inc. Dba Chartwells Higher Ed, through its Canteen Division, Charlotte, NC through a "Fair and Open Bid" for a hybrid food service model, with a manned deli and grill for Cranford and Elizabeth and vending services for Plainfield from August 1, 2021-July 31, 2024 with an option to renew, and

WHEREAS, Compass Group USA, Inc Dba Chartwells Higher Ed, through its Canteen Division, Charlotte, NC has demonstrated an expertise in managing all aspects of College food service operations, and

WHEREAS, the College would like to exercise the extension of our contract with Compass Group USA, Inc Dba Chartwells Higher Ed, through its Canteen Division, Charlotte, NC with all extant terms remaining in effect, for the period of August 1, 2024-July 31, 2026 for a fixed management fee of \$25,000, a 2% administration fee based on net sales, and a 20% commission on vending services. In addition, the food service provider would be subsidized by the College for potential operational losses, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ extend a contract award to Compass Group USA Inc Dba Chartwells Higher Ed, through its Canteen Division, Charlotte, NC for food service operations management services for two (2) years with a fixed management fee of \$25,000, a 2% administration fee based on net sales, a 20% commission on vending services, and a potential subsidy by the College to the provider for potential operational losses.

Resolution F024-065 - Athletic Equipment, Apparel and Supplies

WHEREAS, the College has a need for athletic equipment, apparel and supplies to support athletic teams and student participation in sporting events, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11a.b provides for awarding contracts without public competitive bids when there is a nationally recognized and accepted cooperative agreement that has been publicly bid for the product or service, and

WHEREAS, on June 20, 2023, the Board of Trustees awarded a contract to Varsity Brands Holding Co., Inc. Db a BSN Sports LLC, Dallas, TX athletic equipment, apparel, and supplies for \$80,000 for Fiscal Year 2023-2024, and

WHEREAS, Varsity Brands Holding Co., Inc. Db a BSN Sports LLC, Dallas, TX has provided additional athletic equipment at a cost of \$5,000 for Fiscal Year 2023-2024, which was under the threshold for the “Report of Authorized Payments in Excess of Original Award”, and which did not require Board of Trustee approval, and

WHEREAS, Varsity Brands Holding Co., Inc. Db a BSN Sports LLC, Dallas, TX has provided additional athletic equipment at a cost of \$22,500 under OMNIA contract #R201101 for Fiscal Year 2023-2024, and

WHEREAS, Varsity Brands Holding Co., Inc. Db a BSN Sports LLC, Dallas, TX has submitted a proposal under OMNIA contract #R201101 to provide athletic equipment, apparel, and supplies at an annual cost not to exceed \$45,000 for Fiscal Year 2024-2025, and

WHEREAS, the cost for athletic equipment, apparel and supplies for Fiscal Year 2023-2024 is projected to be \$107,500, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, OMNIA utilized competitive bidding for the award of the contract to Varsity Brands Holding Co., Inc. Db a BSN Sports LLC, Dallas, TX thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ ratify an award to Varsity Brands Holding Co., Inc. Dba BSN Sports LLC, Dallas, TX for athletic equipment, apparel, and supplies at a cost not to exceed \$22,500, for a total award not to exceed \$107,500 for Fiscal Year 2023-2024.

Resolution F024-066 - Student Success Management Consulting Services

WHEREAS, the College has a need for student success management consulting services to implement state-of-the-art data driven student success solutions along with an interactive platform usable by administrators, faculty and students for enhanced academic efficiency and student retention, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(15) provides an exception to the requirement of advertising for bids for professional consulting services, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, on May 6, 2024 the Board of Trustees awarded a contract to EAB Corporation, Washington, DC for a virtual tour web platform for \$16,500 for Fiscal Year 2024-2025, and

WHEREAS, EAB Corporation, Washington, DC submitted a proposal to exceed \$59,486 to provide student success management consulting services, as follows:

Program Term	Costs
July 31, 2024- July 30, 2025	\$28,051
July 31, 2025- July 30, 2026	\$31,435
Total	\$59,486

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, EAB Corporation, Washington, DC has completed and submitted their Business Entity Disclosure and a Political Contribution Disclosure Certification, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibited from making contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to EAB Corporation, Washington, DC for student success management consulting services from July 31, 2024 through July 30, 2026, at a total cost not to exceed \$59,486.

Resolution F024-067 - Replacement Classroom Projectors

WHEREAS, there is a need for replacement classroom projectors throughout the College as a necessary component of the technological environment to promote engagement and student success, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11a.b. provides for awarding contracts without public competitive bids when there is a nationally recognized cooperative agreement, and

WHEREAS, the College solicited four (4) quotes on national cooperative contracts for the replacement classroom projectors, and two (2) quotes were received, and

WHEREAS, CDW LLC DbA CDW Government LLC, Vernon Hills, IL provided the lowest responsible quote under E & I Cooperative Services contract #CNR 1439 for fifty (50) Epson Powerlite projectors with built-in wireless networking to replace end of life classroom projectors throughout the College at a cost not to exceed \$54,950, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, et seq., provides that when the value of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined the total contract award to CDW LLC DbA CDW Government LLC, Vernon Hills, IL will exceed \$17,500, and

WHEREAS, E & I Cooperative Services utilized competitive bidding for the award of the contract to CDW LLC DbA CDW Government LLC, Vernon Hills, IL thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract for replacement classroom projectors to CDW LLC DbA CDW Government LLC, Vernon Hills, IL at a cost of \$54,950.

Resolution F024-068 - Annual Renewal of Software Licenses, Network Maintenance and Hardware

WHEREAS, the College requires annual renewal of software licenses, network maintenance, desktops and purchase of laptops for the EOF program, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11a.a. authorizes County Colleges to be a participating contracting unit in a cooperative pricing system established pursuant to the laws of the State of New Jersey, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11a.b. provides for awarding contracts without public competitive bids when there is a nationally recognized and accepted cooperative agreement that has been publicly bid for the product or service, and

WHEREAS, SHI International Corp., Somerset, NJ and Aspire Technology Partners, LLC, Eatontown, NJ submitted the below listed proposals as follows:

SHI International Software)

Description	Contract/Exemption	FY	Cost
Enhanced Notification Service	Edge Marketing Contract # 269EMCPS-21-001-EM-SHI	FY 24-25	\$6,005
Creative Cloud for Enterprise	Edge Marketing Contract # 269EMCPS-21-001-EM-SHI	FY 24-25	\$47,813
Nitro PDF Software	Edge Marketing Contract # 269EMCPS-21-001-EM-SHI	FY 24-25	\$10,322
Rubrik Foundation	Edge Marketing Contract # 269EMCPS-21-001-EM-SHI	FY 24-25	\$85,517
Microsoft Office Exchange	Edge Marketing Contract # 269EMCPS-21-001-EM-SHI	FY 24-25	\$161,653
Microsoft Premier	Edge Marketing Contract # 269EMCPS-21-001-EM-SHI	FY 24-25	\$110,613
Server Replacement Support Licensing	Edge Marketing Contract # 269EMCPS-21-001-EM-SHI	FY 24-25	\$842,831

SHI International (Hardware)

Laptops EOF	Edge Marketing Contract # 269EMCPS-21-001-EM-SHI	FY 24-25	\$28,000
Desktops	Edge Marketing Contract # 269EMCPS-21-001-EM-SH	FY 24-25	\$208,709
Apple Desktop/Monitor and Supplies	Edge Marketing Contract # 269EMCPS-21-001-EM-SHI	FY 23-24	\$6,801
Super Micro Nodes Super Micro Computer	Edge Marketing Contract # 269EMCPS-21-001-EM-SHI	FY 24-25	<u>\$367,251</u>
		Total	\$1,875,515

Aspire Technology Partners, LLC (Software)

Description	Contract/Exemption	FY	Cost
Cisco Smart Network Maint.	NVP#AR3227 Sourcewell-New Jersey PA # 21-TELE-01506	FY 24-25	\$160,209
UPS and Network Maint.	National Cooperative Pricing Alliance NCPA Contract # 01-96	FY 24-25	\$53,259
Hyflex Classroom Upgrades	NVP#AR3227 Sourcewell-New Jersey PA # 21-TELE-01506	FY 24-25	\$30,666
Eaton Nonconcurrent Services	18A:64A-25.5. (19)	FY 23-24	\$7,817
40 McCann Labor Support Hours	National Cooperative Pricing Alliance NCPA Contract # 01-96	FY 24-25	\$10,000
		Total	261,951

WHEREAS, the cost for similar software licensing and network maintenance for Fiscal Year 2023-2024 is projected to be \$735,980,

WHEREAS, the increase of costs for Fiscal Year 2024-2025 is due to the full replacement for the Colleges' infrastructure of twelve (12) servers and software license for five (5) years and Hyflex classroom upgrades, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract awards will exceed \$17,500, and

WHEREAS, NJEdge.Net, NCPA and Sourcewell utilized competitive bidding for the awards of their contracts to SHI International Corp., Somerset, NJ and Aspire Technology Partners, LLC, Eatontown, NJ thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to SHI International Corp., Somerset, NJ for an Apple desktop/monitor and supplies at a cost not to exceed \$6,801 for a total award not to exceed \$468,240 for Fiscal Year 2023-2024.

BE IT FURTHER RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award contracts to SHI International Corp., Somerset, NJ for annual renewal of software licenses, network maintenance and hardware for a cost not to exceed \$1,868,713 for Fiscal Year 2024-2025.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to Aspire Technology Partners, LLC, Eatontown, NJ for Eaton Network Services at a cost not to exceed \$7,817 for a total award not to exceed \$446,852 for Fiscal Year 2023-2024.

BE IT FURTHER RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award contracts to SHI International Corp., Somerset, NJ for annual renewal of software licenses, network maintenance and hardware for a cost not to exceed \$315,827 for Fiscal Year 2024-2025.

Resolution F024-069 - Multi-Peril, Cyber Liability, Student Intercollegiate Sports, Catastrophic and Accident Insurance

WHEREAS, there is a need for cyber liability and multi-peril insurance coverage at the College which includes package, flood, crime, auto, boiler and machinery, educators' legal liability, directors' and officers' liability/employment practices liability and special excess liability, and

WHEREAS, participation in sports is an integral part of college life, and a need exists for student intercollegiate sports catastrophic, accident and trip travel insurance coverage at the College, in support of its mission, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A: 64A-25.5.a.(11) provides for exceptions to the requirement for advertising for bids for insurance, including the purchase of insurance coverage and consulting services, which exceptions shall be in accordance with the requirements for extraordinary unspecifiable services, and

WHEREAS, RSC Insurance Brokerage, Inc. Db a Risk Strategies Company, Boston, MA has submitted a proposal to place the necessary insurance (package, flood, crime, umbrella, auto, boiler and machinery and educators legal liability) for Fiscal Year 2024-2025 with Hanover Insurance Company at a cost not to exceed \$649,662, flood coverage not to exceed \$117,112 with Voyager Indemnity, directors and officers employment practices liability (primary \$5M) of \$68,788 with Greenwich Ins. Co., excess directors and officers liability/employment practices liability (\$5M over primary) with RSUI Indemnity Co. of \$35,582, fiduciary liability (\$1M) with Great American of \$1,510, special excess liability of \$87,340 with

New Jersey Unshared Excess Program (NJUEP) and cyber liability of \$31,285 with CFC for a total cost not to exceed \$991,279, and

WHEREAS, the total cost for the comparable insurance coverage for Fiscal Year 2023-2024 was \$956,482, with increases for the upcoming fiscal year attributable to the state of the property and flood market, the increasing market focus on adequate rating on liability coverages with the uptick in nuclear verdicts and abuse molestation coverages, and

WHEREAS, RSC Insurance Brokerage, Inc. Db a Risk Strategies Company, Boston, MA has recommended for Fiscal Year 2024-2025 continuation of the Intercollegiate Sports Accident base plan with Hartford Insurance Company, at a total cost not to exceed \$68,000 and sports catastrophic accident, volunteer accident and trip insurance policy with Arthur J. Gallagher (formerly TL Groseclose Associates), at a total cost not to exceed \$12,950, for a total of \$80,950, and

WHEREAS, the total cost for the comparable insurance coverage for Fiscal Year 2023-2024 was \$80,500, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, RSC Insurance Brokerage, Inc. Db a Risk Strategies Company Boston, MA has completed and submitted their Business Entity Disclosures and Political Contribution Disclosure Certifications, that certify that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, the Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to RSC Insurance Brokerage, Inc. Db a Risk Strategies Company Boston, MA for the brokerage of and payment to Hanover Insurance Company, Voyager Indemnity, Greenwich Ins. Co., NJUEP, RSUI, Great American, CFC, Hartford Insurance Company and Arthur J. Gallagher (formerly TL Groseclose), for multi-peril, Director & Officers, employment practices liability, special excess liability, cyber liability insurance, student intercollegiate sports, sports catastrophic and volunteer accident insurance for Fiscal Year 2024-2025 at a total cost not to exceed \$1,072,229.

Resolution F024-070 - Additional Digital Subscription Services, Textbooks and Electronic Resources

- WHEREAS,** the College has a need for additional digital course subscription services, textbooks and electronic resources to offer greater affordability of learning materials to enhance student outcomes, in support of the mission of the College, and
- WHEREAS,** the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(6) provides for exceptions to the requirements for advertising for bids for purchase of copyrighted materials, library books, magazines and periodicals and specialized library services, and
- WHEREAS,** the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and
- WHEREAS,** the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(21) provides for exceptions to the requirements for advertising for bids for purchase of educational supplies, books, articles of clothing and other miscellaneous articles purchased by a county college bookstore, or by a service or management company under contract with a county college to operate a county college bookstore for resale to college students and employees, and
- WHEREAS,** on January 17, 2023, the Board of Trustees awarded a two-year contract to Cengage Learning, Inc., Boston, MA for digital learning materials at an annual cost of \$804,000 which provides 6,000 subscriptions at a cost of \$134 per student, for a total amount not to exceed \$1,608,000 for the period of March 1, 2023 through February 28, 2025, and
- WHEREAS,** the additional subscription estimate is projected to be \$361,961 to provide students access to Cengage Unlimited subscriptions through the Follett bookstore for the period of March 1, 2023 through February 28, 2024, and
- WHEREAS,** Cengage Learning, Inc., Boston, MA has also provided proposals for textbooks for English second language (ESL) and electronic resources for Fiscal Year 2024-2025 for a cost not to exceed \$17,000 and \$6,770 respectively, and
- WHEREAS,** the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provide that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and
- WHEREAS,** the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and
- WHEREAS,** Cengage Learning, Inc., Boston, MA has completed and submitted their Business Entity Disclosure and Political Contribution Disclosure Certifications certifying

that they have not made any reportable contributions to a political or candidate committee in the one year before their contract award, and that they will be prohibited from making any reportable contributions through the term of the contracts, and

WHEREAS, Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract for additional digital subscription services to Cengage Learning, Inc., Boston, MA for a total cost not to exceed \$804,000 for the twelve months ended February 28, 2024, for a total award for Fiscal Year 2023-2024 of \$1,165,961.

BE IT FURTHER RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ, award a contract to Cengage Learning, Inc., Boston, MA for textbooks and electronic resources in the amount not to exceed \$17,000 and \$6,770 for a total award not to exceed \$23,770 for Fiscal Year 2024-2025.

Resolution F024-071 - Bloomberg Terminal Business Management Software Licensing

WHEREAS, the College has a need to provide business management software licensing to enhance student's knowledge and achieve objectives in the business programs, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(3) provides for an exception to the requirement of advertising for bids for the purchase of items or services not available from more than one potential bidder, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, Bloomberg L.P. Dba Bloomberg Finance L.P., New York, NY has submitted a proposal for Bloomberg Terminal business management software licensing at a cost not to exceed \$80,000 from September 4, 2024 through September 4, 2025 which are password protected for access to eligible students enrolled in Perkins programs, and

WHEREAS, the cost for Perkins funded Bloomberg Terminal business management software licensing for the last twelve (12) months was \$79,740, and

WHEREAS, on June 18, 2024, the Board of Trustees authorized the College to obligate Carl D. Perkins Career and Technical Education Improvement Grant funds in advance of accepting the funds to fully utilize Perkins funding for Fiscal Year 2024-2025, and

WHEREAS, the Vice President of Finance and Operations has determined that this purchase is within the stated purpose and goals of Carl D. Perkins Career and Technical Education Improvement Grant, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the value of the acquisition will exceed \$17,500, and

WHEREAS, Bloomberg L.P. Db a Bloomberg Finance L.P., New York, NY has completed and submitted Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the previous one year, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to Bloomberg L.P. Db a Bloomberg Finance L.P., New York, NY for ten (10) months of the Bloomberg Terminal business management software licensing occurring in Fiscal Year 2024-2025 at a cost not to exceed \$66,668, and further award a contract, subject to an allocation of Perkins grant funds for the two (2) months in Fiscal Year 2025-2026 at a cost not to exceed \$13,332 for a total award not to exceed \$80,000.

Resolution F024-072 - Practical and Registered Nursing Review Courses

WHEREAS, the College has a need to provide students enrolled in the Licensed Practical Nurse (LPN) and Registered Nurse (RN) programs with comprehensive review courses, including electronic resources, to enhance and evaluate student's knowledge of content and to prepare them to pass the National Council Licensure Examination (NCLEX), in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A-64A-25.5.a.(1) provides for awarding of contracts for professional services without public competitive bids, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(6) provides for an exception to the requirement of advertising for bids in the provision of textbooks, copyrighted materials including without limitation books, periodicals and other printed or published matters, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or

services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, on June 18, 2024, the Board of Trustees authorized the College to obligate Carl D. Perkins Career and Technical Education Improvement Grant funds in advance of accepting the funds to fully utilize Perkins funding for Fiscal Year 2024-2025, and

WHEREAS, Ascend Learning Holdings, LLC Db a Assessment Technologies Institute, LLC, Leawood, KS has submitted a proposal to provide a comprehensive review course from enrollment to completion for students enrolled in the LPN program consisting of an on-site review, online resources, and an assessment to help predict student success on the NCLEX-PN for a total cost not to exceed \$168,000 for Fiscal Year 2024-2025, and

WHEREAS, Ascend Learning Holdings, LLC Db a Assessment Technologies Institute, LLC, Leawood, KS also submitted a proposal to provide a comprehensive review course for students enrolled in LPN to RN at the Trinitas School of Nursing for on-site review and electronic resources for a total cost not to exceed \$70,125 for Fiscal Year 2024-2025, and

WHEREAS, the projected cost for a similar LPN and RN comprehensive review courses for Fiscal Year 2023-2024 is projected to be \$270,375, and

WHEREAS, the Vice President of Finance and Operations has determined that this purchase is within the stated purpose and goals of Carl D. Perkins Career and Technical Education Improvement Grant, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the value of the acquisition will exceed \$17,500, and

WHEREAS, Ascend Learning Holdings, LLC Db a Assessment Technologies Institute, LLC, Leawood, KS has completed and submitted their Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to Ascend Learning Holdings, LLC Dba Assessment Technologies Institute, LLC, Leawood, KS to provide comprehensive review courses that meet the needs of students enrolled in the LPN and RN programs for the College and Trinitas School of Nursing at costs not to exceed \$168,000 and \$70,125, respectively, for a total award not to exceed \$238,125 for Fiscal Year 2024-2025.

Resolution F024-073 - Nursing Instructional Programs and Equipment

WHEREAS, the College's Nursing Program has a need for licenses for virtual instructional software programs and equipment to enhance students' knowledge and achieve objectives in the Nursing Program, in support of the mission of the College, and

WHEREAS, the County College Contract Law, N.J.S.A 18A:64A-25.11a.b. provides for an exception to the requirement of advertising for bids in the provision for the use of a nationally-recognized and accepted cooperative purchasing agreement, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, Laerdal Medical Corporation, Wappingers Falls, NY submitted a proposal for nursing instructional programs and equipment under Buy Board contract # 704-23 at a cost not to exceed \$141,462 for the Fiscal Year 2024-2025, and

WHEREAS, on June 18, 2024, the Board of Trustees authorized the College to obligate Carl D. Perkins Career and Technical Education Improvement Grant funds in advance of accepting the funds to fully utilize Perkins funding for Fiscal Year 2024-2025, and

WHEREAS, the Vice President of Finance and Operations has determined that this purchase is within the stated purpose and goals of Carl D. Perkins Career and Technical Education Improvement Grant, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the value of the acquisition will exceed \$17,500, and

WHEREAS, Buy Board utilized competitive bidding for the award of the contract to Laerdal Medical Corporation, Wappingers Falls, NY thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to Laerdal Medical Corporation, Wappingers Falls, NY to provide nursing instructional programs and equipment for students enrolled in the Nursing Program at a cost not to exceed \$141,462 for Fiscal Year 2024-2025.

Resolution F024-074 - Ventilator and Defibrillator Equipment

WHEREAS, there is a need for ventilator and defibrillator equipment within the Allied Health Division, in support of the mission of the College, and

WHEREAS, the County College Contract Law, N.J.S.A 18A:64A-25.11a.b. provides for an exception to the requirement of advertising for bids in the provision for the use of a nationally recognized and accepted cooperative purchasing agreement, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, Zoll Medical Corp., Chelmsford, MA submitted a proposal for ventilator and defibrillator equipment under Sourcwell 2023 contract # 041823-ZLL at a cost not to exceed \$42,186 for the Fiscal Year 2024-2025, and

WHEREAS, on June 18, 2024, the Board of Trustees authorized the College to obligate Carl D. Perkins Career and Technical Education Improvement Grant funds in advance of accepting the funds to fully utilize Perkins funding for Fiscal Year 2024-2025, and

WHEREAS, the Vice President of Finance and Operations has determined that this purchase is within the stated purpose and goals of Carl D. Perkins Career and Technical Education Improvement Grant, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the value of the acquisition will exceed \$17,500, and

WHEREAS, Sourcwell utilized competitive bidding for the award of the contract to Zoll Medical Corp, Chelmsford, MA thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to Zoll Medical Corp, Chelmsford, MA to provide ventilator and defibrillator equipment at a cost not to exceed \$42,186 for Fiscal Year 2024-2025.

Resolution F024-075 - Elevator Maintenance and Repair Services

WHEREAS, the College requires maintenance on elevators on all campuses to ensure ongoing reliability and functionality in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11a.a provides for awarding contracts without public competitive bids when there is a state recognized and accepted cooperative agreement for the product or service that has been publicly bid, and

WHEREAS, Kone Inc., Philadelphia, PA submitted a proposal for elevator maintenance and repair services under Union County Cooperative Pricing System (UCCPS) contract 10-21 at an annual cost not to exceed \$60,600 for Fiscal Year 2024-2025, and

WHEREAS, Kone Inc., Philadelphia, PA also submitted a proposal for specialty parts at a cost not to exceed \$5,000 for Fiscal Year 2024-2025, and

WHEREAS, the cost for elevator maintenance and repair service for Fiscal Year 2023-24 is projected to be \$58,000, and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, UCCPS utilized competitive bidding for the award of the contract to Kone Inc., Philadelphia, PA thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to Kone Inc., Philadelphia, PA for elevator maintenance and repair services at a cost not to exceed \$65,600 for Fiscal Year 2024-2025.

Resolution F024-076 - Perkins Spend \$17,500-\$41,600

WHEREAS, there exists a need throughout the College for goods or services, and

WHEREAS, the attached purchases of goods and services are under the bid threshold of \$41,600, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the individual contracts will exceed \$17,500, and

WHEREAS, the vendors provided information that exhibited compliance with the Pay-to-Play Law, N.J.S.A. 19:44A-20.4 et seq., or the contracts were arrived at through an open and fair process thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain such documentation, and

WHEREAS, on June 18, 2024, the Board of Trustees authorized the College to obligate Carl D. Perkins Career and Technical Education Improvement Grant funds in advance of accepting the funds to fully utilize Perkins funding for Fiscal Year 2024-2025, and

WHEREAS, the Vice President of Finance and Operations has determined that these purchases are within the stated purpose and goals of Carl D. Perkins Career and Technical Education Improvement Grant, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award contracts between \$17,500 and \$41,600 to the listed Perkins vendors for a total spend of **\$128,015**.

Resolution F024-077 - Spend \$17,500-\$41,600

WHEREAS, there exists a need throughout the College for goods or services, and

WHEREAS, the attached purchases of goods and services are under the bid threshold of \$41,600, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the individual contracts will exceed \$17,500, and

WHEREAS, the vendors provided information that exhibited compliance with the Pay-to-Play Law, N.J.S.A. 19:44A-20.4 et seq., or the contracts were arrived at through an

open and fair process thereby releasing UCNJ Union College of Union County, New Jersey from the requirement to obtain such documentation, and

WHEREAS, the Vice President of Finance and Operations certifies that sufficient funds are available for the goods and services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award contracts between \$17,500 and \$41,600 to the listed vendors for a total spend of **\$777,998**.

On motion duly made by Mr. Connolly, seconded by Mr. Castro and unanimously carried, the Board approved Resolutions F024-052 through F024-077 for adoption.

Contracts to be Awarded Through a Bid or Request For Proposal:

Resolution F024-078 - Charter Bus Services

WHEREAS, the College requires charter bus services to transport students to athletic events and student trips, in support of the mission of the College, and

WHEREAS, a request for bids was publicly advertised in the Star Ledger, Newark, NJ on May 7, 2024 for charter bus services for the College, and

WHEREAS, the bid invitation was also downloaded by seven (7) vendors and two (2) bids were received and opened publicly on May 30, 2024, and

WHEREAS, Suburban Trails, Inc. New Brunswick, NJ submitted the lowest responsible bid for charter bus services for athletic events and student trips at a cost not to exceed \$235,692 for Fiscal Year 2024-2025 with an optional one-year renewal through June 30, 2026 upon satisfactory performance of services, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award a contract to Suburban Trails, Inc., New Brunswick, NJ for charter bus services at a cost not to exceed \$235,692 for Fiscal Year 2024-2025.

On motion duly made by Mr. Connolly, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

Resolution F024-079 - Surplus Disposal

WHEREAS, the County College Contracts Law, N.J.S.A.18A:64A-25.27 provides for the disposal of surplus personal property no longer needed for College purposes, and

WHEREAS, the College has determined that the attached list of items should be declared surplus, obsolete and unusable property (Exhibit I), and

WHEREAS, the total fair value of the property (Exhibit I) is approximately **\$894**, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees UCNJ of Union College of Union County, NJ declares surplus, obsolete, unusable, and not needed for College purposes the property listed in Exhibit I, and

BE IT FURTHER RESOLVED that College officials be authorized to dispose of the surplus, obsolete, unusable property listed in Exhibit I in accordance with the County College Contracts Law and the UCNJ of Union College of Union County, NJ Purchasing Policies.

Resolution F024-080 - Perkins Surplus Disposal

WHEREAS, the County College Contracts Law, N.J.S.A.18A:64A-25.27 provides for the disposal of surplus personal property no longer needed for College purposes, and

WHEREAS, the College has determined that the attached list of items should be declared surplus, obsolete and unusable property (Exhibit I), and

WHEREAS, the total fair value of the property (Exhibit I) is approximately **\$100**, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees UCNJ of Union College of Union County, NJ declares surplus, obsolete, unusable, and not needed for College purposes the property listed in Exhibit I, and

BE IT FURTHER RESOLVED that College officials be authorized to dispose of the surplus, obsolete, unusable property listed in Exhibit I in accordance with the County College Contracts Law and the UCNJ of Union College of Union County, NJ Purchasing Policies.

On motion duly made by Mr. Connolly, seconded by Mr. Castro and unanimously carried, the Board approved Resolutions F024-079 and F024-080 for adoption.

BUILDINGS AND GROUNDS

Campus Projects:

Mr. Katz reported on the updates to the Project Prioritization List as well as the various projects on all campuses.

Cell Tower Update:

Mr. Katz reported that mediation is complete. The carriers expect all papers for summary judgment will be complete by mid-October for a Judge to award a decision.

Mr. Katz presented the following Resolutions for approval:

Contracts Exempt from Competitive Bidding

Resolution B024-011 - Extension of Trinitas Lease in Kellogg Building

WHEREAS, UCNJ Union College of Union County, NJ (“UCNJ”) and RWJBH Trinitas Regional Medical Center (“Trinitas”) have jointly and cooperatively conducted an educational program in professional nursing since 1971, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-12.1. states that the Board of Trustees is authorized to lease, use and operate property, whether real, personal, or mixed, or any interest therein, which is necessary or desirable for college purposes, and

WHEREAS, on June 22, 2004 the Board of Trustees authorized the President to enter into a formal lease agreement to rent a floor of the Kellogg building to Trinitas for a term of twenty years, at an annual gross rental of \$286,000, to further the support the Nursing program between the parties, and

WHEREAS, the parties are desirous of extending this lease agreement for an additional ten (10) years, with the option for two (2) successive five (5) year renewal terms, at an annual gross rental of \$286,000, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ grant authority to enter into an extension of the lease with Trinitas at the Kellogg Building for an additional ten (10) years, with the option for two (2) successive five-year (5) renewal terms, at an annual gross rental of \$286,000.

On motion duly made by Mr. Katz, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

Resolution B024-012 - Additional Perimeter Fencing on Cranford Campus

WHEREAS, the College has a need to install fences on the Cranford Campus, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11a.a. provides for awarding contracts without public competitive bids when there is a participating cooperative pricing system pursuant to the laws of this state, and

WHEREAS, Guardian Fence Co., Inc., Newark, NJ has provided fencing services at a cost of \$12,131 for Fiscal Year 2023-2024, which was under the threshold of \$17,500 and did not require Board of Trustee approval, and

WHEREAS, Guardian Fence Co., Inc., Newark, NJ has provided a proposal under Hunterdon County Educational Services Commission (HCESC) contract number Cat/Ser-22-17 for the removal of existing fencing and installation of 6’ foot and 4’ foot steel

fences along Springfield Avenue and Gallows Hill Road at a cost not to exceed \$39,396 and \$113,270 respectively, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, HCESC utilized competitive bidding for the award of contracts to Guardian Fence Co., Inc. Newark, NJ thereby releasing UCNJ Union College of Union County, NJ from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of UCNJ Union College of Union County, NJ award contracts to Guardian Fence Co., Inc., Newark, NJ for installation of fences on the Cranford campus at a cost not to exceed \$39,396 and \$113,270 respectively, for a total award of \$152,666.

On motion duly made by Mr. Katz, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

OPEN MEETING TO THE PUBLIC

No one rose to address the Board.

UNFINISHED BUSINESS

There was no unfinished business to report.

NEW BUSINESS

Mr. Richel stated that this is our last meeting until September. The next meeting is scheduled for Tuesday, September 17, which will be a Joint meeting and will be held here on the Cranford Campus. Mr. Richel also stated that Close the Gap is on Wednesday, July 17 at Galloping Hill Golf Course.

EXECUTIVE SESSION

There was no Executive Session following the meeting.

ADJOURNMENT

With no further business on the agenda, a motion for adjournment was made by Mr. Castro, seconded by Mr. Connolly at 6:52 p.m.