

**UNION COLLEGE
OF UNION COUNTY, NEW JERSEY**

**BOARD OF TRUSTEES
Minutes of Meeting
June 20, 2023**

CALL TO ORDER

The meeting was called to order by Victor M. Richel, Chair, at 6:01 p.m. in the Executive Education Center on the Cranford Campus. The following were in attendance:

TRUSTEES

Mr. Richel; Rafael J. Betancourt, Esq.; George A. Castro, II; Daniel J. Connolly; Miguel A. Figueredo; Jeffrey H. Katz, Esq.; Anjali Mehrotra; Miguel A. Merino; Dr. Kamran Tasharofi; George E. Stephens; Mary M. Zimmermann; Dr. Margaret M. McMenamin, President.

GOVERNORS

Stephen F. Hehl, Esq.; Donna M. Herran; J. Anthony Manger, Esq.; Carl J. Napor.

ALSO PRESENT

Michael M. Horn, Esq., McCarter English; Dr. Jaime M. Segal.

A quorum of the Board of Trustees was present.

OPEN PUBLIC MEETING ACT

Pursuant to New Jersey Statutes Annotated 10:4-6, notice of this regular meeting of the Board of Trustees of Union College of Union County, NJ was transmitted to the Star Ledger, Newark and Courier News, Somerville, which specified time and place of this meeting as Tuesday, June 20, 2023 at 6:00 p.m. in the Executive Education Center Cranford Campus. In addition, adequate notice was also posted at the Union County Courthouse, Elizabeth, N.J., and the College's campuses in Cranford, Elizabeth, Plainfield, and Scotch Plains and on the College's website at www.ucc.edu.

MINUTES

On motion duly made by Mr. Betancourt and seconded by Ms. Mehrotra, the Minutes of the Meeting of the Board of Trustees of May 2, 2023 were approved as submitted.

COMMUNICATIONS

Dr. Segal stated there were no communications to report.

INSIDE THE COLLEGE

Dr. Wilkin presented a review of Standard VI – Planning, Resources and Institutional Improvement in preparation for the Middle States Commission on Higher Education visit in 2025. Dr. Wilkin also provided a report in collaboration with the other Vice Presidents of the academic year in review across all divisions.

REPORT OF THE PRESIDENT

Dr. McMenamin addressed the members of the Board highlighting some of the events that have taken place at the College over the past month:

- The Union Class of 2023 celebrated Spring Commencement on May 17 with more than 700 graduates between two ceremonies at the College's Cranford Campus.
- On June 5 and 6, the College hosted a Board and College Leaders Retreat with more than 100 attendees and several speakers.
- The College hosted the first Business Competition at the College's Cranford Campus. More than 20 Union students submitted a business proposal for the competition, with 11 accepted to enter the main competition and pitch to the five judges. The winning Pitch was from Nicholas Mont who took home a \$6000 prize for his business concept, addressing the issue of food waste.
- The Union County Police Chiefs Association hosted a Whiskey, Wine & Cigar Tasting at Mexology in Elizabeth. The event supported the Union County College Foundation.
- Union's Dean of STEM William Dunscombe was inducted into the National Junior College Athlete Association (NJCAA)'s Golf Hall of Fame.
- Members of the Union community attended the Trinitas Gala, where Board of Governors member Gary Horan was honored as the retiring President and Chief Executive Officer of Trinitas Regional Medical Center. Mr. Horan served Trinitas for more than 21 years.
- Congratulations to Board of Trustees member Anjali Mehrotra, who was selected as the 2023 Woman as Agent of Change by the American Association of University Women of New Jersey (AAUW). Ms. Mehrotra currently serves on the national board of the National Organization of Women (NOW) and is the leader and founder of the Equality, Period NJ Coalition.
- Union's Associate Professor in Chemistry Shahrzad Heidary presented at the Union County Women Mean Business Summit at the Galloping Hill Golf Course. The event is designed to bring entrepreneurs, professionals, and leaders from various industries to share insights, network, and inspire each other.

Dr. McMenamin reported that the College discovered about 100-200 "ghost students" which often involves identity theft and federal financial aid fraud. She stated that we have filed a report of our findings with the Federal Inspector General as required by the U.S. Department of Education for our participation in the Title IV Financial Aid Program. Dr. McMenamin reported that we are awaiting further direction from the Inspector General on our next steps.

Dr. McMenamin continued that in spite of all this we continue to transform our community one student at a time and as we close this academic year, she thanked everyone for their support, commitment to our students, and for their service.

REPORTS OF JOINT TRUSTEES AND GOVERNORS' COMMITTEES

AUDIT COMMITTEE

Mr. Hehl reported to the Board that at the Audit Committee meeting held earlier, an Internal Audit Report Update was provided by PK O'Connor Davies. He stated that an audit of the Office of Student accounts resulted in no exceptions reported. Mr. Hehl stated that the audit of Payroll and Retirement Benefit also resulted in no exceptions noted.

Mr. Hehl submitted the following Resolutions for approval:

Resolution A023-002 - Acceptance of FY2024 Internal Audit Plan

WHEREAS, the College utilizes professional auditing services, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a. (15) provides for awarding of contracts for professional consulting services without public competitive bids, and

WHEREAS, PKF O'Connor Davies, LLP, Harrison, NY will audit five areas during FY 2023-24 which are 1) executive compensation and benefits - twice, 2) Financial Aid, 3) Grant Compliance, 4) Campus Physical Security and 5) College Governance Policies at a cost not to exceed \$37,700, and

WHEREAS, the cost for the same auditing services for FY 2022-2023 is projected to be \$37,050, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4 et seq. provides that the values of all contracts to a single vendor exceed \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract will exceed \$17,500, and

WHEREAS, PKF O'Connor Davies, LLP, Harrison NY has completed and submitted Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to PKF O'Connor Davies, LLP, Harrison, NY to perform internal audit services as described above for a total cost not to exceed \$37,700 for work to be performed during fiscal year 2023-2024.

On motion duly made by Mr. Katz, seconded by Mr. Betancourt and unanimously carried, the Board approved the Resolution for adoption.

Resolution A023-003- Additional Fees of Independent Auditor

WHEREAS, the need exists for a College-wide Independent Auditor, in support of the mission of the college, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(15) provides for awarding of contracts for professional consulting services without public competitive bids, and

WHEREAS, on February 22, 2022, the Board of Trustees of Union College of Union County, New Jersey awarded a contract to CliftonLarsonAllen LLP (CLA), Plymouth Meeting, PA to provide independent auditing services in the amount not to exceed \$126,000 for two years, with \$63,000 allotted for the audit ending Fiscal Year 2022, and

WHEREAS, CLA provided professional services for preparation and mailing of forms 1094 and 1095 to employees and electronic filing to the IRS at cost not to exceed \$3,990 for Fiscal Year 2022-2023, which was under the threshold of \$7,500 and presented on the “Reports of Authorized Payments in Excess of Original Award” at the May 2, 2023 Board of Trustees meeting, and

WHEREAS, as a result of consultation related to implementation of the new Governmental Accounting Standards Board (GASB) Statement No. 87 relating to lease accounting and the required additional single audit testing imposed for the audit ending June 30, 2022, additional funding was needed in the amount not to exceed \$21,400, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey ratify an award to CliftonLarsonAllen LLP, Plymouth Meeting, PA for additional audit fees for consultation and additional single audit testing at a cost not to exceed \$21,400, for a total award not to exceed \$88,390 for Fiscal Year 2022-2023.

On motion duly made by Dr. Tasharofi, seconded by Mr. Katz and unanimously carried, the Board approved the Resolution for adoption.

EDUCATIONAL PLANNING AND POLICY COMMITTEE

Mrs. Zimmermann reported to the Board that at the Educational Planning and Policy meeting held earlier, Dr. Lown reported on the Pitch Competition which was a one-year grant over two semesters that was open to students of all majors interested in learning how to develop and present a business proposal. She stated that through active participation in seminars and workshops offered during the fall and spring semesters, students were eligible to earn a stipend and receive a laptop to support the development of their business proposals. Mrs. Zimmermann stated that due to a family emergency Dr. Ziner will present the Academic Program Review at the September EPPC meeting. She also reported that as of June 19, 2023, enrollment for Summer I is +2.9% in FTE hours and Summer II is +20.5% in FTE hours, and Fall is +3.4 in FTE hours.

Mrs. Zimmermann submitted the following Resolutions for approval:

Resolution E023-019 - Faculty Personnel Actions

RESOLVED, that the following faculty actions recommended by the President be approved:

Promotions:

Zhen Li, Associate Professor, Math from Assistant Professor, Math, Academic Affairs, effective September 1, 2023.

Dr. Rama Lohani-Chase, Associate Professor, Psychology & Sociology from Assistant Professor, Psychology & Sociology, Academic Affairs, effective September 1, 2023.

Dr. Marie Montes-Matias, Associate Professor, Biology from Assistant Professor, Biology, Academic Affairs, effective September 1, 2023.

Saif Rao, Professor, Biology from Associate Professor, Biology, Academic Affairs, effective September 1, 2023.

Karen Venturella, Librarian from Associate Librarian, Academic Affairs, effective September 1, 2023.

Sabbatical:

Dr. Andres Zavaleta, Senior Professor, Chemistry, Academic Affairs, effective January 16, 2024 – May 8, 2024.

Retirements:

Elizabeth Neblett, Professor, Institute for Intensive English, Academic Affairs, effective September 1, 2023.

Dr. Huaxin Xu, Senior Professor, Institute for Intensive English, Academic Affairs, effective September 1, 2023.

Non-Reappointment:

Alvina Lofters, Assistant Professor, Practical Nursing, Academic Affairs, effective July 31, 2023.

Resignations:

Tracey Hawkins, Assistant Professor, Practical Nursing, Academic Affairs, effective May 31, 2023.

Cynthia Rufus, Assistant Professor, Practical Nursing, Academic Affairs, effective May 31, 2023.

On motion duly made by Mrs. Zimmermann, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

Resolution E023-020 - Staff Personnel Actions

RESOLVED, that the following personnel actions recommended by the President be approved:

Appointments:

Armida Tarquinio, Division Secretary, Academic Affairs, effective May 1, 2023, \$50,000 per annum.

Kandice Bowles, Student Services Generalist, Student Development, effective May 15, 2023, \$44,600 per annum.

John Jones, Public Safety Officer, Finance & Operations, effective May 15, 2023, \$39,080 per annum.

Frank LoGuidice, Custodian, Finance & Operations, effective June 5, 2023, \$29,390 per annum.

Kweli Snowden, Director of Learning Resources, Academic Affairs, effective June 5, 2023, \$90,000 per annum.

Stephanie Flores, Student Services Associate, Administrative Services, effective June 19, 2023, \$35,337 per annum.

Dr. Sunjin Jo, Academic Specialist, Chemistry, Academic Affairs, effective July 5, 2023, \$75,000 per annum.

Promotions/Reclassifications:

Babita Bopalkar, Grant Accountant, from Accountant, Finance & Operations, effective May 1, 2023, \$60,000 per annum.

Selene Mitchell-Ramsey, Facilities Coordinator, from Facilities Planning Administrator, Finance & Operations, effective May 1, 2023, \$55,000 per annum.

Dr. Sara Lacagnino, Assistant Vice President of Academic Affairs and Dean of Curriculum & Accreditation, from Dean of Curriculum & Accreditation, effective July 1, 2023, \$145,000 per annum.

Employment Separations:

Christian Martens, Custodian, Finance & Operations, effective April 24, 2023.

Angie Martinez, Student Services Generalist, Student Development, effective May 16, 2023.

Ronel Wicker, Custodian, Finance & Operations, effective May 23, 2023.

Dr. Christopher Baldi, Academic Specialist, Biology, Academic Affairs, effective June 30, 2023.

Gina Nobile, Academic Specialist, Paramedic Program, Academic Affairs, effective June 30, 2023.

Kirk Rhodes, Academic Specialist, Criminal Justice, Academic Affairs, effective June 30, 2023.

On motion duly made by Mrs. Zimmermann, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

Resolution E023-021 - Physical Plant Association Contract

WHEREAS, the agreement between Union College of Union County, NJ (“College”) and the Union County College Physical Plant Association (the “Association”) expired on June 30, 2020, and

WHEREAS, the College and the Association have reached an agreement on a six-year contract for the period of July 1, 2020 to June 30, 2026, and

WHEREAS, the contract provides for annual salary increases for full-time Physical Plant members of 2.50% for each of the first three years and 3.50% for each of the remaining three years, and

WHEREAS, the revised contract also reflects: addition of “grounds” and “transportation” personnel; changes in the rate of pay for snow removal; increases in the shift differential for second and third shifts; re-stating paid time-off in hours versus days; increases in the minimum salaries for full-time employees; and other wording changes for clarity and administrative purposes, and

WHEREAS, on June 19, 2023, the Association ratified the Memorandum of Agreement to a successor collective negotiations agreement with the College for the period of July 1, 2020 to June 30, 2026, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, NJ approves the contract with the Union County College Physical Plant Association for the period of July 1, 2020 to June 30, 2026.

On motion duly made by Mrs. Zimmermann, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

Resolution E023-022 - College Policies

WHEREAS, Union College of Union County, NJ, as a comprehensive community college, has

college-wide policies to ensure compliance with policy objectives and accountability, and

WHEREAS, a College policy is a prescribed institutional course of action, a guiding principle, or a procedure intended to enhance strategic goals; reduce institutional risks; improve internal controls; establish delegation of authority and responsibility; promote compliance with federal, state and other applicable laws and regulations; further operational alignment, consistency, or efficiency; and/or influence and determine decisions, actions, conduct, and other matters at the College, and

WHEREAS, the College's Policy on Policies sets forth that the Board of Trustees or the President serve as the "Approval Authority" for College-wide policies, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, NJ approves the revisions to the following policies attached as Exhibit 1: 300-27 Residency Policy, 300-38 Student Complaint Policy, and 300-42 Waiver Policy.

On motion duly made by Mrs. Zimmermann, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

SAFETY REPORT

Dr. McMenamin stated that in compliance with N.J.S.A. 18A:3B-71 requiring reporting of campus crimes and fire incidents for the period from April 21, 2023 to May 29, 2023, Public Safety advises that there were no incidents to report.

BUDGET AND FINANCE COMMITTEE

Mr. Connolly stated that the Budget and Finance Committee met earlier and reviewed the Investment Report and reported that all investments are found to be in order and are within acceptable norms.

Mr. Connolly stated that Financial Report was also reviewed and reported revenue is up slightly due to an increase in credit hours of out-of-county students year over year, and the net increase in total expenses year over year is a result of timing of expenses and the increase in compensation, legal, insurance and software costs. He stated that State funding is up \$687 thousand due to the new funding formula, and that State funding is up due to the new funding formula.

Current Estimate Report:

Mr. Connolly stated also reviewed was the Current Estimate Report and reported that at this time, a transfer to Unrestricted Net Position of \$5.6 million is anticipated for fiscal year ended June 30, 2023.

Mr. Connolly presented the following Resolutions for approval:

Grant Resolutions:

Resolution F023-053 - Authority for the President to Execute Grant Funding Applications

WHEREAS, Union College of Union County, New Jersey is committed to the aggressive pursuit of grant funding from public and private sources to enhance College-wide programs and services, and

WHEREAS, authorization to apply is routinely required of an applicant's governing body in advance of the submission of competitive applications for grant funding, and

WHEREAS, such authorization is limited to the submission of these applications and does not bind the College in any manner, and

WHEREAS, on the occasions when such applications are successful, the applicant's governing board must take action to formally accept or reject the grant funds pursuant to the application;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey hereby grants the President authorization to submit competitive grant applications in amounts up to and including \$5,000,000 per application, during the Fiscal Year 2023-2024.

Resolution F023-054 - Authorization to Obligate Carl D. Perkins FY 2023-2024 Funds

WHEREAS, Union College of Union County, New Jersey as a comprehensive community college, seeks to provide career occupational training programs to prepare Union College of Union County, New Jersey students and other Union County residents for employment, and

WHEREAS, the Carl D. Perkins Strengthening Career and Technical Education for the 21st Century Grant ("Perkins Grant") is a federally authorized grant whose aim is to increase the academic achievement of career and technical education students and strengthen the connections of secondary and post-secondary education, and

WHEREAS, on June 19, 2023, the State of New Jersey Department of Education ("NJDOE") notified the College of its preliminary allocation of \$901,972 under the Perkins Grant for FY 2024, and

WHEREAS, the College will file its FY2024 application and Spending Plan with the NJDOE for use of its Perkins allocation in the amount of \$901,972, principally covering instructional equipment, related materials and supplies, software and licenses, testing materials, and other costs, and

WHEREAS, notification from the NJDOE that the College’s application and Spending Plan are in “substantially approvable form” typically is received by the College several months into the grant year, and

WHEREAS, the NJDOE will require that equipment expenditure items contained within the FY 2024 Spending Plan be received, installed, and available for student instruction by March 31, 2024, and the resulting period to procure, receive and utilize the Perkins funded expenditures is subject to the long lead times inherent in the mandatory procurement and authorization efforts that are in compliance with the County College Contracts Law and related laws and regulations resulting in an inability to fully utilize the entirety of the Perkins allocation, and

WHEREAS, the College has sufficient financial reserves to absorb any portion of Perkins obligated expenditures that are not ultimately found to be in “substantially approvable form” by the NJDOE;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey hereby authorizes the College to obligate Carl D. Perkins Strengthening Career and Technical Education for the 21st Century Grant (“Perkins Grant”) in advance of the Board accepting the funds so as to fully utilize Perkins Program funding during the Fall 2023 and Spring 2024 semesters to the fullest extent possible.

Resolution F023-055 - Authorization to Obligate ABLE PLUS Consortium Grant Funding

WHEREAS, Union College of Union County, New Jersey as a comprehensive community college, seeks to provide career occupational training programs designed to assist College students and other Union County residents to become employed, and

WHEREAS, the College applied, as the lead agency of the WIOA Title II, ABLE PLUS Consortium, to the State of New Jersey Department of Labor and Workforce Development (the “Department”) for funding under the Workforce Investment Act of 1998, Title II, the Adult Education and Family Literacy Act for a four year annual renewable contract for Fiscal Years 2022 through 2025, and

WHEREAS, the College received notification for Fiscal year 2024, year three of the continuation period, for ABLE PLUS Consortium Grant Funding in the amount of \$1,624,730 from the State of New Jersey Department of Labor and Workforce Development for the period July 1, 2023 through June 30, 2024, and

WHEREAS, the College will file its Fiscal Year 2024 budget application for ABLE PLUS Consortium Grant Funding with the State of New Jersey Department of Labor and Workforce Development for use of its allocation of \$1,624,730 referenced in the notification, and

WHEREAS, notification from the State of New Jersey Department of Labor and Workforce Development informing the College that the application and proposed budget have

been approved typically is received by the College two to three months after it receives the initial notification, and

WHEREAS, the resulting approximate two to three-month period to receive, procure and utilize the ABLE PLUS Consortium Grant Funding for the College and its Consortium partners would be subject to personnel displacement and long lead times inherent in the mandatory procurement and authorization efforts in compliance with the County College Contracts Law and related laws which could result in the inability to fully utilize the entirety of the ABLE PLUS Consortium Grant funding, and

WHEREAS, the College has sufficient financial reserves to absorb any portion of ABLE PLUS Consortium Grant Funding obligated expenditures that are not ultimately approved by the State of New Jersey Department of Labor and Workforce Development;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey hereby authorizes the College to obligate the ABLE PLUS Consortium Grant Funding in advance of the Board accepting the funds for the College and its Consortium partners so as to fully utilize the funding during Fiscal Year 2023-2024 to the fullest extent possible.

Resolution F023-056 - Authorization to Obligate County of Union Workforce Innovation and Opportunity Act Funding

WHEREAS, Union County College, as a comprehensive community college, seeks to provide career occupational training programs designed to assist adult and dislocated worker employment and training activities for eligible residents of the County of Union (the County) and support the development of a strong globally competitive labor force, targeting the key growth sectors within New Jersey, and

WHEREAS, the College applied to the County of Union for Workforce Innovation and Opportunity Act (WIOA) funding to coordinate the Workforce Innovation Business Center (WIBC) which has been operating as an American Job Center Affiliate (AJCA) Career Service Center providing job search, training, and job development services to eligible residents of the County to meet the needs of business by supporting local businesses and organizations in their recruitment of employees according to grant requirements, and

WHEREAS, local employers are able to leverage the resources of the College's academic and workforce initiatives which are carried out through the College's Center for Economic and Workforce Development (CEWD), the Industry Business Institute (IBI), the Department of Continuing Education, and the College's associate degree-granting credit divisions, and

WHEREAS, the College has submitted its fiscal year 2024 proposal for Workforce Innovation and Opportunity Act (WIOA) funding to the County of Union to coordinate the Workforce Innovation Business Center (WIBC) to operate as an American Job Center Affiliate (AJCA) Career Service Center, and

WHEREAS, the notification from the County of Union under the Workforce Innovation and Opportunity Act (WIOA) of a notice of award is expected to be received this summer with the contract arriving in early fall 2023, and

WHEREAS, the College has sufficient financial reserves to absorb any portion of Workforce Innovation and Opportunity Act (WIOA) funding for the Workforce Innovation Business Center (WIBC) obligated expenditures that are encumbered prior to the notification being received;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey hereby authorizes the College to obligate Workforce Innovation and Opportunity Act (WIOA) funding from the County of Union in advance of the Board accepting the funds for the College so as to fully utilize the funding during Fiscal Year 2023-2024 to the fullest extent possible.

Resolution F023-057 - Displaced Homemaker Program Renewal

WHEREAS, Union College of Union County, New Jersey as a comprehensive community college, seeks to provide career occupational training programs designed to assist displaced homemakers in Union County, and

WHEREAS, On June 15, 2023, the College received notification from the State of New Jersey Department of Children and Families that the Displaced Homemaker Program has been renewed for the period July 1, 2023 through June 30, 2024, and

WHEREAS, the College will continue to provide job counseling and other supportive services for women of Union County through the Displaced Homemaker Program which provides expanded services with a priority to educational training to displaced homemakers who have been dependent on the income of another household member, which has been lost due to such hardships as death or disablement of a spouse, separation, or divorce, and

WHEREAS, Union College of Union County, New Jersey is expected to service 90 clients during the duration of this program by assisting qualified individuals to successfully complete a short-term program that will lead to future employment, and

WHEREAS, Union College of Union County, New Jersey will provide the required documentation to the State of New Jersey, Department of Children and Families required by the Displaced Homemaker Program;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey will accept \$169,999 from the State of New Jersey Department of Children and Families for the renewal of the Displaced Homemaker Program for the Fiscal Year 2023-2024 when the renewal process is complete.

Resolution F023-058 - ABLE PLUS Consortium Additional Funding Acceptance

WHEREAS, Union College of Union County, New Jersey as a comprehensive community college, seeks to provide career occupational training programs designed to assist College students and other Union County residents to become employed, and

WHEREAS, the College applied, as the lead agency of the WIOA Title II, ABLE PLUS Consortium, to the State of New Jersey Department of Labor and Workforce Development (the “Department”) for funding under the Workforce Investment Act of 1998, Title II, the Adult Education and Family Literacy Act, and

WHEREAS, the ABLE PLUS Consortium (“Consortium”) consists of Union College of Union County, New Jersey as the lead agency, and three public education partners; Elizabeth Board of Education, Literacy New Jersey Union County Program, and Urban Workforce Advantage Inc., and

WHEREAS, the purpose of the Consortium is to deliver Adult Basic Skills Programs that assist adults to become literate and obtain the knowledge and skills necessary for employment and self-sufficiency, to become full partners in the educational development of their children and complete a secondary school education, and

WHEREAS, on June 28, 2022, the State of New Jersey, Department of Labor and Workforce Development notified Union College of Union County, New Jersey that the Consortium was awarded \$1,643,850 and the Board of Trustees accepted the funds at the September 20, 2022 Board Meeting, and

WHEREAS, the College was notified by the State of New Jersey, Department of Labor and Workforce Development that it could apply for additional funding that was available for contracted FY2023 WIOA Title II Grantees to help provide student learners with the basic digital literacy to navigate on instructional platforms by providing them with the software, instructional time and staff support to address their needs, and

WHEREAS, the College applied for the additional funding and on April 18, 2023, the College was notified by the State of New Jersey, Department of Labor and Workforce Development, that it was awarded funding in the amount of \$61,100 to be fully expended by October 30, 2023;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey accepts the additional funding for the amount of \$61,100 from the State of New Jersey, Department of Labor and Workforce Development to be fully expended by October 30, 2023.

Resolution F023-059 - County College Based Center for Adult Transition Grant

WHEREAS, Union College of Union County, New Jersey as a comprehensive community college, seeks to enhance the lives of individuals with intellectual and developmental disabilities by providing transitional services, peer mentoring, educational opportunities, career exploration and linkage to community services, and

WHEREAS, the College applied to the State of New Jersey, Office of the Secretary of Higher Education (“OSHE”) for the County College Based Center for Adult Transition Grant to provide students up to the age of 24, who have developmental disabilities, the support and resources necessary to experience more successful transitions from secondary school to postsecondary education and adult employment, and promote independent living opportunities by providing appropriate skills to be successful, and

WHEREAS, the Center will support the educational mission of Union College of Union County, New Jersey by creating an inclusive community that meets the diverse needs of students through advocacy, equitable access, support, and resources, and

WHEREAS, the College will engage an initial cohort of students, who are able to administer their own medication if applicable, have the capability to attend to their personal hygiene, have a strong desire to become an independent adult, and possess sufficient emotional stability to participate successfully, and

WHEREAS, Union College of Union County, New Jersey received notification that funding in the amount of \$269,621 was awarded for the period July 1, 2023 to June 30, 2024 by the State of New Jersey, Office of the Secretary of Higher Education (“OSHE”) for the County College Based Center for Adult Transition Grant;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey accepts the funding of \$269,621 from the State of New Jersey, Office of the Secretary of Higher Education (“OSHE”) for the County College Based Center for Adult Transition Grant for the period July 1, 2023 to June 30, 2024.

Resolution F023-060 - Mental Health in Higher Education, Community Provider Partnerships Grant

WHEREAS, Union College of Union County, New Jersey, as a comprehensive community college, seeks to provide their students with quality mental health resources and evidence based and meaningful mental health professional development for campus staff and faculty which addresses the persistent gaps in higher education’s access to mental health service and resources, specifically in the wake of COVID-19, and

WHEREAS, the College applied to the State of New Jersey, Office of the Secretary of Higher Education (OSHE) for the Mental Health in Higher Education, Community Provider Partnerships Grant through the State and Fiscal Recovery Fund made available through the American Rescue Plan Act, and

WHEREAS, the grant will address mental health needs in the wake of COVID-19, by creating sustainable and strategic local partnerships that provide students with quality mental health resources both on campus and throughout the surrounding community using a detailed and strategic plan provided in the College’s application, and

WHEREAS, with the Mental Health in Higher Education Community Provider Partnerships Grant funding, the College will provide students and staff with a campus environment where mental health is discussed without the stigma, via literature, workshops and symposiums in addition to equipping both students and staff with professional development opportunities to recognize the signs and symptoms of an individual in distress so they can be connected to needed services provided by behavioral health partnerships, and

WHEREAS, The College received notification on April 25, 2023 that it was awarded \$323,544 in the Community Provider category and \$22,222 in the Professional Development category of funding for the Mental Health in Higher Education, Community Provider Partnerships Grant for a total award in the amount of \$345,766 from the State of New Jersey, Office of the Secretary of Higher Education (OSHE) for the period July 1, 2023 through December 31, 2026;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey accepts \$345,766 from the State of New Jersey, Office of the Secretary of Higher Education (OSHE) for the Mental Health in Higher Education, Community Provider Partnerships Grant for the period July 1, 2023 through December 31, 2026.

Resolution F023-061 - Opportunity Partnership Grant

WHEREAS, Union College of Union County, New Jersey as a comprehensive community college, seeks to provide career occupational training programs designed to assist qualified Union County unemployed workers to create a pathway to employment, and

WHEREAS, the College applied for the Opportunity Partnership Grant through the State of New Jersey, Department of Labor and Workforce Development to provide training opportunities within the state's predetermined targeted industry sectors, and

WHEREAS, Union College of Union County, New Jersey has proposed to coordinate a curriculum that provides occupational training for the Certified Medical Assistant occupation, which is in high demand in Union County, and work in collaboration with the One Stop Career Center (OSCC) liaison to recruit trainees for employment opportunities in this field, and

WHEREAS, the total training plan consists of 620 training hours which includes 508 classroom instructional hours and 112 externship hours of full-time training to 20 qualified participants who have received job counseling and an Employability Development Plan (EDP) developed by a New Jersey Department of Labor designated One-Stop Career Center (OSCC) qualified job counselor who indicates the candidate is approved to receive training, and

WHEREAS, Union College of Union County, New Jersey has received notification from the State of New Jersey, Department of Labor and Workforce Development that funding in the

amount of \$119,760 has been approved for the period May 1, 2023 through April 30, 2024;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey accepts \$119,760 from the State of New Jersey, Department of Labor and Workforce Development for the period May 1, 2023 through April 30, 2024 for the Opportunity Partnership Grant.

Resolution F023-062 - “Some College, No Degree” (SCND) Statewide Partnership Mini-Grant

WHEREAS, Union College of Union County, New Jersey, is a comprehensive community college providing quality, affordable, accessible educational programs that serve the greater Union County region, and

WHEREAS, the College applied to the State of New Jersey, Office of the Secretary of Higher Education (OSHE) to participate in the statewide partnership with Re-Up Education for the implementation of institutional mini-grants for “Some College, No Degree” (SCND) funding, and

WHEREAS, the purpose of the partnership between the State of New Jersey, Office of the Secretary of Higher Education (OSHE) and Union College of Union County, New Jersey, as an eligible institution to receive funding is to re-engage students who may have some college but no degree, to re-enroll and complete a credential, to assist in implementation of the partnership and additional support services for this population to further enable the success of this initiative, and

WHEREAS, on May 1, 2023, the College was notified that it was awarded a “Some College, No Degree” (SCND) mini-grant in the amount of \$24,199 from the State of New Jersey, Office of the Secretary of Higher Education to support activities related to executing the FY23 Statewide Re-Up Partnership and/or support of the “Some College, No Degree (SCND) population for the period January 30, 2023 through June 30, 2023;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey accepts the mini-grant for the amount of \$24,199 from the State of New Jersey, Office of the Secretary of Higher Education (OSHE) for participation in the “Some College, No Degree” (SCND) statewide partnership.

Resolution F023-063 - Title V Individual Development Grant

WHEREAS, Union College of Union County, New Jersey, as a comprehensive community college providing post-secondary educational opportunities to the diverse residents of Union County, seeks to continuously improve the institution, and

WHEREAS, the College applied for and was awarded a Title V Individual Development Grant, by the U.S. Department of Education for a multifaceted project entitled *Preparing Union Students for Career Success*, that seeks to strengthen the Academic Programs (AP), Institutional Management (IM) and Fiscal Stability (FS) of the College, and

WHEREAS, the project aims to achieve the following six goals: (1) Expand academic offerings and career preparation of students in high-demand occupational areas, specifically in Data Analytics, Cybersecurity, and Cyber Forensics, including establishing a Cyber Center; (2) Increase retention of all students, with a focus on part-time students, by improving support services and scheduling options; (3) Develop a more robust structure for Career Services, to include expansion of internships and experiential learning opportunities; (4) Collect data on post-graduation/separation student outcomes to inform program and service improvements; (5) Improve faculty/staff professional development and onboarding in topics such as using data to inform course or instructional modifications, supporting part-time students, and providing effective and efficient service through the One Stop; (6) Increase enrollment in high-demand fields, including Data Analytics, Cybersecurity, and Cyber Forensics, and

WHEREAS, the College plans to implement the following strategies to achieve the project goals: (1) Career Services: Create a structure for Career Services that align with academic programs, promote experiential learning, and engage students in active career planning and exploration; develop a Career Center as a hub for student career exploration and training; create and implement a strategy for tracking former students' careers. (2) Retention: Expand the number of courses and programs offered at alternate times conducive to part-time students; Improve student services by improving onboarding/ training of One Stop employees; (3) Academic Programs: Establish a Data Analytics A.S. Program; Expand Cybersecurity and Cyber Forensics Programs by integrating internships; Create a Cyber Center to function as a hub for students in these programs, providing state-of-the-art technology; (4) Professional Development: Formalize/standardize onboarding training for student services employees in One Stop; Expand professional development across the institution; Implement a data tool to facilitate collecting and accessing disaggregated student outcome data in a dashboard format, and

WHEREAS, Union College of Union County, New Jersey has received notification that funding in the amount of \$3,000,000 for the Title V Individual Development Grant has been awarded for the period October 1, 2023 to September 30, 2028 from the U.S. Department of Education;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey accepts \$3,000,000 for the Title V Individual Development Grant from the U.S. Department of Education for the period October 1, 2023 to September 30, 2028.

On motion duly made by Mr. Connolly, seconded by Mr. Castro and unanimously carried, the Board approved Resolutions F023-053 through F023-063 for adoption.

Contracts Exempt from Competitive Bidding

Resolution F023-064 - Athletic Equipment, Apparel and Supplies

WHEREAS, the College has a need for athletic equipment, apparel and supplies to support athletic teams and student participation in sporting events, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11.a.(b) provides for awarding contracts without public competitive bids when there is a nationally recognized and accepted cooperative agreement that has been publicly bid for the product or service, and

WHEREAS, Varsity Brands Holding Co., Inc. Dba BSN Sports LLC, Dallas, TX has submitted a proposal under OMINA contract# R201101 to provide athletic equipment, apparel and supplies at an annual cost not to exceed \$80,000 for Fiscal Year 2023-2024, and

WHEREAS, the cost for athletic equipment, apparel and supplies for Fiscal Year 2022-2023 is projected to be \$80,425, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, OMNIA utilized competitive bidding for the award of the contract to Varsity Brands Holding Co., Inc. Dba BSN Sports LLC, Dallas, TX thereby releasing Union College of Union County, New Jersey from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey award a contract to Varsity Brands Holding Co., Inc. Dba BSN Sports LLC, Dallas, TX for athletic equipment, apparel and supplies for a cost not to exceed \$80,000 for Fiscal Year 2023-2024.

Resolution F023-065 - Bulk Mail and Metered Mail Postage

WHEREAS, bulk and metered mail postage for dispatch of College materials is necessary to support ongoing operations, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.b. provides for awards without public competitive bids when made or entered into with the United States of

America, the State of New Jersey, with a county or municipality or any board, body, or officer, agency or authority or any other state or subdivision thereof, and

WHEREAS, bulk and metered mail postage costs are anticipated to be \$180,000 for College mailings for Fiscal Year 2023-2024, and

WHEREAS, the projected spend for bulk and metered mail postage for Fiscal Year 2022-2023 is projected to be \$100,000 and \$80,000 respectively, and

WHEREAS, the United States Postal Service is a government agency and is exempt from New Jersey Local Unit Pay-to-Play Law, N.J.S.A.19:44A-20.4. et seq., and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey approve an award for bulk mail and metered mail postage to the United States Postal Service for a cost not to exceed \$180,000 for Fiscal Year 2023-2024.

Resolution F023-066 - Center for Adult Transition

WHEREAS, the College is developing a Center for Adult Transition, a project administered in partnership with the Office of the Secretary of Higher Education (OSHE), for students with developmental and intellectual disabilities to promote access to community-based services and resources to help them reach postsecondary education and employment goals, in support of the mission of the College, and

WHEREAS, on September 20, 2022, the Board of Trustees accepted \$250,000 from the OSHE funded County College Based Center for Adult Transition Grant to create an inclusive community through a Center for Adult Transition that meets the diverse needs of students through advocacy, equitable access, support and resources, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.9. provides for awarding contracts without public competitive bids when there is a state contract that has been publicly bid for the product or service, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11.a. provides for awarding contracts without public competitive bids when there is a state recognized and accepted cooperative agreement for the product or service that has been publicly bid, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, W.B. Mason Co., Inc., Brockton, MA, SHI International Corp., Somerset, NJ and Nuance Communication, Burlington, MA have submitted proposals as follows that will be used for the development of the Center for Adult Transition:

Vendor	Description	Exemption	Cost
W.B. Mason, Co., Inc.	Furniture	18A:64A-25.9 State Contracts	\$13,818
SHI International Corp.	(20) Dell Laptops (20) Brief Cases (2) HP color Laser Jet Printers and accessories	Edge Marketing Contract #269 EMCPS-21-001-EM-SHI	\$50,165
Nuance Communication	Software	18A:64A.25.5a.(19) Hardware/Software	\$ 9,500
		TOTAL	\$73,483

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, the State and NJEdge.Net, Inc. utilized competitive bidding for the award of the contracts to W.B. Mason Co., Inc., Brockton, MA and SHI International Corp., Somerset, NJ thereby releasing Union College of Union County, New Jersey from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey award contracts for the development of a Center of Adult Transition to W.B. Mason Co., Inc., Brockton, MA at a cost not to exceed \$13,818, SHI International Corp., Somerset, NJ at a cost not to exceed \$50,165 and Nuance Communication, Burlington, MA at a cost not to exceed \$9,500 for a total award not to exceed \$73,483 from the OSHE County College Based Center for Adult Transition Grant.

Resolution F023-067 - Classroom Furniture-Cranford and Plainfield Campuses

WHEREAS, the College has a need to adapt our instructional spaces to allow students to remain safely apart in case of future pandemic restrictions and to effectuate the increase in remote and hybrid learning experiences, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 25.11.a. provides for an exception to the requirement of advertising for bids when there is a cooperative pricing system

established pursuant to the laws of the State of New Jersey for the product or service, and

WHEREAS, the College has received Federal and State grant awards to cover costs associated with the disruption of campus operations due to the Coronavirus and this purchase has been identified as a cost that is reimbursable under such funding, and

WHEREAS, Bridget Soyka Smith DbA Soyka Smith Design Studios, Montclair, NJ, an authorized distributor of Krueger International furniture, submitted a proposal under Quote # ES08-583854/C under Educational Services Cooperative of NJ (ESCNJ) contract #22/23-08 for classroom furniture for the Cranford and Plainfield campuses, including design and delivery, at a cost not to exceed \$1,157,037, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, ESCNJ utilized competitive bidding for the award of the contract to Krueger International, Green Bay, WI, thereby releasing Union College of Union County, New Jersey from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey award a contract to Bridget Soyka Smith DbA Soyka Smith Design Studios, Montclair, NJ for classroom furniture for the Cranford and Plainfield campuses for a total award not to exceed \$1,157,037.

Resolution F023-068 - Janitorial and Building Supplies

WHEREAS, the College has a need for janitorial supplies including chemicals, paper and plastic goods and for building supplies used in daily operations, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11.a.b. provides for awarding contracts without public competitive bids when there is a nationally recognized and accepted cooperative agreement that has been publicly bid for the product or service, and

WHEREAS, Home Depot U.S.A., Inc. DbA The Home Depot Pro, Atlanta, GA has submitted a proposal under OMNIA contract #22-07 to provide janitorial supplies at a cost not to exceed \$100,000 for Fiscal Year 2023-2024, and

WHEREAS, Home Depot U.S.A., Inc. Dba The Home Depot Pro, Atlanta, GA has submitted another proposal under OMNIA contract #16154 to provide building supplies, at a cost not to exceed \$30,000 for Fiscal Year 2023-2024, and

WHEREAS, the cost for janitorial supplies for Fiscal Year 2022-2023 is projected to be \$88,100, and

WHEREAS, the cost for building supplies for Fiscal Year 2022-2023 is projected to be \$20,250, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, OMNIA utilized competitive bidding for the awards of contracts to Home Depot U.S.A., Dba The Home Depot Pro, Atlanta, GA thereby releasing Union College of Union County, New Jersey from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey, award a contract to Home Depot U.S.A., Inc. Dba The Home Depot Pro, Atlanta, GA for janitorial supplies in the amount not to exceed \$100,000 and for building supplies in the amount not to exceed \$30,000 for a total award not to exceed \$130,000 for Fiscal Year 2023-2024.

Resolution F023-069 - Laboratory Supplies

WHEREAS, the College has a need for laboratory supplies to facilitate teaching and enhance student learning in biology and chemistry classrooms, in support of the mission of the College, and

WHEREAS, the County College Contract Law, N.J.S.A 18A:64A-25.10. provides authority for joint purchasing by county colleges, municipalities, or counties to enter agreements with other institutions of higher education or with other units of government, and

WHEREAS, Camden County College issued and awarded bid #FY23 JPC-26 for laboratory supplies on behalf of the New Jersey Council of County Colleges Joint Purchasing Consortium (NJCC JPC), and

WHEREAS, VWR Funding, Inc DbA VWR International, LLC, Radnor, PA submitted a proposal for biology and chemistry supplies under the NJCC JPC bid #FY23 JPC-26 for Fiscal Year 2023-2024:

Vendor	Description	Amount
VWR International, LLC	Chemistry Supplies	\$20,000
VWR International, LLC	Biology Supplies	<u>\$22,000</u>
	TOTAL	\$42,000

WHEREAS, the costs for biology and chemistry supplies for Fiscal Year 2022-2023 is projected to be \$44,000, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, the vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, NJCC JPC utilized competitive bidding for their awards and the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4 et seq. provides that contracts arrived at through an open and fair process are exempt from the Pay-to-Play law, thereby releasing Union College of Union County, New Jersey from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey award contracts for biology and chemistry laboratory supplies to VWR Funding, Inc DbA VWR International, LLC, Radnor, PA, for a total award not to exceed \$42,000 for Fiscal Year 2023-2024.

Resolution F023-070 - Library Materials and Cooperative Annual Membership Renewal

WHEREAS, there is a College-wide need for printed and electronic library materials, database subscriptions and professional cooperative services to enhance student learning and outcomes, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(6) provides for an exception to the requirement of advertising for bids for library books, magazines, periodicals, printed and audiovisual library materials and specialized library services, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11.a. authorizes County Colleges to be a participating contracting unit in a cooperative pricing system established pursuant to the laws of the State of New Jersey, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, the following vendors have submitted proposals to provide printed and electronic library materials and annual cooperative membership for Fiscal Year 2023-2024 at individual vendor costs not to exceed \$205,713:

Vendors	Product Description	Amount
NJEdge.Net, Inc., Newark, NJ	VALE Consortium Databases	\$152,000
NJEdge.Net, Inc., Newark, NJ	Cooperative Annual Membership Renewal	\$ 12,000
EBSCO Industries, Inc. Dallas, TX	Databases, Journal Subscriptions and Discovery Service Software	\$ 41,713
TOTAL		\$205,713

WHEREAS, the cost for similar library materials and cooperative membership for Fiscal Year 2022-2023 is projected to be \$199,482, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, NJEdge.Net, Inc, Newark, NJ is a not-for-profit organization and is exempt from New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq., and

WHEREAS, EBSCO Industries, Inc. Dallas, TX has completed and submitted their Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey award contracts for library materials and cooperative annual membership to NJEdge.Net, Inc, Newark, NJ and EBSCO Industries, Inc., Dallas, TX at the individual listed vendor costs not to exceed \$205,713 for Fiscal Year 2023-2024.

Resolution F023-071 - Office Supplies

WHEREAS, the College requires office supplies for all campuses to facilitate teaching and administration, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.9. provides for awarding contracts without public competitive bids when there is a state contract that has been publicly bid for the product or service, and

WHEREAS, the College can utilize W.B. Mason Co. Inc., Brockton, MA NJ state contract T-0052 #0000003 to satisfy ongoing office supply needs in an amount not to exceed \$50,000 for Fiscal Year 2023-2024, and

WHEREAS, the spend for Fiscal Year 2022-2023 with W.B. Mason Co. Inc., Brockton, MA is projected to be \$43,000, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, NJ State Contract vendors are subject to the Pay-to-Play Law and are required to maintain Business Entity Disclosure and Political Contribution Disclosure Certifications with the State of New Jersey to maintain their position as a state contract vendor, thereby releasing Union College of Union County, New Jersey from the requirement to obtain such documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey award a contract to W.B. Mason Co. Inc., Brockton, MA for office supplies for all campuses at a cost not to exceed \$50,000 for Fiscal Year 2023-2024.

Resolution F023-072 - Nursing Instructional Programs and Equipment

WHEREAS, the College's Nursing Program has a need for licenses for virtual nursing instructional software programs and equipment to enhance students' knowledge and achieve objectives in the Nursing Program, in support of the mission of the College, and

WHEREAS, the County College Contract Law, N.J.S.A 18A:64A-25.10. provides authority for joint purchasing by county colleges, municipalities, or counties to enter agreements with other institutions of higher education or with other units of government, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, Laerdal Medical Corporation, Wappingers Falls, NY submitted a proposal for nursing instructional programs and equipment under New Jersey Council of County College Joint Purchasing Consortium (NJCC JPC) Contract # FY23 JPC-26 at a cost not to exceed \$57,418 for the Fiscal Year 2023-2024, and

WHEREAS, on June 20, 2023, the Board of Trustees authorized the College to obligate Carl D. Perkins Career and Technical Education Improvement Grant funds in advance of accepting the funds to fully utilize Perkins funding for Fiscal Year 2023-2024, and

WHEREAS, the Vice President of Finance and Operations has determined that this purchase is within the stated purpose and goals of Carl D. Perkins Career and Technical Education Improvement Grant, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the value of the acquisition will exceed \$17,500, and

WHEREAS, NJCC JPC utilized competitive bidding for their awards and the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4 et seq. provides that contracts arrived at through an open and fair process are exempt from the Pay-to-Play law, thereby releasing Union College of Union County, New Jersey from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey award a contract to Laerdal Medical Corporation, Wappingers Falls, NY to provide nursing instructional programs and equipment for students

enrolled in the Nursing Program at a cost not to exceed \$57,418 for Fiscal Year 2023-2024.

Resolution F023-073 - Bookstore Management Service

WHEREAS, the day-to-day functioning of the College requires the management and operation of bookstores and the current bookstore's management contract with Follett Higher Education Group, LLC expires on June 30, 2023, and

WHEREAS, the County College Contract Law, N.J.S.A 18A:64A-25.10. provides authority for joint purchasing by county colleges, municipalities, or counties to enter agreements with other institutions of higher education or with other units of government, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.28.k. provides that contracts for the management and operation of bookstores may be awarded for a term not to exceed thirty years, and

WHEREAS, Follett Higher Education Group, LLC, Westchester, IL has demonstrated an expertise in managing all aspects of a College Bookstore Operation, including related financial aid book sales processing, and

WHEREAS, Ocean County College issued and awarded a request for proposals under #19/20R-825 for bookstore management services on behalf of the New Jersey Council of Community Colleges Joint Purchasing Consortium (NJCC JPC) through June 30, 2025, and

WHEREAS, the College wishes to participate in this contract and secure the Follett Higher Education Group, LLC, Westchester, IL through June 30, 2025, and

WHEREAS, the proposed contract will provide a 10% commission on all non-course materials;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey award a contract to Follett Higher Education Group, LLC, Westchester, IL for the management and operation of bookstores from July 1, 2023 to June 30, 2025.

Resolution F023-074 - Certified Athletic Training Coverage and Support

WHEREAS, the College requires athletic training coverage and support from certified, licensed athletic trainers to provide physician services for all student athletes, home game medical coverage, immediate and emergency care and athletic training room sessions for students who participate in sports including baseball, basketball, cross country, golf, lacrosse, soccer, track and field and volleyball, in support of the mission of the College, and

WHEREAS, the College requires team physician services for designated men's and women's sports programs, immediate and emergency care as appropriate, rehabilitation and

therapy, and standardized documentation to comply with NJ State Board of Medical Examiners, and Impact baseline testing to all student athletes, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A-64A-25.5.a.(1) provides for an exception to the requirement of advertising for bids for professional services, and

WHEREAS, Atlantic Health System Inc DbA AHS Hospital Corp, Morristown, NJ submitted a proposal to provide the above detailed certified athletic training, support services, and team physician services to the College at a total cost not to exceed \$94,000 for Fiscal Year 2023-2024 and a cost not to exceed \$96,000 for Fiscal Year 2024-2025, and

WHEREAS, the total cost for athletic training, support services and team physician services for Fiscal Years 2022-2023 is projected to be \$64,819 with the expected increase of costs for Fiscal Years 2023-2025 attributable to the addition of a second athletic trainer to assist with the coverage of sixteen (16) athletic programs, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, Atlantic Health System Inc DbA AHS Hospital Corp, Morristown, NJ has completed and submitted their Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey award a contract to Atlantic Health System Inc DbA AHS Hospital Corp, Morristown, NJ for certified athletic training coverage, support services, and team physician services at a cost not to exceed \$190,000 from July 1, 2023 through June 30, 2025.

Resolution F023-075 - College Tour Show Production

WHEREAS, the College wishes to increase enrollment through multi-faceted media platforms and to publicly tout key academic programs, accomplishments, and strengths, in support of the mission of the College, and

WHEREAS, TCT LLC, Austin, TX has submitted a proposal to produce a streaming college tour show production which will highlight the College and provide a virtual campus tour which will have the ability to reach out and engage large numbers of potential students at a cost not to exceed \$93,000, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(20) provides for an exception to the requirement for advertising for bids for personnel recruitment and advertising, including without limitation, advertising seeking student enrollment, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, TCT LLC, Austin, TX has completed and submitted their Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award and the contract will prohibit TCT LLC, Austin, TX from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey award a contract to TCT LLC, Austin, TX for a college tour show production for a total award not to exceed \$93,000 for Fiscal Year 2023-2024.

Resolution F023-076 - Learning Management System

WHEREAS, technology is essential to teaching and administrative functions and learning management system software and support is a necessary component of this technological environment, to support the mission of the College, and

WHEREAS, the County College Contracts law N.J.S.A. 18A:64A-25.10 provides that the Board of Trustees of two or more county colleges may provide jointly by agreement for the purchasing of work, materials or supplies for their respective colleges, and county colleges may enter agreements with other institutions of higher education or with other units of government pursuant to the “Local Public Contract Law”, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.28.(d) provides that a county college may enter a contract for providing goods and services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware for any term not more than five years, and

WHEREAS, Instructure, Inc., Salt Lake City, UT has submitted a five (5) year proposal under contract # 19/20 R-591 through the New Jersey County College Joint Purchasing Consortium (JPC) to continue provision of the Canvas learning management system at a total cost not to exceed \$1,328,460 from July 1, 2023 through June 30, 2028, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, the JPC utilized competitive bidding for the award of a contract to Instructure, Inc., Salt Lake City, UT thereby releasing Union College of Union County, New Jersey from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey award a contract for a learning management system to Instructure, Inc., Salt Lake City, UT at a total cost not to exceed \$1,328,460 from July 1, 2023 through June 30, 2028.

Resolution F023-077 - Mental Health Services

WHEREAS, the College has a need to provide mental health services for students, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(1) provides for an exception to the requirement of advertising for bids in the provision of professional services, and

WHEREAS, on June 20, 2023, by the Board of Trustees authorized acceptance of the State of New Jersey, Office of the Secretary of Higher Education (OSHE) for the Mental Health in Higher Education, Community Provider Partnerships Grant through the State and Fiscal Recovery Fund made available through the American Rescue Plan Act with the College accepting funding of \$345,766 for the period of July 1, 2023 through December 31, 2026, and

WHEREAS, Cooperative Counseling Services, Mountainside, NJ has provided a two-year proposal for students in need of mental health services for provision of up to twelve (12) hours clinical sessions per week at a rate of \$125 per hour for a weekly cost of \$1,500 for forty-one (41) weeks at a total cost not to exceed \$61,000 for Fiscal Year 2023-2024 and \$138 per hour for twelve (12) hours clinical sessions per week for a weekly cost of \$1,656 for forty-one (41) at a total cost of \$67,895 for Fiscal Year 2024-2025, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the value of the acquisition will exceed \$17,500, and

WHEREAS, the award of a contract to Cooperative Counseling Services, Mountainside, NJ is subject to the College's receipt of properly executed Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to the contract award, and that they will be prohibited from making any reportable contributions through the term of the contracts, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey award a contract to Cooperative Counseling Services, Mountainside, NJ for mental health services at a total cost not to exceed \$128,895 for Fiscal Years 2023-2025.

BE IT FURTHER RESOLVED that the Board of Trustees of Union College of Union County, New Jersey award of a contract to Cooperative Counseling Service, Mountainside, NJ is subject to the College's receipt of properly executed Pay-to-Play documentation certifying that that they have not made and will not make any reportable contributions to a political or candidate committee pursuant to N.J.S.A. 19:44A-20.26 that would statutorily prohibit issuance of a purchase order or agreement execution.

Resolution F023-078 - Multi-Peril, Cyber Liability, Student Intercollegiate Sports, Catastrophic and Accident Insurance

WHEREAS, there is a need for cyber liability and multi-peril insurance coverage at the College which includes package, flood, crime, auto, boiler and machinery, educators legal liability, directors and officers liability/employment practices liability and special excess liability, and

WHEREAS, participation in sports is an integral part of college life, and a need exists for student intercollegiate sports catastrophic, accident and trip travel insurance coverage at the College, in support of its mission, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A: 64A-25.5.a. (11) provides for exceptions to the requirement for advertising for bids for insurance, including the purchase of insurance coverage and consulting services, which exceptions shall be in accordance with the requirements for extraordinary unspecifiable services, and

WHEREAS, RSC Insurance Brokerage, Inc., Boston, MA has submitted a proposal to place the necessary insurance (package, flood, crime, umbrella, auto, boiler and machinery and educators legal liability) for Fiscal Year 2023-2024 with Hanover Insurance Company at a cost not to exceed \$613,500, flood coverage not to exceed \$121,201 with Voyager Indemnity, directors and officers employment practices liability (primary \$5M) of \$68,900 with Greenwich Ins. Co., excess directors and officers liability/employment practices liability (\$5M over primary) with RSUI Indemnity Co. of \$35,600, fiduciary liability (\$1M) with Great American of \$1,510, special excess liability of \$80,771 with New Jersey Unshared Excess Program (NJUEP) and cyber liability of \$35,000 with Hiscox for a total cost not to exceed \$956,482 and

WHEREAS, the total cost for the comparable insurance coverage for Fiscal Year 2022-2023 was \$870,913, with increases for the upcoming fiscal year attributable to the state of the property and flood market, the after effects of the coronavirus pandemic and the cyber marketplace bearing the increasing burden of virus/hacking and ransomware extortion claims, and

WHEREAS, RSC Insurance Brokerage, Inc. Boston, MA has recommended for Fiscal Year 2023-2024 continuation of the Intercollegiate Sports Accident base plan with Hartford Insurance Company, at a total cost not to exceed \$68,000 and recommends the College to continue sports catastrophic accident, volunteer accident and trip insurance policy with Arthur J. Gallagher (formerly TL Groseclose Associates), at a total cost not to exceed \$12,500, for a total of \$80,500, and

WHEREAS, the total cost for the comparable insurance coverage for Fiscal Year 2022-2023 was \$79,900, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, RSC Insurance Brokerage, Inc., Boston, MA has completed and submitted their Business Entity Disclosures and Political Contribution Disclosure Certifications, that certify that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, the Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey award a contract to RSC Insurance Brokerage, Inc., Boston, MA for the brokerage of and payment to Hanover Insurance Company, Voyager

Indemnity, Greenwich Ins. Co., NJUEP, RSUI, Great American, Hiscox, Hartford Insurance Company and Arthur J. Gallagher (formerly TL Groseclose), for multi-peril, Director & Officers, employment practices liability, special excess liability, cyber liability insurance, student intercollegiate sports, sports catastrophic and volunteer accident insurance for Fiscal Year 2023-2024 at a total cost not to exceed \$1,036,982.

Resolution F023-079 - On-Call Roofing Services

WHEREAS, the College has a continued need for on-call roofing services for all campuses, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11.a. authorizes County Colleges to be a participating contracting unit in a cooperative pricing system established pursuant to the laws of the State of New Jersey, and

WHEREAS, Weatherproofing Technologies, Inc., Beachwood, OH has submitted a proposal under Educational Services Cooperative of New Jersey (ESCNJ) #AEPA 21- D to provide on-call roofing services at the Kellogg Building on the Elizabeth Campus and the McKay Library, on the Cranford Campus a cost not to exceed \$12,060 for Fiscal Year 2022-2023, and

WHEREAS, Weatherproofing Technologies, Inc., Beachwood, OH provided on-call roofing services at a cost of \$30,000 for Fiscal Year 2022-2023 which was under the threshold of \$37,500 and did not require Board of Trustee approval, and

WHEREAS, Weatherproofing Technologies, Inc., Beachwood, OH also submitted a proposal for \$20,000 to provide on-call roofing services for Fiscal Year 2023-2024, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, ESCNJ utilized competitive bidding for the award of the contracts to Weatherproofing Technologies, Inc., Beachwood, OH thereby releasing Union College of Union County, New Jersey from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey award contracts to Weatherproofing Technologies, Inc., Beachwood, OH to provide on-call roofing services at the Kellogg Building on the

Elizabeth Campus and the McKay Library on the Cranford Campus at a cost not to exceed \$12,060 for a total award not to exceed \$42,060 for Fiscal Year 2022-2023.

BE IT FURTHER RESOLVED that the Board of Trustees of Union College of Union County, New Jersey award an additional contract to Weatherproofing Technologies, Inc., Beachwood, OH for on-call roofing at a cost not to exceed \$20,000 for Fiscal Year 2023-2024.

Resolution F023-080 - Telecommunications Services

WHEREAS, the College requires analog plain old telephone service (POTS) lines to secure the fire and burglar alarms for all campuses, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(8) provides for exceptions to the requirement for advertising for bids for the provision of any services provided by the public utility which is subject to the jurisdiction of the board of public utilities, and

WHEREAS, the College had migrated most POTS lines in April 2019 to voice over internet protocol (VoIP) and Verizon, Trenton, NJ never properly cancelled these lines. The College has been in negotiation with Verizon for over three years to have billing to reflect the actual usage of the remaining POTS lines. At this point, the College has concluded that \$50,000 is reflective of actual charges for lines in use, and anticipates that Verizon, Trenton, NJ will accept this amount to bring the account current through Fiscal Year 2022-2023, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, Verizon, Trenton, NJ is a public utility and is exempt from New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq., and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey ratify an award to Verizon, Trenton, NJ for telecommunications services in a cost not to exceed \$50,000 to bring the College's account current for Fiscal 2022-2023.

Resolution F023-081 - Temporary On-Call Custodial Staffing Services

WHEREAS, the College has a continued need for temporary on-call custodial staffing due to the number of staff vacancies for custodial shifts on all campuses, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(20) provides for an exception to the requirement of advertising for bids for personnel recruitment and advertising, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11a. provides for awarding contracts without public competitive bids when there is a state recognized and accepted cooperative agreement for the product or service that has been publicly bid, and

WHEREAS, Delta T, LLC, Cincinnati, OH has submitted a proposal under Educational Services Cooperative of New Jersey (ESCNJ) #ESCNJ 20/21-30 to provide temporary on-call custodial staffing services at the rate of \$22.90 per hour from July 1, 2023 until October 31, 2023, for a total cost not to exceed \$120,000, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A.19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, ESCNJ utilized competitive bidding for the award of the contracts to Delta T, LLC, Cincinnati, OH thereby releasing Union College of Union County, New Jersey from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey award a contract to Delta T, LLC, Cincinnati, OH to provide temporary on-call custodial staffing services on all campuses to cover vacancies in custodial staffing on all campuses at a total cost not to exceed \$120,000 from July 1, 2023 until October 31, 2023.

Resolution F023-082 - Workers' Compensation Insurance Pool

WHEREAS, the College desires to participate in cooperative purchasing of workers' compensation insurance to reduce costs and purchase such insurance from said insurance pool, in support of the mission of the college, and

WHEREAS, provisions of the New Jersey State Government Regulations Act, Chapter 204, P.L. 1985 and N.J.S.A. 18A:64A-25.35 permitted the formation of a non-profit insurance

pool, the New Jersey Community College Insurance Pool Workers' Compensation Fund (the Insurance Pool). The Insurance Pool establishes a Workers' Compensation Fund providing workers' compensation to its members. Membership in the Insurance Pool is limited to New Jersey Community Colleges, and

WHEREAS, the anticipated workers' compensation insurance from the Insurance Pool for Fiscal Year 2023-2024 is \$247,000, and

WHEREAS, the cost for workers' compensation insurance for FY 2022-2023 was \$240,000, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the participation of Union College of Union County, New Jersey in the New Jersey Community College Insurance Pool Workers' Compensation Fund as a member institution for workers' compensation insurance for Fiscal Year 2023-2024, and

BE IT FURTHER RESOLVED that the Board of Trustees of Union College of Union County New Jersey, award a contract to the New Jersey Community College Insurance Pool Workers' Compensation Fund for workers' compensation insurance at a cost not to exceed \$247,000 for Fiscal Year 2023-2024.

Resolution F023-083 - Annual Renewal of Software Licenses, Network Maintenance and HP Color LaserJet Printers and Supplies

WHEREAS, the College requires annual renewal of software licenses, network maintenance and purchase of HP laser jet printers and accessories, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11.a. authorizes County Colleges to be a participating contracting unit in a cooperative pricing system established pursuant to the laws of the State of New Jersey, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11.a.(b) provides for awarding contracts without public competitive bids when there is a nationally recognized and accepted cooperative agreement that has been publicly bid for the product or service, and

WHEREAS, SHI International Corp., Somerset, NJ and Aspire Technology Partners, LLC, Eatontown, NJ submitted the below listed proposals as follows:

SHI International Software)

Description	Exemption	FY	Cost
Enhanced Notification Service	Edge Marketing Contract # 269EMCPS-21-001-EM-SHI	FY 23-24	\$ 5,287
Creative Cloud for Enterprise	Edge Marketing Contract # 269EMCPS-21-001-EM-SHI Omnia Partners Contract# 2018011-02	FY 23-24	\$ 46,107
SolarWinds Maintenance - Renewal	Edge Marketing Contract # 269EMCPS-21-001-EM-SHI	FY 23-24	\$ 1,168
Rubrik Foundation	Edge Marketing Contract # 269EMCPS-21-001-EM-SHI	FY 23-24	\$ 81,406
Microsoft EDU. Office Exchange	Edge Marketing Contract # 269EMCPS-19-001-EM-SHI	FY 23-24	\$162,028
Microsoft Premier	Edge Marketing Contract # 269EMCPS-19-001-EM-SHI	FY 23-24	\$104,491

SHI International (Hardware and Supplies)

Two (2) Laserjet Color Printers	Edge Marketing Contract # 269EMCPS-21-001-EM-SHI	FY 22-23	\$ 1,170
LaserJet Color Toner Supplies	Edge Marketing Contract # 269EMCPS-21-001-EM-SHI	FY 22-23	<u>\$ 1,330</u>
		Total	\$402,987

Aspire Technology Partners, LLC (Software)

Description	Exemption	FY	Cost
Cisco Smart Network Maint.	NVP#AR3227 Sourcewell-New Jersey PA #21-TELE-01506	FY 23-24	\$128,174
UPS and Network Maint.	National Cooperative Pricing Alliance NCPA Contract # 01-96	FY 23-24	\$ 12,240
40 McCann Labor Support Hours	NVP#AR3227 Sourcewell-New Jersey PA #21-TELE-01506	FY 23-24	\$ 10,000
Cisco Flexnet	National Cooperative Pricing Alliance NCPA Contract # 01-96	FY 23-24	\$ 61,693
		FY 24-25	\$ 61,693
		FY 25-26	<u>\$ 61,693</u>
		Total	\$335,493

WHEREAS, the cost for similar software licensing and network maintenance for Fiscal Year 2022-2023 is projected to be \$651,105, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract awards will exceed \$17,500, and

WHEREAS, NJEdge.Net, NCPA and Sourcewell utilized competitive bidding for the awards of their contracts to SHI International Corp., Somerset, NJ and Aspire Technology Partners, LLC, Eatontown, NJ thereby releasing Union College of Union County, New Jersey from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey award contracts to SHI International Corp., Somerset, NJ for annual renewal of software licensing at a cost not to exceed \$400,487 for Fiscal Year 2023-2024 and HP laserjet color printers and supplies at a cost not to exceed \$2,500 for a total award not to exceed \$1,109,295 for Fiscal Year 2022-2023.

BE IT FURTHER RESOLVED that the Board of Trustees of Union College of Union County, New Jersey award contracts to Aspire Technology Partners, LLC, Eatontown, NJ for network maintenance for a cost not to exceed \$335,493 for Fiscal Year 2023-2024.

Resolution F023-084 - Bloomberg Terminal Business Management Software Licensing

WHEREAS, the College has a need to provide business management software licensing to enhance student's knowledge and achieve objectives in the business programs, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(3) provides for an exception to the requirement of advertising for bids for the purchase of items or services not available from more than one potential bidder, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, Bloomberg L.P. DbA Bloomberg Finance L.P., New York, NY has submitted a proposal for Bloomberg Terminal business management software licensing at a cost not to exceed \$79,740 from September 4, 2023 through September 4, 2024 which are password protected for access to eligible students enrolled in Perkins programs, and

WHEREAS, the cost for Perkins funded Bloomberg Terminal business management software licensing for the last twelve (12) months was \$73,980, and

WHEREAS, on June 20, 2023, the Board of Trustees authorized the College to obligate Carl D. Perkins Career and Technical Education Improvement Grant funds in advance of accepting the funds to fully utilize Perkins funding for Fiscal Year 2023-2024, and

WHEREAS, the Vice President of Finance and Operations has determined that this purchase is within the stated purpose and goals of Carl D. Perkins Career and Technical Education Improvement Grant, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the value of the acquisition will exceed \$17,500, and

WHEREAS, Bloomberg L.P. Db a Bloomberg Finance L.P., New York, NY has completed and submitted Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the previous one year, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey award a contract to Bloomberg L.P. Db a Bloomberg Finance L.P., New York, NY for ten (10) months of the Bloomberg Terminal business management software licensing occurring in Fiscal Year 2023-2024 at a cost not to exceed \$66,450, and further award a contract, subject to an allocation of Perkins grant funds, for the two (2) months in Fiscal Year 2024-25 at a cost not to exceed \$13,290 for a total award not to exceed \$79,740.

Resolution F023-085 - Business Center

WHEREAS, the College is expanding the Business Center to provide an enhanced experiential business atmosphere and space for career development, in support of the mission of the College, and

WHEREAS, on September 21, 2021, the Board of Trustees accepted \$998,000 from the State of New Jersey, Office of the Secretary of Higher Education for the Governor's Emergency Education Relief Fund II (GEERF II) Grant through the Opportunity Meets Innovation Challenge (OMIC) of which \$468,900 in funds was earmarked for "Research Innovation and Talent" development for the period June 1, 2021 through September 30, 2023, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11.a. provides for awarding contracts without public competitive bids when there is a state recognized and accepted cooperative agreement for the product or service that has been publicly bid, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11.a.b. provides for awarding contracts without public competitive bids when there is a national recognized and accepted cooperative agreement for the product or service that has been publicly bid, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, SHI International Corp., Somerset, NJ and Aspire Technology Partners, LLC, Eatontown, NJ have submitted proposals as follows that will be used for the expansion of the Business Center:

Vendor	Description	Exemption	Cost
SHI International Corp.	Dell and Samsung Audio Visual Equipment and Accessories	Edge Marketing Contract # 269EMCPS-21-001-EM-SHI	\$ 9,583
Aspire Technology Partners, LLC	Cisco Board Pro., Video Conferencing Equipment, Furniture, Misc. Hardware, Wire, Cables, and Racks	Contract # NCPA 01-96	<u>\$50,093</u>
		TOTAL	<u>\$59,676</u>

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, NJEdge.Net, Inc and National Cooperative Purchasing Alliance (NCPA) utilized competitive bidding for the awards of the contracts to SHI International Corp., Somerset, NJ and Aspire Technology Partners, LLC, Eatontown, NJ thereby releasing Union College of Union County, New Jersey from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey award contracts for the development of the Business Center to SHI International Corp., Somerset, NJ at a cost not to exceed \$9,583 and Aspire Technology Partners, LLC, Eatontown, NJ at a cost not to exceed \$50,093 for a total award not to exceed \$59,676 from the Office of the Secretary of Higher Education for the Governor's Emergency Education Relief Fund II (GEERF II) Grant.

Resolution F023-086 - Colleague ERP Migration

- WHEREAS,** Colleague, the enterprise resource planning (ERP) system of the College automates business processes and provide insights and internal controls drawing on a central database and is essential across all College functions including student services, finance, and administration, in support of the mission of the College, and
- WHEREAS,** the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and
- WHEREAS,** the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(15) provides for an exception to the requirement for bids for consulting services, and
- WHEREAS,** the County College Contracts Law, N.J.S.A. 18A:64A-25.28.(d) provides for the provision of goods and services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware and for any term of not more than five (5) years, and
- WHEREAS,** on June 22, 2021, the Board of Trustees awarded a five (5) year contract to Ellucian Company L.P., Reston, VA to provide a bundled Colleague ERP package which included unlimited licenses, maintenance, and On-Demand training for the period of July 1, 2021 through June 30, 2026 at a total cost not to exceed \$2,966,924, and
- WHEREAS,** the College wishes to migrate from the current on-premises version of Colleague to one hosted in a Software as a Service (SaaS) environment, which will offer increased security safeguards, more efficient back up and update processes, and enhanced features, and
- WHEREAS,** Ellucian Company L.P., Reston, VA has submitted a five (5) year proposal to provide implementation and migration services and licensing of Colleague for the SaaS environment, including new universal dashboard experiences, reporting solutions, and an automated workflow management tool for the period of June 21, 2023 through June 30, 2028 at a total cost not to exceed \$3,396,904, and
- WHEREAS,** this contract includes a seventy-five percent (75%) credit for the current on premises version of Colleague during the implementation period that will need to be maintained during the SaaS migration process, and
- WHEREAS,** the College has received Federal and State grant awards to cover costs associated with the disruption of campus operations due to the Coronavirus and the implementation of this purchase has been identified as a cost that is reimbursable under such funding, and
- WHEREAS,** the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, Ellucian Company L.P., Reston VA has completed and submitted Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey award a contract for the Colleague ERP migration to Ellucian Company L.P., Reston, VA for a total cost not to exceed \$3,396,904 from June 21, 2023 through June 30, 2028.

Resolution F023-087 - Computer and Laptop Equipment

WHEREAS, the College requires computer and laptop equipment for faculty, staff and labs that are between five (5) and seven (7) years old, in support of the mission of the College, and

WHEREAS, on September 21, 2021, the Board of Trustees accepted \$998,000 from the State of New Jersey, Office of the Secretary of Higher Education for the Governor's Emergency Education Relief Fund II (GEERF II) Grant through the Opportunity Meets Innovation Challenge (OMIC) of which \$468,900 in funds was earmarked for "Research Innovation and Talent" development for the period of June 1, 2021 through September 30, 2023, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11.a. authorizes County Colleges to be a participating contracting unit in a cooperative pricing system established pursuant to the laws of the State of New Jersey, and

WHEREAS, SHI International Corp., Somerset, NJ has submitted the below listed proposals as follows:

Description	Exemption	FY	Cost
Computer and Laptop Equipment Replacement	Edge Marketing Contract # 269EMCPS-21-001-EM-SHI	FY 22-23	\$1,501,925
Computer Equipment (Grant Funded)	Edge Marketing Contract # 269 EMCPS-21-001-EM-SHI	FY 22-23	\$ 1,506
		Total	\$1,503,431

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract awards will exceed \$17,500, and

WHEREAS, NJEdge.Net, Inc utilized competitive bidding for the awards of their contracts to SHI International Corp., Somerset, NJ thereby releasing Union College of Union County, New Jersey from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey award a contract to SHI International Corp., Somerset, NJ for computer and laptop equipment at a cost not to exceed \$1,503,431.

Resolution F023-088 - Dropout Detective and Instructor Insight Software Maintenance, Licensing and Support

WHEREAS, the College has a need to identify students and instructors that may require additional support or services through the use of student retention software, which is essential to student success, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for exceptions to the requirement for advertising for bids for the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, AspirEDU, Inc., Anna Maria, FL has submitted a proposal at a cost not to exceed \$40,500 to provide annual maintenance, licensing and support for Dropout Detective software used to increase retention and graduation rates for students and a proposal for at a cost not to exceed \$24,300 to provide annual maintenance, licensing and support for Instructor Insight software used to provide metrics on the engagement and performance of instructors in their courses for a total award not to exceed \$64,800 for Fiscal Year 2023-2024, and

WHEREAS, the cost for the same software maintenance, licensing and support for Fiscal Year 2022-2023 was \$64,800, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, AspirEDU, Inc., Anna Maria, FL has completed and submitted Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey award a contract to AspirEDU, Inc., Anna Maria, FL at a cost of not to exceed \$64,800 for Dropout Detective and Instructor Insight software maintenance, licensing, and support for Fiscal Year 2023-2024.

Resolution F023-089 - Electronic Signature Software

WHEREAS, support of technology applications including software licensing and maintenance are necessary components of the technological environment which is essential to the teaching and administrative functions, in support of the mission of the College, and

WHEREAS, there is a need ongoing need for a software application which will allow students, faculty and staff the availability of an electronic signature which is essential to ensure administrative continuity, especially for financial aid applications, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, on May 2, 2023, the Board of Trustees awarded a contract to Hyland Software Inc, Westlake, OH, for content management software and maintenance at a cost not to exceed \$60,788 for Fiscal Year 2023-2024, and

WHEREAS, Hyland Software Inc, Westlake, OH has submitted a proposal to provide electronic signature software for 25,000 events, at a cost not to exceed \$21,890 for one (1) year, with two (2) one (1) year renewal options, and

WHEREAS, the projected cost for electronic signature software licensing for Fiscal Year 2022-2023 is projected to be \$20,000, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, Hyland Software Inc, Westlake, OH has completed and submitted their Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the previous one year, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, NJ ratify an award to Hyland Software Inc, Westlake, OH at a cost not to exceed \$21,890 for electronic signature software for a total award not to exceed \$82,678 for Fiscal Year 2023-2024.

Resolution F023-090 - Internet Network Communications

WHEREAS, network infrastructure technology is a necessary component of the technological environment and is essential to ongoing functionality, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for exceptions to the requirement for advertising for bids for the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, County College Contracts Law, N.J.S.A. 18A:64A-25.28(d) provides for the provision of goods and services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware and for any term of not more than five (5) years, and

WHEREAS, Cogent Communications, Inc., Baltimore, MD submitted a proposal to provide computer network infrastructure data and internet services for \$46,632 per year for three (3) years for a total cost not to exceed \$139,896 for the period of July 1, 2023 through June 30, 2026, and

WHEREAS, the cost for similar internet network communication services for Fiscal Year 2022-2023 is projected to be \$56,400. There is a decrease in the annual rate due to a new thirty-six-month (36) bundle rate, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, Cogent Communications, Inc., Baltimore, MD, has completed and submitted their Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award and the contract will prohibit Cogent Communications, Inc., Baltimore, MD from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey award a contract for computer network infrastructure data and internet services to Cogent Communications, Inc., Baltimore, MD for a total cost not to exceed of \$139,896 from July 1, 2023 through June 30, 2026.

Resolution F023-091 - Online Student Engagement Platform

WHEREAS, the College has a need for an online student engagement platform that will foster student engagement through centralizing campus activities, help students connect across academic and extracurricular activities and create a vibrant virtual community, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A.18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.28.(d) provides for exceptions to the requirement for advertising for bids for the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware not more than five (5) years, and

WHEREAS, Anthology Inc of NY, Boca Raton, FL submitted a proposal for an online student engagement platform for a three (3) year contract from July 1, 2023 through June 30, 2026 at a total cost not to exceed \$100,062, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, Anthology Inc of NY, Boca Raton, FL has completed and submitted their Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award and the contract will prohibit Anthology Inc of NY, Boca Raton, FL from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey award a contract to Anthology Inc of NY, Boca Raton, FL for an online student engagement platform at an award not to exceed \$100,062.

Resolution F023-092 - Practical and Registered Nursing Review Courses

WHEREAS, the College has a need to provide students enrolled in the Licensed Practical Nurse (LPN) and Registered Nurse (RN) programs with comprehensive review courses, including electronic resources, to enhance and evaluate student's knowledge of content and to prepare them to pass the National Council Licensure Examination (NCLEX), in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(6) provides for an exception to the requirement of advertising for bids in the provision of text books, copyrighted materials including without limitation books, periodicals and other printed or published matters, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A-64A-25.5.a.(1) provides for awarding of contracts for professional services without public competitive bids, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, on June 20, 2023, the Board of Trustees authorized the College to obligate Carl D. Perkins Career and Technical Education Improvement Grant funds in advance of accepting the funds to fully utilize Perkins funding for Fiscal Year 2023-2024, and

WHEREAS, Ascend Learning Holdings, LLC Dba Assessment Technologies Institute, LLC, Leawood, KS has submitted a proposal to provide a comprehensive review course from enrollment to completion for students enrolled in the LPN program consisting of an on-site review, online resources and an assessment to help predict student success on the NCLEX-PN for 100 students at a cost of \$2,100 per comprehensive review courses for a total cost not to exceed \$210,000 for Fiscal Year 2023-2024, and

WHEREAS, Ascend Learning Holdings, LLC Dba Assessment Technologies Institute, LLC, Leawood, KS also submitted a proposal to provide a comprehensive review course for students enrolled in LPN to RN at the Trinitas School of Nursing for on-site review and electronic resources for 161 students at a cost of \$375 per comprehensive review courses for a total cost not to exceed \$60,375 for Fiscal Year 2023-2024, and

WHEREAS, the total cost for a similar LPN and RN comprehensive review courses for Fiscal Year 2022-2023 is projected to be \$256,061, and

WHEREAS, the increase in cost is due to a realignment of sourcing from two (2) vendors to one (1), increase of comprehensive review cost fees, and anticipation of additional students enrolling in the LPN an RN programs for Fiscal Year 2023-2024, and

WHEREAS, the Vice President of Finance and Operations has determined that this purchase is within the stated purpose and goals of Carl D. Perkins Career and Technical Education Improvement Grant, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the value of the acquisition will exceed \$17,500, and

WHEREAS, Ascend Learning Holdings, LLC Dba Assessment Technologies Institute, LLC, Leawood, KS has completed and submitted their Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey award a contract to Ascend Learning Holdings, LLC Dba Assessment Technologies Institute, LLC, Leawood, KS to provide comprehensive review courses that meet the needs of students enrolled in the LPN and RN programs

for the College and Trinitas School of Nursing at costs not to exceed \$210,000 and \$60,375, respectively, for a total award not to exceed \$270,375 for Fiscal Year 2023-2024.

Resolution F023-093 - Spend \$17,500-\$37,499

WHEREAS, there exists a need throughout the College for good or services, and

WHEREAS, the attached purchases of goods and services are under the bid threshold of \$37,500, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the individual contracts will exceed \$17,500, and

WHEREAS, the vendors provided information that exhibited compliance with the Pay-to-Play Law, N.J.S.A. 19:44A-20.4 et seq. or the contracts were arrived at through an open and fair process thereby releasing Union College of Union County, New Jersey from the requirement to obtain such documentation, and

WHEREAS, the Vice President of Finance and Operations certifies that sufficient funds are available for the goods and services, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey award contracts between \$17,500 and \$37,499 to the listed vendors for a total spend of \$492,386.

Perkins-Resolution F023-094 - Spend \$17,500-\$37,499

WHEREAS, there exists a need throughout the College for goods or services, and

WHEREAS, the attached purchases of goods and services are under the bid threshold of \$37,500, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the individual contracts will exceed \$17,500, and

WHEREAS, the vendors provided information that exhibited compliance with the Pay-to-Play Law, N.J.S.A. 19:44A-20.4 et seq. or the contracts were arrived at through an open and fair process thereby releasing Union College of Union County, New Jersey from the requirement to obtain such documentation, and

WHEREAS, on June 20, 2023, the Board of Trustees authorized the College to obligate Carl D. Perkins Career and Technical Education Improvement Grant funds in advance of accepting the funds to fully utilize Perkins funding for Fiscal Year 2023-2024, and

WHEREAS, the Vice President of Finance and Operations has determined that these purchases are within the stated purpose and goals of Carl D. Perkins Career and Technical Education Improvement Grant, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey award contracts between \$17,500 and \$37,499 to the listed vendors for a total spend of \$76,143.

On motion duly made by Mr. Connolly, seconded by Mr. Betancourt and unanimously carried, the Board approved Resolutions F023-064 through F023-094 for adoption.

Resolution F023-095 - Charter Bus Services

WHEREAS, the College requires charter bus services to transport students to athletic events and student trips, in support of the mission of the College, and

WHEREAS, a request for bids was publicly advertised in the Star Ledger, Newark, NJ on May 3, 2022 for charter bus services for the College, and

WHEREAS, the bid invitation was also distributed to nine (9) vendors and one (1) bid was received and opened publicly on May 26, 2022, and

WHEREAS, on June 21, 2022, the Board of Trustees awarded a contract to Suburban Trails, Inc., New Brunswick, NJ for charter bus services for athletic events and student trips at a cost not to exceed \$210,583 for Fiscal Year 2022-2023 along with an optional one (1) year renewal through June 30, 2024 upon satisfactory performance of services, and

WHEREAS, Suburban Trails, Inc., New Brunswick, NJ has submitted an additional proposal for post season tournament travel at a cost not to exceed \$15,000, for a total award not to exceed \$225,583 for Fiscal Year 2022-2023, and

WHEREAS, the College wishes to exercise the option to renew this contract for an additional one (1) year and Suburban Trails, Inc., New Brunswick, NJ has submitted a proposal for a one (1) year extension for charter bus services for athletic events and student trips at a cost not to exceed \$270,875 for Fiscal Year 2023-2024, and

WHEREAS, the increase in the extended proposal is attributable to the rising gas costs, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union

County, New Jersey ratify an award to Suburban Trails, Inc., New Brunswick, NJ for post season tournament travel charter bus services at a cost not to exceed \$15,000 for a total award not to exceed \$225,583 for Fiscal Year 2022-2023 and award a contract for a one (1) year extension at a cost not to exceed \$270,875 for Fiscal Year 2023-2024.

On motion duly made by Mr. Connolly, seconded by Mr. Betancourt and unanimously carried, the Board approved the Resolution for adoption.

Resolution F023-096 - Surplus Disposal

WHEREAS, the County College Contracts Law, N.J.S.A.18A:64A-25.27 provides for the disposal of surplus personal property no longer needed for College purposes, and

WHEREAS, the College has determined that the attached list of items should be declared surplus, obsolete and unusable property (Exhibit I), and

WHEREAS, the total fair value of the property (Exhibit I) is approximately \$511, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union College of Union County, New Jersey declares surplus, obsolete, unusable, and not needed for College purposes the property listed in Exhibit I, and

BE IT FURTHER RESOLVED that College officials be authorized to dispose of the surplus, obsolete, unusable property listed in Exhibit I in accordance with the County College Contracts Law and the Union College of Union County, New Jersey Purchasing Policies.

On motion duly made by Mr. Connolly, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

BUILDINGS AND GROUNDS

Mr. Katz reported that there was one change to the Project Prioritization List.

Cell Tower Update:

Mr. Katz reported that there are no updates and no delays, with the end of discovery scheduled for July 1, 2023.

Campus Projects:

Mr. Katz reported on the various ongoing projects on all four campuses.

OPEN MEETING TO THE PUBLIC

No one rose to address the Board.

UNFINISHED BUSINESS

Mr. Katz reminded the Board that the Foundation's Close the Gap event is scheduled for July 13 held at Galloping Hill Golf Club. He also stated that this year's gala will be held on October 20 at the Westwood.

NEW BUSINESS

Mr. Richel stated that the next meeting is scheduled for Tuesday, September 19, 2023. This will be a Joint meeting held on the Cranford Campus

EXECUTIVE SESSION

There was no Executive Session after this meeting.

ADJOURNMENT

With no further business on the agenda, a motion for adjournment was made by Mr. Castro, seconded by Mr. Katz at 6:41 p.m.