

UNION COUNTY COLLEGE
Cranford, New Jersey

BOARD OF TRUSTEES
Minutes of Meeting
June 21, 2022

CALL TO ORDER

The meeting was called to order by Victor M. Richel, Chair, at 6:00 p.m. in the Executive Education Center on the Cranford Campus. The following were in attendance:

TRUSTEES

Mr. Richel; Rafael J. Betancourt, Esq.; Daniel J. Connolly; Miguel A. Figueredo; Daryl Palmieri; Dr. Kamran Tasharofi; Mary M. Zimmermann; Dr. Margaret M. McMenamin, President.

GOVERNORS

Brian Campbell; Tamecka Dixon; Ryan J. Greco; Jeffrey H. Katz, Esq.; J. Anthony Manger, Esq.; Carl J. Napor; Francis Raudelunas.

ALSO PRESENT

Denise Collins; Dr. Jaime M. Segal; Dr. Lori Wilkin, Vice President of Finance & Operations.

A quorum of the Board of Trustees was present.

OPEN PUBLIC MEETING ACT

Dr. Segal read the following statement: Pursuant to New Jersey Statutes Annotated 10:4-6, a revised notice of this regular meeting of the Board of Trustees of Union County College was transmitted to the Star Ledger, Newark and Courier News, Somerville, which specified time and place of this meeting as Tuesday, June 21, 2022 at 6:00 p.m. in the Executive Education Center, Cranford Campus. In addition, adequate notice was also posted at the Union County Courthouse, Elizabeth, N.J., and the Union County College campuses in Cranford, Elizabeth and Plainfield and on the Union County College website at www.ucc.edu. Please note that the electronic notice on the website was updated on May 10, 2022 to confirm that this meeting and subsequent 2022 meetings would be in-person meeting with no virtual option.

MINUTES

On motion duly made by Mr. Connolly and seconded by Mr. Betancourt, the Minutes of the Meeting of the Board of Trustees of May 24, 2022, were approved as submitted.

COMMUNICATIONS

Dr. Segal stated there were no communications received.

INSIDE THE COLLEGE

A presentation to the Board was provided by the Vice Presidents, Dr. Lown, Dr. Hargrove, Dr. Wilkin and Dr. Polnariev outlining a year in review of their respective divisions.

REPORT OF THE PRESIDENT

Dr. McMenamin addressed the members of the Boards highlighting some of the events that have taken place at the College over the past month:

- On May 25, Union County College hosted Spring Commencement with more than 500 graduates participating in two ceremonies.
- On May 20, the College's Practical Nursing program hosted the Practical Nursing Pinning ceremony.
- On June 14, 49 graduates from the Trinitas School of Nursing received their nursing diplomas.
- Union County College Women's Basketball player, Nia Mallette has been invited to the NJCAA Juco Showcase which features 40 of the top freshman basketball players in the country.
- On June 9, the Union Admissions Team and the New Jersey Community College Opportunity Grant (CCOG) hosted the first Open House on the Cranford Campus in ten years.
- On May 4, the College hosted a graduation fair for the graduating students at the Cranford, Elizabeth, and Plainfield Campuses. Students were able to pick up their graduation tickets, take photos in front of the decorations, and were treated to lunch and ice cream.
- Union STEM Laboratory Technician, Nora Bruno, has written and published her first book, entitled "The Meow Brothers Find a Home," and she donated a copy to the College's Library.
- On June 7, Union students who are a part of Project Achievement visited the Bank of New York Mellon's innovation center and trading floor.
- On June 7, the Union County College Foundation received a donation of \$5,000 from Investors Bank.

Dr. McMenamin thanked the Board for their support and hard work which resulted in hundreds of students who crossed the stage last month at Commencement.

REPORTS OF JOINT TRUSTEES AND GOVERNORS' COMMITTEES

EDUCATIONAL PLANNING AND POLICY COMMITTEE

Mrs. Zimmermann reported to the Board that at the Educational Planning and Policy meeting held earlier that Dr. Lown provided a review of the various items relating to Teaching and Learning for the Student Success Plan for the Academic Year 2021-2022, and Dr. Hargrove reviewed categories for Advising, Career & Transfer as well as Office of Admissions. Mrs. Zimmermann stated that Dr. Lown also provided a review of Sports Management Internships which provides instruction, academic advisement, and internship placement for students in the Sport Management program. She also reported that as of June 21, 2022, enrollment for Fall is +11.3%.

Mrs. Zimmermann submitted the following Resolutions for approval:

Resolution – E022-019 - Faculty Personnel Actions

RESOLVED, that the following faculty personnel actions recommended by the President be approved:

Appointments:

Alvina Lofters, Assistant Professor, Practical Nursing from Academic Specialist, Practical Nursing, Academic Affairs, effective July 1, 2022, \$88,000 per annum.

Cynthia Rufus, Assistant Professor, Practical Nursing from Academic Specialist, Practical Nursing, Academic Affairs, effective July 1, 2022, \$90,000 per annum.

Promotions:

Virginia Crisonino, Professor from Associate Professor, STEM, effective September 1, 2022.

Carl Cuttita, Professor from Associate Professor, Humanities, effective September 1, 2022.

Andre De Sandies, Professor from Associate Professor, Institute for Intensive English, effective September 1, 2022.

Nicholas Gilbert, Professor from Associate Professor, STEM, effective September 1, 2022.

Larry Kwon, Associate Professor from Assistant Professor, STEM, effective September 1, 2022.

Tarik Lagnaoui, Associate Professor from Assistant Professor, STEM, effective September 1, 2022.

Linda Milteer, Professor from Associate Professor, STEM Division, effective September 1, 2022.

Sophia Mitra, Professor from Associate Professor, Humanities, effective September 1, 2022.

Dr. Massoumeh Nahvi, Senior Professor from Associate Professor, STEM, effective September 1, 2022.

Dr. Vikul Rajpara, Associate Professor from Assistant Professor, STEM, effective September 1, 2022.

Dr. Michele Rotunda, Associate Professor from Assistant Professor, SSBH, effective September 1, 2022.

Carrie Steenburgh, Professor from Associate Professor, Institute for Intensive English, effective September 1, 2022.

Dr. Andres Zavaleta, Professor from Associate Professor, STEM, effective September 1, 2022.

Return from Unpaid Leave (Revised)

Derek McConnell, Professor, Institute for Intensive English, Academic Affairs, effective July 1, 2022 from September 1, 2022.

Retirement:

Dori Vicente, Associate Professor, Physics/Engineering, Academic Affairs, effective September 1, 2022.

On motion duly made by Mrs. Zimmermann, seconded by Mr. Betancourt and unanimously carried, the Board approved the Resolution for adoption.

Resolution E022-020 - Staff Personnel Actions

RESOLVED, that the following personnel actions recommended by the President be approved:

Staff Appointments:

Torrance Akinsanya, Academic Specialist and Program Director, Health Information Technology, Academic Affairs, effective June 6, 2022, \$90,000 per annum.

Polly del Campo, Executive Assistant, Academic Affairs, effective June 6, 2022, \$50,000 per annum.

Timothy O'Connor, Student Services Generalist, Administrative Services, effective June 13, 2022, \$44,000 per annum.

Raenisha Smith, Title V Student Services Specialist, Academic Affairs, effective June 20, 2022, \$53,000 per annum.

Dr. Olubisi Ashiru, Academic Specialist, Biology, Academic Affairs, effective July 1, 2022, \$75,000 per annum.

Dr. Christopher Baldi, Academic Specialist, Biology, Academic Affairs, effective July 8, 2022, \$75,000 per annum.

Shahrzad Taghdissi, Academic Specialist, Chemistry, Academic Affairs, effective July 1, 2022, \$70,000 per annum.

Staff Promotions/Reclassifications/Reinstatements:

Paula Pereira, Supervising Senior Accountant from Senior Accountant, Finance and Operations, effective May 1, 2022, \$80,600 per annum.

Stephanie Fehlberg, HR Generalist from HR Associate, Finance and Operations, effective May 16, 2022, \$58,000 per annum.

Dr. Donovan Smalls, Director of Business Center from Academic Specialist, Business Administration, Academic Affairs, effective July 1, 2022, \$90,000 per annum.

Staff Employment Separations:

Linda Araya, Director of Student Research and Science Laboratories, Academic Affairs, effective May 23, 2022.

Raquel Vazquez, Student Services Generalist, Student Development, effective June 9, 2022.

Thomas Moore, Senior Maintenance Mechanic, Finance and Operations, effective July 1, 2022.

Robert Conklin, Academic Specialist and Program Director of Paramedic Program, Academic Affairs, effective July 9, 2022.

On motion duly made by Mrs. Zimmermann, seconded by Mr. Betancourt and unanimously carried, the Board approved the Resolution for adoption.

Resolution E022-021 - Non-Aligned Staff Salary Increases

BE IT RESOLVED that the Board of Trustees of Union County College, upon recommendation of the President, authorizes salary increases of three (3.0%) percent of the aggregate total base salaries of all full time managerial and confidential personnel, effective July 1, 2022. The increases are to be applied based upon performance evaluations for those employees on the payroll as of July 1, 2022, and providing the employee was hired on or before March 31, 2022. Employees hired from January 7, 2022 to March 31, 2022 shall receive prorated salary increases.

On motion duly made by Mrs. Zimmermann, seconded by Dr. Tasharofi and unanimously carried, the Board approved the Resolution for adoption.

Resolution E022-022 - Union County College Staff Association/NJEA Contract

WHEREAS, the agreement between the College and the Union County College Staff Association/NJEA expired on June 30, 2021, and

WHEREAS, the College and the Union County College Staff Association/NJEA have reached an agreement on a three-year contract for the period of July 1, 2021 to June 30, 2024, and

WHEREAS, the contract provides for annual salary increases for bargaining unit members of 2.5% in year one, 3.0% in year two, and 3.0% in year three; increases to the minimum and maximum salary ranges of 2.5% in year one, 3.0% in year two, and 3.0% in year three; and a maximum annual salary for any bargaining unit member of \$69,999.00, and

WHEREAS, the revised contract also reflects changes to the tuition reimbursement policy and other wording changes for clarity and administrative purposes, and

WHEREAS, on June 15, 2022, the Union County College Staff Association/NJEA ratified the contract with the College for the period of July 1, 2021 to June 30, 2024, and

WHEREAS, the Board of Trustees of Union County College have reviewed and considered the terms of the collective negotiations agreement covering the period of July 1, 2021 to June 30, 2024, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College approves the contract with the Union County College Staff Association/NJEA for the period of July 1, 2021 to June 30, 2024.

On motion duly made by Mrs. Zimmermann, seconded by Dr. Tasharofi and unanimously carried, the Board approved the Resolution for adoption.

SAFETY REPORT

Dr. McMenamin stated that in compliance with N.J.S.A. 18A:3B-71 requiring reporting of campus crimes and fire incidents for the period from May 5, 2022 to June 3, 2022, Public Safety advised that there were no incidents to report.

BUDGET AND FINANCE COMMITTEE

Mr. Connolly reviewed the Investment Report and reported that all investments are found to be in order and are within acceptable norms.

Financial Report:

Mr. Connolly reviewed the Financial Report and stated revenue is down approximately 3.3% due to enrollment decrease, and the net increase in other income is directly related to parking fees and the return to campus. Mr. Connolly stated that the net decrease in total expenses year over year is a result of reduction in personnel offset by an increase in other expenses related to the return to campus.

Current Estimate Report:

Mr. Connolly reviewed the Current Estimate Report and stated that at this time, a transfer to Unrestricted Net Position of \$5.0 million is anticipated for fiscal year ended June 30, 2022.

Mr. Connolly presented the following Resolutions for approval:

Grant Resolutions

Resolution F022-079 - Authorization to Obligate Carl D. Perkins FY 2022-2023 Funds

WHEREAS, Union County College, as a comprehensive community college, seeks to provide career occupational training programs to prepare Union County College students and other Union County residents for employment, and

WHEREAS, the Carl D. Perkins Career and Technical Education Improvement Grant (“Perkins Grant”) is a federally authorized grant whose aim is to increase the academic achievement of career and technical education students and strengthen the connections of secondary and post-secondary education, and

WHEREAS, the State of New Jersey Department of Education (“NJDOE”) notified the College of its preliminary allocation of \$855,773 under the Perkins Grant for FY 2023, and

WHEREAS, the College will file its FY2023 application and Spending Plan with the NJDOE for use of its Perkins allocation in the amount of \$855,773, principally covering instructional equipment, related materials and supplies, software and licenses, testing materials, and other costs, and

WHEREAS, notification from the NJDOE that the College’s application and Spending Plan are in “substantially approvable form” typically is received by the College five months into the grant year, and

WHEREAS, the NJDOE typically requires that equipment expenditure items contained within the FY 2023 Spending Plan be received, installed, and available for student instruction by March 31, 2023, and

WHEREAS, the resulting approximate five-month period to procure, receive and utilize the Perkins funded expenditures is subject to the long lead times inherent in the mandatory procurement and authorization efforts that are in compliance with the County College Contracts Law and related laws and regulations resulting in an inability to fully utilize the entirety of the Perkins allocation, and

WHEREAS, the College has sufficient financial reserves to absorb any portion of Perkins obligated expenditures that are not ultimately found to be in “substantially approvable form” by the NJDOE;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Union County College hereby authorizes the College to obligate Carl D. Perkins Career and Technical Education Improvement Grant funds in advance of the Board accepting the funds so as to fully utilize Perkins Program funding during the Fall 2022 and Spring 2023 semesters to the fullest extent possible.

Resolution F022-080 - Authority for the President to Execute Grant Funding Applications

WHEREAS, Union County College is committed to the aggressive pursuit of grant funding from public and private sources to enhance College-wide programs and services, and

WHEREAS, authorization to apply is routinely required of an applicant's governing body in advance of the submission of competitive applications for grant funding, and

WHEREAS, such authorization is limited to the submission of these applications and does not bind the College in any manner, and

WHEREAS, on the occasions when such applications are successful, the applicant's governing board must take action to formally accept or reject the grant funds pursuant to the application;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College hereby grants the President authorization to submit competitive grant applications in amounts up to and including \$5,000,000 per application, during the Fiscal Year 2022-2023.

Resolution F022-081 - Authorization to Obligate ABLE PLUS Consortium Grant Funding

WHEREAS, Union County College ("College"), as a comprehensive community college, seeks to provide career occupational training programs designed to assist College students and other Union County residents to become employed, and

WHEREAS, the College applied, as the lead agency of the WIOA Title II, ABLE PLUS Consortium, to the State of New Jersey Department of Labor and Workforce Development (the "Department") for funding under the Workforce Investment Act of 1998, Title II, the Adult Education and Family Literacy Act for a four year annual renewable contract for Fiscal Year's 2022, 2023, 2024 and 2025, and

WHEREAS, the College received a Notice of Award for Fiscal year 2023, year two of the continuation period, for ABLE PLUS Consortium Grant Funding from the State of New Jersey Department of Labor and Workforce Development for the period July 1, 2022 through June 30, 2023, and

WHEREAS, the College will file its Fiscal Year 2023 budget application for ABLE PLUS Consortium Grant Funding with the State of New Jersey Department of Labor and Workforce Development for use of its allocation of \$1,643,850 referenced in the Notice of Award, and

WHEREAS, notification from the State of New Jersey Department of Labor and Workforce Development informing the College that the application and proposed budget have been approved typically is received by the College two to three months after it receives the Notice of Award, and

WHEREAS, the resulting approximate two to three month period to receive, procure and utilize the ABLE PLUS Consortium Grant Funding for the College and its Consortium partners would be subject to personnel displacement and long lead times inherent in the mandatory procurement and authorization efforts that are in compliance with the County College Contracts Law and related laws and regulations which could result in the inability to fully utilize the entirety of the ABLE PLUS Consortium Grant funding, and

WHEREAS, the College has sufficient financial reserves to absorb any portion of ABLE PLUS Consortium Grant Funding obligated expenditures that are not ultimately approved by the State of New Jersey Department of Labor and Workforce Development;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Union County College hereby authorizes the College to obligate the ABLE PLUS Consortium Grant Funding in advance of the Board accepting the funds for the College and its Consortium partners so as to fully utilize the funding during Fiscal Year 2022-2023 to the fullest extent possible.

Resolution F022-082 - ABLE PLUS Consortium Acceptance of Additional Grant Funding

WHEREAS, Union County College (“College”), as a comprehensive community college, seeks to provide career occupational training programs designed to assist College students and other Union County residents to become employed, and

WHEREAS, the College applied, as the lead agency of the WIOA Title II, ABLE PLUS Consortium, to the State of New Jersey Department of Labor and Workforce Development (the “Department”) for funding under the Workforce Investment Act of 1998, Title II, the Adult Education and Family Literacy Act, and

WHEREAS, the ABLE PLUS Consortium (“Consortium”) consists of Union County College, as the lead agency, and three public education partners; Elizabeth Board of Education, Literacy New Jersey Union County Program, and Urban Workforce Advantage Inc., and

WHEREAS, the purpose of the Consortium is to deliver Adult Basic Skills Programs that assist adults to become literate and obtain the knowledge and skills necessary for employment and self-sufficiency, to become full partners in the educational development of their children and complete a secondary school education, and

WHEREAS, on June 23, 2021, the State of New Jersey, Department of Labor and Workforce Development notified Union County College that the Consortium was awarded

\$1,564,381, and the Board of Trustees accepted the funds at the September 21, 2021 Board Meeting, and

WHEREAS, on May 24, 2022, the College was notified by the State of New Jersey, Department of Labor and Workforce Development that additional funding, up to the amount of \$250,000, was available for the College to apply for to help adapt innovative learning opportunities for adult basic education students impacted by COVID-19 which must be fully spent by September 1, 2022, and

WHEREAS, the College applied for the additional funding in an application due on June 16, 2022, and once notified will be responsible for planning and coordinating activities with its Consortium partners;

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of Union County College approves the spending of the additional funding in advance of the board accepting the funds up to the amount of \$250,000, from the State of New Jersey, Department of Labor and Workforce Development through September 1, 2022 for the Able Plus Consortium Grant due to the limited timeframe of allowable grant spending.

Resolution F022-083 - New Jersey Pathways to Career Opportunities Initiative

WHEREAS, Union County College, as a comprehensive community college, seeks to provide career occupational training programs designed to assist students and other Union County residents to become employed, and

WHEREAS, New Jersey's Community Colleges and the New Jersey Business and Industry Association (NJBIA) will come together to launch a transformational initiative designed to align the State's educational system to build an innovative workforce. The New Jersey Pathways to Career Opportunities Initiative will align employers, industry associations, labor unions, educational institutions, and workforce development partners to provide students and workers with the career pathways they need to find new careers and opportunity, and to ensure that employers have access to a highly skilled workforce to meet critical labor market needs, and

WHEREAS, the initiative will focus on ten career areas through Centers of Workforce Innovation to build pathways with aligned curriculum shared across educational partners to serve the learning lifespan of students and workers to build an innovative workforce centering around four industries: Health Services, Technology and Innovation, Infrastructure and Energy and Manufacturing and Supply Chain Management, and

WHEREAS, On February 21, 2022, the College was notified that it was awarded the amount of \$15,714 from the New Jersey Community College Consortium for Workforce and Economic Development "Consortium" for the College to participate in the planning phase of the New Jersey Pathways to Career Opportunities Initiative Patient Care and Supply Chain Logistics;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College accepts the funding of \$15,714 from the New Jersey Community College Consortium for Workforce and Economic Development for the New Jersey Pathways to Career Opportunities Initiative for Patient Care and Supply Chain Logistics.

On motion duly made by Mr. Connolly, seconded by Mr. Betancourt and unanimously carried, the Board approved Resolutions F022-079 through F022-083 for adoption.

Contracts Exempt from Competitive Bidding

Resolution F022-084 - Athletic Equipment, Apparel and Supplies

WHEREAS, the College has a need for athletic equipment, apparel and supplies to support athletic teams and student participation in sporting events, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11.a.(b) provides for awarding contracts without public competitive bids when there is a nationally recognized and accepted cooperative agreement that has been publicly bid for the product or service, and

WHEREAS, OMNIA is a qualified national cooperative purchasing system under the definition of Local Public Contracts Law, and

WHEREAS, Varsity Brands Holding Co., Inc. Dba BSN Sports LLC, Dallas, TX, an OMNIA contract vendor, has submitted a proposal to provide athletic equipment, apparel and supplies utilizing contract #R201101 at an annual cost not to exceed \$80,000 for Fiscal Year 2022-2023, and

WHEREAS, the projected cost for athletic equipment, apparel and supplies for Fiscal Year 2021-2022 is projected to be \$71,825, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, OMNIA utilized competitive bidding for the award of the contract to Varsity Brands Holding Co., Inc. Dba BSN Sports LLC, Dallas, TX, thereby releasing Union County College from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to Varsity Brands Holding Co., Inc. Dba BSN Sports LLC, Dallas, TX, for athletic equipment, apparel and supplies for a cost not to exceed \$80,000 for Fiscal Year 2022-2023.

Resolution F022-085 - Laboratory Supplies and Dishwasher

WHEREAS, the College has a need for laboratory supplies to facilitate teaching and enhance student learning in biology and chemistry classrooms and a dishwasher to clean laboratory instruments in support, of the mission of the College, and

WHEREAS, the County College Contract Law, N.J.S.A 18A:64A-25.10. provides authority for joint purchasing by county colleges, municipalities, or counties to enter agreements with other institutions of higher education or with other units of government, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11.a.(b) authorizes county colleges to make purchases and contract for services through the use of a nationally recognized and accepted cooperative purchasing agreement, and

WHEREAS, Camden County College issued and awarded bid #FY22JPC-33 for laboratory supplies on behalf of the New Jersey Council of County Colleges Joint Purchasing Consortium (NJCC JPC), and

WHEREAS, the College is able to buy biology and chemistry supplies under the following cooperative contracts for the below listed vendors for Fiscal Year 2022-2023

Vendor	Cooperative	Contract Number	Description	Amount
VWR International	NJCCJ	#FY22JPV	Chemistry Supplies	\$ 19,000
VWR International	NJCCJ	#FY22JPV	Biology Supplies	\$ 25,000
VWR International	NJCCJ	#FY22JPV	Laboratory Dishwasher	\$ 8,844
Fisher Scientific	OMNI	2021002889	Biology Supplies	\$ 5,000
Fisher Scientific	OMNI	2021002889	Chemistry Supplies	\$ 14,000
Carolina Biological	NJCCJ	FY22JPC-33	Biology Supplies	\$ 35,000
			TOTAL	\$106,844

WHEREAS, the costs for biology and chemistry supplies for Fiscal Year 2021-2022 is projected to be \$82,850, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, the vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, the New Jersey Council of County Colleges Joint Purchasing Consortium and OMNIA utilized competitive bidding for their awards and the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4 et seq. provides that contracts arrived at through an open and fair process are exempt from the Pay-to-Play law, thereby releasing Union County College from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award contracts for biology, chemistry laboratory supplies and dishwasher to VWR Funding, Inc Db a VWR International LLC, Radnor, PA, Fisher Scientific Co. LLC, Hanover Park, IL and Carolina Biological Supply Company, Burlington, NC for \$52,844, \$19,000 and \$35,000 respectively for a total award not to exceed \$106,844 for Fiscal Year 2022-2023.

Resolution F022-086 - On-Call Copy Paper

WHEREAS, the College requires copy paper for use in the College's copiers and printing services equipment, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11.a provides for awarding contracts without public competitive bids when there is a cooperative contract that has been publicly bid for the product or service, and

WHEREAS, a request for pricing was requested from four (4) cooperative vendors on March 31, 2022, for on-call copy paper, and

WHEREAS, the College received pricing from three (3) cooperative vendors, Staples, Inc. Db a Staples Contract & Commercial LLC, Philadelphia, PA, Sharda Paper Inc, Brooklyn, NY and W.B. Mason Co., Inc., Brockton, MA and all vendors stated pricing is volatile, and supplies are limited, and

WHEREAS, due to the nationwide supply chain shortage the College reserves the right to utilize any of the three (3) cooperative vendors depending on the pricing and inventory available when paper is needed to satisfy ongoing on-call paper needs in an amount not to exceed \$61,000 for Fiscal Year 2022-2023, and

WHEREAS, the costs for similar on-call copy paper for Fiscal Year 2021-2022 is projected to be \$48,108, and

WHEREAS, the New Jersey Council of County Colleges Joint Purchasing Consortium, ESCNJ and E&I utilized competitive bidding for their awards and the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4 et seq. provides that contracts arrived at through an open and fair process are exempt from the Pay-to-Play law, thereby releasing Union County College from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College approve a total award not to exceed \$61,000 for on-call copy paper to be appropriated to either Staples, Inc. Dba Staples Contract & Commercial LLC, Philadelphia, PA, Sharda Paper Inc, Brooklyn, NY and W.B. Mason Co., Inc., Brockton, MA depending on the most advantageous pricing and inventory availability at the time of request for Fiscal Year 2022-2023 as needed

Resolution F022-087 - Nursing Program Maintenance Contracts and Equipment

WHEREAS, the College's Nursing Program has a need for maintenance contracts to support our request for new nursing equipment to enhance students' knowledge and achieve objectives in the Nursing Program in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11a.(b) provides for awarding contracts without public competitive bids when there is a nationally recognized and accepted cooperative agreement that has been publicly bid for the product or service, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, Gaumard Scientific Company, Inc., Miami, FL submitted a proposal for nursing program maintenance contracts and equipment under Choice Partners Cooperative contract # 20/051SG-04 at a cost not to exceed \$215,503 for the Fiscal Year 2022-2023 and \$3,595 for Fiscal Year 2023-2024, and

WHEREAS, on June 21, 2022, the Board of Trustees authorized the College to obligate Carl D. Perkins Career and Technical Education Improvement Grant funds in advance of accepting the funds to fully utilize Perkins funding for Fiscal Year 2022-2023, and

WHEREAS, the Vice President of Finance and Operations has determined that this purchase is within the stated purpose and goals of Carl D. Perkins Career and Technical Education Improvement Grant, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the value of the acquisition will exceed \$17,500, and

WHEREAS, the Choice Partners Cooperative utilized competitive bidding for their awards and the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4 et seq. provides that contracts arrived at through an open and fair process are exempt from the Pay-to-Play law, thereby releasing Union County College from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to Gaumard Scientific Company Inc., Miami, FL to provide nursing program maintenance contracts and equipment for students enrolled in the Nursing Program at a cost not to exceed \$215,503 for Perkins Fiscal Year 2022-2023 and further award a contract subject to and allocation of Perkins Grant Funds, for one (1) year in Fiscal Year 2023-2024 at a cost not to exceed \$3,595 for a total award not to exceed \$219,098.

Resolution F022-088 - Nursing Instructional Programs and Equipment

WHEREAS, the College's Nursing Program has a need for licenses for virtual nursing instructional software programs and equipment to enhance students' knowledge and achieve objectives in the Nursing Program, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11.a.(b) provides for awarding contracts without public competitive bids when there is a nationally recognized and accepted cooperative agreement that has been publicly bid for the product or service, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, Laerdal Medical Corporation, Wappingers Falls, NY submitted a proposal for nursing instructional programs and equipment under National Cooperative Purchasing Contract 610-20 (Buy Board) at a cost not to exceed \$132,405 for the Fiscal Year 2022-2023 and \$550 for Fiscal Year 2023-2024, and

WHEREAS, on June 21, 2022, the Board of Trustees authorized the College to obligate Carl D. Perkins Career and Technical Education Improvement Grant funds in advance of accepting the funds to fully utilize Perkins funding for Fiscal Year 2022-2023, and

WHEREAS, the Vice President of Finance and Operations has determined that this purchase is within the stated purpose and goals of Carl D. Perkins Career and Technical Education Improvement Grant, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the value of the acquisition will exceed \$17,500, and

WHEREAS, the National Cooperative Purchasing (Buy Board) utilized competitive bidding for their awards and the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4 et seq. provides that contracts arrived at through an open and fair process are exempt from the Pay-to-Play law, thereby releasing Union County College from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to Laerdal Medical Corporation, Wappingers Falls, NY to provide nursing instructional programs and equipment for students enrolled in the Nursing Program at a cost not to exceed \$132,405 for Perkins Fiscal Year 2022-2023 and further award a contract, subject to an allocation of Perkins Grant Funds, for two (2) months in Fiscal Year 2023-2024 at a cost not to exceed \$550 for a total award not to exceed \$132,955.

Resolution F022-089 - Library Materials and Cooperative Annual Membership Renewal

WHEREAS, there is a College-wide need for printed and electronic library materials, database subscriptions and professional cooperative services to enhance student learning and outcomes, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(6) provides for an exception to the requirement of advertising for bids for library books, magazines, periodicals, printed and audiovisual library materials and specialized library services, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11.a. authorizes County Colleges to be a participating contracting unit in a cooperative pricing system established pursuant to the laws of the State of New Jersey, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, the following vendors have submitted proposals to provide printed, electronic library materials and annual cooperative membership for Fiscal Year 2022-2023 at individual vendor costs not to exceed \$199,482

Vendors	Product Description	Amount
NJ Edge.Net, Newark, NJ	VALE Consortium Databases	\$148,000
NJ Edge.Net, Newark, NJ	Cooperative Annual Membership Renewal	\$12,000
Ebsco Subscription Services Dallas, TX	Databases, Journal Subscriptions and Discovery Service Software	\$39,482
TOTAL		\$199,482

and

WHEREAS, the costs for similar library materials and cooperative membership for Fiscal Year 2021-2022 is projected to be \$175,207, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, NJ Edge.Net, Newark, NJ is a not-for-profit organization and is exempt from New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq., and

WHEREAS, Ebsco Industries, Inc. Dba Ebsco Subscription Services, Dallas, TX has completed and submitted their Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award contracts for library materials and cooperative annual membership to NJ Edge.Net, Newark, NJ and Ebsco Industries, Inc Dba Ebsco Subscription Services, Dallas, TX at the individual listed vendor costs not to exceed \$199,482 for Fiscal Year 2022-2023.

Resolution F022-090 - Metered Mail and Bulk Mail Postage

WHEREAS, bulk mailing and metering mailing services of College materials are necessary to support ongoing operations, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.b. provides for awards without public competitive bids when made or entered into with the

United States of America, the State of New Jersey, with a county or municipality or any board, body, or officer, agency or authority or any other state or subdivision thereof, and

WHEREAS, metered mail and bulk mail postage costs are anticipated to be \$80,000 and \$150,000 respectively for College mailings for Fiscal Year 2022-2023, and

WHEREAS, the projected spend for metered mail and bulk mail postage for Fiscal Year 2021-2022 will respectively be \$80,000 and \$125,000, and

WHEREAS, the United States Postal Service is a government agency and is exempt from New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq., and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College approve an award for metered mail and bulk mail postage to the United States Postal service in the amount not to exceed \$80,000 and \$150,000 respectively for a total cost not to exceed \$230,000 for Fiscal Year 2022-2023.

On motion duly made by Mr. Connolly, seconded by Dr. Tasharofi and unanimously carried, the Board approved Resolutions F022-084 through F022-090 for adoption.

Resolution F022-091 - Practical and Registered Nursing Review Courses

WHEREAS, the College has a need to provide students enrolled in the Licensed Practical Nurse (LPN) and Registered Nurse (RN) programs with comprehensive review courses, including electronic resources, to enhance and evaluate student's knowledge of content and to prepare them to pass the National Council Licensure Examination (NCLEX), in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(6) provides for an exception to the requirement of advertising for bids in the provision of text books, copyrighted materials including without limitation books, periodicals and other printed or published matters, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A-64A-25.5.a.(15) provides for awarding of contracts for professional services without public competitive bids, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, on June 21, 2022, the Board of Trustees authorized the College to obligate Carl D. Perkins Career and Technical Education Improvement Grant funds in advance of accepting the funds to fully utilize Perkins funding for Fiscal Year 2021-2022, and

WHEREAS, Ascend Learning Holdings, LLC, Dba Assessment Technologies Institute LLC, Leawood, KS submitted a proposal to provide a comprehensive review course from enrollment to completion for students enrolled in the LPN program consisting of an on-site review, online resources and an assessment to help predict student success on the NCLEX-PN at a cost not to exceed \$134,676 for Fiscal Year 2022-2023, and

WHEREAS, the cost for similar LPN program course exams and review materials for Fiscal Year 2021-2022 is projected to be \$167,400, and

WHEREAS, Kaplan, Inc., Dba Kaplan North America, LLC, Alpharetta, GA submitted proposal to provide a comprehensive review course for students enrolled in LPN to RN and generic RN programs at the College and Trinitas School of Nursing for Fiscal Year 2022-2023, consisting of an on-site review and electronic resources at costs not to exceed \$29,250 and \$58,500 respectively, for a total award not to exceed \$87,750, and

WHEREAS, the cost for a similar LPN to RN and generic RN program review for Fiscal Year 2021-2022 course is projected to be \$36,900, and

WHEREAS, the Vice President of Finance and Operations has determined that this purchase is within the stated purpose and goals of Carl D. Perkins Career and Technical Education Improvement Grant, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the value of the acquisition will exceed \$17,500, and

WHEREAS, Ascend Learning Holdings, LLC, Dba Assessment Technologies Institute LLC, Leawood, KS and Kaplan, Inc., Dba Kaplan North America, LLC, Alpharetta, GA has completed and submitted their Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award contracts to Ascend Learning Holdings, LLC, DbA Assessment Technologies Institute LLC, Leawood, KS and Kaplan, Inc., DbA Kaplan North America, LLC, Alpharetta, GA to provide comprehensive review courses that meet the needs of students enrolled in the LPN and RN programs at costs not to exceed \$134,676 and \$87,750, respectively, for Fiscal Year 2022-2023.

Resolution F022-092 - Workers' Compensation Insurance Pool

WHEREAS, the College desires to participate in cooperative purchasing of workers' compensation insurance to reduce costs and purchase such insurance from said insurance pool, and

WHEREAS, provisions of the New Jersey State Government Regulations Act, Chapter 204, P.L. 1985 and N.J.S.A. 18A:64A-25.35 permitted the formation of a non-profit insurance pool, the New Jersey Community College Insurance Pool Workers' Compensation Pool Fund (the Insurance Pool). The Insurance Pool establishes a Workers Compensation Fund providing workers compensation to its members. Membership in the Insurance Pool is limited to New Jersey Community Colleges, and

WHEREAS, the anticipated workers' compensation insurance from the Insurance Pool for Fiscal Year 2022-2023 is \$240,000, and

WHEREAS, the cost for workers' compensation insurance for FY 2021-2022 was \$233,000, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the participation of Union County College in the New Jersey Community College Insurance Pool Workers' Compensation Fund as a member institution for workers' compensation insurance for the Fiscal Year 2022-2023, and

BE IT FURTHER RESOLVED that the Board of Trustees of Union County College award a contract to the New Jersey Community College Insurance Pool Workers' Compensation Pool Fund for workers' compensation insurance not to exceed \$240,000 for the Fiscal Year 2022-2023

Resolution F022-093 - Multi-Peril, Cyber Liability, Student Intercollegiate Sports, Catastrophic and Accident Insurance

WHEREAS, there is a need for cyber liability and multi-peril insurance coverage at the College which includes package, flood, crime, auto, boiler and machinery, educators' legal liability, directors and officers' liability/employment practices liability and special excess liability, and

WHEREAS, participation in sports is an integral part of college life, and a need exists for student intercollegiate sports catastrophic, accident and trip travel insurance coverage at the College, in support of its mission, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A: 64A-25.5.a. (11) provides for exceptions to the requirement for advertising for bids for insurance, including the purchase of insurance coverage and consulting services, which exceptions shall be in accordance with the requirements for extraordinary unspecifiable services, and

WHEREAS, Meeker Sharkey Associates, LLC Db a Meeker Sharkey & Hurley, Cranford, NJ has submitted a proposal to place the necessary insurance (package, flood, crime, umbrella, auto, boiler and machinery and educators legal liability) for Fiscal Year 2022-2023 with Hanover Insurance Company at a cost not to exceed \$544,559, flood coverage not to exceed \$102,420 with Voyager Indemnity, directors and officers employment practices liability (primary \$5M) of \$68,447 with Greenwich Ins. Co., excess directors and officers liability/employment practices liability (\$5M over primary) with RSUI Indemnity Co. of \$35,617, fiduciary liability (\$1M) with Great American of \$1,510, special excess liability of \$73,360 with New Jersey Unshared Excess Program (NJUEP) and cyber liability of \$45,000 with Hiscox for a total cost not to exceed \$870,913 and

WHEREAS, the total cost for the comparable insurance coverage for Fiscal Year 2021-2022 was \$723,184, with increases for the upcoming fiscal year attributable to the flood non-renewal with Hanover, the coronavirus pandemic and the cyber marketplace bearing the increasing burden of virus/hacking and ransomware extortion claims, and

WHEREAS, Meeker Sharkey Associates, LLC Db a Meeker Sharkey & Hurley, Cranford, NJ, as risk manager, has recommended for Fiscal Year 2022-2023 continuation of the Intercollegiate Sports Accident base plan with Hartford Insurance Company at a total cost not to exceed \$68,000 and recommends the College to continue sports catastrophic accident, volunteer accident and trip insurance policy with TL Groseclose Associates, Skillman, NJ at a total cost not to exceed \$11,900, for a total of \$79,900, and

WHEREAS, the total cost for the comparable insurance coverage for Fiscal Year 2021-2022 was \$79,700, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, Meeker Sharkey Associates, LLC Dba Meeker Sharkey & Hurley, Cranford, NJ has completed and submitted their Business Entity Disclosures and Political Contribution Disclosure Certifications, that certify that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, the Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to Meeker Sharkey Associates, LLC dba Meeker Sharkey & Hurley, Cranford, NJ for the brokerage of and payment to Hanover Insurance Company, Voyager Indemnity, Greenwich Ins. Co., NJEUP, RSUI, Great American, Hiscox, Hartford Insurance Company and TL Groseclose, Skillman, NJ for multi-peril Director & Officers, employment practices liability, special excess liability, cyber liability insurance, student intercollegiate sports, sports catastrophic and volunteer accident insurance for Fiscal Year 2022-2023 at a total cost not to exceed \$950,813.

Resolution F022-094 - Professional Consulting Services

WHEREAS, the College utilizes professional consulting services for the evaluation of STEM education for our Hispanic/Latino students, who are typically underrepresented in STEM programs, to increase academic scholarship and persistence, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(15) provides for an exception to the requirement for advertising for bids in the provision of professional services, and

WHEREAS, Urbach Consulting Corp Dba Preferred Program Evaluations, Orlando, FL has submitted a proposal for professional consulting services at a total cost not to exceed \$18,000 for Fiscal Year 2022-2023, and

WHEREAS, the cost for professional consulting services from Urbach Consulting Corp Dba Preferred Program Evaluations, Orlando, FL for Fiscal Year 2021-2022 was \$18,000, and

WHEREAS, on September 25, 2018, the Board of Trustees of Union County College accepted a grant from the National Science Foundation through their Hispanic Serving Institution Program for \$1,499,101 for the period of October 1, 2018 to September 30, 2023, to improve undergraduate STEM education among Hispanic/Latino populations, and

WHEREAS, the consulting services above have been identified as a cost that is reimbursable under such funding as it will provide strategic evaluations and review with stakeholders to achieve educational objectives, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, Urbach Consulting Corp Db a Preferred Program Evaluations, Orlando, FL has completed and submitted their Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to Urbach Consulting Corp Db a Preferred Program Evaluations, Orlando, FL for professional consulting services at a total cost not to exceed \$18,000 for Fiscal Year 2022-2023.

Resolution F022-095 - Professional College Sports Officiating Services

WHEREAS, the College utilizes professional college sports officiating services for the Athletic Department's sports program, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(15) provides for an exception to the requirement for advertising for bids in the provision of professional services, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement for advertising for bids in the provision of hardware and software services, and

WHEREAS, Refpay Db a Arbiterpay, Sandy, UT has submitted a proposal for web-based professional college sport scheduling and officiating services at a total cost not to exceed \$25,000 for Fiscal Year 2022-2023, and

WHEREAS, the cost for professional college sports officiating services for FY 2021-2022 was \$29,000, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, Refpay DbA Arbitrpay, Sandy, UT has completed and submitted Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to the contract award, and they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to Refpay DbA Arbitrpay, Sandy, UT for professional college sports officiating services at a total cost not to exceed \$25,000 for Fiscal Year 2022-2023.

Resolution F022-096 Non-Credit Cannabis Instructional Services

WHEREAS, the College will provide a medical cannabis training program in partnership with the City of Plainfield for individuals seeking entry level positions in the cannabis industry, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(15) provides for an exception to the requirement of advertising for bids for professional consulting services, and

WHEREAS, Sarah Trent DbA Valley Education LLC, Long Valley, NJ has submitted a proposal through December 31, 2022 to run 15-hour medical cannabis training programs where students will earn certification for a total award not to exceed \$23,450, and

WHEREAS, the projected cost for non-credit cannabis instructional services for Fiscal Year 2021-2022 is projected to be \$31,825, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, Sarah Trent DbA Valley Education LLC, Long Valley, NJ has completed and submitted their Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to Sarah Trent DbA Valley Education LLC, Long Valley, NJ for non-credit cannabis instructional services at a total award not to exceed \$23,450 for Fiscal Year 2022-2023.

Resolution F022-097 - Temporary On-Call Custodial Staffing Services

WHEREAS, the College has a need for temporary on-call custodial staffing due to the number of staff vacancies for custodial shifts and effectuation of enhanced cleaning efforts on all campuses, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(20) provides for an exception to the requirement of advertising for bids for personnel recruitment and advertising, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11a. provides for awarding contracts without public competitive bids when there is a state recognized and accepted cooperative agreement for the product or service that has been publicly bid, and

WHEREAS, Delta-T Group North Jersey, Inc., Woodbridge, NJ has submitted a proposal under Educational Services Cooperative of New Jersey (ESCNJ) Co-op # ESCNJ 20/21-30 to provide temporary on-call custodial staffing services at rates of \$22.90 per hour for July 1, 2022 until December 31, 2022 for a total award not to exceed \$238,160, and

WHEREAS, the temporary on-call custodial staffing services hourly rate was \$18.90 during the same period of July 1, 2021 through December 31, 2021, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, ESCNJ utilized competitive bidding for the award of the contracts to Delta-T Group North Jersey, Inc., Woodbridge, NJ thereby releasing Union County College from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to Delta-T Group North Jersey, Inc., Woodbridge, NJ to provide temporary on-call custodial staffing services on all campuses to cover vacancies in custodial staffing and for enhanced cleaning efforts on all campuses for a total award not to exceed \$238,160 from July 1, 2022 until December 31, 2022.

Resolution F022-098 - Printing and Mail Processing of Credit Triggers and Non-Credit Tabloids

WHEREAS, the College has a need for printing and mail processing of student recruitment and promotional materials for Fall 2022, Spring 2023 and Summer 2023 credit and non-credit courses, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(18) provides for an exception to the requirement of advertising for bids for printing, including without limitation catalogs and course announcements, and

WHEREAS, the College solicited and received quotes for Fall 2022, Spring 2023 and Summer 2023 credit triggers and non-credit tabloids, and

WHEREAS, Hummel Distributing Corp., Union, NJ and Trumbull Printing, LLC, Trumbull, CT respectively submitted the lowest responsible quotations meeting the specifications for a total award not to exceed \$45,041 for the printing and mail processing of credit triggers and non-credit tabloids for Fiscal Year 2022-2023:

Hummel Distributing, Corp.		
Credit Triggers	FA22	\$10,555
	SP23	\$10,555
	SU23	\$2,177
	Total	\$23,287
Quote issued to five (5) vendors; three (3) vendors responded.		
Trumbull Printing LLC		
Non-Credit Tabloids	FA22	\$10,877
	SP23	\$10,877
	Total	\$21,754
Quote issued to four (4) vendors; two (2) vendors responded.		

and

WHEREAS, the cost for credit triggers and non-credit tabloids printing services for Fiscal Year 2021-2022 is projected to be \$36,000, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined the total contract award will exceed \$17,500 each, and

WHEREAS, Hummel Distributing Corp., Union, NJ and Trumbull Printing, LLC, Trumbull, CT have completed and submitted their Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award contracts to Hummel Distributing Corp., Union, NJ for printing and mail processing of credit triggers at a cost not to exceed \$23,287 and to Trumbull Printing, LLC, Trumbull, CT for printing and mail processing of non-credit tabloids at a cost not to exceed \$21,754 for Fiscal Year 2022-2023.

On motion duly made by Mr. Connolly, seconded by Mr. Betancourt and unanimously carried, the Board approved Resolutions F022-091 through F022-098 for adoption.

Resolution F022-099 - Talent Management Software Maintenance, Licensing and Support

WHEREAS, the College requires talent management technology solutions to track and onboard applicants, in support of the mission of the college, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(20) provides for an exception to the requirement of advertising for bids for personnel recruitment and advertising, and

WHEREAS, PowerSchool Holdings LLC Dba PowerSchool Group LLC, Folsom, CA has submitted a proposal not to exceed \$28,130 for maintenance, licensing and

support of the College's talent management acquisition software which includes applicant tracking and onboarding for Fiscal Year 2022-2023, and

WHEREAS, the cost for this talent management software maintenance, licensing and support for Fiscal Year 2021-2022 was \$26,735, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, PowerSchool Holdings LLC Dba PowerSchool Group LLC, Folsom, CA has completed and submitted their Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to PowerSchool Holdings LLC Dba PowerSchool Group LLC, Folsom, CA for talent management software maintenance, licensing and support at a total cost not to exceed \$28,130 for Fiscal Year 2022-2023.

Resolution F022-100 - Scholarship and Emergency Grant Management Software Licensing and Support

WHEREAS, the College requires scholarship and emergency grant management software to insure optimal fund utilization and data reporting of awards to students, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for exceptions to the requirement for advertising for bids for the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, County College Contracts Law, N.J.S.A. 18A:64A-25.28.(d) provides for the provision of goods and services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware for any term of not more than five (5) years, and

WHEREAS, Scholarship Solutions LLC Dba AwardSpring, Chicago, IL has submitted a proposal to provide scholarship and emergency grant management software

licensing and support that integrates seamlessly with Colleague for a three-year term at a per annum cost not to exceed \$10,950 for a total award not to exceed \$32,850 for Fiscal Years 2023 through 2025, and

WHEREAS, the cost for the same scholarship and emergency grant management software licensing and support was \$9,760 for Fiscal Year 2021-2022, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, Scholarship Solutions LLC Db a AwardSpring, Chicago, IL has completed and submitted Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, the Certification of Funds availability has been filed by the Vice President of Finance and Operations, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to Scholarship Solutions LLC Db a AwardSpring, Chicago, IL for scholarship and emergency grant management software licensing and support for a total contract award not to exceed \$10,950 for Fiscal Year 2022-2023 and \$21,900 through Fiscal Years 2024-2025.

Resolution F022-101 - Resume Review Platform

WHEREAS, there is a need for an online resume-review platform that provides instant personalized feedback 24/7 and will optimize career readiness for our students, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for exceptions to the requirement for advertising for bids for the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, on November 9, 2021, the Board of Trustees accepted a grant from the U.S. Department of Education-Title V Individual Development for \$2,949,492 for the period of October 1, 2021 to September 26, 2026, and

WHEREAS, VMOCK Inc., Chicago, IL has submitted a proposal to provide an online resume review platform that provides instant personalized feedback 24/7, funded by the Title V Grant at an award not to exceed \$22,250 for Fiscal Year 2022-2023, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, the award of the contract to VMOCK Inc., Chicago, IL is subject to the College's receipt of properly executed Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to VMOCK Inc., Chicago, IL for a resume review platform at a cost not to exceed \$22,250 for Fiscal Year 2022-2023.

BE IT FURTHER RESOLVED that the Board of Trustees of Union County College award of a contract to VMOCK Inc., Chicago, IL is subject to the College's receipt of properly executed Pay-to-Play documentation certifying that they have not made and will not make any reportable contributions to a political or candidate committee pursuant to N.J.S.A.19:44A-20.26 that would statutorily prohibit issuance of a purchase order or agreement execution.

Resolution F022-102 - Bloomberg Terminal Business Management Software Licensing

WHEREAS, the College has a need to provide business management software licensing to enhance student's knowledge and achieve objectives in the business programs, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(3) provides for an exception to the requirement of advertising for bids for the purchase of items or services not available from more than one potential bidder, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, Bloomberg Finance L.P., New York, NY has submitted a proposal for Bloomberg Terminal business management software licensing at a cost not to exceed \$73,980 from September 1, 2022 through August 31, 2023 which are password protected for access to eligible students enrolled in Perkins programs, and

WHEREAS, the cost for Perkins funded Bloomberg Terminal business management software licensing for the last twelve (12) months was \$70,920, and

WHEREAS, on June 21, 2022, the Board of Trustees authorized the College to obligate Carl D. Perkins Career and Technical Education Improvement Grant funds in advance of accepting the funds to fully utilize Perkins funding for Fiscal Year 2022-2023, and

WHEREAS, the Vice President of Finance and Operations has determined that this purchase is within the stated purpose and goals of Carl D. Perkins Career and Technical Education Improvement Grant, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the value of the acquisition will exceed \$17,500, and

WHEREAS, Bloomberg Finance L.P., New York, NY has completed and submitted Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the previous one year, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to Bloomberg Finance L.P., New York, NY for ten (10) months of the Bloomberg Terminal business management software licensing occurring in Fiscal Year 2022-2023 at a cost not to exceed \$61,650, and further award a contract, subject to an allocation of Perkins grant funds, for the two (2) months in Fiscal Year 2023-24 at a cost not to exceed \$12,330 for a total award not to exceed \$73,980.

Resolution F022-103 - Annual Renewal of Secure Web Certificates and License Maintenance

WHEREAS, the College has a need to renew our annual secure web certificates and license maintenance, which is an essential technological component, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for exceptions to the requirement for advertising for bids for the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, Digicert, Inc., Lehi UT has submitted a proposal to provide annual renewal secure web certificates and license maintenance to support fifty-five (55) certificates and licenses at a cost not to exceed \$17,700 for Fiscal Year 2022-2023, and

WHEREAS, the cost for the secure web certificates and license maintenance was \$16,400 for Fiscal Year 2021-2022, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, the award of a contract to Digicert, Inc., Lehi UT is subject to the College's receipt of properly executed Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Board of Trustees of Union County College award a contract to Digicert, Inc., Lehi UT for the annual renewal of secure web certificates and license maintenance at a cost not to exceed \$17,700 for Fiscal Year 2022-2023.

BE IT FURTHER RESOLVED that the Board of Trustees of Union County College award a contract to Digicert, Inc., Lehi UT subject to the College's receipt of properly executed Pay-to-Play documentation certifying that they have not made and will not make any reportable contributions to a political or candidate committee pursuant to N.J.S.A. 19:44A-20.26 that would statutorily prohibit issuance of a purchase order or agreement execution.

Resolution F022-104 - Computer Related Software Maintenance, Licensing and Support

WHEREAS, the College has a need for budgeting and expense planning software which is an essential technological component, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for exceptions to the requirement for advertising for bids for the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, Jonas Software USA LLC, Dba Xlerant, Warminster, PA has submitted a proposal to provide the BudgetPak system software maintenance, licenses, and support to fifty (50) users at a cost not to exceed \$22,000 for Fiscal Year 2022-2023, and

WHEREAS, the cost for the BudgetPak system software maintenance, licenses and support was \$20,000 for Fiscal Year 2021-2022, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, Jonas Software USA LLC, Dba Xlerant, Warminster, PA has completed and submitted their Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to Jonas Software USA LLC, Dba Xlerant, Warminster, PA for an award not to exceed \$22,000 for computer related software maintenance, licensing, and support for Fiscal Year 2022-2023.

Resolution F022-105 - Renewal of CRM Advise Licensing and Support

WHEREAS, support of technology applications including software licensing and maintenance are essential to student services, financial and administration functions, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, County College Contracts Law, N.J.S.A. 18A:64A-25.28.(d) provides for the provision of goods and services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware for any term of not more than five (5) years, and

WHEREAS, Ellucian Company L.P., Reston, VA has submitted a three-year (3) proposal for licensing and support for CRM Advise licensing and support, a student retention management platform, for a total award not to exceed \$237,998 for Fiscal Years 2023 through 2025, and

WHEREAS, the cost for CRM Advise licensing and support for the period of July 1, 2019 through June 30, 2022 was \$294,723, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, Ellucian Company L.P., Reston, VA has completed and submitted Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operation;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to Ellucian Company L.P., Reston, VA for CRM Advise licensing and support for three years from July 1, 2022 through June 30, 2025 for a total award not to exceed \$237,998 for Fiscal Years 2023-2025

Resolution F022-106 - On-Line Exam Proctoring Software and Support

WHEREAS, the College requires software and support services for proctoring of on-line course exams to ensure the integrity of exams, student submissions and grades, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids for the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, Verificient Technologies Inc., New York, NY has submitted a proposal for on-line exam proctoring software and support at a total award not to exceed \$28,000 for Fiscal Year 2022-2023, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, the cost for on-line exam proctoring software and support for FY 2021-2022 was \$29,288, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to Verificient Technologies Inc., New York, NY for on-line exam proctoring software and support at a cost not to exceed \$28,000 for Fiscal Year 2022-2023.

Resolution F022-107 - Annual Renewal of Software Licenses, Network Maintenance and Computer Hardware

WHEREAS, the College requires annual renewal of software licenses, network maintenance and purchase of computer hardware, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11.a.a. authorizes County Colleges to be a participating contracting unit in a cooperative pricing system established pursuant to the laws of the State of New Jersey, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11.a.(b) provides for awarding contracts without public competitive bids when there is a nationally recognized and accepted cooperative agreement that has been publicly bid for the product or service, and

WHEREAS, SHI International Corp., Somerset, NJ and Aspire Technology Partners, LLC, Eatontown, NJ submitted the below listed proposals as follows:

SHI International (Software)

Description	Exemption	FY	Cost
Enhanced Notification Service	Edge Marketing Contract # 269EMCPS-21-001-EM-SHI	FY 22-23	\$5,658
Creative Cloud for Enterprise	Omnia Partners Contract# 2018011-02	FY 22-23	\$47,364
SolarWinds Maintenance -Renewal	Edge Marketing Contract # 269EMCPS-21-001-EM-SHI	FY 22-23	\$1,082
Rubrik Appliance	Edge Marketing Contract # 269EMCPS-21-001-EM-SHI	FY 22-23	\$15,750
Nitro Productivity	Edge Marketing Contract # 269EMCPS-21-001-EM-SHI	FY 22-23	\$7,104
Nitro Productivity	Edge Marketing Contract # 269EMCPS-21-001-EM-SHI	FY 23-24	\$7,104
Single Teacher	Edge Marketing Contract # 269EMCPS-21-001-EM-SHI	FY 22-23	\$126
Microsoft EDU. Office Exchange	Edge Marketing Contract # 269EMCPS-19-001-EM-SHI	FY 22-23	\$161,551
Microsoft Premier	Edge Marketing Contract # 269EMCPS-19-001-EM-SHI	FY 22-23	\$103,783
		Subtotal	\$349,522

SHI International (Computer Hardware)

Dell Latitude	National Association of Procurement Officials (NASPO) Contract # NASPO Contract # MNWNC-108 11AHI	FY 22-23	\$ 16,500
Desktop Computers	National Association of Procurement Officials (NASPO) Contract # MNWNC-108 11AHI	FY 22-23	\$537,258
Dell 24" Monitor	National Association of Procurement Officials (NASPO) Contract # NASPO Contract # MNWNC-108 19-Tele-00656	FY 22-23	\$ 262
		Subtotal	\$554,020
		Total	\$903,542

Aspire Technology Partners LLC

Description	Exemption	FY	Cost
Cisco Smart Network Maint.	Sourcewell # 21-TELE-01506	FY 22-23	\$118,414
UPS and Network Maint.	National Cooperative Pricing Alliance NCPA Contract # 01-86	FY 22-23	\$ 53,884
Palo Alto	National Cooperative Pricing Alliance NCPA Contract # 01-86	FY 22-23	\$ 40,701
40 McCann Labor Support Hours	Sourcewell # 21-TELE-01506	FY 22-23	\$ 10,000
		Total	\$222,999

WHEREAS, the cost for similar software licensing and network maintenance for Fiscal Year 2021-2022 is projected to be \$539,015, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract awards will exceed \$17,500, and

WHEREAS, NJ Edge. Net, NCPA, Omnia Partners, Sourcewell and NASPO utilized competitive bidding for the awards of their contracts to SHI International Corp., Somerset, NJ and Aspire Technology Partners, LLC, Eatontown, NJ thereby releasing Union County College from the requirement to obtain Pay-to-Play documentation,

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to SHI International Corp., Somerset, NJ for annual software licensing and computer hardware at a cost not to exceed \$896,428 for Fiscal Year 2022-23 and a total award not to exceed \$7,104 for Fiscal Year 2023-2024.

BE IT FURTHER RESOLVED that the Board of Trustees of Union County College award a contract to Aspire Technology Partners, LLC, Eatontown, NJ for network maintenance for a cost not to exceed \$222,999 for Fiscal Year 2022-2023.

Resolution F022-108 - Dropout Detective and Instructor Insight Software Maintenance, Licensing and Support

WHEREAS, the College has a need to identify students and instructors that may require additional support or services, through the use of student retention software, which is essential to student success, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for exceptions to the requirement for advertising for bids for the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, AspirEDU, Inc., Tampa, FL has submitted a proposal at a cost not to exceed \$40,500 to provide annual maintenance, licensing and support for Dropout Detective software used to increase retention and graduation rates for students and a proposal for at a cost not to exceed \$24,300 to provide annual maintenance, licensing and support for Instructor Insight software used to provide metrics on

the engagement and performance of instructors in their courses for a total award not to exceed \$64,800 for Fiscal Year 2022-2023, and

WHEREAS, the cost for the same software maintenance, licensing and support for Fiscal Year 2021-2022 is \$59,146, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, AspirEDU, Inc., Tampa, FL has completed and submitted Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to AspirEDU, Inc., Tampa, FL at a cost of not to exceed \$64,800 for Dropout Detective and Instructor Insight software maintenance, licensing and support for Fiscal Year 2022-2023.

Resolution F022-109 - Supplemental Practical Nursing Review Materials

WHEREAS, the College has a need to provide students enrolled in the Licensed Practical Nurse (LPN) program with comprehensive review courses, including electronic resources, to enhance and evaluate student's knowledge of content and to prepare them to pass the National Council Licensure Examination (NCLEX) in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(6) provides for an exception to the requirement of advertising for bids in the provision of text books, copyrighted materials including without limitation books, periodicals and other printed or published matters, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A-64A-25.5.a.(15) provides for awarding of contracts for professional services without public competitive bids, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or

services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, on June 22, 2021, the Board of Trustees awarded a contract to Kaplan, Inc., Dba Kaplan North America, LLC, Alpharetta, GA to provide review courses of the LPN to RN and generic RN programs, at a cost not to exceed \$36,900 for Fiscal Year 2021-2022, and

WHEREAS, Kaplan, Inc., Dba Kaplan North America, LLC, Alpharetta, GA has provided supplemental practical nursing review materials to ensure student success on the NCLEX-PN at a cost not to exceed \$14,500 for Fiscal Year 2021-22, and

WHEREAS, the College has received Federal and State grant awards to cover costs associated with the disruption of campus operations due to the Coronavirus and this purchase has been identified as a cost that is reimbursable under such funding, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the value of the acquisition will exceed \$17,500, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College ratify an award to Kaplan, Inc., Dba Kaplan North America, LLC, Alpharetta, GA for supplemental practical nursing review materials for a cost not to exceed \$14,500 for a total award of \$51,400 for Fiscal Year 2021-2022.

Resolution F022-110 - Student Services Management Platform

WHEREAS, the College has a need for educational technology that will streamline onboarding, support and guidance in a single platform to improve efficiencies and function to provide access to students in all modes of learning, which is essential to student success, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for exceptions to the requirement for advertising for bids for the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, Cranium Café LLC Dba ConexED, Salt Lake City, UT has submitted a proposal at a cost not to exceed \$159,730 to provide a student services management platform for Fiscal Years 2023 through 2026, and

WHEREAS, the College has received Federal and State grant awards to cover costs associated with the disruption of campus operations due to the Coronavirus and this purchase has been identified as a cost that is reimbursable under such funding, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, the award of a contract to Cranium Café LLC Dba ConexED, Salt Lake City, UT is subject to the College's receipt of properly executed Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibited from making any reportable contributions through the term of the contracts, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to Cranium Café LLC Dba ConexED, Salt Lake City, UT for a student services management platform for a total award not to exceed \$159,730 for Fiscal Years 2023 through 2026.

BE IT FUTHER RESOLVED that the Board of Trustees of Union County College award a contract to Cranium Café LLC Dba ConexED, Salt Lake City, UT subject to the College's receipt of properly executed Pay-to-Play documentation certifying that they have not made and will not make any reportable contributions to a political or candidate committee pursuant to N.J.S.A. 19:44A-20.26 that would statutorily prohibit issuance of a purchase order or agreement execution.

On motion duly made by Mr. Connolly, seconded by Mr. Figueredo and unanimously carried, the Board approved Resolutions F022-099 through F022-110 for adoption.

Contract to be Awarded Through a Bid or Request For Proposal

Resolution F022-111 - Charter Bus Services

WHEREAS, the College requires charter bus services to transport College students to events and for student trips, in support of the mission of the College, and

WHEREAS, a request for bids was publicly advertised in the Star Ledger, Newark, NJ on May 3, 2022 for charter bus services for the College, and

WHEREAS, the bid invitation was also distributed to nine (9) vendors and one (1) bid was received and opened publicly on May 26, 2022, and

WHEREAS, Suburban Trails, Inc. New Brunswick, NJ submitted the lowest responsible bid for charter bus services for athletic events and student trips at a cost not to exceed \$210,583 for Fiscal Year 2022-2023 with an optional one-year renewal through June 30, 2024 upon satisfactory performance of services, and

WHEREAS, the new projected cost for Fiscal Year 2022-2023 also includes the addition of three (3) new sports program added to the College's athletic portfolio, and

WHEREAS, the cost for charter bus services for the past academic year was \$74,215 with the current increased spend due to rising gas prices, the inclusion of three new sports program to the College's athletic portfolio, and the Student Government Association not using charter bus services in the last fiscal year, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to Suburban Trails, Inc. New Brunswick, NJ for charter bus services at a cost not to exceed \$210,583 for Fiscal Year 2022-2023.

On motion duly made by Mr. Connolly, seconded by Mr. Figueredo and unanimously carried, the Board approved the Resolution for adoption.

Resolution F022-112 - Surplus Disposal

WHEREAS, the County College Contracts Law, N.J.S.A.18A:64A-25.27 provides for the disposal of surplus personal property no longer needed for college purposes, and

WHEREAS, the College has determined that the attached list of items should be declared surplus, obsolete and unusable property (Exhibit I), and

WHEREAS, the total fair value of the property (Exhibit I) is approximately \$107.00, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College declares surplus, obsolete, unusable, and not needed for college purposes the property listed in Exhibit I, and

BE IT FURTHER RESOLVED that College officials be authorized to dispose of the surplus, obsolete, unusable property listed in Exhibit I in accordance with the County College Contracts Law and the Union County College Purchasing Policies.

On motion duly made by Mr. Connolly, seconded by Mr. Betancourt and unanimously carried, the Board approved the Resolution for adoption.

Mr. Connolly reported the College is continuing to review the self-insured health insurance program to ensure that this program is in our best economic interest.

BUILDINGS AND GROUNDS

Mr. Katz reported that there were no changes to the Project Prioritization List.

Kellogg Recovery Status:

Mr. Katz reported an update of the recovery of the Kellogg Building as a result of Hurricane Ida.

- Passenger and freight elevator work is completed
- Concrete slab passed inspection; flooring installation in progress
- Fire alarm pending inspection
- Switchgear to arrive mid-August
- Expected occupancy for the Trinitas School of Nursing is Monday, July 18, 2022; expected occupancy for all other areas is Thursday, September 1, 2022

Cell Tower Update:

Mr. Katz reported that the matter is still pending. He stated that Verizon has informed the College of the need for another crane test.

OPEN MEETING TO THE PUBLIC

No one addressed the Board.

UNFINISHED BUSINESS

There was no unfinished business to report.

NEW BUSINESS

Mr. Richel stated that the next meeting on Tuesday, September 20 is a Joint Board of Trustees & Governors meeting in Cranford. He also stated we will be hosting a press conference about the College name change on Thursday, June 23 at 2:00 p.m. in room N-4 on the Cranford Campus. Please let Dr. Segal know if you are able to attend.

EXECUTIVE SESSION

There was no Executive Session.

ADJOURNMENT

With no further business on the agenda, a motion for adjournment was made by Mrs. Zimmermann, seconded by Mr. Connolly at 6:39 p.m.