

UNION COUNTY COLLEGE
Cranford, New Jersey

BOARD OF TRUSTEES
Minutes of Meeting
June 22, 2021

CALL TO ORDER

The meeting was called to order by Victor M. Richel, Chair, at 7:00 p.m. via teleconference and in person in the Executive Education Center, Cranford Campus. The following were in attendance:

TRUSTEES

Mr. Richel; Lawrence D. Bashe; George A. Castro, II; Daniel J. Connolly; Nick Fixmer; Miguel A. Merino; Dr. Kamran Tasharofi; Mary M. Zimmermann; Dr. Margaret M. McMamin, President.

GOVERNORS

Melinda Ayala; Nancy J. Benz; Brian Campbell; Tamecka Dixon; Donna M. Herran; Jeffrey H. Katz, Esq.; J. Anthony Manger, Esq.; Carl J. Napor; Allan L. Weisberg; Hugh C. Welsh.

ALSO PRESENT

Denise Collins; Dr. Demond T. Hargrove, Vice President of Student Development; Michael M. Horn, Esq., McCarter English; Dr. Maris Lown, Vice President of Academic Affairs; Dr. Jaime M. Segal; Lynne A. Welch, Vice President, Financial Affairs and Treasurer.

A quorum of the Board of Trustees was present.

OPEN PUBLIC MEETING ACT

Pursuant to N.J.S.A 10:4-6, and upon further guidance from N.J.A.C. 5:39-1.1 to 1.7, and given the current pandemic, notice of this meeting of the Board of Trustees of Union County College was transmitted to the Star Ledger, Newark and Courier News, Somerville, which notice specified time and place of this meeting as Tuesday, June 22, 2021 at 7:00 p.m. in the Executive Education Center on the Cranford campus. This notice also provided additional means of participating in this public meeting including: electronic means via Webex by a link or by phone as well as the ability to provide public comment via email only. Notice with the aforementioned information was also posted at the Union County Courthouse, Elizabeth, N.J., and the Union County College campuses in Cranford, Elizabeth and Plainfield and on the Union County College website at www.ucc.edu. Please be further advised that the credentials to join via the virtual option was updated on the electronic notice provided on the College's website on June 16, 2021.

MINUTES

On motion duly made by Mr. Castro and seconded by Mrs. Zimmermann, the Minutes of the Meeting of the Board of Trustees of May 25, 2021, were approved as submitted.

COMMUNICATIONS

There were no communications to report.

INSIDE THE COLLEGE

A joint presentation to the Board entitled, A Transformational Decade, was given by Dr. Lown who reported on Academic Affairs, Dr. Hargrove, who reported on Student Development, and Lynne Welch, who reported on Business and Finance.

REPORTS OF JOINT TRUSTEES AND GOVERNORS' COMMITTEES

MARKETING COMMITTEE

Mr. Napor reported that at the Marketing Committee meeting held earlier today, Frank Giarratano from SGW Integrated Marketing, presented the Fall creative and media ideas, which is to target audiences in the 18-25 as well as the 25-35 age groups.

EDUCATIONAL PLANNING AND POLICY COMMITTEE

Mrs. Zimmermann reported to the Board that at the Educational Planning and Policy meeting held earlier that Dr. Lown and Dr. Hargrove discussed the end-of-year report of the Student Success Plan for the Academic Year 2020-2021. She also reported that Dr. Lown and Dr. Hargrove discussed the options available for the Fall 2021 semester as it pertains to possible new COVID-19 guidelines. June 15, 2021, enrollment for Summer I is +3.1% and enrollment for Summer II is -5.4%.

Mrs. Zimmermann submitted the following Resolutions for approval:

Resolution – E021-017 - Faculty Personnel Actions

RESOLVED, that the following faculty personnel actions recommended by the President be approved:

Retirement:

Maria Palmeri-Martinez, Associate Professor, Institute for Intensive English Division, effective September 1, 2021.

Promotions:

Derek McConnell, from Associate Professor to Professor, Institute for Intensive English Division, effective September 1, 2021.

Elliot Fisher, from Associate Professor to Professor, STEM Division, effective September 1, 2021.

William Dunscombe, from Associate Professor to Professor, STEM Division, effective September 1, 2021.

Arlene Rogoff, from Associate Professor to Professor, STEM Division, effective September 1, 2021.

Joyce Maxwell, from Assistant Professor to Associate Professor, Humanities Division, effective September 1, 2021.

On motion duly made by Mrs. Zimmermann, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

Resolution E021-018 - Staff Personnel Actions

RESOLVED, that the following personnel actions recommended by the President be approved:

Staff Appointments:

Maryam Saleem, Student Services Specialist/Social Worker, Student Development, effective June 14, 2021, \$53,000 per annum.

Morgan Thompson, Student Services Generalist, Student Development, effective June 21, 2021, \$42,010 per annum.

Gregory Benedict, Jr., Director of Admissions, Student Development, effective June 28, 2021, \$85,000 per annum.

Tiffany Douglas, Student Services Specialist/Social Worker, Student Development, effective July 6, 2021, \$53,000 per annum.

Dr. Takeem Dean, Dean of Students, Student Development, effective August 2, 2021, \$115,000 per annum.

Staff Promotions/Reclassifications/Reinstatements:

Sarah Cunha, Student Services Generalist from Student Services Associate, Student Development, effective June 16, 2021, \$42,010 per annum.

Robert Devarona, Associate Director of Advising, Career and Transfer from Student Services Specialist, Student Development, effective June 16, 2021, \$65,420 per annum.

Zulema Cheek, Assistant Director of College Life from Executive Assistant to the Vice President of Student Development, Student Development, effective July 1, 2021, \$70,000 per annum.

Dr. Lori Wilkin, Vice President, Financial Affairs and Treasurer from Associate Vice President, Finance, Financial Affairs, effective August 1, 2021, \$165,000 per annum.

Staff Employment Separations:

Joseph Therasmond, Custodian, Financial Affairs, effective May 14, 2021.

Corinne Flammer, Academic Specialist, Paramedic Program, Academic Affairs, effective June 30, 2021.

Jasmine Jilus, Student Services Specialist, ACT, Student Development, effective June 30, 2021.

Stacey Kamisha Parson, Student Services Generalist/Life Skills, CEWD, Financial Affairs, effective June 30, 2021.

Gerald Schlette, Academic Specialist and Program Director, Respiratory Care, Academic Affairs, effective June 30, 2021.

Jasmine Sowah, Student Services Generalist, CEWD, Financial Affairs, effective June 30, 2021.

Frederick Ingram, Security Officer, Financial Affairs, effective August 1, 2021.

Lynne Welch, Vice President, Financial Affairs and Treasurer, Financial Affairs, effective August 1, 2021.

Madeline Velez, Student Services Associate, CEWD, Financial Affairs, October 1, 2021.

On motion duly made by Mrs. Zimmermann, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

Resolution E021-019 - Non-Aligned Staff Salary Increases

BE IT RESOLVED that the Board of Trustees of Union County College, upon recommendation of the President, authorizes salary increases of two and one half (2.5%) percent of the aggregate total base salaries of all full time managerial and confidential personnel on July 1, 2021, the increases are to be applied based upon performance evaluations for those employees on the payroll as of July 1, 2021 and providing that the employee has served at least six months, prior to July 1, 2021, and has successfully completed the probationary period. The increases will be effective July 1, 2021.

On motion duly made by Mrs. Zimmermann, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

Resolution E021-020 - Union County College Employees Association Contract

WHEREAS, the agreement between the College and the Union County College Employees Association ("UCCEA") expired on June 30, 2020, and

WHEREAS, the College and the UCCEA have reached an agreement on a three-year contract for the period of July 1, 2020 to June 30, 2023, at an increase of 2.50% to base salary and a 2.0% increase to grade minimum and maximums for each of the three years, and

WHEREAS, the revised agreement also reflects; healthcare coverage and employee contributions in accordance with Chapter 44 (NJEHP); changes in the tuition reimbursement policy; and other wording changes for clarity and administrative purposes, and

WHEREAS, on May 20, 2021 the UCCEA ratified the contract with the College for the period of July 1, 2020 to June 30, 2023, and

WHEREAS, the Board of Trustees of Union County College have reviewed and considered the terms of the collective negotiations' agreement covering the period of July 1, 2020 to June 30, 2023, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College approves the contract with the Union County College Employees Association for the period of July 1, 2020 to June 30, 2023.

On motion duly made by Mrs. Zimmermann, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

SAFETY REPORT

Dr. McMenamin stated that in compliance with N.J.S.A. 18a:3B-71) requiring reporting of campus crimes and fire incidents for the period from May 6, 2021 to June 8, 2021, Public Safety advised that there were no incidents to report.

BUDGET AND FINANCE COMMITTEE

Mr. Connolly reviewed the Investment Report and reported that all investments are found to be in order and are within acceptable norms.

Financial Report:

Mr. Connolly reviewed the financial report for May 31, 2021, and stated revenue is down approximately 7.9% resulting from a year to date 8.56% enrollment decrease which has been a direct result of the pandemic. He reported that the College has also experienced a decrease in State funding of \$1.4 million compared to the previous year due to budget cuts, and that the decrease in total expenses year over year is primarily due to the College's efforts to control costs in this COVID environment. Mr. Connolly reported that overall positions have been reduced by retirements, many vacancies have not been replaced, positions have been eliminated and part-time positions have been drastically reduced throughout the College.

Current Estimate Report:

Mr. Connolly reviewed the Current Estimate Report and stated that at this time, a transfer to Unrestricted Net Position of \$6.2 million is anticipated for fiscal year ended June 30, 2021.

President's Expense Reports:

Mr. Connolly stated that the President's Expense Reports were reviewed, and all information was found to be in order.

Mr. Connolly presented the following Resolutions for approval:

Resolution F021-076 - Banking Authority

WHEREAS, on November 25, 2008, the Board of Trustees of Union County College approved a resolution on banking which authorized certain employees within the College to sign checks and drafts on behalf of the College. The position of Assistant Vice President of Finance was created in FY 2021 and therefore, the listing of authorized bank signers needs to be amended;

BE IT RESOLVED, that the Assistant Vice President of Finance of Union County College be hereby authorized to sign any or all checks, drafts, notes, acceptances, and other instruments and orders for the payment or withdrawal of any or all monies, credits, items, and property at any time held for account of Union County College, and the bank is hereby authorized to honor any and all thereof and other instruments and others to be paid by the bank.

On motion duly made by Mr. Connolly, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

Grant Resolutions:

Resolution F021-077 - Authorization to Obligate Carl D. Perkins FY 2021-2022 Funds

WHEREAS, Union County College, as a comprehensive community college, seeks to provide career occupational training programs to prepare Union County College students and other Union County residents for employment, and

WHEREAS, the Carl D. Perkins Career and Technical Education Improvement Grant ("Perkins Grant") is a federally authorized grant whose aim is to increase the academic achievement of career and technical education students and strengthen the connections of secondary and post-secondary education, and

WHEREAS, the State of New Jersey Department of Education ("NJDOE") notified the College of its preliminary allocation of \$474,254 under the Perkins Grant for FY 2022, and

WHEREAS, the College will file its FY2022 application and Spending Plan with the NJDOE for use of its Perkins allocation in the amount of \$474,254, principally covering

instructional equipment, related materials and supplies, software and licenses, testing materials, and other costs, and

WHEREAS, notification from the NJDOE that the College's application and Spending Plan are in "substantially approvable form" typically is received by the College five months into the grant year, and

WHEREAS, the NJDOE requires that equipment expenditure items contained within the FY 2022 Spending Plan be received, installed, and available for student instruction by March 31, 2022, and

WHEREAS, the resulting approximate five-month period to procure, receive and utilize the Perkins funded expenditures is subject to the long lead times inherent in the mandatory procurement and authorization efforts that are in compliance with the County College Contracts Law and related laws and regulations resulting in an inability to fully utilize the entirety of the Perkins allocation, and

WHEREAS, the College has sufficient financial reserves to absorb any portion of Perkins obligated expenditures that are not ultimately found to be in "substantially approvable form" by the NJDOE;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Union County College hereby authorizes the College to obligate Carl D. Perkins Career and Technical Education Improvement Grant funds in advance of the Board accepting the funds so as to fully utilize Perkins Program funding during the Fall 2021 and Spring 2022 semesters to the fullest extent possible.

Resolution F021-078 - Higher Education Emergency Relief Fund (HEERF) III

WHEREAS, Union County College, as a comprehensive community college, seeks to sustain quality undergraduate education and the well-being of its students during the COVID-19 Crisis which has affected colleges and universities nationwide, and

WHEREAS, the Higher Education Emergency Relief Fund (HEERF) was established by the Coronavirus Aid, Relief, and Economic Security (CARES) Act to provide direct assistance to students as well as colleges and universities, and

WHEREAS, the College received funding on April 24, 2020 in the amount of \$3,696,504 for emergency financial aid grants to students for expenses related to the disruption of campus operations due to the coronavirus and on May 4, 2020 in the amount of \$3,696,504 for the Institutional portion of the Higher Education Emergency Relief Fund authorized by Section 18004(a)(1) of the CARES Act and the Board of Trustees accepted this funding at the May 23, 2020 Board Meeting, and

WHEREAS, on December 27, 2020, the President signed the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA) and this new law gave the U.S. Department of Education approximately \$22.7 billion to distribute to

institutions of higher education in order to prevent, prepare for, and respond to the coronavirus through the Higher Education Emergency Relief Fund (HEERF) II, and

WHEREAS, the College received notification from the U.S. Department of Education that it was awarded funding under the Coronavirus Response and Relief Supplemental Appropriations Act 2021 (CRRSAA) through the Higher Education Emergency Relief Fund (HEERF) II, for the amount of \$3,696,504 for Emergency Financial Aid Grants to Students and \$11,026,399 for the Institutional Portion for institutional expenses related to the Coronavirus, and the Board of Trustees accepted this funding at the February 23, 2021 Board Meeting, and

WHEREAS, on May 21, 2021, the College received notification from the U.S. Department of Education that it was eligible to receive additional funding under the American Rescue Plan (ARP) Act's Higher Education Emergency Relief Fund (HEERF) III in the amount of \$12,955,105 for Emergency Financial Aid Grants to Students and \$12,710,416 for the Institutional Portion for Institutional expenses related to the Coronavirus;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College accepts \$12,955,105 from the U.S. Department of Education for Financial Aid Grants to Students and \$12,710,416 for the Institutional portion of the Higher Education Emergency Relief Fund (HEERF) III authorized by the American Rescue Plan (ARP) Act which was signed into law on March 11, 2021.

Resolution F021-079 - Authority for the President to Execute Grant Funding Applications

WHEREAS, Union County College is committed to the aggressive pursuit of grant funding from public and private sources to enhance College wide programs and services, and

WHEREAS, authorization to apply is routinely required of an applicant's governing body in advance of the submission of competitive applications for grant funding, and

WHEREAS, such authorization is limited to the submission of these applications and does not bind the College in any manner, and

WHEREAS, on the occasions when such applications are successful, the applicant's governing board must take action to formally accept or reject the grant funds pursuant to the application;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College hereby grants the President authorization to submit competitive grant applications in amounts up to and including \$5,000,000 per application, during the Fiscal Year 2021-2022.

On motion duly made by Mr. Connolly, seconded by Mr. Castro and unanimously carried, the Board approved the Resolutions F021-077 through F021-079 for adoption.

Contracts Exempt from Competitive Bidding

Resolution F021-080 - Office Supplies

WHEREAS, the College requires office supplies for all campuses to facilitate teaching and administration in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.9 provides for awarding contracts without public competitive bids when there is a state contract that has been publicly bid for the product or service, and

WHEREAS, the College can utilize W.B. Mason Co., Inc.'s state contract # M88839 to satisfy ongoing office supply needs in an amount not to exceed \$50,000 for Fiscal Year 2021-2022, and

WHEREAS, the spend for Fiscal Year 2020-2021 with W.B. Mason Co. Inc., Boston, MA is projected to be \$20,000 and is artificially low due to the remote learning and work environment engendered by COVID-19, and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Financial Affairs and Treasurer has determined that the total contract award will exceed \$17,500, and

WHEREAS, NJ State Contract vendors are subject to the Pay-to-Play Law and are required to maintain Business Entity Disclosure and Political Contribution Disclosure Certifications with the State of New Jersey to maintain their position as a state contract vendor, thereby releasing Union County College from the requirement to obtain such documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Financial Affairs and Treasurer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to W.B. Mason Co. Inc., Boston, MA at a cost not to exceed \$50,000 for Fiscal Year 2021-2022.

Resolution F021-081 - Athletic Equipment, Apparel and Supplies

WHEREAS, the College has a need for athletic equipment, apparel and supplies to support athletic teams and student participation in sporting events in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11a.(b) provides for awarding contracts without public competitive bids when there is a nationally recognized and accepted cooperative agreement that has been publicly bid for the product or service, and

WHEREAS, the National IPA Cooperative Pricing System is a qualified national cooperative purchasing system under the definition of Local Public Contracts Law, and

WHEREAS, BSN Sports, LLC, Dallas, TX, a National IPA contract vendor, has submitted a proposal to provide athletic equipment, apparel and supplies utilizing National IPA contract #R160701 at an annual cost not to exceed \$80,000 for Fiscal Year 2021-2022, and

WHEREAS, the projected cost for athletic equipment, apparel and supplies for Fiscal Year 2020-2021 is artificially low due to the COVID-19 pandemic and is projected to be \$32,100, and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Financial Affairs and Treasurer has determined that the total contract award will exceed \$17,500, and

WHEREAS, National IPA utilized competitive bidding for the award of the contract to BSN Sports, LLC, Dallas, TX, thereby releasing Union County College from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Financial Affairs and Treasurer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to BSN Sports, LLC, Dallas, TX for athletic equipment, apparel and supplies for a cost not to exceed \$80,000 for Fiscal Year 2021-2022.

Resolution F021-082 - Laboratory Equipment Scotch Plains

WHEREAS, laboratory equipment is a necessary component of the educational environment and needed to support student learning and the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11a.(b) authorizes county colleges to make purchases and contract for services through the use of a nationally recognized and accepted cooperative purchasing agreement, and

WHEREAS, on March 27, 2018, the Board of Trustees approved membership and participation in E&I Cooperative Services Inc., a qualified national cooperative purchasing system, and

WHEREAS, Steris Corporation, Mentor, OH has submitted a proposal under E&I cooperative contract #CNR01419 for installation and a preventative maintenance contract on a laboratory steam sterilizer for Scotch Plains at a cost not to exceed \$46,107, and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Financial Affairs and Treasurer has determined that the total contract award will exceed \$17,500, and

WHEREAS, E&I Cooperative Services Inc. utilized competitive bidding for the award of the contract to Steris Corporation, Mentor, OH and the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that contracts arrived at through an open and fair process are exempt from the Pay-to-Play law, thereby releasing Union County College from the requirement to obtain such documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Financial Affairs and Treasurer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to Steris Corporation, Mentor, OH for \$46,107 for installation and a preventative maintenance contract on a laboratory steam sterilizer for Scotch Plains for a total cost not to exceed \$46,107.

Resolution F021-083 - Laboratory Supplies and Equipment

WHEREAS, the College has a need for laboratory supplies to facilitate teaching and enhance student learning in Biology and Chemistry classrooms in support of the mission of the College, and

WHEREAS, the County College Contract Law, N.J.S.A 18A:64A-25.10. provides authority for joint purchasing by county colleges, municipalities or counties or enter agreements with other institutions of higher education or with other units of government, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11a.(b) authorizes county colleges to make purchases and contract for services through the use of a nationally recognized and accepted cooperative purchasing agreement, and

WHEREAS, Camden County College issued and awarded bid #FY21JPC-45 for laboratory supplies on behalf of the New Jersey Council of County Colleges Joint Purchasing Consortium (NJCCC JPC), and

WHEREAS, VWR International LLC, Radnor, PA, submitted a proposal under #FY21JPC-45 to provide biology laboratory supplies at a cost of \$25,000 and chemistry laboratory supplies at a cost of \$19,000 for a total cost not to exceed \$44,000 for Fiscal Year 2021-2022, and

WHEREAS, VWR International LLC, Radnor, PA additionally submitted a proposal under #FY21JPC-52 to provide biology laboratory supplies for the Scotch Plains campus at a cost of \$7,551 bringing the total not to exceed award to \$51,551 for FY 2021-2022 for laboratory supplies, and

WHEREAS, Fisher Scientific, Pittsburgh, PA submitted proposals under US Communities contract #C15-JL-12 to provide biology laboratory supplies at a cost of \$5,000 and chemistry laboratory supplies at a cost of \$14,000, for a total cost not to exceed \$19,000 for Fiscal Year 2021-2022, and

WHEREAS, Fisher Scientific, Pittsburgh, PA additionally submitted a proposal under US Communities contract #C15-JL-12 to provide lab equipment for the Scotch Plains campus at a cost of \$30,744 bringing the total not to exceed award to \$49,744 for FY 2020-2021 for lab supplies and equipment, and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, the vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Financial Affairs and Treasurer has determined that the total contract award will exceed \$17,500, and

WHEREAS, the New Jersey Council of County Colleges Joint Purchasing Consortium and U.S. Communities utilized competitive bidding for their awards and the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4 et seq. provides that contracts arrived at through an open and fair process are exempt from the Pay-to-Play law, thereby releasing Union County College from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Financial Affairs and Treasurer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award contracts for biology and chemistry laboratory supplies to VWR International LLC, Radnor PA and Fisher Scientific, Pittsburgh, PA, at the individual vendor costs not to exceed the amounts indicated for a total contract amount not to exceed \$70,551 for Fiscal Year 2021-2022.

THEREFORE, BE IT FURTHER RESOLVED, that the Board of Trustees of Union County College award a contract for laboratory equipment to Fisher Scientific, Pittsburgh PA, at a cost not to exceed \$30,744 for a total contract amount not to exceed \$49,744 for Fiscal Year 2020-2021 for laboratory supplies and equipment.

On motion duly made by Mr. Connolly, seconded by Mr. Castro and unanimously carried, the Board approved the Resolutions F021-080 through F021-083 for adoption.

Resolution F021-084 - Instructional Services

WHEREAS, the College will provide Patient Care Technician instructional service courses through the Continuing Education department designed in an engaging and collaborative environment to mirror real experiences for students in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a. (15) provides for the awarding of contracts for professional consulting services without public competitive bids, and

WHEREAS, National Career College LLC, East Orange, NJ provided a proposal for non-credit instructional classes as follows:

Classes	Funding Source	Cost per Student	Number of Students	Cost
Anatomy, EKG, Phlebotomy, Pharmacology, Drug Interaction and Patient Care Technician	NJ Endures Grant	\$1,800	10	\$18,000
Anatomy, EKG, Phlebotomy, Pharmacology, Drug Interaction and Patient Care Technician	CEWD Grant General	\$1,800	20	<u>\$36,000</u>
			TOTAL	\$54,000

and

WHEREAS, payment is made to National Career College LLC, East Orange, NJ only when student(s) have registered for classes under their assigned funding source, and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Financial Affairs and Treasurer has determined that the total contract award will exceed \$17,500, and

WHEREAS, National Career College LLC, East Orange, NJ has completed and submitted their Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Financial Affairs and Treasurer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to National Career College LLC, East Orange, NJ for Patient Care Technician instructional service courses for a total award not to exceed \$54,000 for Fiscal Year 2021-2022.

Resolution F021-085 - Non-Credit Instructional Services

WHEREAS, the College will provide EKG, Phlebotomy and Patient Care Technician grant funded courses through the Continuing Education Department which provides educational classes designed in an engaging and collaborative environment to mirror real experiences for students in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(15) provides for an exception to the requirement of advertising for bids for professional consulting services, and

WHEREAS, Assessment Technologies LLC, Leawood, KS submitted two (2) proposals to provide instructional services and materials for EKG, Phlebotomy and Patient Care Technician for grant funded courses for Fiscal Year 2021-2022, as follows:

Program & Description	Instructor / Materials per Student	Number of Students	Total
EKG - NJ Endures Grant	\$117	20	\$2,340
Phlebotomy - NJ Endures Grant	\$117	20	\$2,340
Patient Care Technician - NJ Endures	\$155	20	\$3,100
EKG - CEWD Grant	\$117	25	\$2,925
Phlebotomy - CEWD Grant	\$117	25	\$2,925
Patient Care Technician - CEWD Grant	\$155	25	\$3,875
TOTAL			\$17,505

and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Financial Affairs and Treasurer has determined that the total contract award will exceed \$17,500, and

WHEREAS, Assessment Technologies LLC, Leawood, KS has completed and submitted their Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Financial Affairs and Treasurer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to Assessment Technologies LLC, Leawood, KS for EKG, Phlebotomy and Patient Care Technician instructional services at a total cost not to exceed \$17,505 for Fiscal Year 2021-2022.

Resolution F021-086 - Online Instructional Services and Certification Materials for the Center for Economic and Workforce Development (CEWD)

WHEREAS, the College has a need to provide Center for Economic and Workforce Development (CEWD) students with online instructional services and certification materials which are essential to student success and career development in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods and services for use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, NCS Pearson Inc., Bloomington, MN has submitted a proposal to provide the CEWD with software licenses, online learning materials, practice tests and certification exams for the Microsoft Office Specialist, IC3 Digital Literacy and Quickbooks courses at respective costs of \$8,100, \$5,488 and \$4,700 respectively, for a total cost not to exceed \$18,288, and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Financial Affairs and Treasurer has determined that the total contract award will exceed \$17,500, and

WHEREAS, NCS Pearson Inc., Bloomington, MN has completed and submitted Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the previous one year, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Financial Affairs and Treasurer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to NCS Pearson Inc., Bloomington, MN for licensing, certification, and online learning materials for the Center for Economic and Workforce Development courses for a total cost not to exceed \$18,288 for the Fiscal Year 2021-2022.

Resolution F021-087 - Online Tutoring Services

WHEREAS, the College provides online tutoring services for students to assist them with their academic curriculum progress in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement for advertising for bids in the provision of goods and services for use, support, or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, Georgetown Learning Centers Inc, DBA ThinkingStorm Online Tutoring, McLean, VA has submitted a proposal for online tutoring services for 909 hours at \$22.00 per hour, for a total cost not to exceed \$19,998 for Fiscal Year 2021-2022, and

WHEREAS, Georgetown Learning Centers Inc, DBA ThinkingStorm Online Tutoring, McLean, VA has also submitted a proposal for online tutoring services for 500 hours at \$22.00 per hour for EOF students, for a total cost not to exceed \$11,000 for Fiscal Year 2021-2022, and

WHEREAS, the projected cost for online tutoring services for Fiscal Year 2020-2021 is projected to be \$29,160, and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Financial Affairs and Treasurer has determined that the total contract award will exceed \$17,500, and

WHEREAS, Georgetown Learning Centers Inc, DBA ThinkingStorm Online Tutoring, McLean, VA has completed and submitted Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to the contract award, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Financial Affairs and Treasurer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to Georgetown Learning Centers Inc, DBA ThinkingStorm Online Tutoring, McLean, VA for online tutoring services for a total cost not to exceed \$30,998 for Fiscal Year 2021-2022.

Resolution F021-088 - Temporary On Call Custodial Staffing Services

WHEREAS, the College has a need for temporary on call custodial staffing due to the number of staff vacancies for custodial shifts and effectuation of enhanced cleaning efforts on all campuses, especially in light of protocols for COVID-19, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5 (20) provides for an exception to the requirement of advertising for bids for personnel recruitment and advertising, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11a. provides for awarding contracts without public competitive bids when there is a state recognized and accepted cooperative agreement for the product or service that has been publicly bid, and

WHEREAS, the College solicited quotes for custodial services on call and two proposals were received, and

WHEREAS, Delta T-Group North Jersey, Inc., Woodbridge, NJ submitted the most responsible, price and all factors considered, proposal under Educational Services Cooperative of New Jersey (ESCNJ) Co-op RFP#20/21-30 to provide temporary on call custodial staffing services at rates of \$18.90 per hour for July 1, 2021 until December 31, 2021 for a total award not to exceed \$172,000, and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Financial Affairs and Treasurer has determined that the total contract award will exceed \$17,500, and

WHEREAS, ESCNJ utilized competitive bidding for the award of the contracts to Delta T-Group North Jersey, Inc. Woodbridge, NJ, thereby releasing Union County College from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Financial Affairs and Treasurer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to Delta T-Group North Jersey, Inc. Woodbridge, N.J. to provide temporary on call custodial staffing on all campuses to cover vacancies in custodial staffing and for enhanced cleaning efforts on all campuses for a total award not to exceed \$172,000 from July 1, 2021 until December 31, 2021.

Resolution F021-089 - Practical and Registered Nursing Review Courses

- WHEREAS,** the College has a need to provide students enrolled in the Licensed Practical Nurse (LPN) and Registered Nurse (RN) programs with comprehensive review courses, including electronic resources, to enhance and evaluate student's knowledge of content and to prepare them to pass the National Council Licensure Examination (NCLEX) in support of the mission of the College, and
- WHEREAS,** the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and
- WHEREAS,** the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(6) provides for an exception to the requirement of advertising for bids in the provision of text books, copyrighted materials including without limitation books, periodicals and other printed or published matters, and
- WHEREAS,** the County College Contracts Law, N.J.S.A. 18A-64A-25.5.a.(15) provides for awarding of contracts for professional services without public competitive bids, and
- WHEREAS,** on June 22, 2021, the Board of Trustees authorized the College to obligate Carl D. Perkins Career and Technical Education Improvement Grant funds in advance of accepting the funds to fully utilize Perkins funding for Fiscal Year 2021-2022, and
- WHEREAS,** Assessment Technologies Institute LLC, Leawood, KS submitted a proposal to provide a comprehensive review course from enrollment to completion for students enrolled in the LPN program consisting of an on-site review, online resources and an assessment to help predict student success on the NCLEX-PN at a cost not to exceed \$167,400 for Fiscal Year 2021-2022, and
- WHEREAS,** the cost for similar LPN program course exams and review materials for Fiscal Year 2020-2021 is projected to be \$162,130, and
- WHEREAS,** Kaplan, Inc., Alpharetta, GA submitted a proposal to provide a comprehensive review course for students enrolled in the final course of the LPN to RN and generic RN programs, consisting of an on-site review and electronic resources at a cost not to exceed \$36,900 for Fiscal Year 2021-2022, and

WHEREAS, the cost for a similar LPN to RN and generic RN program review for Fiscal Year 2020-2021 course is projected to be \$47,700, and

WHEREAS, the Vice President of Financial Affairs and Treasurer has determined that this purchase is within the stated purpose and goals of Carl D. Perkins Career and Technical Education Improvement Grant, and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Financial Affairs and Treasurer has determined that the value of the acquisition will exceed \$17,500, and

WHEREAS, the award to Assessment Technologies Institute LLC, Leawood, KS and Kaplan, Inc., Alpharetta, GA shall be subject to the college's receipt of the properly executed Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to the contract award, and that they will be prohibited from making any reportable contributions through the term of the contracts, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Financial Affairs and Treasurer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award contracts to Assessment Technologies Institute LLC, Leawood, KS, and Kaplan, Inc., Alpharetta, GA to provide comprehensive review courses that meet the needs of students enrolled in the LPN and RN programs at costs not to exceed \$167,400 and \$36,900, respectively, for Fiscal Year 2021-2022.

BE IT FURTHER RESOLVED that the award of these contracts is contingent on Union County College's receipt of properly executed Pay to Play documents certifying that Assessment Technologies Institute LLC, Leawood, KS and Kaplan, Inc., Alpharetta, GA have not made and will not make any reportable contributions to a political or candidate committee pursuant to N.J.S.A. 19:44A-20.26 that would statutorily prohibit issuance of a purchase order or agreement execution.

Resolution F021-090 - Printing and Mail Processing of Non-Credit Tabloids

WHEREAS, the College has a need for printing of student recruitment and promotional materials for Fall 2021 and Spring 2022 non-credit courses in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(18) provides for an exception to the requirement of advertising for bids for printing, including without limitation catalogs and course announcements, and

WHEREAS, the College solicited and received quotes for Fall 2021 and Spring 2022 non-credit tabloids as noted below, and

WHEREAS, Trumbull Printing LLC, Trumbull, CT respectively submitted the lowest responsible quotation meeting the specifications at a cost not to exceed \$18,223 for the printing and mail processing of non-credit tabloids for Fiscal Year 2021-2022:

Trumbull Printing LLC		
Non-Credit Tabloids	FA21	\$ 9,911
	SP22	<u>\$ 9,112</u>
	Total	\$18,223
Quote issued to five (5) vendors; three (3) vendors responded.		

and

WHEREAS, the cost for non-credit printing services for Fiscal Year 2020-2021 is projected to be \$24,724, and

WHEREAS, the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Financial Affairs and Treasurer has determined the total contracts award will exceed \$17,500 each, and

WHEREAS, Trumbull LLC, Trumbull, CT has completed and submitted their Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Financial Affairs and Treasurer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award contracts to Trumbull Printing LLC, Trumbull, CT for printing and mail processing of non-credit tabloids at a cost not to exceed \$18,223 for Fiscal Year 2021-2022.

Resolution F021-091 - Multi-Peril, Cyber Liability, Student Intercollegiate Sports, Catastrophic and Accident Insurance

WHEREAS, there is a need for cyber liability and multi-peril insurance coverage at the College which includes package, crime, auto, boiler and machinery, educators legal liability, directors and officers liability/employment practices liability and special excess liability, and

WHEREAS, participation in sports is an integral part of College life, and a need exists for student intercollegiate sports catastrophic, accident and trip travel insurance coverage at the College in support of its mission, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A: 64A-25.5.a. (11) provides for exceptions to the requirement for advertising for bids for insurance, including the purchase of insurance coverage and consulting services, which exceptions shall be in accordance with the requirements for extraordinary unspecifiable services, and

WHEREAS, Meeker Sharkey & Associates, LLC, Cranford, NJ has submitted a proposal to place the necessary insurance (package, crime, umbrella, auto, boiler and machinery and educators legal liability) for Fiscal Year 2021-2022 with Hanover Insurance Company at a cost not to exceed \$510,429, directors and officers liability/ employment practices liability (primary \$5M) of \$67,530 with Greenwich Ins. Co., excess directors and officers liability/employment practices liability (\$5M over primary) with RSUI Indemnity Co. of \$34,920, fiduciary liability (\$1M) with Great American of \$1,510, special excess liability of \$71,300 with New Jersey Unshared Excess Program (NJUEP) and cyber liability of \$37,495 with Hiscox for a total cost not to exceed \$723,184, and

WHEREAS, the total cost for the comparable insurance coverage for Fiscal Year 2020-2021 was \$670,000, with increases for the upcoming fiscal year attributable to the coronavirus pandemic and the cyber marketplace bearing the increasing burden of virus/hacking and ransom ware extortion claims, and

WHEREAS, Meeker Sharkey Associates LLC, Cranford, NJ, as risk manager, has recommended for Fiscal Year 2021-2022 continuation of the Intercollegiate Sports Accident base plan with Hartford Insurance Company at a total cost not to exceed \$68,000 and recommends the College to continue sports catastrophic accident, volunteer accident and trip insurance policy with TL Groseclose Associates, Skillman, NJ at a total cost not to exceed \$11,700, for a total of \$79,700, and

WHEREAS, the total cost for the comparable insurance coverage for Fiscal Year 2020-2021 was \$78,100, and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Financial Affairs and Treasurer has determined that the total contract award will exceed \$17,500, and

WHEREAS, Meeker Sharkey & Associates, LLC, Cranford, NJ has completed and submitted Business Entity Disclosures and Political Contribution Disclosure Certifications, that certify that they have not made any reportable contributions to a political or candidate committee in the one year previous to the contract award, and they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, the Certification of Funds availability has been filed by the Vice President of Financial Affairs and Treasurer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to Meeker Sharkey & Associates, LLC, Cranford, NJ for the brokerage of and payment to Hanover Insurance Company, Greenwich Ins. Co., NJEUP, RSUI, Great American, Hiscox, Hartford Insurance Company and TL Groseclose, Skillman, NJ for multi-peril, directors and officers liability/employment practices liability, special excess liability, cyber liability insurance, student intercollegiate sports, sports catastrophic and volunteer accident insurance for Fiscal Year 2021-2022 at a total cost not to exceed \$802,884.

Resolution F021-092 - Workers' Compensation Insurance Pool

WHEREAS, the College desires to participate in cooperative purchasing of workers' compensation insurance to reduce costs and purchase such insurance from said insurance pool, and

WHEREAS, provisions of the New Jersey State Government Regulations Act, Chapter 204, P.L. 1985 and N.J.S.A. 18A:64A-25.35 permitted the formation of a non-profit insurance pool, the New Jersey Community College Insurance Pool Workers' Compensation Fund (the Insurance Pool). The Insurance Pool establishes a Workers' Compensation Fund providing workers compensation to its members. Membership in the Insurance Pool is limited to New Jersey Community Colleges, and

WHEREAS, the anticipated workers' compensation insurance from the Insurance Pool for Fiscal Year 2021-2022 is \$233,000, and

WHEREAS, the cost for workers' compensation insurance for FY 2020-2021 was \$232,130, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Financial Affairs and Treasurer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the participation of Union County College in the New Jersey Community College Insurance Pool Workers' Compensation Fund as a member institution for workers' compensation insurance for the Fiscal Year 2021-2022, and

BE IT FURTHER RESOLVED that the Board of Trustees of Union County College award a contract to the New Jersey Community College Insurance Pool Workers' Compensation Fund for workers' compensation insurance not to exceed \$233,000 for the Fiscal Year 2021-2022.

Resolution F021-093 - Certified Athletic Training Coverage and Support

WHEREAS, the College requires athletic training coverage and support from certified, licensed athletic trainers to provide baseline testing of all student athletes, home game medical coverage, immediate and emergency care and athletic training room sessions for students who participate in sports including baseball, basketball, bowling, cross country, golf, lacrosse, soccer, track and field and volleyball in support of the mission of the College, and

WHEREAS, the College requires team physician services for designated men's and women's sports programs, immediate and emergency care as appropriate, rehabilitation and therapy, and standardized documentation to comply with NJ State Board of Medical Examiners, and Impact baseline testing to all student athletes, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A-64A-25.5.a.(1) provides for an exception to the requirement of advertising for bids for professional services, and

WHEREAS, AHS Hospital Corp., Morristown, NJ submitted a proposal to provide the above detailed certified athletic training, support services, and team physician services to the College at a total cost not to exceed \$62,899 for Fiscal Year 2021-2022 and a cost of \$64,819 for Fiscal Year 2022-2023 for a total cost not to exceed \$127,718, and

WHEREAS, the total cost for athletic training, support services and team physician services for Fiscal Year 2020-2021 is projected to be \$60,925, and

WHEREAS, the Vice President of Financial Affairs and Treasurer has determined that the total contract award will exceed \$17,500, and

WHEREAS, AHS Hospital Corp., Morristown, NJ has completed and submitted their Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Financial Affairs and Treasurer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to AHS Hospital Corp., Morristown, NJ for certified athletic training coverage, support services, and team physician services at a cost of \$127,718 for July 1, 2021 through June 30, 2023.

On motion duly made by Mr. Connolly, seconded by Mr. Castro and unanimously carried, the Board approved the Resolutions F021-084 through F021-093 for adoption.

Resolution F021-094 - Business Management Software Licensing

WHEREAS, the College has a need to provide business management software licensing to enhance student's knowledge and achieve objectives in the business programs in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(3) provides for an exception to the requirement of advertising for bids for the purchase of items or services not available from more than one potential bidder, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, Bloomberg Finance L.P., New York, NY submitted a proposal for Bloomberg Terminal business software licenses at a cost not to exceed \$70,920 from September 2021 through August 2022 which will be password protected to restrict access to eligible students enrolled in Perkins programs, and

WHEREAS, the cost for Perkins funded Bloomberg Terminal business software licenses for the last twelve (12) months was \$70,920, and

WHEREAS, on June 22, 2021, the Board of Trustees authorized the College to obligate Carl D. Perkins Career and Technical Education Improvement Grant funds in advance of accepting the funds to fully utilize Perkins funding for Fiscal Year 2021-2022, and

WHEREAS, the Vice President of Financial Affairs and Treasurer has determined that this purchase is within the stated purpose and goals of Carl D. Perkins Career and Technical Education Improvement Grant, and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Financial Affairs and Treasurer has determined that the value of the acquisition will exceed \$17,500, and

WHEREAS, Bloomberg Finance L.P., New York, NY has completed and submitted Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the previous one year, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Financial Affairs and Treasurer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to Bloomberg Finance L.P., New York, NY for ten (10) months of the business management software licensing occurring in Fiscal Year 2021-2022 at a cost not to exceed \$59,100 and further award a contract, subject to an allocation of Perkins grant funds, for the two (2) months in Fiscal Year 2022-2023 at a cost not to exceed \$11,820 for a total cost not to exceed \$70,920.

Resolution F021-095 - Video Enabled Classrooms and Public Spaces and Software--COVID-19

WHEREAS, the college requires equipment, installation and licensing for sixty (60) WebEx video enabled classrooms and for public spaces across all campuses to facilitate remote learning and conferencing abilities during the COVID-19 pandemic crisis which are essential to teaching and administrative functions in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A.18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, the County College Contracts Law, N.J.S.A.18A:64A-25.11a.(b) provides for awarding contracts without public competitive bids when there is a nationally recognized and accepted cooperative agreement that has been publicly bid for the product or service, and

WHEREAS, the College has received Federal and State grant awards to cover costs associated with the disruption of campus operations due to the Coronavirus and this purchase has been identified as a cost that is reimbursable under such funding, and

WHEREAS, on May 25, 2021 the Board of Trustees awarded a contract to Aspire Technology Partners LLC, Eatontown, NJ, to provide voice and data, software maintenance renewal and support for Fiscal Year 2021-2022 for a total cost not to exceed \$323,815, and

WHEREAS, Aspire Technology Partners LLC, Eatontown, NJ has submitted a proposal under NASPO Contract #AR3227 to provide specialized hardware, installation, licensing and support for sixty (60) video enabled classrooms and for public spaces, including but not limited to the Roy Smith Theater and the Richel Commons for a total cost not to exceed \$2,566,277, and

WHEREAS, Aspire Technology Partners LLC, Eatontown, NJ has submitted a further proposal through National Cooperative Purchasing Alliance (NCPA) Contract #01-96 for an amount not to exceed \$37,857 that will provide fifty (50) licenses over a five year period for software that will automate call history from the VoIP system, and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Financial Affairs and Treasurer has determined that the total contract award will exceed \$17,500, and

WHEREAS, NASPO and NCPA utilized competitive bidding for the award of the contracts to Aspire Technology Partners LLC, Eatontown, NJ thereby releasing Union County College from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Financial Affairs and Treasurer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to Aspire Technology Partners LLC, Eatontown, NJ, for video enabled classrooms and public spaces and reporting VoIP software at a cost not to exceed \$2,604,134 for a total award not to exceed \$2,927,949 for Fiscal Year 2021-2022.

Resolution F021-096 - Instructor Insight and Dropout Detective Software Maintenance, Licensing and Support

WHEREAS, the College has a need to identify students and instructors that may require additional support or services, especially during the remote learning environment precipitated by COVID-19, through the use of student retention software which is essential to student success in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for exceptions to the requirement for advertising for bids for the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, AspirEDU Inc., Tampa, FL submitted a proposal at a cost not to exceed \$26,000 to provide annual maintenance, licensing and support for Dropout Detective software used to increase retention and graduation rates for students and a

proposal for at a cost not to exceed \$15,600 to provide annual maintenance, licensing and support for Instructor Insight software used to provide metrics on the engagement and performance of instructors in their courses for a total award not to exceed \$41,600 for Fiscal Year 2021-2022, and

WHEREAS, the cost for these services for Fiscal Year 2020-2021 is projected to be \$39,070, and

WHEREAS, the College has received Federal and State grant awards to cover costs associated with the disruption of campus operations due to the Coronavirus and this purchase has been identified as a cost that is reimbursable under such funding, and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Financial Affairs and Treasurer has determined that the total contract award will exceed \$17,500, and

WHEREAS, AspirEDU Inc., Tampa, FL has completed and submitted Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Financial Affairs and Treasurer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to AspirEDU Inc., Tampa, FL at a cost of not to exceed \$41,600 for Instructor Insight and Dropout Detective software maintenance, licensing, and support for Fiscal Year 2021-2022.

Resolution F021-097 - Software Licenses, Maintenance and Support

WHEREAS, there is a need to renew our software licenses, maintenance and support agreements within our technology landscape to support the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11a.(b) provides for awarding contracts without public competitive bids when there is a nationally

recognized and accepted cooperative agreement that has been publicly bid for the product or service, and

WHEREAS, SHI International Corp., Somerset, NJ, an authorized NJ State Contract and distributor for OMNIA, NASPO-Value Point and NJEdge.Net Inc. has submitted a proposal for the following annual renewals of our software licenses, maintenance and support agreements at a total cost not to exceed \$369,402 for the Fiscal Year 2021-2022 as follows:

Description	Bid Exemption	Cost
Palo Alto Maintenance for Firewalls	NASPO Contract # AR626	\$ 57,388
Solar Winds security event manager	Omnia Partners Contract #2018011-02	\$ 3,966
Adobe Creative Cloud Licensing	18:64A-25.5a(19)	\$ 25,319
Microsoft Software Licensing for Faculty and Staff	NJ Edge Contract # 269EMCPS-19-001	\$160,918
Microsoft Annual Renewal all Products	18:64A-25.5a(19)	\$110,590
Alertus Premier Service Desk-top	Omnia Partners Contract # 2018011-02	\$ 5,352
Nitro Productivity Suite	Omnia Partners Contract # 2018011-02	\$ 5,869
	TOTAL	\$369,402

and

WHEREAS, the cost for similar software licensing, maintenance and support services for Fiscal Year 2020-2021 is projected to be \$317,093 and

WHEREAS, SHI International Corp., Somerset, N.J. has also submitted a proposal for WYSE Management Suite Pro under NASPO Contract # MNWNC-108 to support thin client computers that run resources stored on a central server, which is essential within the new virtual desktop infrastructure, at a total cost not to exceed \$66,258, and

WHEREAS, SHI International Corp., Somerset, N.J. has submitted a further proposal for additional Adobe licenses to support the remote learning landscape and virtual desktop infrastructure at a total cost not to exceed \$22,711, and

WHEREAS, the College has received Federal and State grant awards to cover costs associated with the disruption of campus operations due to the Coronavirus and the two

purchases above have been identified as costs that are reimbursable under such funding, and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Financial Affairs and Treasurer has determined that the total contract award will exceed \$17,500, and

WHEREAS, NJ State Contract vendors are subject to the Pay-to-Play Law and are required to maintain Business Entity Disclosure and Political Contribution Disclosure Certifications with the State of New Jersey to maintain their position as a state contract vendor, thereby releasing Union County College from the requirement to obtain such documentation, and

WHEREAS, OMNIA, NASPO-Value Point and NJ Edge.Net Inc. utilized competitive bidding for the awards of their contracts to SHI International, Somerset, NJ, thereby releasing Union County College from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Financial Affairs and Treasurer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to SHI International Corp., Somerset, NJ for renewal of software licenses, maintenance and support at a cost not to exceed \$458,371 for Fiscal Year 2021-2022.

Resolution F021-098 - Nursing Instructional Licensing

WHEREAS, the College's Nursing Program has a need for licenses for virtual software programs to enhance students' knowledge and achieve objectives in the Nursing Program in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(3) provides for an exception to the requirement of advertising for bids for the purchase of items or services not available from more than one potential bidder, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, Laerdal Medical Corporation, Wappingers Falls, NY submitted a proposal for proprietary software licenses for four courses; Medical-Surgical, Health Assessment, Maternity and Pediatrics and Fundamentals at \$7,697 per course for

110 students at a cost not to exceed \$30,788 for the period of July 1, 2021 through June 30, 2022, and

WHEREAS, on June 22, 2021, the Board of Trustees authorized the College to obligate Carl D. Perkins Career and Technical Education Improvement Grant funds in advance of accepting the funds to fully utilize Perkins funding for Fiscal Year 2021-2022, and

WHEREAS, the Vice President of Financial Affairs and Treasurer has determined that this purchase is within the stated purpose and goals of Carl D. Perkins Career and Technical Education Improvement Grant, and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Financial Affairs and Treasurer has determined that the value of the acquisition will exceed \$17,500, and

WHEREAS, Laerdal Medical Corporation, Wappingers Falls, NY has completed and submitted Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the previous one year, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Financial Affairs and Treasurer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to Laerdal Medical Corporation, Wappingers Falls, NY to provide nursing instructional software licenses for students enrolled in the Nursing Program at a cost not to exceed \$30,788 for Perkins Fiscal Year 2021-2022.

Resolution F021-099 - Colleague ERP and Grant Management Software Licensing, Maintenance and Support

WHEREAS, enterprise resource planning (ERP) and grant management systems automate business processes and provide insights and internal controls drawing on a central database and are essential to student services, financial and administrative functions in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.(15) provides for an exception to the requirement for bids for consulting services, and

WHEREAS, County College Contracts Law, N.J.S.A. 18A:64A-25.28.(d) provides for the provision of goods and services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware and for any term of not more than five (5) years, and

WHEREAS, Ellucian Company, L.P., Fairfax, VA has submitted a five (5) year proposal to provide a bundled Colleague ERP package which includes unlimited licenses, CRM recruit SaaS licensing and migration, CRM Recruit accounts and modules, maintenance, and On-Demand training for the period of July 1, 2021 through June 30, 2026 at a total cost not to exceed \$2,966,924, and

WHEREAS, the cost for Colleague ERP software licensing, maintenance, and support for Fiscal Year 2020-2021 was \$539,705, and

WHEREAS, Ellucian Company, L.P., Fairfax, VA has also submitted a fifteen (15) month proposal to provide both on site and virtual grant management consulting systems for efficient and successful grant management and compliance which is essential in the current environment of an influx of student and institutional grant monies accorded to the College at a total cost not to exceed \$343,219 for the period of July 1, 2021 through September 2022, and

WHEREAS, the College has received Federal and State grant awards to cover costs associated with the disruption of campus operations due to the Coronavirus and this purchase has been identified as a cost that is reimbursable under such funding, and that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Financial Affairs and Treasurer has determined that the total contract award will exceed \$17,500, and

WHEREAS, Ellucian Company, L.P., Reston VA has completed and submitted Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Financial Affairs and Treasurer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract for the Colleague ERP and Grant Management software licensing, maintenance, and support to Ellucian Company, L.P., Fairfax, VA for a total cost not to exceed \$3,340,143 from July 1, 2021 through June 30, 2026.

On motion duly made by Mr. Connolly, seconded by Mr. Castro and unanimously carried, the Board approved the Resolutions F021-094 through F021-099 for adoption.

Contract to be Awarded Through a Bid or Request for Proposal:

Resolution F021-100 - Food Service Operations Management Services

WHEREAS, the day-to-day functioning of the College requires on-site food service operations on all campuses in support of the mission of the College, and

WHEREAS, the former food service provider terminated their contract in September 2020 due to the Coronavirus pandemic, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.28.h. provides that contracts for the providing of food supplies and services, including food supplies and management contracts for student centers, dining rooms and cafeterias may be awarded for a term not to exceed thirty years, and

WHEREAS, a request for proposals was advertised in the Star Ledger, Newark, NJ on April 27, 2021 for food services for the College and was distributed to ten (10) prospective vendors and one proposal was received and opened publicly on May 18, 2021, and

WHEREAS, Compass Group USA, Inc, by and through its Canteen Division, Charlotte NC has submitted a proposal for a hybrid food service model, with a manned deli and grill for Cranford and Elizabeth and vending services for Plainfield for three (3) years with two (2) one year with options to renew, and

WHEREAS, Compass Group USA, Inc, by and through its Canteen Division, Charlotte NC, proposal is based on the economic uncertainties wrought by the Coronavirus pandemic and has a fixed management fee of \$25,000 for the first year for the Cranford and Elizabeth campuses and a 2% administration fee based on net sales. In addition, during this first year, the food service provider would be subsidized by the College for potential operational losses, and

WHEREAS, the College has received Federal and State grant awards to cover costs associated with the disruption of campus operations due to the Coronavirus and this purchase has been identified as a cost that is reimbursable under such funding, and

WHEREAS, Compass Group USA, Inc, by and through its Canteen Division, Charlotte NC, has demonstrated an expertise in managing all aspects of College food service operations, and

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of Union County College award a contract to Compass Group USA, Inc, by and through its Canteen Division, Charlotte NC for food service operations management services with for three years (3) with two (2) one year options to renew with a fixed management fee of \$25,000 for the first year for the Cranford and Elizabeth campuses, a 2% administration fee based on net sales, and a potential subsidy by the College to the provider for potential operational losses.

On motion duly made by Mr. Connolly, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

Resolution F021-101 - Surplus Disposal

WHEREAS, the County College Contracts Law, N.J.S.A.18A:64A-25.27 provides for the disposal of surplus personal property no longer needed for College purposes, and

WHEREAS, the College has determined that the attached list of items should be declared surplus, obsolete and unusable property (Exhibit I), and

WHEREAS, the total fair value of the property (Exhibit I) is approximately \$228.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College declares surplus, obsolete, unusable and not needed for College purposes the property listed in Exhibit I, and

BE IT FURTHER RESOLVED that College officials be authorized to dispose of the surplus, obsolete, unusable property listed in Exhibit I in accordance with the County College Contracts Law and the Union County College Purchasing Policies.

On motion duly made by Mr. Connolly, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

BUILDINGS AND GROUNDS

Mr. Katz reported that there was one change to the Project Prioritization List.

Cell Tower Update

Mr. Katz reported that on June 6, 2021, Verizon joined with T-Mobile and AT&T as plaintiffs against the Township of Cranford and its Zoning Board of Adjustment in Federal Court.

Mr. Katz presented the following Resolutions for approval:

Contracts Exempt From Competitive Bidding:

Resolution B021-016 - Building Materials - Cranford Commons

WHEREAS, the College has a need for building materials used in projects in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11a.(b) provides for awarding contracts without public competitive bids when there is a nationally recognized and accepted cooperative agreement that has been publicly bid for the product or service, and

WHEREAS, Home Depot Pro, Atlanta, GA has submitted a proposal under U.S. Communities contract #16154 to provide a LED 2X2 Troffer light fixtures for the Cranford Commons renovation project at a cost not to exceed \$10,405, and

WHEREAS, the cost for building supplies from Home Depot Pro, Atlanta GA for Fiscal Year 2020-2021 is projected to be \$30,000, with this figure not including any COVID19 emergent supplies, and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Financial Affairs and Treasurer has determined that the total contract award will exceed \$17,500, and

WHEREAS, U.S. Communities utilized competitive bidding for the award of the contract to Home Depot Pro, Atlanta, GA thereby releasing Union County College from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Financial Affairs and Treasurer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to Home Depot Pro, Atlanta, GA for building materials in the amount of \$10,405.

On motion duly made by Mr. Castro, seconded by Dr. Tasharofi and unanimously carried, the Board approved Resolution for adoption.

Resolution B021-017 - Building Management Control System Upgrade-Kellogg

WHEREAS, the College requires computerized building management control systems for the efficient operation of heating, ventilation, and air conditioning (HVAC) in support of the mission of the College, and

WHEREAS, the building management control system of the Kellogg Building was not compatible with the College wide building management system used on all campuses and at the present time has reached its end of functional life, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11a.(a) authorizes a county college to make purchases and contract for services through the use of a cooperative pricing system established in the State of New Jersey, and

WHEREAS, A.M.E. Inc, Fairfield, NJ has submitted a proposal under ESCNJ contract #20/21-50 for installation, equipment and programming of a new building management system for the Kellogg Building that will be in conformity with the extant College wide HVAC control systems at total cost not to exceed \$100,000, and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Financial Affairs and Treasurer has determined that the total contract award will exceed \$17,500, and

WHEREAS, ESCNJ utilized competitive bidding for the award of the contract to A.M.E. Inc. Fairfield, NJ, thereby releasing Union County College from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Financial Affairs and Treasurer.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to A.M.E. Inc., Fairfield NJ for installation, equipment and programming of a new building management system for the Kellogg Building at a total cost not to exceed \$100,000.

On motion duly made by Mr. Castro, seconded by Mrs. Zimmermann and unanimously carried, the Board approved Resolution for adoption.

Resolution B021-018 - Cranford Commons Flooring

WHEREAS, the College requires new carpet for the Richel Commons and new quarry tiles for both the Commons and Servery on the Cranford Campus to ensure ongoing facility functionality, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11a.(a) authorizes a county college to make purchases and contract for services through the use of a cooperative pricing system established in the State of New Jersey, and

WHEREAS, Gillespie Group, Dayton, NJ, an authorized Educational Services Cooperative of New Jersey (ESCNJ) vendor, has submitted a proposal at a cost not to exceed \$120,267 for carpet and tile replacement of the Richel commons under ESCNJ #19/20-05, and

WHEREAS, Gillespie Group, Dayton, N.J. has further submitted a proposal at a cost not to exceed \$49,901 for floor tile replacement in the Servery under ESCNJ #19/20-05, and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Financial Affairs and Treasurer has determined that the total contract award will exceed \$17,500, and

WHEREAS, ESCNJ utilized competitive bidding for the award of the contract to Gillespie Group, Dayton, NJ, thereby releasing Union County College from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Financial Affairs and Treasurer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to Gillespie Group, Dayton, NJ for carpet and tile replacement for the Richel Commons and tile replacement for the Servery for a total award not to exceed \$170,168.

On motion duly made by Mr. Castro, seconded by Mrs. Zimmermann and unanimously carried, the Board approved Resolution for adoption.

OPEN MEETING TO THE PUBLIC

Mr. William Schryba addressed the Board.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Mr. Richel stated that the next meeting scheduled for Tuesday, September 21, 2021, is a Joint Board of Trustees & Governors meeting in Scotch Plains. He stated that this meeting will be fully in person with no virtual option.

EXECUTIVE SESSION

There was no Executive Session this month.

ADJOURNMENT

With no further business on the agenda, a motion for adjournment was made by Mr. Castro and seconded by Mr. Connolly at 7:58 p.m.