

UNION COUNTY COLLEGE
Cranford, New Jersey

BOARD OF TRUSTEES
Minutes of Meeting
September 21, 2021

CALL TO ORDER

The meeting was called to order by Victor M. Richel, Chair, at 7:39 p.m. via teleconference and in person in the Executive Education Center, Cranford Campus. The following were in attendance:

TRUSTEES

Mr. Richel; Lawrence D. Bashe; Rafael J. Betancourt, Esq.; George A. Castro, II; Daniel J. Connolly; Miguel A. Merino; Daryl Palmieri; Dr. Kamran Tasharofi; Mary M. Zimmermann; Dr. Margaret M. McMenamin, President.

GOVERNORS

Melinda Ayala; Nancy J. Benz; Tamecka Dixon; Ryan J. Greco; Donna M. Herran; Gary S. Horan; Jeffrey H. Katz, Esq.; J. Anthony Manger, Esq.; Carl J. Napor; Francis Raudelunas; Gordon L. Vickers; Allan L. Weisberg.

ALSO PRESENT

Denise Collins; Dr. Demond T. Hargrove, Vice President of Student Development; Michael M. Horn, Esq., McCarter English; Dr. Maris Lown, Vice President of Academic Affairs; Dr. Bernard Polnariiev, Vice President of Administrative Services; Dr. Jaime M. Segal; Dr. Lori Wilkin, Vice President of Finance & Operations.

A quorum of the Board of Trustees was present.

OPEN PUBLIC MEETING ACT

Completed.

MINUTES

On motion duly made by Mr. Castro and seconded by Mr. Connolly, the Minutes of the Meeting of the Board of Trustees of June 22, 2021, were approved as submitted.

COMMUNICATIONS

Completed.

JOINT BYLAWS and TRUSTEES BYLAWS

Mr. Richel reported that the Executive Committee reviewed, discussed and edited the Joint Bylaws and the Bylaws for the Board of Trustees.

On motion duly made by Mr. Castro, seconded by Dr. Tasharofi and unanimously carried, the Board approved the Bylaws for adoption.

REPORTS OF JOINT TRUSTEES AND GOVERNORS' COMMITTEES

AUDIT COMMITTEE

Mr. Horan reported that at the Audit Committee meeting held earlier today, Mark Bednarz of PKF O'Connor Davies, reported that an audit of the 2020 Executive Compensation Report was performed and there were no exceptions noted

EDUCATIONAL PLANNING AND POLICY COMMITTEE

Mrs. Zimmermann reported to the Board that at the Educational Planning and Policy meeting held earlier that Dr. Lown discussed the return to f2f classes and f2f student development activities. Fall enrollment course options included f2f, remote live, or online classes. She also reported that Dr. Cooner presented the results of the Community College Survey of Student Engagement (CCSSE) which was taken in April 2021. She also provided the results of CCSSE regarding race and ethnicity taken in May 2021. Mrs. Zimmermann stated that Dr. Lown and Dr. Hargrove discussed the various components of the 2021-2022 Student Success Plan.

Mrs. Zimmermann submitted the following Resolutions for approval:

Resolution – E021-021 - Faculty Personnel Actions

RESOLVED, that the following faculty personnel actions recommended by the President be approved:

Retirement:

Dr. Jeffrey Beckman, Senior Professor, STEM Division, effective August 1, 2021.

John DiFiore, Associate Professor, Institute of Intensive English Division, effective September 1, 2021.

Dr. Denise Lagos, Senior Professor, Humanities Division, effective September 1, 2021.

Joann Levey, Associate Professor, STEM Division, effective September 1, 2021.

Dr. Igor Oksov, Senior Professor, STEM Division, effective September 1, 2021.

Unpaid Leave of Absence:

Dr. Wendy Barnes-Thomassen, Associate Professor, Humanities Division, effective September 1, 2021 to May 31, 2022.

Derek McConnell, Professor, Institute of Intensive English Division, effective September 1, 2021 to May 31, 2022.

Doctoral Increase:

Dr. Joyce Maxwell, Associate Professor, Humanities Division, effective September 1, 2021.

On motion duly made by Mr. Castro, seconded by Dr. Tasharofi and unanimously carried, the Board approved the Resolution for adoption.

Resolution E021-022 - Staff Personnel Actions

RESOLVED, that the following personnel actions recommended by the President be approved:

Staff Appointments:

Bryanah Wilkins, Student Services Generalist, Student Development, effective June 28, 2021, \$42,010 per annum.

Amy Fisher, Student Services Specialist, Student Development, effective July 6, 2021, \$51,000 per annum.

Keren Moncayo, Student Services Associate, Student Development, effective July 12, 2021, \$35,000 per annum.

James Andrews, Patrol Supervisor, Public Safety, Finance and Operations, effective July 19, 2021, \$52,000 per annum.

Dominique Maynard, Student Services Specialist, Student Development, effective August 2, 2021, \$52,000 per annum.

Denisa Klinkova-Bacek, Admission and Enrollment Generalist, Student Development, effective August 2, 2021, \$45,000 per annum.

Christina Amazan, Executive Assistant to Vice President of Student Development, Student Development, effective August 9, 2021, \$47,000 per annum.

Andrew Hines, Student Services Generalist, Student Development, effective August 9, 2021, \$44,000 per annum.

Jadiel Perez, Student Services Associate, Student Development, effective August 9, 2021, \$35,000 per annum.

Joel Berke, Student Services Specialist, Student Development, effective August 23, 2021, \$52,000 per annum.

Angie Martinez, Student Services Associate, Student Development, effective August 23, 2021, \$35,337 per annum.

Marbely Montas, Assistant Director of Athletics, Student Development, effective August 23, 2021, \$85,000 per annum.

Gina Nobile, Academic Specialist, Paramedic Program, Academic Affairs, effective September 1, 2021, \$80,000 per annum.

Cate Wananda, Student Services Associate, Student Development, effective September 7, 2021, \$35,337 per annum.

Alonia Joyner, Public Safety Officer, Public Safety, Finance and Operations, effective September 7, 2021, \$32,728 per annum.

Staff Promotions/Reclassifications/Reinstatements:

Patricia Traynor, Student Services Associate from Academic Testing Proctor, Student Development, effective June 16, 2021, \$39,346 per annum.

Diana Constable, Student Services Specialist from Student Services Generalist, Student Development, effective July 12, 2021, \$51,000 per annum.

Dr. Sara Lacagnino, Dean of Curriculum and Accreditation from Assistant Dean of STEM, Academic Affairs, effective July 16, 2021, \$118,000 per annum.

Dr. Melinda Norelli, Dean of Social Sciences, Business, and History from Interim Dean of the Elizabeth Campus and Institute of Intensive English, Academic Affairs, effective July 16, 2021, \$118,000 per annum.

Dr. Bernard Polnariev, Vice President of Administrative Services from Associate Vice President of Academic Affairs and Dean of Scotch Plains Campus, Academic Affairs, effective July 16, 2021, \$165,000 per annum.

Dr. Elizabeth Ramos, Dean of the Elizabeth Campus and Institute of Intensive English from Assistant Dean of Humanities, Academic Affairs, effective July 16, 2021, \$114,000 per annum.

Teresa Vargas, Division Secretary, Academic Affairs, from Student Services Associate, Student Development, effective August 1, 2021, \$43,000 per annum.

Dr. Nicole Cippoletti, Associate Dean of STEM and Scotch Plains Campus from Assistant Dean of Social Sciences, Business, and History, effective August 16, 2021, \$107,500 per annum.

Melissa Guillen, Admission and Enrollment Generalist from Student Services Associate, Student Development, effective August 16, 2021, \$44,000 per annum.

Dr. Kevin Majewski, Assistant Dean of Humanities, Academic Affairs, from Senior Analyst of Institutional Research, Administrative Services, effective August 18, 2021, \$84,000 per annum.

Keith Daniels, Audio Visual Technician-Coordinator, Academic Affairs, separation effective September 14, 2020, reinstatement effective August 30, 2021, \$47,000 per annum.

Avis Cabral, Administrative Assistant, Student Development, from Division Secretary, Academic Affairs, effective September 1, 2021, \$46,000 per annum.

Staff Employment Separations:

Shawn Noel, Director of Athletics, Student Development, effective June 16, 2021.

Christine Ciprio, Academic Specialist, Practical Nursing, Academic Affairs, effective June 30, 2021.

Clarisa Reyes, Student Services Associate, Student Development, effective July 7, 2021.

Robert D'Antonio, Student Services Associate, Student Development, effective July 8, 2021.

Charles Tedesco, Custodian, Facilities, Finance and Operations, effective July 12, 2021.

Derick Felix, Student Services Generalist, Student Development, effective July 22, 2021.

Dr. Kessler McCoy-Simandle, Director of Student Research and Science Laboratories, Academic Affairs, effective July 23, 2021.

Jessica Moast, Student Services Generalist, Student Development, effective July 23, 2021.

Rachel Dawson, Academic Specialist, Education, Academic Affairs, effective July 29, 2021.

Mariluz Cardona, Financial Aid Counselor, Student Development, effective August 1, 2021.

Tamalea Smith, Dean of College Life, Student Development, effective August 1, 2021.

LeeAnn Trott, Student Services Specialist/Social Worker, Student Development, effective August 6, 2021.

Kim Bratten, Custodian, Facilities, Finance and Operations, effective August 9, 2021.

Terence Harris, Assistant Director of EOF, Student Development, effective August 12, 2021.

Joann Stewart, Custodian, Facilities, Finance and Operations, effective August 19, 2021.

Dr. Mary Ho, Academic Specialist, Biochemistry, Academic Affairs, effective August 20, 2021.

Gabrielle Planas, Student Services Generalist, Student Development, effective August 27, 2021.

Abel Castillo, Custodian, Facilities, Finance and Operations, effective August 30, 2021.

Karen Krimin, Custodian, Facilities, Finance and Operations, effective August 31, 2021.

Andrew Hines, Student Services Generalist, Student Development, effective September 10, 2021.

Rebecca Royal, Assistant Vice President and Dean of Student Success, effective September 24, 2021.

Robert Hogan, Director of Facilities, Finance and Operations, effective September 30, 2021.

On motion duly made by Mrs. Zimmermann, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

SAFETY REPORT

Dr. McMenamin stated that in compliance with N.J.S.A. 18A:3B-71) requiring reporting of campus crimes and fire incidents for the period from June 8, 2021 to September 3, 2021, Public Safety advised that there were no incidents to report.

BUDGET AND FINANCE COMMITTEE

Mr. Connolly reviewed the Investment Report and reported that all investments are found to be in order and are within acceptable norms.

Current Estimate Report:

Mr. Connolly reviewed the Current Estimate Report and stated that at this time, a transfer to Unrestricted Net Position of \$1.7 million is anticipated for fiscal year ended June 30, 2022.

President's Expense Reports:

Mr. Connolly stated that the President's Expense Reports were reviewed, and all information was found to be in order.

Mr. Connolly presented the following Resolutions for approval:

Grant Resolutions:

Resolution F021-102 - Higher Education Emergency Relief Funds for Minority Serving Institutions

WHEREAS, Union County College, as a comprehensive community college, seeks to sustain quality undergraduate education and the well-being of its students during the COVID-19 Crisis which has affected colleges and universities nationwide, and

WHEREAS, the Higher Education Emergency Relief Fund (HEERF) was established by the Coronavirus Aid, Relief, and Economic Security (CARES) Act to provide direct assistance to students as well as colleges and universities, and

WHEREAS, the College received funding on May 29, 2020, in the amount of \$461,699 for the period June 11, 2020 through June 10, 2021 for an award issued to the College as a Minority Serving Institution, authorized by Section 18004(a)(2) of the CARES Act and the Board of Trustees accepted this funding at the June 23, 2020 Board Meeting, and

WHEREAS, on February 16, 2021, the College was notified of an increase in the allocation for the award issued to the College as a Minority Serving Institution on May 29, 2020 for an amount of \$4,230 for the time period June 11, 2020 through June 10, 2021, and

WHEREAS, on December 27, 2020, the President signed the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA) which authorized supplemental awards to existing Minority Serving Institution grantees under section 314(a)(2), and on March 6, 2021, the College was awarded \$788,748 from the U.S. Department of Education under this supplemental funding and the Board of Trustees accepted the increased allocation of \$4,230 and the supplemental award of \$788,748 at the March 23, 2021 Board Meeting, and

WHEREAS, on August 6, 2021, the College was awarded an additional supplemental award to the existing Minority Serving Institution funding under the Higher Education Emergency Relief Fund III (HEERF III) authorized under the American Rescue Plan (ARP) for the amount of \$1,332,501 with an extension of time to spend this additional funding and all remaining Minority Serving Institution funding until August 5, 2022;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College accepts the amount of \$1,332,501 from the U.S. Department of Education for the additional supplemental Minority Serving Institution funding awarded on August 6, 2021 under the Higher Education Emergency Relief Fund III (HEERF III) authorized under the American Rescue Plan (ARP) for total

Minority Serving Institution funding of \$2,587,178 for the period June 11, 2020 through August 5, 2022.

Resolution F021-103 - ABLE PLUS Consortium Funding Acceptance

WHEREAS, Union County College (“College”), as a comprehensive community college, seeks to provide career occupational training programs designed to assist College students and other Union County residents to become employed, and

WHEREAS, the College applied, as the lead agency of the WIOA Title II, ABLE PLUS Consortium, to the State of New Jersey Department of Labor and Workforce Development (the “Department”) for funding under the Workforce Investment Act of 1998, Title II, the Adult Education and Family Literacy Act, and

WHEREAS, the ABLE PLUS Consortium (“Consortium”) consists of Union County College, as the lead agency, and three public education partners; Elizabeth Board of Education, Literacy New Jersey Union County Program, and Urban Workforce Advantage Inc., and

WHEREAS, the purpose of the Consortium is to deliver Adult Basic Skills Programs that assist adults to become literate and obtain the knowledge and skills necessary for employment and self-sufficiency, to become full partners in the educational development of their children and complete a secondary school education, and

WHEREAS, Union County College, as the lead agency, is responsible for tracking and reporting progress and results for the delivery of programs and services across the Consortium and these programs and services include Adult Basic Education, High School Diploma preparation, ESL, and Civics educational services to individuals who are unemployed, underemployed, in US Citizenship preparation or those who need to increase their basic skills and/or English proficiency to maintain employment, and

WHEREAS, the College is expecting to service 759 clients for the duration of this program, and the Consortium is expected to service 952 clients in total, and

WHEREAS, on June 23, 2021, the State of New Jersey Department of Labor and Workforce Development notified Union County College that the Consortium will be awarded \$1,564,381, and

WHEREAS, the State of New Jersey Department of Labor and Workforce Development approved \$1,564,381 to the Consortium; the distribution of funds will include \$995,381 to Union County College for the period July 1, 2021 to June 30, 2022;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College accepts \$1,564,381 from the State of New Jersey Department of Labor and Workforce Development on behalf of the WIOA Title II, ABLE PLUS Consortium for the fiscal period July 1, 2021 to June 30, 2022.

Resolution F021-104 - Community College Opportunity Grant

WHEREAS, Union County College, is a comprehensive community college providing quality, affordable, accessible educational programs that serve the greater Union County region, and

WHEREAS, the Community College Opportunity Grant (CCOG) is the State of New Jersey's free community college initiative that will provide last dollar awards to New Jersey community college students who do not have a prior college degree, completed a Free Application for Federal Student Aid (FAFSA) or the New Jersey Alternative Financial Aid Application according to agency deadlines, make satisfactory academic progress and have a total household adjusted gross income (AGI) under \$65,000, and

WHEREAS, Union County College has been notified that it was awarded \$404,628 for the Community College Opportunity Grant (CCOG) Student Success Initiative funding to be implemented during the period July 1, 2021 through June 30, 2022, by the State of New Jersey, Office of the Secretary of Higher Education (OSHE), and

WHEREAS, the purpose of the partnership between the Office of the Secretary of Higher Education (OSHE) and the College is to increase matriculation and support the goals of the Community College Opportunity Grant (CCOG) by implementing goals and strategies for capacity building and increasing enrollment, improving student completion and reducing financial burdens on students;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College accepts \$404,628 in funding from the State of New Jersey, Office of the Secretary of Higher Education (OSHE) for the Community College Opportunity Grant (CCOG) Student Success Initiative funding for the period July 1, 2021 through June 30, 2022.

Resolution F021-105 - Governor's Emergency Education Relief Fund II (GEERF II) Grant

WHEREAS, Union County College, as a comprehensive community college, seeks to sustain quality undergraduate education and the well-being of its students during the COVID-19 pandemic crisis which has affected colleges and universities nationwide, and

WHEREAS, on March 27, 2020, the CARES Act was enacted to provide economic stimulus in response to the global pandemic caused by the Novel Coronavirus Disease 2019 (COVID-19), and the Governor's Emergency Education Relief Fund (GEERF) was established pursuant to Section 18002 of the Cares Act to provide monetary awards to New Jersey public institutions of higher education to reimburse these entities for necessary expenditures incurred due to the public health emergency caused by COVID-19, and

WHEREAS, the College received funding from the State of New Jersey, Office of the Secretary of Higher Education for allowable expenditures incurred on or after March 13, 2020 for the amount of \$987,312 through the Governor's Emergency Education Relief Fund (GEERF) Grant, and the Board of Trustees accepted these funds at the September 22, 2020 Board Meeting, and the College used the funding to achieve its goals between the dates of July 1, 2020 and September 30, 2021, and

WHEREAS, on December 27, 2020, the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) was enacted to provide economic stimulus in response to the global pandemic caused by COVID-19 and the Governor's Emergency Education Relief Fund II (GEERF II) was established pursuant to Section 312 of the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA), and

WHEREAS, On August 16, 2021 the College was notified that it received funding in the amount of \$70,000 for "Making College Affordable", \$459,900 for "On Ramps to College" and \$468,900 for "Research Innovation and Talent" for a total award of \$998,800 that it had applied for from the State of New Jersey, Office of the Secretary of Higher Education (OSHE) for the Governor's Emergency Education Relief Fund II (GEERF II) Grant through the Opportunity Meets Innovation Challenge (OMIC) for the period June 1, 2021 through September 30, 2023;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College accepts \$998,800 from the State of New Jersey, Office of the Secretary of Higher Education for the Governor's Emergency Education Relief Fund II (GEERF II) Grant through the Opportunity Meets Innovation Challenge (OMIC) to be used between the period June 1, 2021 and September 30, 2023.

Resolution F021-106 - NSF Scholarships in Science, Technology, Engineering and Mathematics Program (S-STEM)

WHEREAS, Union County College, as a comprehensive community college, with a mission to "transform our community, one student at a time", seeks to increase and understand the success of academically talented students with demonstrated unmet financial need who are pursuing associate degrees in science, technology, engineering, and mathematics (STEM) and in recognizing the high demand in the economy and excellent career opportunities for students pursuing computer science and related programs, and,

WHEREAS, in March 2021, as part of a consortium of local colleges, the College applied for the National Science Foundation (NSF) Grant NSF 21-550-NSF Scholarships in Science, Technology, Engineering, and Mathematics Program (S-STEM) to establish a program to support academically talented students with demonstrated financial need who are enrolled in computer science and related programs, and

WHEREAS, the S-STEM program seeks to increase the number of academically talented students with demonstrated financial need obtaining degrees in STEM eligible disciplines and entering the U.S. workforce and improving support mechanisms for future scientists, engineers and technicians in this demographic by understanding how financial support, mentoring and co-curricular activities affect the success, retention, transfer, academic/career pathways and graduation of low-income students, and

WHEREAS, Union County College will work in collaboration with Kean University and three other New Jersey Institutions to provide scholarships, mentoring and co-curricular activities to high achieving STEM students with demonstrated financial need to ensure the goals of the grant program are met, and

WHEREAS, on August 24, 2021, Union County College received notification that the National Science Foundation (NSF) had awarded funding in the amount of \$318,925 for the period October 15, 2021 to September 30, 2026 for the National Science Foundation (NSF) Grant 21-550-NSF Scholarships in Science, Technology, Engineering and Mathematics Program (S-STEM);

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College accepts \$318,925 from the National Science Foundation (NSF) for the fiscal period October 15, 2021 to September 30, 2026 for the National Science Foundation (NSF) Grant 21-550-NSF Scholarships in Science, Technology, Engineering and Mathematics Program (S-STEM).

On motion duly made by Mr. Connolly, seconded by Mr. Castro and unanimously carried, the Board approved the Resolutions F021-102 through F021-106 for adoption.

Contracts Exempt from Competitive Bidding

Resolution F021-107 - Bulk Mailing Service

WHEREAS, bulk mailing service charges for the dispatch of college materials is necessary to support ongoing operations and the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.b. provides for awards without public competitive bids when it is to be made or entered into with the United States of America, the State of New Jersey, with a county or municipality or any board, body, or officer, agency or authority or any other state or subdivision thereof, and

WHEREAS, United States Postal Service charges are anticipated to be \$150,000 for college mailings from October 1, 2021 through June 30, 2022, and

WHEREAS, the cost of bulk mailing service for Fiscal Year 2020-2021 was estimated to be \$125,000, and

WHEREAS, the United States Postal Service is a government agency and is exempt from New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq., and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College approves an amount not to exceed \$150,000 for bulk mailing service to be provided by the United States Postal Service from October 1, 2021 through June 30, 2022.

Resolution F021-108 - Dividers for Classrooms and Library Desks

WHEREAS, with the ongoing Coronavirus pandemic, the College has a need to purchase clear mobile dividers for classrooms and stationary dividers for library desks on all campuses to promote the safety of our students, faculty, and staff in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11a. provides an exception to the requirement of advertising for bids for participating contract units in a cooperative pricing system, and

WHEREAS, Academy Furniture and Supplies, Elizabeth, NJ has submitted proposals under Hunterdon County COOP contract # HCESCC # 202 for clear mobile classroom dividers and stationary desk dividers at a cost not to exceed \$81,096 and \$3,400 respectively, and

WHEREAS, the College has received Federal and State grant awards to cover costs associated with the disruption of campus operations due to the Coronavirus and the two purchases above have been identified as costs that are reimbursable under such funding, and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, Hunterdon County Cooperative utilized competitive bidding for the awards of their contracts to Academy Furniture and Supplies, Elizabeth, NJ and the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq., provides that contracts arrived at through an open and fair process are exempt from the Pay-to-Play law, thereby releasing Union County College from the requirement to obtain such documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College ratifies an award to Academy Furniture and Supplies, Elizabeth, NJ for dividers for classrooms and library desks at a total cost not to exceed \$84,496.

Resolution F021-109 - Rental of Facilities Staff Uniforms with Cleaning Services and Lockers

WHEREAS, the College has a need for facilities staff uniforms with cleaning services and lockers for daily work operations in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11a. provides an exception to the requirement of advertising for bids for participating contract units in a cooperative pricing system, and

WHEREAS, American Wear Inc., East Orange, NJ submitted a proposal under Hunterdon County COOP contract # HCESC-CAT-21-04 for a total not to exceed \$45,210 to provide facilities staff uniforms with cleaning services and lockers commencing October 1, 2021 through September 30, 2024, and

WHEREAS, the spend for the last twelve months with American Wear Inc., East Orange, NJ was approximately \$10,000 and is artificially low due to the remote learning and work environment engendered by COVID-19, and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, Hunterdon County Cooperative, utilized competitive bidding for the awards of their contracts to American Wear Inc., and the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq., provides that contracts arrived at through an open and fair process are exempt from the Pay-to-Play law, thereby releasing Union County College from the requirement to obtain such documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to America Wear Inc., East Orange, NJ for facilities staff uniforms with cleaning services and lockers from October 1, 2021 through September 30, 2024 at a total cost not to exceed \$45,210.

Resolution F021-110 - Rental of Snow Removal Equipment

WHEREAS, the College requires rental of snow removal equipment to provide safe winter operations on the Cranford Campus, in support of day-to-day operations and the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11a.b., provides for an exception to the requirement of advertising for bids when there is a nationally recognized and accepted cooperative purchasing agreement for the product or service, and

WHEREAS, HERC Rentals Inc, Bonita Springs, FL, submitted a proposal under OMNIA contract #2019000318, to provide the College with two (2) dump trucks at a per truck monthly rate of \$2,275 and one (1) wheel loader at a monthly rate of \$4,800 with a \$400 fee for delivery at the beginning of each season and a \$400 fee for pickup at the end of each season for an annual cost of \$47,550 for the snow season of November 15, 2021 through April 15, 2022 and for November 15, 2022 through April 15, 2023 for a cost not to exceed \$47,550 for a total cost not to exceed \$95,100 over the two snow seasons, and

WHEREAS, the cost of snow equipment rentals during the two snow periods from November 15, 2019 to March 15, 2021 was \$75,080, with the additional cost for each Fiscal Year based on the variable need for extended snow rentals from March 15 through April 15 and with the past two snow seasons not requiring rental during that month, and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, OMNIA utilized competitive bidding for the award of the contract to HERC Rentals Inc, Bonita Springs, FL, and the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq., provides that contracts arrived at through an open and fair process are exempt from the Pay-to-Play law, thereby releasing Union County College from the requirement to obtain Pay-to-Play such documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to HERC Rentals Inc, Bonita Springs, FL for rental of snow removal equipment at the specified rates for the snow season of November 15 to April 15 at an annual cost of \$47,550 for a total award not to exceed \$95,100 for the period of November 15, 2021 through April 15, 2023.

Resolution F021-111 - Electric Supply Service

WHEREAS, electric service is necessary to provide power for the operations of all campuses, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.10. provides authority for joint purchasing by county colleges, municipalities, or counties or with other units of government pursuant to the “Local Public Contracts Law” (N.J.S.A. 40A:11-1 et seq.), and

WHEREAS, the State of New Jersey Board of Public Utilities has provided that basic electric service be obtained through either bundled complete service from the regulated public utility or through a contracted commodity supply service delivered through the regulated services of the local power distribution company to the end user, and

WHEREAS, the College has elected to obtain electric supply separately from the distribution service of the local power company and in coordination with the Joint Purchasing Consortium of the NJ Council of Community Colleges (NJCCC), and

WHEREAS, Ocean County College acted as the lead agency for the NJCCC and initiated a publicly advertised bid for electric supply service, and

WHEREAS, Constellation New Energy, Inc., Baltimore, MD submitted a proposal to provide electric supply service for two (2) primary accounts at a rate of \$.0847/kwh and fourteen (14) secondary accounts at a rate of .0879/kwh for the period of September 1, 2021 through August 31, 2023 at a total estimated cost not to exceed \$2,049,294 based upon anticipated usage, and

WHEREAS, on September 19, 2019 the Board of Trustees of Union County College awarded contracts to Constellation New Energy, Inc., Baltimore, MD for 24 months of primary electric commodity supply service at a rate of \$.08299/kwh, from September 1, 2019 through August 31, 2021, and 24 months of secondary electric commodity supply service at a rate of \$.0845/kwh from September 1, 2019 through August 31, 2021, and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq, provides that contracts arrived at through an open and fair process are exempt from the Pay-to-Play law, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to Constellation New Energy, Inc., Baltimore, MD, for primary and secondary electric supply service from September 1, 2021 through August 31, 2023 at a total estimated cost not to exceed \$ 2,049,294.

Resolution F021-112 - Non-Credit Cannabis Instructional Services

WHEREAS, the College will provide a medical cannabis training program in partnership with the City of Plainfield for individuals seeking entry level positions in the cannabis industry, in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(15) provides for an exception to the requirement of advertising for bids for professional consulting services, and

WHEREAS, Valley Education LLC, Long Valley, NJ has submitted a proposal through June 30, 2022 to run 15-hour medical cannabis training programs where students will earn certification for a total not to exceed \$52,950, and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, Valley Education LLC, Long Valley, NJ has completed and submitted their Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to Valley Education LLC, Long Valley, NJ for non-credit cannabis instructional services at a total cost not to exceed \$52,950 for Fiscal Year 2021-2022.

Resolution F021-113 - Additional Library Materials

WHEREAS, there is a college-wide need for printed and electronic library materials, including database subscriptions, to enhance student learning and outcomes in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(6) provides for an exception to the requirement of advertising for bids for library books, magazines, periodicals, printed and audiovisual library materials and specialized library services, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, on May 25, 2021, the Board of Trustees awarded a contract to Ebsco Subscriptions Services, Ipswich, MA for library materials at a cost not to exceed \$18,889 for Fiscal Year 2021-2022, and

WHEREAS, Ebsco Subscriptions Services, Ipswich, MA has submitted a proposal for additional library materials including newspaper and electronic book databases at a cost not to exceed \$17,364, and

WHEREAS, the costs for similar library materials with Ebsco Subscriptions Services, Ipswich, MA for Fiscal Year 2020-2021 was \$39,590, and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, Ebsco Subscription Services, Ipswich, MA has completed and submitted their Business Entity Disclosure and Political Contribution Disclosure Certifications, certifying they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibited from making any reportable contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract for additional library materials to Ebsco Subscription Services, Ipswich, MA at a cost not to exceed \$17,364 for a total award of \$36,253 for Fiscal Year 2021-2022.

Resolution F021-114 - Student Success Management System

WHEREAS, the College has a need for higher education consultants to implement a state-of-the-art data driven student success management system with an interactive platform usable by administrators, faculty and students for enhanced academic efficiency and student retention in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(15) provides an exception to the requirement of advertising for bids for professional consulting services, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, EAB Corporation, Washington, DC submitted a proposal not to exceed \$81,813 to provide an online student success management system commencing October 1, 2021 through September 30, 2024, and

WHEREAS, the College has received Federal and State grant awards to cover costs associated with the disruption of campus operations due to the Coronavirus and the purchase above has been identified as a cost that is reimbursable under such funding, and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, EAB Corporation, Washington, DC has completed and submitted their Business Entity Disclosure and a Political Contribution Disclosure Certification, certifying that they have not made any reportable contributions to a political or candidate committee in the one year previous to their contract award, and that they will be prohibited from making contributions through the term of the contract, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to EAB Corporation, Washington, DC for a student success management system from October 1, 2021 through September 30, 2024 at a total cost not to exceed \$81,813.

Resolution F021-115 - Virtual Desktop Software Licensing and ID Card Printers, Service Agreement and Supplies

WHEREAS, there is a need for additional virtual desktop software licensing and ID card printers with a service agreement and supplies within our technology landscape to support the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, the County College Contracts Law, N.J.S.A. 18A:64A-25.11a.(b) provides for awarding contracts without public competitive bids when there is a nationally recognized and accepted cooperative agreement that has been publicly bid for the product or service, and

WHEREAS, on June 22, 2021, the Board of Trustees awarded a contract to SHI International Corp., Somerset, NJ, an authorized NJ State Contract vendor and distributor for OMNIA Partners for virtual desktop software licenses, maintenance and support for a cost not to exceed \$458,371, and

WHEREAS, SHI International Corp., Somerset, NJ, an authorized State Contract vendor has submitted proposals under OMNIA Partners contract # 2018011-02 for additional virtual desktop software licensing for five years (5) from September 22, 2021-September 21, 2026 at a cost not to exceed \$150,000 and ID card printers, service agreement and supplies at a cost not to exceed \$22,513, and

WHEREAS, the College has received Federal and State grant awards to cover costs associated with the disruption of campus operations due to the Coronavirus and the purchase above has been identified as costs that are reimbursable under such funding, and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, NJ State Contract vendors are subject to the Pay-to-Play Law and are required to maintain Business Entity Disclosure and Political Contribution Disclosure Certifications with the State of New Jersey to maintain their position as a state contract vendor, thereby releasing Union County College from the requirement to obtain such documentation, and

WHEREAS, OMNIA Partners, utilized competitive bidding for the awards of their contracts to SHI International Corp., Somerset, NJ, thereby releasing Union County College from the requirement to obtain Pay-to-Play documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College ratifies a contract to SHI International Corp., Somerset, NJ for ID card printers, service agreement and supplies at a cost not to exceed \$22,513 and award a contract for virtual desktop software licensing for a cost not to exceed \$150,000 for a total award of \$630,884 for Fiscal Year 2021-2022.

Resolution F021-116 - Network Infrastructure Upgrades and Video Enabled Classrooms

WHEREAS, the college requires network infrastructure upgrades on all equipment and installation and licensing of sixty (60) WebEx video enabled classrooms to facilitate remote learning and conferencing abilities during the COVID-19 pandemic crisis which are essential to teaching and administrative functions in support of the mission of the College, and

WHEREAS, the County College Contracts Law, N.J.S.A.18A:64A-25.5.a.(19) provides for an exception to the requirement of advertising for bids in the provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware, and

WHEREAS, the County College Contracts Law, N.J.S.A.18A:64A-25.11a.(b) provides for awarding contracts without public competitive bids when there is a nationally recognized and accepted cooperative agreement that has been publicly bid for the product or service, and

WHEREAS, the College has received Federal and State grant awards to cover costs associated with the disruption of campus operations due to the Coronavirus and this purchase has been identified as a cost that is reimbursable under such funding, and

WHEREAS, on May 25, 2021 the Board of Trustees awarded a contract to Aspire Technology Partners LLC, Eatontown, NJ, to provide voice and data, software maintenance renewal and support for Fiscal Year 2021-2022 for a total cost not to exceed \$323,815, and

WHEREAS, on June 22, 2021, the Board of Trustees awarded contracts to Aspire Technology Partners LLC, Eatontown, NJ, to provide specialized hardware, installation, licensing, and support for sixty (60) video enabled classrooms and public spaces, including but not limited to the Roy Smith Theater and the Richel Commons, and to provide fifty (50) licenses over a five-year (5) period for software that will automate call history from the VoIP system, and for a total cost not to exceed \$2,604,134, and

WHEREAS, Aspire Technology Partners LLC, Eatontown, NJ has submitted a proposal under New Jersey Powers Alliance (NJPA) Contract #21-TELE-01506 for a core network infrastructure upgrade, including management tools provided by Cisco DNA, which provides a complete management and control platform that simplifies and streamlines network operations with enhanced security and remote management features critical during the pandemic environment for a total cost not to exceed \$4,021,244, and

WHEREAS, Aspire Technology Partners LLC, Eatontown, NJ has submitted a proposal under National Association of State Procurement Officials (NASPO) Contract #AR3227 to provide communication upgrades on all campus and specialized hardware, installation, licensing, and support for sixty (60) additional video enabled classrooms for a total cost not to exceed \$1,800,000, and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq. provides that when the values of all contracts to a single vendor exceeds \$17,500 in the aggregate, that vendor is subject to the Pay-to-Play Law, and

WHEREAS, the Vice President of Finance and Operations has determined that the total contract award will exceed \$17,500, and

WHEREAS, NJPA and NASPO utilized competitive bidding for the award of the contracts to Aspire Technology Partners LLC, Eatontown, NJ and the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4. et seq., provides that contracts arrived at through an open and fair process are exempt from the Play-to-Play law, thereby releasing Union County College from the requirement to obtain such documentation, and

WHEREAS, a Certification of Funds availability has been filed by the Vice President of Finance and Operations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College award a contract to Aspire Technology Partners LLC, Eatontown, NJ, for network infrastructure upgrades and additional video enabled classrooms at a cost not to exceed \$5,821,244 for a total award not to exceed \$8,749,193 for Fiscal Year 2021-2022.

On motion duly made by Mr. Connolly, seconded by Mr. Castro and unanimously carried, the Board approved the Resolutions F021-107 through F021-116 for adoption.

Resolution F021-117 - Surplus Disposal

WHEREAS, the County College Contracts Law, N.J.S.A.18A:64A-25.27 provides for the disposal of surplus personal property no longer needed for College purposes, and

WHEREAS, the College has determined that the attached list of items should be declared surplus, obsolete and unusable property (Exhibit I), and

WHEREAS, the total fair value of the property (Exhibit I) is approximately \$225.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Union County College declares surplus, obsolete, unusable and not needed for college purposes the property listed in Exhibit I, and

BE IT FURTHER RESOLVED that College officials be authorized to dispose of the surplus, obsolete, unusable property listed in Exhibit I in accordance with the County College Contracts Law and the Union County College Purchasing Policies.

On motion duly made by Mr. Connolly, seconded by Mr. Castro and unanimously carried, the Board approved the Resolution for adoption.

BUILDINGS AND GROUNDS

Mr. Katz reported that there were no changes to the Project Prioritization List.

Cell Tower Update

Mr. Katz reported that there has been no communication from Verizon.

OPEN MEETING TO THE PUBLIC

No one addressed the Board.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Mr. Richel stated that the next meeting is a Trustees Meeting and an Annual Trustees Reorganization Meeting scheduled for Tuesday, November 9, 2021 in Cranford.

EXECUTIVE SESSION

There was no Executive Session this month.

ADJOURNMENT

With no further business on the agenda, a motion for adjournment was made by Mr. Castro and seconded by Dr. Tasharofi at 7:50 p.m.