



Transforming Our Community... One Student at a Time

1033 SPRINGFIELD AVENUE, CRANFORD, NEW JERSEY 07016

CRANFORD CAMPUS (908) 709-7000 ELIZABETH CAMPUS (908) 965-6000 PLAINFIELD CAMPUS (908) 412-3599 SCOTCH PLAINS CAMPUS (908) 709-7000

AUDIT REQUEST

Auditing a course is a good way to review or obtain information on subjects without the pressure. Credits are not calculated. The final grade of "AU" is recorded on your academic records upon course completion.

Students must register and pay the posted course tuition and fees. Completed Audit Request forms must be submitted to the Registrar's Office no later than five days after the start of class. Students may or may not participate in all course activities. After the fifth day of class, students may not change from credit to audit or audit to credit.

(PLEASE PRINT)

STUDENT ID NUMBER: \_\_\_\_\_

NAME: \_\_\_\_\_ LAST FIRST

ADDRESS: \_\_\_\_\_

SEMESTER (list year/session): SPRING \_\_\_\_ SSI \_\_\_\_ SSII \_\_\_\_ FALL \_\_\_\_ WINTER \_\_\_\_

COURSE NUMBER & SECTION: \_\_\_\_\_

DAY AND TIME: \_\_\_\_\_

INSTRUCTOR: \_\_\_\_\_

REASON FOR AUDIT: \_\_\_\_\_

STUDENT SIGNATURE

DATE

INSTRUCTOR'S SIGNATURE

DATE

Return the completed form to the Registrar's Office-Cranford Campus or fax to 908-709-7131.

Union County College does not discriminate and prohibits discrimination, as required by state and/or federal law, in all programs and activities, including employment and access to its career and technical programs.

