

Welcome to Union County College. Your next step is placement testing. Once you are tested, you must see an academic advisor to register for classes. Payment is due at time of registration.

1. If you are enrolled in a high school or at another college, your acceptance is conditional upon satisfactory completion of the work now in progress.
2. If you want to receive transfer credit from another institution you must have the official transcripts sent to the Admissions Office, Cranford Campus.
3. By state mandate, all new entering students are required to take the New Jersey College Basic Skills Placement Test. Incoming transfer students who bring in proof of college level English Composition and Math from an accredited U.S. college, or students who present SAT scores of at least 540 in critical reading/verbal and 530 in Math, will be exempt from the College Placement Test. If such tests indicate that you need some remedial or developmental work, you may require additional time to complete program requirements. An exam admission ticket for testing will be sent to you. You must bring it to the test. If you have already been tested contact (or stop in) the Advising Office on any campus for registration scheduling during the following hours: Mon.–Thurs. 8:30 a.m. – 7:30 p.m., Fri. 8:30 a.m. - 4:30 p.m. If you have any questions regarding testing, contact Academic Testing Office.
5. If you are interested in applying for financial aid contact the Financial Aid Office immediately. You must be matriculated to receive financial aid.
6. For tuition and fee information, please visit our website at [www.ucc.edu](http://www.ucc.edu) or contact Student Accounts.

Please be sure to view the Student Handbook on Owl's Nest. We welcome you to Union County College and wish you much success in your future effort. Please feel free to call on us or stop in on any campus if you have any questions.

Admissions Office hours: M-R 8:30 a.m. – 7:30 p.m., F 8:30 a.m. – 4:30 p.m. Check schedule for Saturday and summer hours.

***“Turn over for Student Right To Know Information.”***

***Department phone numbers listed on back.***



## STUDENT RIGHT-TO-KNOW

The following information is being provided as required under the Student-Right-to-Know and Campus Security Act, Public Law 101-542, as amended by the Higher Education Technical Amendments of 1993, Public Law 102-26, the Higher Education Technical Amendments of 1993, Public Law 102-26, and the Higher Education Technical Amendments of 1998, Public Law 105-244.

Of the 2181 first-time, full-time certificate or degree-seeking students who entered Union County College in Fall Semester 2010, 148 or 6.8% graduated and 331 or 15.2% transferred to a higher level program within eighteen months (for certificate students) or within three years (for associate degree students). It should be noted that many students change their initial enrollment status from full-time to part-time due to family or employment responsibilities and this extends the length of time needed to graduate beyond three years.

An additional 23.7% or 517 of the 2181 students in the cohort were still enrolled at Union County College. A number of factors may account for students' delay in graduation or transfer. Students may require more than eighteen months for those in certificate programs or three years for those in associate degree programs to complete their degree due to the need to finish remedial course work which may add at least one semester or more to the length of time needed for a degree.

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### Important Phone Numbers

Admissions:	(908) 709-7596 (CR) (908) 965-6050 (EC) (908) 412-3550 (PC)	Library:	(908) 709-7623 (CR) (908) 965-6075 (EC) (908) 412-3545 (PC)
Academic Testing:	(908) 709-7486 (CR)	Public Safety	(908) 709-7152 (CR) (908) 965-6070 (EC) (908) 412-3595 (PC)
Bookstore:	(908) 709-7619 (CR) (908) 965-6068 (EC) (908) 412-3560 (PC)	Records/Registration:	(908) 709-7135 (CR) (908) 965-6052 (EC) (908) 412-3550 (PC)
Advising/Career/ and Transfer	(908) 709-7525 (CR) (908) 965-6065 (EC) (908) 412-3588 (PC)	Recruitment:	(908) 709-7518 (CR) (Information Request - Campus Visits)
Financial Aid:	(908) 709-7137 (CR) (908) 965-6063 (EC) (908) 412-3571 (PC)	Student Accounts:	(908) 709-7063 (CR) (908) 965-6058 (EC) (908) 412-3585 (PC)

Union County College does not discriminate and prohibits discrimination, as required by state and/or federal law, in all programs and activities, including employment and access to its career and technical programs.