

COVID-19 RESPONSE PROTOCOLS FOR EMPLOYEES

EVENT	NOTIFICATIONS	RESPONSE
Employee tests positive for COVID-19	<p style="text-align: center;">REPORT POSITIVE CASES TO THE COLLEGE IMMEDIATELY</p> <p style="text-align: center;">Call or Text 908-514-8261 OR Email covid@ucc.edu</p> <p style="text-align: center;">AND</p> <p style="text-align: center;">Contact your Supervisor</p>	<p>Everyone, regardless of vaccination status:</p> <ul style="list-style-type: none"> • Stay home for 5 days if you had no symptoms. • If you had symptoms and are fever-free for 24 hours and your symptoms are improving, you can return to campus after 5 days. • Continue to wear a mask around others for 5 additional days. Follow College mask guidelines. <p>Employees may be required to obtain a doctor’s note clearing them to return to work.</p>
<p>Employee has “close contact” with an individual who tested positive for COVID-19</p> <p><i>Close contact is defined as within six (6) feet for a cumulative total of 15 minutes or more over a 24-hour period.</i></p>	<p style="text-align: center;">REPORT EXPOSURE CASES TO THE COLLEGE IMMEDIATELY</p> <p style="text-align: center;">Call or Text 908-514-8261 OR Email covid@ucc.edu</p> <p style="text-align: center;">AND</p> <p style="text-align: center;">Contact your Supervisor</p>	<p>You do not need to stay home if:</p> <ul style="list-style-type: none"> • You have received all recommended vaccine doses, including boosters and additional primary shots for some immunocompromised people. • You had confirmed COVID-19 within the last 90 days (you tested positive using a viral test). <p>You need to stay home for 5 days if:</p> <ul style="list-style-type: none"> • You completed the primary series of recommended vaccine doses (Pfizer or Moderna) but have not received a recommended booster shot when eligible. • You received the single-dose Johnson & Johnson vaccine over 2 months ago and have not received a recommended booster shot. • You are not vaccinated or have not completed a primary vaccine series.
Employee exhibits COVID-19 symptoms	<p style="text-align: center;">REPORT SYMPTOMS TO THE COLLEGE IMMEDIATELY</p> <p style="text-align: center;">Call or Text 908-514-8261 OR Email covid@ucc.edu</p> <p style="text-align: center;">AND</p> <p style="text-align: center;">Contact your Supervisor</p>	<p>Employee needs to stay home, or a supervisor needs to send the employee home. Employee may return to work after:</p> <ul style="list-style-type: none"> • 5 days since symptoms first appeared AND • 24 hours fever-free without the use of fever-reducing medicines AND • No longer have symptoms.