

COVID-19 RESPONSE PROTOCOLS FOR EMPLOYEES

EVENT	NOTIFICATIONS	RESPONSE
<p>Employee tests positive for COVID-19</p>	<p>REPORT POSITIVE CASES TO THE COLLEGE IMMEDIATELY</p> <p>Call or Text 908-514-8261 Email covid@ucc.edu</p> <p>If employee notifies their Supervisor or other Employee, then that individual must notify Public Safety IMMEDIATELY at 908-709-7152.</p>	<p>If Employee no longer has symptoms, he/she can return to campus after:</p> <ul style="list-style-type: none"> • 10 days have passed since the date of their first positive COVID-19 diagnostic test. <p>Employees are required to obtain a doctor’s note clearing them to return to work.</p>
<p>Employee has “close contact” with an individual who tested positive for COVID-19</p> <p><i>Close contact is defined as within six (6) feet for a cumulative total of 15 minutes or more over a 24-hour period.</i></p>	<p>REPORT CLOSE CONTACT CASES TO THE COLLEGE IMMEDIATELY</p> <p>Call or Text 908-514-8261 Email covid@ucc.edu</p> <p>If employee notifies their Supervisor or other Employee, then that individual must notify Public Safety IMMEDIATELY at 908-709-7152.</p>	<p>Employees who have come into close contact with an individual who has tested positive for COVID-19 need to stay home for 14 days after their last exposure to that person.</p> <p>However, anyone who has had close contact with someone with COVID-19 and who meets the following criteria does NOT need to stay home.</p> <ul style="list-style-type: none"> • Someone who has been fully vaccinated within the last 3 months and shows no symptoms of COVID-19 <p>OR</p> <ul style="list-style-type: none"> • Has COVID-19 illness within the previous 3 months and • Has recovered and • Remains without COVID-19 symptoms (for example, cough, shortness of breath)
<p>Employee exhibits COVID-19 symptoms</p>	<p>REPORT SYMPTOMS TO THE COLLEGE IMMEDIATELY</p> <p>Call or Text 908-514-8261 Email covid@ucc.edu</p> <p>If employee notifies their Supervisor or other Employee, then that individual must notify Public Safety IMMEDIATELY at 908-709-7152.</p>	<p>Employee needs to stay home, or the supervisor needs to send the employee home. Employee can return to work after:</p> <ul style="list-style-type: none"> • 10 days since symptoms first appeared AND • 24 hours with no fever without the use of fever-reducing medicines AND • Other COVID-19 symptoms are improving. <p>Because some of the symptoms of flu (and other illnesses) and COVID-19 are similar, it may be hard to tell the difference between them based on symptoms alone. Follow protocols when symptoms occur that are outside of your usual illness patterns.</p>