Transcripts

How do I obtain an unofficial transcript?

If you began attending Union County College after Spring 2011:

- Go the College’s website at www.ucc.edu
- Click on the Owl’s Nest link at top of page
- Log in to Owl’s Nest
- Scroll down the page to Web Services on the right side of the screen
- Click on Academic Profile
- Click on Transcript
- Click Submit
- Print unofficial transcript

Former students and those without access to an Owl’s Nest Account can request an unofficial transcript in person with identification at any campus’ Admissions, Records and Registration Department.

How do I obtain an official transcript? (Official transcripts are requested online)

For current students and those with access to an Owls’ Nest Account:

- Log-in to your Owl’s Nest account
- Follow the link to the National Student Clearinghouse (NSC) transcript request website from Owl’s Nest
- Click the Order-Track-Verify drop-down on the right side of the page, and then “Order or Track a Transcript”
- On the next page, select Union County College from the drop-down menu
- Follow all instructions on the National Student Clearinghouse (NSC) site to request a transcript
- You will be provided email and text updates on the status of your order

Former students and those without access to an Owl’s Nest Account:

- Visit http://www.studentclearinghouse.org/
- Click the Order-Track-Verify drop-down on the right side of the page, and then click “Order or Track a Transcript”
- On the next page, select Union County College from the drop-down menu
- Follow all instructions on the National Student Clearinghouse (NSC) site to request a transcript
- You will be provided email and text updates on the status of your order

If you have any questions, please contact the Admissions, Records and Registration Department at 908-709-7132, or email transcriptrequest@ucc.edu