Owl’s Nest is Union County College’s portal, a single web page through which students can access a number of college tools including registration, course listings, class schedules, grades, email, college calendar, college announcements and events, financial aid and student account information, ANGEL for online courses, and more. This document will show how to access Owl’s Nest, and some Owl’s Nest basics.

I. ACCESSING OWL’S NEST

- If you are logged on to a Union County College computer, Owl’s Nest will open automatically on your screen.

- If you are accessing Owl’s Nest from home or any other off-campus computer, open your browser and type owlsnest.ucc.edu

  - You will be prompted to type your User Name and Password.
  - Your User Name for Owl’s Nest is: firstname.lastname@owl.ucc.edu
  - Your Password is the password you created in Web Services; if you have never used Web Services, your password is UccMMDDYY (capital U, small c, small c, plus your date of birth – 2 numbers for the month, 2 numbers for the day, and the last 2 numbers of the year. For example, if your birthdate were April 13, 1993, your password would be Ucc041393).

After typing your user name and password, click OK or press Enter on the keyboard. Your Owl’s Nest portal page will open on the screen.
II. GETTING AROUND OWL’S NEST

[Diagram showing the navigation bar, calendar, college announcements, and campus events.]

Calendar
(Displays class schedule, etc.)

Click here to access your college email

College Announcements

Navigation Bar for information about academic departments, Academic Learning Center, counseling, financial aid, etc.

Password Change Info
(to change your password)

Quick Links
(ANGEL for online courses, course catalogs, etc.)

Web Services
(see below)

Web Services: Descriptions of Frequently Used Items

<table>
<thead>
<tr>
<th>User Account</th>
<th>Financial Information</th>
<th>Academic Profile (ST)</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Find your User ID</td>
<td>- Pay your bill, see your account summary</td>
<td>- See grades, transcript, class schedule, personal information such as address, phone</td>
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</tbody>
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<table>
<thead>
<tr>
<th>Admission Information</th>
<th>Financial Aid (ST)</th>
<th>Registration (ST)</th>
</tr>
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<tbody>
<tr>
<td>- Search for course sections</td>
<td>- For active students, see financial aid status by year and by term.</td>
<td>- Search for course sections, register online, drop &amp; add courses</td>
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</tbody>
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<tr>
<th>Financial Aid (PROSPECTIVE)</th>
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<tbody>
<tr>
<td>- For incoming students, see financial aid status by year and by term</td>
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