

Union County College
CARES Act Student Higher Education Emergency Relief Fund Report
(Updated 8/21/20)

In accordance with Section 18004(e) of the CARES Act and in compliance with Department of Education reporting guidance, Union County College reports the following information:

1. The college president, Dr. Margaret McMenamin, signed the Certification and Agreement which provides assurance that the institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.

Union County College acknowledges signing and returning the Certification and Agreement on April 13th and receiving a Grant Award Notification for Grant #P425E201205 on April 24th, 2020, and has used or intends to use the entire award for grants to Students. This represents at least 50% of funds the college has been awarded under Section 18004(a)(1) of the CARES Act.

2. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution's Certification and Agreement [for] Emergency Financial Aid Grants to Students:

Union County College is eligible to receive up to \$3,696,504.00 from the Department of Education for Emergency Financial Aid Grants to Students. An additional \$3,696,504 has been awarded for Institutional expenses related to the disruption of operations resulting from the Covid-19 pandemic.

3. The total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a)(1) of the CARES Act as of the date of submission (i.e., as of the 30-day Report and every 45 days thereafter).

As of May 13, 2020, Union County College distributed \$107,598.41 in Emergency Financial Aid Grants (described at the college as "Union County College Student Emergency Relief CARES Act Grants").

As of June 25, 2020, Union County College distributed a total of \$1,026,692.43 in Student Emergency Relief CARES Act Grants.

As of July 21, 2020, Union County College distributed a total of \$ \$1,411,630.31 in Student Emergency Relief CARES Act Grants.

As of August 21, 2020, Union County College distributed a total of \$1,767,520.75 in Student Emergency Relief CARES Act Grants.

4. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Relief CARES Act Grants to students under Section 18004(a)(1) of the CARES Act:

As of May 13, 2020, the estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and eligible to receive Student Emergency Relief CARES Act Grants was 4,670 students.

As of June 25, 2020, the estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and eligible to receive Student Emergency Relief CARES Act Grants was 3,947 students.

As of July 21, 2020, the estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and eligible to receive Student Emergency Relief CARES Act Grants was 4,347 students.

As of August 21, 2020, the estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and eligible to receive Student Emergency Relief CARES Act Grants was 4,107 students.

5. The total number of students who have received a Student Emergency Relief CARES Act Grant under Section 18004(a)(1) of the CARES Act.

As of May 13, 2020, Union County College has distributed Student Emergency Relief CARES Act Grants to 124 students (unduplicated) under Section 18004(a)(1) of the CARES Act.

As of June 25, 2020, Union County College has distributed Student Emergency Relief CARES Act Grants to 682 students (unduplicated) under Section 18004(a)(1) of the CARES Act.

As of July 21, 2020, Union County College has distributed Student Emergency Relief CARES Act grants to 853 students (unduplicated) under Section 18004(a)(1) of the CARES Act.

As of August 21, 2020, Union County College has distributed Student Emergency Relief CARES Act grants to 845 students (unduplicated) under Section 18004(a)(1) of the CARES Act.

6. The method(s) used by the institution to determine which students receive Student Emergency Relief CARES Act Grants and how much they would receive under Section 18004(a)(1) of the CARES Act.

Union County College formed a committee consisting of employees in leadership positions to form a coordinated effort to distribute funds to students who have experienced or are faced with disruptions of their education due to COVID- 19. Processes were developed by the Office of Financial Aid consistent with the Department of Education guidelines to determine which students would receive Emergency Financial Aid Grants which consisted of students who were Title IV eligible, and excluded students who were enrolled exclusively in an online program on March 13, 2020, high school students, DACA students, those currently incarcerated, continuing education or international students. The availability of these funds and the application process were communicated to the students via an email that was sent to the entire student body. Additionally, this communication was uploaded to Canvas, our internal Learning Management System, for access by all enrolled students. Notification of funds availability was also placed on

individual Canvas dashboards, as well as on the Canvas page of the College social worker. The College's Cares Act webpage outlines the process. Applications are validated and those deemed eligible receive funding. The award is determined based on the student's expressed requested needs from the CARES act application, taking into account set amounts per category, and the maximum eligibility amount of \$3,000.00. The students set amounts per category, and maximum Cares Act funding was determined in an effort to be fair and equitable.

7. Any instructions, directions, or guidance provided by the institution to students concerning the Student Emergency Relief CARES Act Grants.

The notifications sent out by Dr. McMEnamin and posted in Canvas provided a link to a page that describes the availability of the funds, eligibility requirements and application procedures.

As of early June, a landing page on the college's website was added as a repository site for CARES Act information and reporting. The CARES Act landing page can be found at www.ucc.edu/caresfund.

For any additional questions regarding the eligibility requirements and the application process, you may contact LeeAnn Trott at leeann.trott@ucc.edu or 908-591-8408.