

9/30/21 Student

**Union County College**

**Coronavirus Response and Relief Supplement Appropriations Act Fund Report**

**(Updated 10/8/21)**

In accordance with Section 314(e) of the Coronavirus Response and Relief Supplement Appropriation Act (CRRSAA) and in compliance with Department of Education reporting guidance, Union County College reports the following information:

1. Union County College acknowledges receiving notification from the DOE and receiving a Grant Award Notification for Grant #P425E201250-20A on January 17, 2021 and has used or intends to use the entire award for grants to Students.
  
2. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution's Certification and Agreement for Emergency Financial Aid Grants to Students under the CRRSAA and ARP (a)(1) and (a)(4) programs:  
  
Union County College received \$3,696,504.00 and \$12,955,105, respectively, from the Department of Education for Emergency Financial Aid Grants to Students. An additional \$11,026,399 and \$12,710,416 for CRRSAA and ARP, respectively has been awarded for Institutional expenses.
  
3. The total amount of Emergency Financial Aid Grants distributed to students under the CRRSAA and ARP (a)(1) and (a)(4) programs as of the date of submission (i.e., as of the initial report and every calendar quarter thereafter):  
  
As of September 30, 2021, Union County College distributed a total of \$3,696,504 in Student Emergency Relief CRRSAA Grants. All HEERF II Student Emergency Relief funds were expended as of the June 30, 2021 report.  
  
As of September 30, 2021, Union County College distributed a total of \$1,504,500 in Student Emergency Relief ARP (a)1 and (a)4 Grants.
  
4. The estimated total number of students at the institution that are eligible to receive Emergency Financial Aid Grants to Students under the CRRSAA and ARP (a)1 and (a)4:  
  
As of September 30, 2021, the estimated total number of students at the institution eligible under Section 484 in Title IV of the Higher Education Act of 1965 to participate in the programs was 8,637.
  
5. The total number of students who have received an Emergency Financial Aid Grant to students under the CRRSAA and ARP (a)(1) and (a)(4) programs:  
  
As of September 30, 2021, Union County College has distributed Student Emergency Financial Aid Grants to 1,154 (unduplicated) students under CRRSAA.

As of September 30, 2021, Union County College has distributed Student Emergency Financial Aid Grants to 1,002 (unduplicated) students under ARP (a)1 and (a)4.

6. The method(s) used by the institution to determine which students receive Student Emergency Relief CARES Act Grants and how much they would receive under CRRSAA and ARP (a)(1) and (a)(4):

Union County College formed a committee consisting of employees in leadership positions to form a coordinated effort to distribute funds to students who have experienced or are faced with disruptions of their education due to COVID- 19. Processes were developed by the Office of Financial Aid consistent with the Department of Education guidelines to determine which students would receive Emergency Financial Aid Grants which consisted of students who were eligible under the requirements of CRRSAA. The availability of these funds and the application process were communicated to the students via an email that was sent to the entire student body. Additionally, this communication was uploaded to Canvas, our internal Learning Management System, for access by all enrolled students. Notification of funds availability was also placed on individual Canvas dashboards, as well as on the Canvas page of the College social worker. The College's Cares Act webpage outlines the process. Applications are validated and those deemed eligible receive funding. The award is determined based on the student's expressed requested needs from the application, taking into account set amounts per category, and the maximum eligibility amount of \$5,000.00. The students set amounts per category, and maximum funding was determined in an effort to be fair and equitable. After considering the factors above, additional hardship grants of \$250 were provided to eligible students.

Processes were developed by the Office of Financial Aid consistent with the Department of Education guidelines to determine which students would receive Emergency Financial Aid Grants which consisted of students who were eligible under the requirements of ARP (a)1 and (a)4. The availability of these funds and the application process were communicated to the students via an email that was sent to the entire student body. Additionally, this communication was uploaded to Canvas, our internal Learning Management System, for access by all enrolled students. Notification of funds availability was also placed on individual Canvas dashboards, as well as on the Canvas page of the College social worker. The College's Cares Act webpage outlines the process. Applications are validated and those deemed eligible receive funding. The award is determined based on the student's expressed requested need from the application and the maximum eligibility amount of \$1,500.00. Additional hardship grants of \$1,500 were provided to eligible students.

7. Any instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants:

The notifications sent out by Dr. McMenamain and posted in Canvas provided a link to a page that describes the availability of the funds, eligibility requirements and application procedures. The CARES Act landing page can be found at [www.ucc.edu/caresfund](http://www.ucc.edu/caresfund).

For any additional questions regarding the eligibility requirements and the application process, you may contact Dayne Chance at [chance@ucc.edu](mailto:chance@ucc.edu) or 908-709-7089.