

Setup Your College Email on Phone or tablet

Note: You will need to be setup with Okta before you can access your email on your device.

(iOS Install instructions follow bellow Android Install Instructions)

Android:

1. Install the Microsoft Outlook 365 app on your device. You can get it free from google play store



Microsoft Outlook: Organize Your Email & Calendar

Microsoft Corporation

Contains ads

2. Open App and click on Get started.



4G 88% 6:11 AM

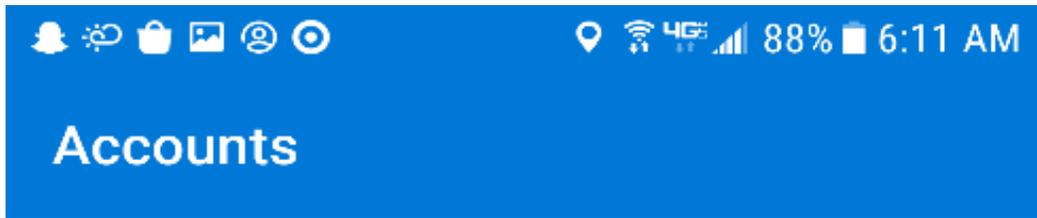


Outlook

A better way to manage your email.

[GET STARTED](#)

3. Click on Skip on accounts page



Google
Connect account

PRIVACY AND TERMS



SKIP >

4. Enter your UCC email address and click on continue.



Enter your work or personal email address.

Email address

@outlook.com

@hcl.com

@micros

[PRIVACY AND TERMS](#)

[CONTINUE >](#)



5. Sign into your email account with your full UCC email address and password



Connecting to  Office 365

UNION COUNTY COLLEGE
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Sign In

Username

Password

Remember me

Sign In

[Need help signing in?](#)

6. Click on send push on Okta verify page and verify it is you



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Okta Verify (SM-G920V)

[Send Push](#)

Or enter code

- Send push automatically
- Do not challenge me on this device for the next 60 minutes

[Sign Out](#)

Powered by Okta

[Privacy Policy](#)

7. Click skip on add another account.



Would you like to add
another account now?

SKIP

CONTINUE >

iOS (iPhone/Ipad):

1. Install the Microsoft Outlook app on your device. You can get it free from Apple store



2. Open App and click on Get started.



Wi-Fi signal strength, cellular signal strength, 88% battery level, and 6:11 AM.

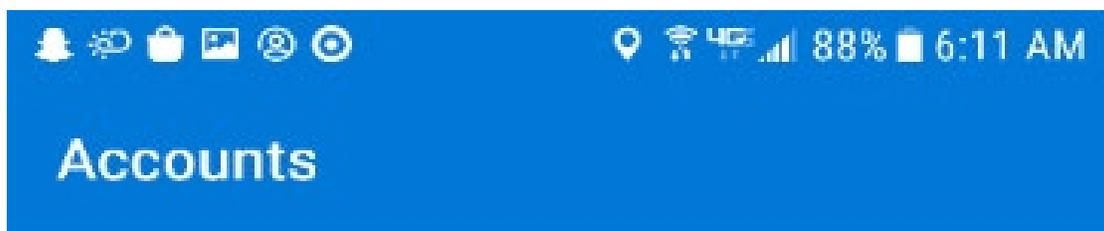


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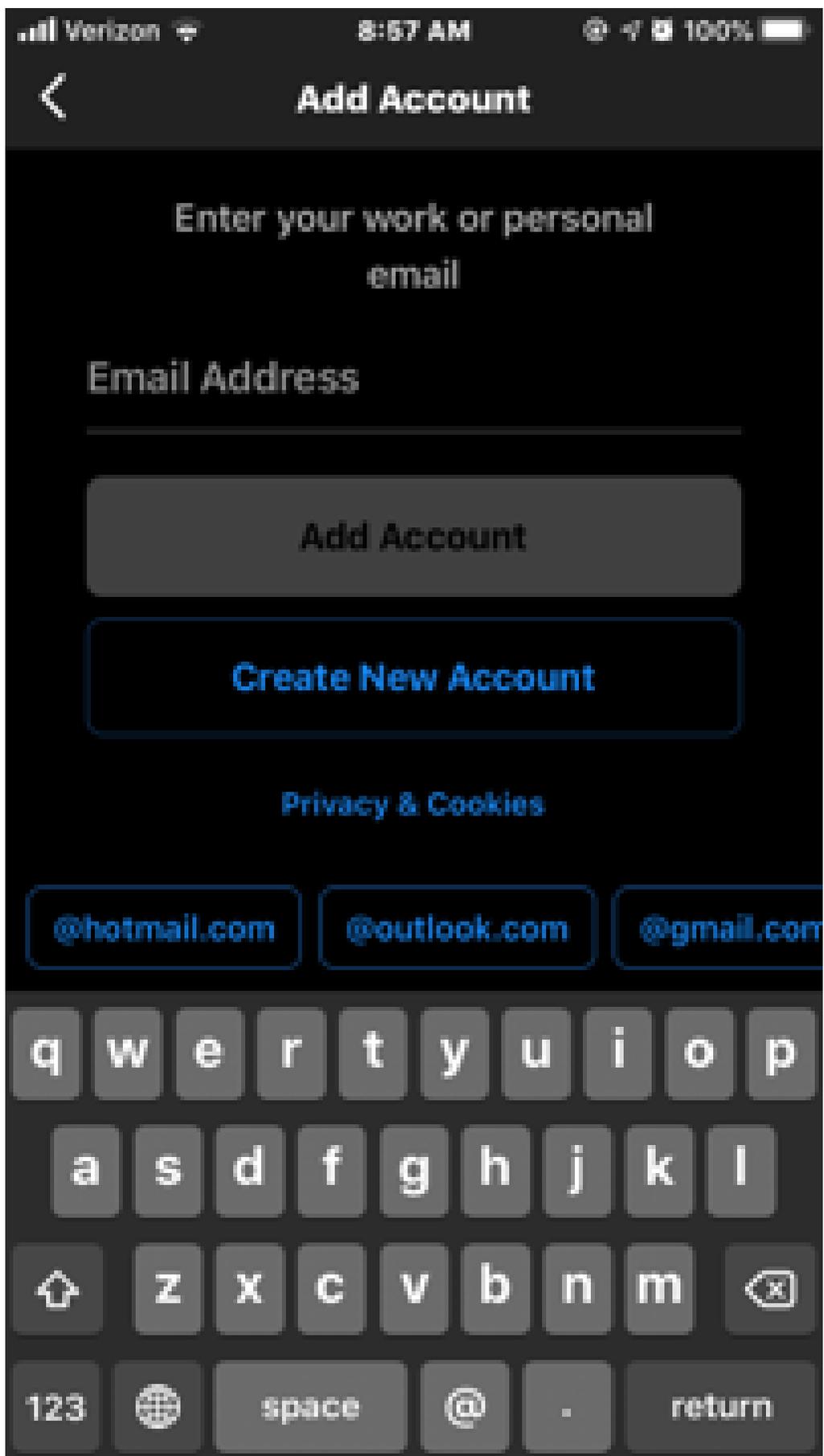
Google
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PRIVACY AND TERMS



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4. Enter your UCC email address and click on Add Account.



5. Sign into your email account with your full UCC email address and password



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Sign In

Username

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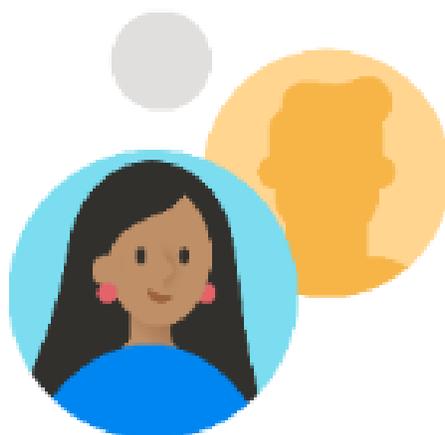
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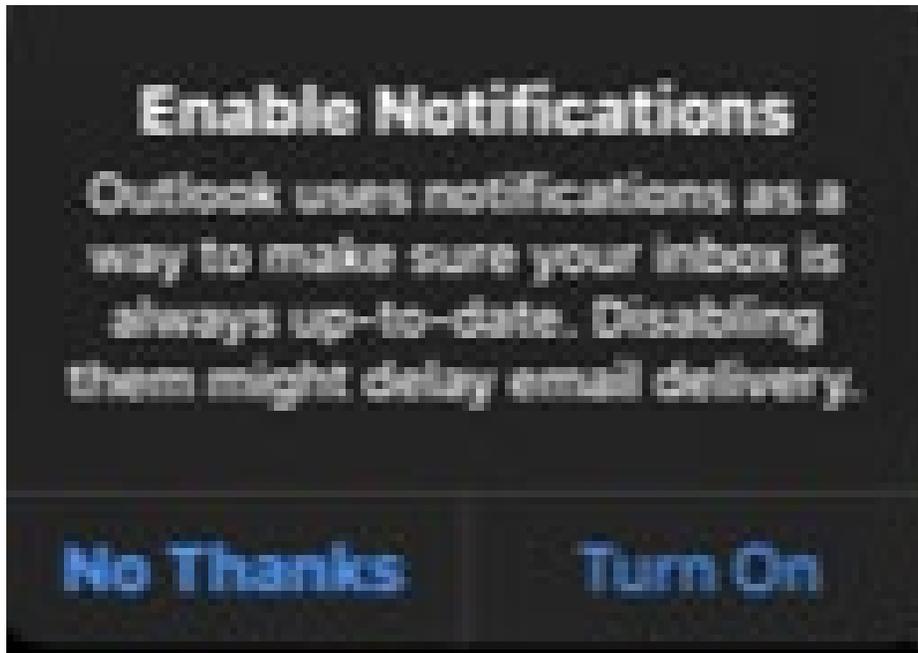


Would you like to add another account now?

SKIP

CONTINUE >

8. Enable Notifications, Click Turn on



9. "Outlook" Would Like to Send You Notifications, Click Allow

