

APRIL 26, 2021 – APRIL 30, 2021

HIGHLIGHTS

Employers, please review the Constant Contact email for the links for submitting job postings. Please submit jobs through the JotForm link. Jobs are included in this listing for two weeks. If you want to list longer, please resubmit or send an email requesting more time. All fields should be completed before submitting. Questions about this? Email katrina.james-pellam@ucc.edu. Job Submissions link is right here also: <https://form.jotform.com/IBlatUCC/job-submissions>

Job seekers, please forward this to a friend in need. To sign up to receive this in your email, submit your [info here](#).

Caseworkers, employers, others, please scroll to last page of this newsletter to link to sign up to receive this newsletter via email.

UNION COUNTY AMERICAN JOB CENTER

Job seekers in Union County can use the new “Union County Works” website at ucajc.org to find job openings, job training and education opportunities, help creating resumes, and more. It is the first county-based “virtual one-stop” employment service in New Jersey. Union County Works is a project of Union County’s American Job Center. The launch of the new online platform makes the American Job Center the first local workforce area in the state of New Jersey to offer a virtual one stop to its residents.” Visit this link to access the portal: <https://www.ucajc.org/vosnet/Default.aspx>

UNION COUNTY COLLEGE CENTER FOR ECONOMIC AND WORKFORCE DEVELOPMENT

Occupational Training Programs at the Center for Economic and Workforce Development this winter include the following for individuals who meet the eligibility requirements.

Fundamentals of Supply Chain Management- Certifications in four areas: Supply Chain Management Principles, Inventory Management, Transportation Operations, Customer Service.

IC3-Digital Literacy – Certiport Certification.

Accounting Technician – Certification in QuickBooks, MS Excel, includes essential accounting principles.

See your Career Counselor at the American Job Center for more information and to determine your eligibility for these training programs. Flyers with additional details are downloadable from the links on the email.

HERE ARE SOME RESOURCES FOR YOUR PERSONAL JOB SEARCH EFFORT.

In addition to job boards **Indeed, LinkedIn and Zip recruiter**, add these to your job search toolbox:
Facebook Job Search Groups:

Northern NJ Jobs: <https://www.facebook.com/groups/432657580269807>

NJ Jobs: <https://www.facebook.com/NJ.comJobs>

Jobs in NJ: <https://www.facebook.com/groups/902605226459921>

North Jersey Jobs: <https://www.facebook.com/groups/NorthJerseyJobs>

New Jersey Department of Labor Resources: <https://careerconnections.nj.gov/>

State of New Jersey COVID-19 Jobs and Hiring Portal:

<https://jobs.covid19.nj.gov/?Facets.filterbox.filter0=%5B%5D&Facets.filterbox.filter1=%5B%5D>

NJ COVID-19 Information Hub: Contact Tracer Interest Registration page:

<https://covid19.nj.gov/forms/tracer>

National Labor Exchange NLx: <https://usnlx.com/>

State of New Jersey Department of Labor and Workforce Development Job Fair Information:

<http://lwd.state.nj.us/WorkForceDirectory/jobfair.jsp>

Top 100 Employers Hiring NOW: 1,120,000+ Open Jobs:

<https://job-hunt.org/coronavirus/covid19-top-employers.shtml>

STAFFING AGENCIES:

ALL STAFFING WAREHOUSING – Located in Highland Park, NJ is looking for a Roaming Warehouse Supervisor for our sites. We have been in existence over 13 years and our business is growing.

Experience required: We are looking for someone with Warehouse experience who could check on sites daily and be the Representative between the Sales Office and the warehouse facilities.

Experience with Container Unloading a must and experience working with Warehouse Temps.

General requirements: Must have a valid driver's license. Must have valid car insurance.

Must have a good driving record. The hours for this position would be Monday to Friday; 7am to 4pm. Hours may vary depending on the needs of our customers. **Please call or text Steve at 732-689-**

1805. Please submit a resume to: Steve.D@aswlogistics.net. Come in and apply Monday to Friday 8am to 4pm. Walk ins are welcome. All Staffing Warehousing, 311 Raritan Ave., 2nd Floor, Highland

Park, NJ 08904. <https://www.warehousestaffinglumperservice.com/>

Salary is \$600 to \$700 per week.

COUNCIL FOR AIRPORT OPPORTUNITY - Various Job Opportunities available:

Cargo Warehouse Agents, Cooks, Electrical Maintenance Technicians, Material Handlers, Package Handlers, Security Guards, Food Production Associates, General Maintainer (plumbing, carpentry, electrical skills required). **Description of Skills/Experience Required/Desired (Minimum):** Some of the

positions require a valid driver's license and some require a SORA. HS/GED Technical. **Pay Rate:** Minimum \$16.20 per hour. **Apply to:** www.caonynj.com or email resume to career@caony.com.

LINDEN FIRST EMPLOYMENT & TRAINING CENTER

Seeking employment opportunities? Let us assist you at the Linden First Employment & Training Center. Intake and Mandatory Orientation, Training Sessions are held on Wednesdays at 11 AM & 3 PM via conference call. Must register at cic-nj.org/cicevents to receive call in information. Questions? Please email LindenFirstNJ@gmail.com. This is a free service for Linden residents and other Union County municipalities. No sessions on City Holidays.

ROSELLE FIRST WORKFORCE CENTER: Seeking employment opportunities? Let us assist you at The Roselle First Workforce Center. Intake and Mandatory Orientation, Training Sessions are held on Wednesdays at 11 AM & 3 PM via conference call. Must register at cic-nj.org/cicevents to receive call in information. Questions? Please email RoselleFirstJobs@gmail.com. This is a free service for Roselle residents. No sessions on City Holidays.

EMPLOYMENT OPPORTUNITIES

COMMUNITY ACCESS UNLIMITED: 3 Positions Submit resumes to Lbaigorrea@caunj.org or jdouglas@caunj.org

Social Service Compliance Director

Description of Responsibilities: Manage the day-to-day compliance of a Social Service Agency working with individuals with developmental disabilities and youth. **Qualifications:** The ideal candidate for this position has a Bachelor's degree (BA/BS), at least 3 years or more of experience working with individuals with developmental disabilities and youth. He or she must have a valid driver's license, car for work purposes, knowledge of DDD (Division of Developmental Disabilities) standards, CARF (Commission on Accreditation of Rehabilitation Facilities) policies and Medicaid standards required. EOE. **Benefits:** Full Time positions include a comprehensive benefits package!

Dental Insurance, Life Insurance, Long-term Disability Insurance, Medical Insurance, Short-term Disability Insurance, Employee Assistance Plan (EAP), 401(K), Project Assistance Loans/Grants, Staff Recruitment Incentive, Bereavement Days, Paid Time Off (PTO), Staff Training, Paid Sick Leave, Tuition Assistance, Legal Services, and Longevity/Anniversary Recognition.

Non-Profit Rep Payee Accounting Coordinator

Qualified supervisor needed to oversee the finances of Community Access Unlimited Inc. members.

Description of Responsibilities: include coordinate efforts of department staff and assist in performing all functions required for the efficient operation of the accounting department, with particular attention given to maintaining a high level of quality and to complete assignments on a timely basis. **Required Skills:** The ideal candidate for this position is a highly organized self-starter with a related degree, previous supervisory and Rep Payee experience preferred. He or she must be detail-oriented and must have strong computer skills, especially Microsoft Office Suite. Experience with

AccuFund accounting software is a plus. Bachelor's degree and three years in related experience preferred. A valid driver's license and reliable transportation are required. **Benefits:** All Full Time positions include a comprehensive benefits package. We provide you with Personal Protective Equipment (PPE). EOE.

Landscaper-Full Time

Union County social service agency seeks a self-motivated in-house Landscaper for program facilities to perform grounds keeping and building maintenance duties. **Responsibilities include:** lawn mowing, leaf removal, flower planting, shrubbery trimming and snow removal. Requirements: HS Diploma/GED, driver's license & car required. **Benefits:** Full Time positions include a comprehensive and competitive benefits package!

Bontoux, Inc. Edison, NJ: 2 Positions Submit resume to Tony Sasso at tony.sasso@bontoux.com

Laboratory Coordinator

Description of Responsibilities: Fulfill all customer sample requests. Maintain sample lab with all current active materials as well as R&D products. Repack materials as needed for customer requests. Materials are in the form of oils/liquids and powders/crystals. Support the Sales & Marketing team for various customer visits, presentations as well as numerous trade shows where we exhibit. Prepare shipments for all modes of transportation. Maintain sanitary work area in compliance with audit ready conditions. Complete logs where requires for HACCP, C-TPAT, BRC etc. Observe safety and hygiene protocols at all times.

Material Handler

Duties include but not limited to: Fulfill customer orders & samples at the direction of Production Supervisor. Load & unload shipments from transportation companies. Repack materials as needed for customer orders & samples. Materials are in the form of oils/liquids and powders/crystals. Prepare shipments for all modes of transportation. Maintain sanitary work area in compliance with audit ready conditions. Complete logs where requires for HACCP, C-TPAT, BRC etc.
o Observe safety and hygiene protocols at all times

Skills required for both positions: Must be willing to work as a team member and learn our exciting industry & products. High School Diploma with good math skills. Organized and able to follow instructions. Ability to lift up to 25 pound containers. Knowledge of material handling equipment helpful. IATA & DOT Dangerous Shipping Certification required (We can certify. GMP, HAACP, BRC, SQF experience is ideal (We can train as needed). **Salary:** Hourly.

FreezPak Logistics, Carteret, NJ: Multiple Warehouse Positions

Job Description: General Warehouse Worker- NO Experience necessary! For all other positions you need to have at least 1 yr. experience: Electric Jack Runner, Stand-up Forklift Driver, Reach Truck Driver, and Turret Truck Driver. **General Qualifications:** Available to work full time hours (Monday to Friday). Able to lift: 30-60 lbs. Responsible and reliable. Must be able to work as part of a team. Good communication skills. Agile working with hands. Capable to work on your feet for 8-hour shift. Be able

to reach bend and move around the facility. Comfortable working in a cold environment: 32°degrees. **Salary Range:** \$13.00 - \$16.00 Per Hour. **Benefits:** Comprehensive health insurance package, including medical, dental, and vision. And 401 (K) **Apply to:** Caritza Maldonado at cmaldonado@freezpak.com

New Classic Cooking, LLC, Avenel, NJ: Frozen Food Manufacturing Positions Available

Job Description: Must be able to speak, read, write, and know basic math. Understand and follow GMP, Food Safety, Allergen Program, Department and area SOP and Sanitation Procedures (SSOP's). Knowledge of using and handling measuring tools. Ability to work safely in a fast-paced environment and near moving machinery. Must be able to lift up to 30 lbs. Any containers, bag or item that weights more than 50 lbs. must be lifted in teams of 2 and /or using helping aids such as carts or forklifts (trained personnel only). Must be able to perform repetitive tasks such as stand, walk, bend, lift, kneel, crouch, reach, stoop, squat, climb stairs throughout the shift. Must be able to work in cold, wet, and/or humid areas (30-40 Fahrenheit degrees) and resist strong food odor such as onions. May work in hot areas as needed (70-100°F). Must have reliable transportation to and from work. Must handle allergens and chemicals

Salary: \$13.44 to \$14.44. **Benefits:** Medical, vision, dental, 401k (matching), sign on bonus. **Apply to:** <https://recruiting.paylocity.com/recruiting/jobs/All/4f40472a-4480-44dc-a06f-60eb098fb363/New-Classic-Cooking-LLC>

Precision Escalator Products, Kenilworth, NJ: Machine Operator

JOB SUMMARY: Produce machined parts by operating a computer numerical control (CNC) machine (Milling and/or Lathe); maintaining quality and safety standards; keeping records.

ESSENTIAL DUTIES & RESPONSIBILITIES: Execute work orders per specifications given in blueprints/mechanical drawings and machining parameters; interpreting geometric dimensions and tolerances. Properly and safely load and unload raw materials by lifting stock into position. Verify settings by measuring positions, first-run part, and sample workpieces; adhering to established standards. Recognize, deploy, and properly use inserts, fixtures, and tooling. Maintain specifications by observing drilling, grooving, and cutting, including turning, facing, knurling and thread chasing operations; taking measurements; detecting malfunctions; troubleshooting processes; adjusting and reprogramming controls; sharpening and replacing worn tools; adhering to quality assurance procedures and processes. Occasionally monitor more than one machine at the same time. Supervise the machines while they execute the tasks and make any necessary adjustments to produce a better result. Inspect and measure finished products and compare them with requirements to determine if the process has been completed properly. Maintain safe operations by adhering to safety procedures and regulations. Perform daily and regular cleaning and light maintenance tasks on CNC machinery. Maintain continuity among work shifts by documenting and communicating actions, irregularities, and continuing needs. Document actions by completing production and quality logs. Other duties as assigned. **Salary:** \$15.00 to \$18.00 Per Hour. **Benefits:** Medical, Dental and Vision. **Apply to:** Cynthia Gonzalez at cynthia@precisionescalator.com

Iron Mountain, North Bergen, NJ: Part Time Residential Moving and Storage- Driver/Movers

Job Requirements: Must have box truck driving experience. Must be willing to drive a box truck in New York City and surrounding boroughs. Climb/step-up into a truck cab. Lift at least 70 lbs. Ability to move, pack/unload furniture at customer site for extended periods of time. Walk, stand, and sit for

extended periods of time. Ability to work at elevated heights. Must be at least 21 years old with a valid driver's license and a good driving record. Demonstrate safe and efficient driving skills. At least one year of route transportation experience is preferred. Attention to detail with Mobile scanning technology experience. Strong customer service and verbal communication skills. Commitment to adhere to the company's safety and security culture. The ideal candidate will have the following: Physical and mental stamina to wrap, pack and move customer household goods for up to 10 hours per day. Safely drive company vehicles in congested city traffic. Provide a 5-star FACE-TO-FACE CUSTOMER EXPERIENCE by listening to customers & empathizing with their needs to find a satisfactory solution that leaves them wearing a smile. Ability to prioritize and organize daily work assignments as well as manage time while working well in a team environment. Basic understanding of iPhone technology and RF Scanners. Leadership skills and commitment to working scheduled shifts beginning to end. **Salary:** \$25.00 Per Hour. **Apply to:** https://ironmountain.jobs/north-bergen-nj/driver-part-time/466BE2CC09DC4147ACB88B525975D2B6/job/?utm_campaign=jobs_on_facebook&utm_medium=organic&utm_source=jobs_on_facebook

Keltom Gutter Services, Berkeley Heights, NJ: 2 Openings Gutter Installer

Responsible for gutter installations, repairs, and cleanings. Experience required. 5" & 6" Form Machine. Valid driver's license required. High School Diploma **Salary:** \$18.00 to \$21.00 Per Hour. **Benefits:** Included. Start work immediately. **Apply to:** Jack DelGuercio at bd@keltomgutters.com

East Coast Warehouse, Elizabeth, NJ: 7 Openings Forklift Operator

Here's your chance to join a winning team in a role where you can grow and succeed. At East Coast Warehouse we believe that taking care of our most valuable resource, our employees, is our number one priority. We are looking for someone who wants to be challenged each day and leave work with a sense of accomplishment. If that is you please read the job description below to see if it's a good fit for you, and if so, apply today. Successful candidates who complete the probationary time period will enter the union where you will receive health, dental, vision benefits, and paid time off in addition to a company paid union retirement plan. Work involves receiving palletized freight, putting it away in rack and shaping the same. Majority of the time is spent on Material Handling equipment. Occasional lifting of materials and product up to 30 pounds. Machinery operation requires the use of safety equipment to include but not limited to: eye safety glasses, hearing protectors, work boots, and hardhats. Loose fitting clothes and jewelry are not permitted. Position may be required to obtain Waterfront Pass or other NJ/NY Port authorization permits as necessary. Training Requirements: ability to demonstrate safe operation of material handling equipment. **Requirements:** High School Diploma or G.E. D. Must be 18 years of age or older. **Job Type:** Full-time
COVID-19 considerations: To keep our employees safe during the COVID crisis we are adhering to all WHO, CDC and state guidelines. **Available Shifts** 1st Shift 8am to 4pm, 2nd Shift 6pm to 2am. **Salary:** 14.95. **Benefits:** Full. **Apply to:** Carolina Mercado at cmercado@eastcoastwarehouse.com

Express Employment Professionals, Mountainside, NJ: Bilingual Staffing & Inside Sales Coordinator
As Staffing Coordinator, you will work with companies in Union County territory connecting and learning about local businesses and their hiring needs, and present Express product offerings as solutions. Staffing Coordinator's primary responsibility is to help companies understand how Express

can help them in the areas of employment, leadership, and human resources. This role will prospect for new business and call on an existing book of business in a sales capacity. **Requirements:** Bachelor's Degree in business or related discipline; high school graduates with extensive proven track record in Inside/Outside Sales in staffing industry may be considered. 2+ years Recruiting and/or Sales experience preferred. Proven ability to sell from inside the office. Customer focused; on need basis support customers beyond normal hours of operation. Strong problem-solving abilities – think quickly, use proper judgment. Computer savvy: MS Office - Word, Excel, Outlook; Internet. Bilingual with natural fluency in Spanish and English languages. Valid NJ Driving License and ability to drive. Organized, self-motivated, assertive, and have a high sense of urgency. Enthusiastic, friendly personality. Solid communication skills. Punctual, reliable, and responsible. **Salary Range:** \$15.00 to \$20.00 Per Hour. **Apply to:** <https://jobs.expresspros.com/job/13611205>

Chipotle Mexican Grill, Union, NJ: Chipotle Crew Member

We prepare real food by hand every day in our restaurants. No freezers, microwaves or can openers to be found. We welcome experienced restaurant professionals and novices alike. We'll provide the training you need to feel confident working at any station – grill, cashier, prep, salsa and expo. We take pride in our exceptional customer service and it's up to each of our team members to create the friendly atmosphere that our customers expect and enjoy. So, whether you have experience as a dishwasher, cashier, server, host, bartender, cook, prep cook, FOH/BOH or no experience at all, we're always looking for passionate and enthusiastic people to join our team. At Chipotle, you'll be part of a team that is working to cultivate a better world. If that sounds like something you would like to be a part of, apply today! **Requirements:** Someone with a friendly, enthusiastic attitude. Someone that loves to help and serve others (both guests and team members). Someone ready to learn how to cook (a lot). You have to be at least 16 years old to work at Chipotle. **Salary Range:** \$12.00 to \$15.00 Per Hour. **Apply to:** jobs.chipotle.com

Portside Commons/Westport Homes-Conifer Realty, Elizabeth, NJ: Office Assistant

Job Description: Answering phones, screening calls, greeting visitors, assist residents with work order requests and rent checks. Maintain files and calendar as well as ordering supplies and data entry. Perform other duties as assigned. Part time position, M-F 11 am to 4 pm. We can be a little flexible with timeframe. Bilingual Spanish highly desirable. Microsoft Word, Excel, Outlook experience preferred. Preferred skills are computer, scanner, fax, copier, and postage machine. Excellent customer service skills and high school diploma required. **Salary:** \$15.00 Per Hour. **Apply to:** <https://www.indeed.com/jobs?q&l=elizabeth%2C%20nj&vik=b07692abc91346d4>

Remarkable Foods, Union County, NJ: 6 Openings Driver Lead

Remarkable Foods is a fast-growing food tech start-up currently in stealth mode, looking to disrupt the food industry. Food brings us together and we hope it will do the same for you. **Responsibilities:** Marketplace Driver Leads will have a key role in extending our brand by delivering delicious meals from local restaurants to our customers. In this role, you are the connection point to our customer and quite literally, the "face" of our business. You will be counted on to convey our core values to everyone with whom you interact by being friendly, professional, respectful, and efficient. **Salary Range:** \$12.00 to \$14.00 Per Hour. **Apply to:** Dave Pelisson at davep@remarkablefoods.com

END OF LISTINGS

Please: Print only what you need. ♻️ Recycle what you print.

Jobseekers join the Job Connections Mailing List: <http://bit.ly/JobConnectionSignUp>

Employers join our Mailing List: <http://bit.ly/JobConnectionEmployers>

Agencies and case workers join our mailing list: <http://bit.ly/AgencyContacts>

Employers or recruiters may submit opportunities to the Job Connections Newsletter by following this link. Submissions must be received by 12 noon on the Wednesday before publication date.

<https://form.jotform.com/IBlatUCC/job-submissions>

The Job Connection is updated on the first business day of each week on the UCC website at

<http://bit.ly/UCCJobConnectionWebPage>

and on the County of Union website home page at www.ucnj.org.

UNION COUNTY COLLEGE *Transforming Our Community... One Student at a Time*



UNION COUNTY
We're Connected to You!



A Service of the Union County
Board of County Commissioners

