

NOVEMBER 21, 2022 – NOVEMBER 25, 2022



HIGHLIGHTS

Employers, please review the Constant Contact email for the links for submitting job postings. Please submit jobs through the JotForm link. Jobs are included in this listing for two weeks. If you want to list longer, please resubmit or send an email requesting more time. All fields should be completed before submitting. Questions about this? Email katrina.james-pellam@ucc.edu. Job Submissions link is right here also: <https://form.jotform.com/IBlatUCC/job-submissions>

Job seekers, please forward this to a friend in need. To sign up to receive this in your email, submit your [info here](#).

Caseworkers, employers, others, please scroll to last page of this newsletter to link to sign up to receive this newsletter via email.

**UNION COLLEGE
CENTER FOR ECONOMIC AND WORKFORCE DEVELOPMENT**

Training and Funding are Available... To assist displaced homemakers to transition into the workforce. What is a displaced homemaker? A displaced homemaker is defined as an individual who has worked in the home for a number of years and through the death, disablement, or divorce of a spouse finds themselves as the primary source of household income. In many cases they may be underemployed and, therefore, unable to support themselves and/or their children. Through New Jersey's Displaced Homemaker (DH) programs, a participant may obtain or upgrade their skills for transition into the paid labor market. This Grant offers to Eligible Participants: • Computer Basics Classes • Job Readiness Classes • Workshops • Finance • Career Planning • Couponing • Health Wellness • Dress for Success • Nutrition • Occupational Trainings Funded by a grant from the NJ Department of Children and Families Division on Women. Accredited by the Middle States Commission on Higher Education. Union County College does not discriminate and prohibits discrimination, as required by state and /or federal law, in all programs and activities, including employment and access to its career and technical

programs. Accredited by The Middle States Commission on Higher Education. How do I get started? To set up an appointment to obtain complete program information, including eligibility requirements and available classes, contact CEWD Recruiting at 908-659-5114 or, via email at cewd-recruiting@ucc.edu.

UNION COUNTY AMERICAN JOB CENTER

Job seekers in Union County can use the new “Union County Works” website at ucajc.org to find job openings, job training and education opportunities, help creating resumes, and more. It is the first county-based “virtual one-stop” employment service in New Jersey. Union County Works is a project of Union County’s American Job Center. The launch of the new online platform makes the American Job Center the first local workforce area in the state of New Jersey to offer a virtual one stop to its residents.” Visit this link to access the portal: <https://www.ucajc.org/vosnet/Default.aspx>.

HERE ARE SOME RESOURCES FOR YOUR PERSONAL JOB SEARCH EFFORT.

In addition to job boards **Indeed, LinkedIn and Zip recruiter**, add these to your job search toolbox:
Facebook Job Search Groups:

Northern NJ Jobs: <https://www.facebook.com/groups/432657580269807>

NJ Jobs: <https://www.facebook.com/NJ.comJobs>

Jobs in NJ: <https://www.facebook.com/groups/902605226459921>

North Jersey Jobs: <https://www.facebook.com/groups/NorthJerseyJobs>

National Labor Exchange NLx: <https://usnlx.com/>

State of New Jersey Department of Labor and Workforce Development Job Fair Information:
<http://lwd.state.nj.us/WorkForceDirectory/jobfair.jsp>

How to find remote job: <https://careersidekick.com/find-remote-job/>

Click on the above link to read a comprehensive article about how to find a remote job.

Center For Non-Profits: <https://www.njnonprofits.org/JobListings.html>

Department of Labor & Workforce Development: <https://nj.gov/labor/career-services/>

The State of New Jersey maintains a database of jobs available throughout the state. It also provides: Free access to online courses to help upgrade your skills at the following website [skillshttp://nj.metrixlearning.com/landing.cfm](http://nj.metrixlearning.com/landing.cfm), personalized one-on-one support, and vocational rehabilitation services for those who have disabilities that are an impediment to employment.



Union College,(Center for Economic & Workforce Development) Elizabeth, NJ:

Part-time Student Service Generalists (Day and Evening)– Grant Funded

Responsible for recruiting, advising and guiding participants to sustain successful participation in the Union College/Center for Economic & Workforce Development Programs. The Generalist will be responsible but not limited to facilitate applications, recruiting, assessment, advising, registration, and placement through personal contact and follow through with the prospective student as she/he proceeds through the intake process. **To get more information and to apply go to:**

<https://ucc.peopleadmin.com/postings/8309>.

Part-Time Student Services Associate (Day and Evening) – Grant Funded

The Student Service Associate is the initial contact with students seeking entry into the college and with existing students seeking services. Is responsible for advising and guiding participants to sustain successful participation in the UC-CEWD Programs. **To get more information and to apply go to:**

<https://ucc.peopleadmin.com/postings/8318>.

Taste it Presents, Inc., Kenilworth, NJ: Maintenance Mechanic - Food Manufacturing

Responsibilities: Inspects buildings to determine maintenance needs by visual observation, gages, meters, and other test devices. Operates machines and other equipment to observe operation and diagnose malfunctions or to test repaired equipment. Perform changeovers on all production equipment, including timing changes, adjustments, and set-up equipment for production. Thorough understanding of assembly and disassembly procedure of applicable equipment. and troubleshooting potential of electric circuits. Proficient in converting between ISO metric and US Standard Measurement Systems. Must have ability to read and interpret blueprints and documents, such as safety / operating / maintenance / parts manuals. Work well with others. Must have good oral and written communication, and basic computer skills. **Salary:** \$30-35/HR. **Benefits:** Medical, Dental, Vision & 401K. Send resumes to Maria Gomez at mariag@tasteitpresents.com.

Plainfield Public Library, Plainfield, NJ: TWO POSITIONS

Full Time Bi-Lingual Lead Instructor

The Plainfield Public Library is looking for a Bi-Lingual (Spanish), Full-time lead instructor with excellent technology, training, and customer service skills. **Description of Skills/Experience Required/Desired** Excellent customer service skills, teaching Experience, bilingual (Spanish/English), intermediate to advanced computer skills, high level proficiency with Microsoft Office, ability to troubleshoot and provide technical support for online training systems, and ability to comply with record keeping protocols. Four-Year college degree or equivalent experience and credit. This is a full-time (Day, and some evenings) salaried position with benefits. Salary range \$45,000-\$50,000 depending on experience.

Part-Time Digital Literacy Lab Asst

The selected employee will assist Digital Literacy classes, supervise use of the computer lab, set-up clients' self-directed digital learning programs, and provide on-going technical and subject area support including assessing students' readiness for certification testing. (IC3, Microsoft Certified Professional and GED).The employee will be responsible for keeping records of lab usage. The position will also be responsible for career counseling and assisting patrons that are looking for jobs or seeking services for employment including assistance with cover letters, resumes, and interviews. The position will assist with GED and IC3 Exam delivery and proctoring. This is a 16-20 hour per week part-time position, in-person at the Plainfield Library. The schedule is Monday - Thursday, 5:00pm – 9:00pm with some flexibility. This is a grant funded part-time position. Pays \$20/HR with no benefits.

Send resumes to Sarah Antonelli at sarah.antonelli@plfdpl.info

Elizabeth Public Library, Elizabeth, NJ: Patron Services Social Worker (MSW)

This position is responsible for providing assistance to individuals, families, and the community to enhance their individual and collective well-being through outreach, service, and connection to resources. This includes but is not limited to: collaborating with area social service agencies; City of Elizabeth and Union County social services staff and other city and county departments; and Elizabeth Public Library staff. The ideal candidate will work with members of the community to address the health and wellness needs of at-risk library patrons; work directly with patrons experiencing mental health challenges, substance use disorders, housing instability, and other exclusion issues; assess client needs and provide linkage to appropriate services and resources in the community. **Education/Qualifications:** The ideal candidate will possess a Master of Social Work (MSW) with at least one year of experience in social work, public health, mental health, behavioral health, health information/education, or related field. Fluency in a language other than English, especially Spanish, is highly desirable. This is a Civil Service Job, and you must eventually pass and qualify for the applicable Civil Service title. Elizabeth Public Library is a Union shop. Salary: \$62,000 plus a full benefits package. Please send your resume & cover letter to the attention of the Head of IAS, Jeff Cupo, jcupo@elizpl.org.

Ronco Technical Services, Hillsborough, NJ: Biomedical/Electronic Field Technician

Responsibilities: Diagnosis, service, repair, maintenance and installation of a variety of veterinary and human bio-medical equipment following manufacturer guidelines while utilizing superior communication skills during service of the end user's equipment. Respond independently to assigned customer service calls to diagnose, service repair, maintain and/or install bio-medical equipment such as anesthesia machines, autoclaves, monitors, devices, medical gas and surgical equipment.

Qualifications: HS Diploma or equivalent, valid driver's license with spotless driving record is required, technical training in the areas of Autoclaves, Anesthesia, Monitors, Devices, Medical Gas and Surgical Equipment are desired, Four (4) years' experience preferred as a Field Service Technician in veterinary and/or human medical environment, Strong customer service skills, Excellent organizational and problem solving skills, Must be able to lift 100lbs, Must have the ability to lift and load equipment into vehicle and unload at repair or installation site, electrical, schematic reading, plumbing, mechanical or carpentry skills are helpful. **Salary:** \$20.00 to \$25.00/HR. **Benefits** included. Send resumes to Lisa Stoia at lisa@roncotech.com

Linden Public Schools, Linden, NJ: Substitute Teacher

We look forward to welcoming you into our schools. Please complete an online application for a Substitute Teacher position at <https://www.applitrack.com/linden/onlineapp/>. Guidelines and detailed instructions regarding Substitute credentials can be found at <https://www.nj.gov/education/certification/substitutes/index.shtml>. Apply for your Substitute Teacher Certification in the new NJ Ed Cert system at <https://www.nj.gov/education/certification/>.

Community Access Unlimited, Elizabeth, NJ: MULTIPLE OPENINGS

Community Access Unlimited is committed to providing community access through a broad array of person-centered support services for adults and adolescents with intellectual and developmental disabilities and at-risk youth aging out of the child welfare system. To see available positions and apply go to: <https://jobs.keldair.com/communityaccessunlimited>



ALL STAFFING WAREHOUSING

Electronic Assembler, Tech Technician -Flemington, NJ: 4 Days at 10 hours. Monday to Thursday or Tuesday to Friday 7:30am to 6:00pm. \$21/HR for Stockroom Clerk and Electronic Assembler. Must have mechanical experience. Electrical experience a plus. Must be willing to work for over a year.

General Labor -Edison, NJ : Monday to Friday 7:00am to 3:30pm or 9:00am to 5:30pm. \$16/HR. Must be able to lift 100lbs with a hand truck consistently.

Logistics Coordinator -Edison, NJ : Monday to Thursday 7:00am to 4:00pm. Friday 7:00am to 3:00pm. \$16-\$18/HR. Must be familiar with dispatching, shipping, and project management.

Cherry Picker/Reach Truck – Perth Amboy, NJ: Schedule Monday to Friday 3:30pm to 12:00am, and 8:30am to 5:00pm. Must know the Cherry Picker, Reach Truck and pick orders. Must be able to pick orders, and lift 50lbs. \$18/HR.

Cherry Picker – Edison, NJ: Schedule Monday to Friday 9:00am to 5:30pm. Must know English. Must have warehouse experience. Must know Cheery Picker. Must be able to lift 50lbs. \$18/HR.

Reach Truck – Edison, NJ: Schedule Monday to Friday 9:00am to 5:30pm, and 8:30am to 5:00pm. Must know Reach Truck and pick orders. Must be able to lift 50lbs. \$18/HR.

Refrigerated Forklift Operator Lincoln Park: Schedule Monday to Friday 8:30am to 5:00pm. Must know sit-down forklift. Must have be able to work in a refrigerator for extended periods of time. Must be able to lift 50lbs. \$18.50/HR.

Lumpers/Truck Unloader – Edison, Carteret, Cranbury, Piscataway. Start time 7am or 8am. Paid per load, average \$500 - \$1000 per week. Must be able to lift heavy items consistently. Must have truck unloading experience. Must know how to palletize and shrink wrap.

Please check out our website at: <https://www.facebook.com/pages/category/Employment-Agency/All-Staffing-Warehousing-LLCNJ-104858228252306/>. Call or text Karla at 215-932-7404. Or email Sulia.m@aswlogistics.net. Applications available Monday to Friday 8am to 3:30pm. All Staffing Warehousing 311 Raritan Avenue, 2nd Floor, Highland Park, NJ 08904.

COUNCIL FOR AIRPORT OPPORTUNITY - Various Job Opportunities available:

Cargo Warehouse Agents, Cooks, Electrical Maintenance Technicians, Material Handlers, Package Handlers, Security Guards, Food Production Associates, General Maintainer (plumbing, carpentry, electrical skills required). **Description of Skills/Experience Required/Desired (Minimum):** Some of the positions require a valid driver's license and some require a SORA. HS/GED Technical. **Pay Rate:** Minimum \$16.20 per hour. **Apply to:** www.caony.com or email resume to career@caony.com.

LINDEN FIRST EMPLOYMENT & TRAINING CENTER

Seeking employment opportunities? Let us assist you at the Linden First Employment & Training Center. Intake and Mandatory Orientation, Training Sessions are held on Wednesdays at 11 AM & 3 PM via conference call. Must register at cic-nj.org/cicevents to receive call in information. Questions? Please email LindenFirstNJ@gmail.com. This is a free service for Linden residents and other Union County municipalities. No sessions on City Holidays.

ROSELLE FIRST WORKFORCE CENTER: Seeking employment opportunities? Let us assist you at The Roselle First Workforce Center. Intake and Mandatory Orientation, Training Sessions are held on Wednesdays at 11 AM & 3 PM via conference call. Must register at cic-nj.org/cicevents to receive call in information. Questions? Please email RoselleFirstJobs@gmail.com. This is a free service for Roselle residents. No sessions on City Holidays.



WE'RE HIRING!

- Full-time & Part-Time
- Lead Teacher
- Primary Teacher
- Assistant Teacher
- Floating Teacher

Up to
\$21.42/HOUR

- Health, Dental & Vision
- 401k
- Competitive PTO package

If you or someone you know is interested
please email: tiffany.redding@Merck.com

Phone: 732-594-3292
www.ecycchildcare.com