

**Union County College**  
**Application for Practical Nursing**

**Instructions:**

Students who wish to be enrolled in the Practical Nursing Program must complete this application.

**Completed Practical Nursing application packets are to be emailed to:**

[Kathleen.wittrock@ucc.edu](mailto:Kathleen.wittrock@ucc.edu)

Applications for Spring semester enrollment are accepted from **August 1<sup>st</sup>** until **October 15<sup>th</sup>**.

For Fall semester course enrollment, applications are accepted from **March 1<sup>st</sup>** through **May 31<sup>st</sup>**.

Applications **will not be** accepted after these dates. The applications **will not be saved** therefore if a student applies for Spring semester and does not get accepted, the student must re-submit another application for Fall semester.

Effective Fall 2018, students accepted by Union County College into the Health Science major will need to complete and submit the following packet of information and pass the admission test for the Practical Nursing Program –ATI (TEAS) in order to be accepted into the Practical Nursing Program: PNU 190.

1. Submit the following packet of information:
  - a. Practical Nursing Application form
2. Unofficial copy of transcripts from all accredited colleges and universities previously attended.
3. Schedule and pay for the TEAS Admission Assessment exam (cost is approximately \$83-\$85). Students may take the exam twice. The student may purchase a review book directly from ATI at [www.atitesting.com](http://www.atitesting.com) .  
The directions for this process can be obtained by emailing [Kathleen.wittrock@ucc.edu](mailto:Kathleen.wittrock@ucc.edu)

Applicants exempt from the ATI TEAS Exam:

- a. A cumulative GPA of 3.0 or higher from and accredited college or university previously attended.
- b. Attained a baccalaureate degree from another educational institution.

Students who successfully meet the admission exam score and a minimum cumulative GPA of 2.5 will be reviewed for admission. In order to enroll in PNU 190, students will need to be switched from the Health Science major to the Practical Nursing Program. Please see the Student Service Center Representative to register and change your program.

NOTE: Enrollment in the Practical Nursing program requires interactions with patients and personnel in a variety of health care agencies. In order to meet the safety guidelines for these agencies, students need to have the following:

- Clear background check\* (vendor information will be provided)
- Current CPR for BLS - Health Care Provider through **American Heart Association only** and not an online course.
- Complete health documentation, including titers and vaccinations for immunity (refer to the Practical Nursing *Student Handbook* for details). These documents will be submitted to the vendor contracted with Union County College. Information will be provided at time of registration. Flu vaccine is mandatory for clinical rotation for Fall and Spring enrollment.
- Malpractice insurance – minimum of \$1 million/\$3 million

The health, CPR, and malpractice requirements are completed during, not before, Practical Nursing enrollment.

### \*Background Clearance

All students enrolled in the Practical Nursing program are required to have a clear background check to participate in clinical care experiences. Background checks are mandated by all clinical agencies and must be completed prior to enrolling into the Practical Nursing Program. Students will be informed of the vendor for the background checks.

Any student who has had any negative background activity reported on the background check will **not** be able to enroll in Practical Nursing and will be dropped from the program. During program enrollment, it is the students' responsibility to notify the nursing program of any change in their background history status. Examples: convictions, guilty pleas, or judicial findings of guilt, that may result in an inability to continue in the program include, but are not limited to: assault, battery, homicide, manslaughter, kidnapping, sexual assault, arson, domestic violence, theft, drug abuse and/or distribution, and fraud. Failure to disclose all previous convictions, other than minor traffic violations, will be grounds for dismissal from the program.

A background clearance is required for licensure as a Practical Nurse in the State of New Jersey.

Challenge Examination: Students requesting review of nursing courses that were taken at another school will need to submit transcripts and information about the nursing courses, directly to the Practical Nursing Program Director. Details of the process are found in the Practical Nursing Student Handbook:

<https://www.ucc.edu/academics/academic-divisions/division-of-allied-sciences/practical-nursing-program/>

# UNION COUNTY COLLEGE

## Practical Nursing Program Application

Please print clearly or type

APPLICANT INFORMATION										
Last Name			First			M.I	Date			
Street Address					Apartment/Unit #					
City			State			ZIP				
Phone			E-mail Address							
Semester Requested			Student ID No.			GPA				
Are you currently attending Union County College?			YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you attending another college?			YES <input type="checkbox"/>	NO <input type="checkbox"/>	
If you are not currently attending Union County College, have you applied?			YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?					
Have you ever been convicted of a felony?			YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain					

EDUCATION									
High School			City/State						
From		To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree			
College			City/State						
From		To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree			
College			City/State						
From		To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree			
College									
From		To	Did you graduate?	YES	NO	Degree			

COURSE WORK – Attach an unofficial copy of your Union County College transcript showing courses completed/transferred									
COURSES		SEMESTER COMPLETED		GRADE		CURRENTLY TAKING		WHAT COLLEGE?	

Last Name		First		Date	
Student ID#					

COURSES	SEMESTER COMPLETED	GRADE	CURRENTLY TAKING	WHAT COLLEGE?

OTHER COURSES – CURRENTLY ENROLLED OR COMPLETED				

DISCLAIMER AND SIGNATURE	
I certify that my answers are true and complete to the best of my knowledge. If this application leads to enrollment, I understand that false or misleading information in my application may result in my dismissal from the Program.	
Signature	Date

\*Union County College does not discriminate on the basis of race, color, national origin, sex, age or disability.