

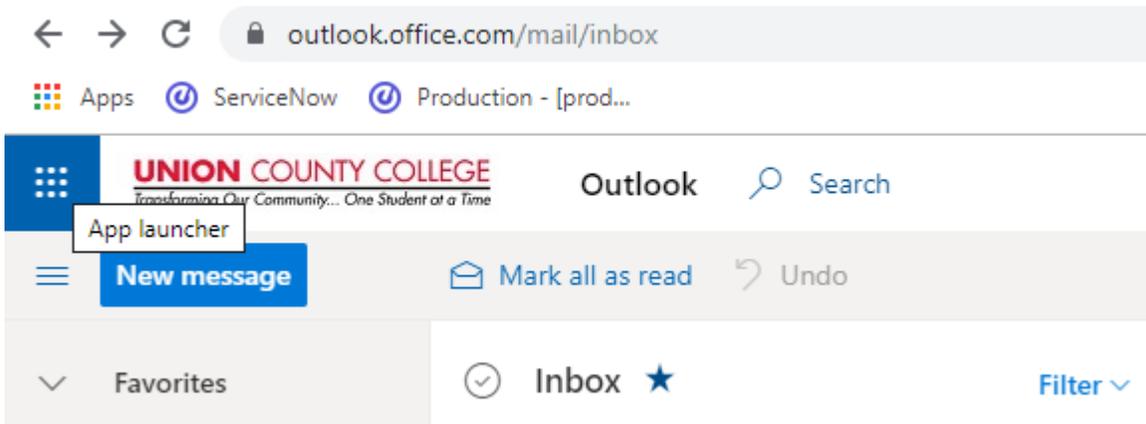
# Microsoft Office 365

## Free Download for Students, Faculty and Staff

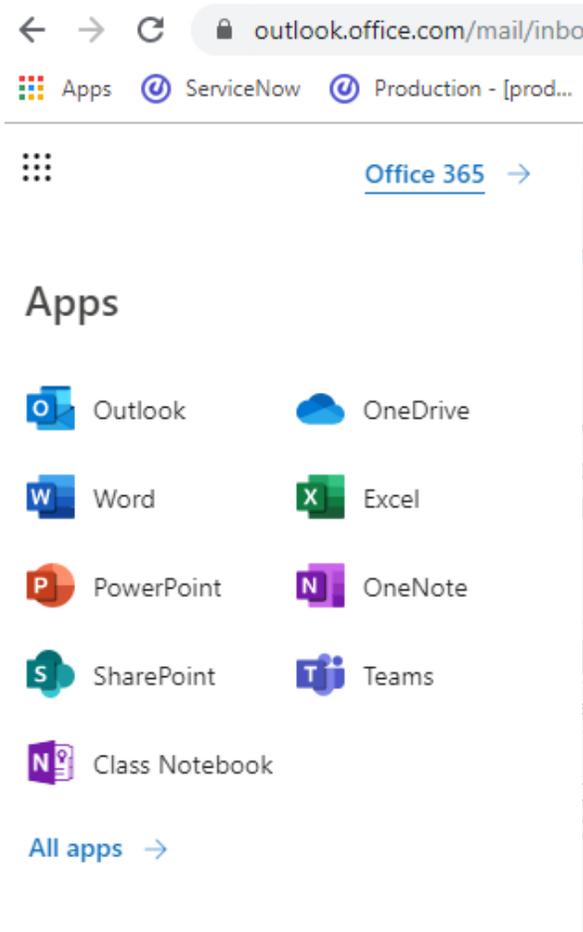


To download and install the Office 365 Suite on your home computer, please follow the instructions below.

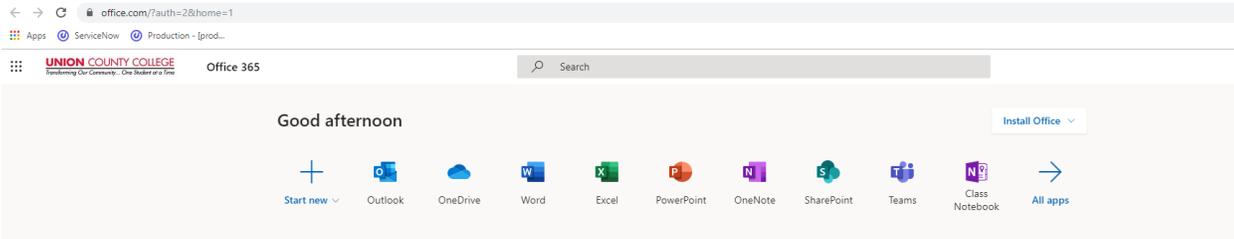
- Navigate to outlook.ucc.edu
- Enter your full college email address: FirstName.LastName@owl.ucc.edu or FirstName.LastName@ucc.edu
- Then enter your college password.
- Once logged in, click on App Launcher (the 9-dot icon) as shown below.



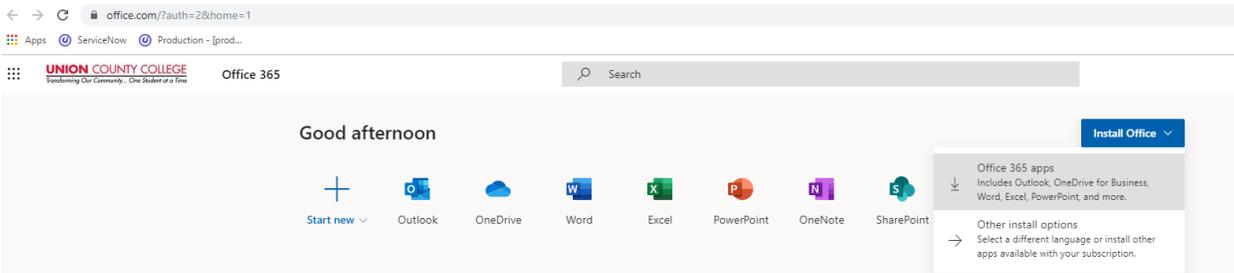
- Click on Office 365 →



- Click on Install Office

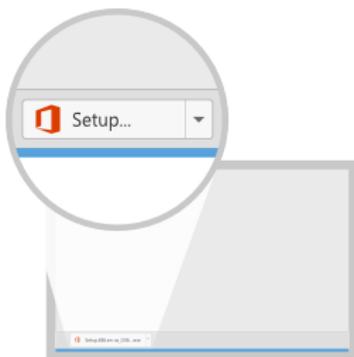


- Click on Office 365 Apps



- Software will download and follow the next screen to install software

Just a few more steps...



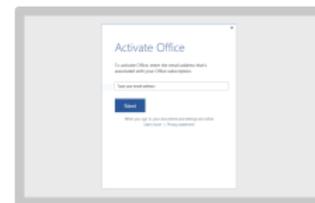
1 Click Run

Click the Setup file at the bottom of the screen.



2 Say "yes"

Click Yes to start installing.



3 Stay online

After installation, start Office and sign in with the account you use for Office 365: nuno.martins@ucc.edu.

Close

Need help installing?