## Microsoft Office 365

To download and install the Office 365 Suite on your home computer, please follow the instructions below.

- Navigate to outlook.ucc.edu
- Enter your full college email address: FirstName.LastName@owl.ucc.edu or FirstName.LastName@ucc.edu
- Then enter your college password.
- Once logged in, click on App Launcher (the 9-dot icon) as shown below.

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## - Click on Install Office

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				Start new $\vee$	Outlook	OneDrive	Word	Excel	PowerPoint	OneNote	SharePoint	$\rightarrow$	Other install options Select a different language or install other apps available with your subscription.

- Software will download and follow the next screen to install software

Just a few more steps		
Setup	Yes	Activate Office           Learner and and the set of the set
<ul><li>Click Run</li></ul>	2 Say "yes"	3 Stay online
Click the Setup file at the bottom of the screen.	Click Yes to start installing.	After installation, start Office and sign in with the account you use for Office 365: nuno.martins@ucc.edu.
Close Need help installing?		