

Dear Union County College Community,

As we are wrapping up the Summer II session and the fall semester approaches, I wanted to provide information about our current operations and the fall semester. The beginning of the fall semester is an exciting time at the College. While we are looking forward to it, we know it will be different in this new COVID environment. Regardless of the situation, we are here for our students.

Every employee at Union is here to help support our students.

New information is noted in **RED**.

Payment Deadline for Fall Extended to 8/20!

We have extended the payment deadline from 8/6 to 8/20. To complete your fall registration, make a payment or secure financial aid for your bill by 08/20/2020.

You can access [Self Service](#) (formerly Web Services) and review your bill under the Student Finance section of the menu. There, you can pay your bill and/or set up a payment plan. You can also see the status of your financial aid package. Please check your owl email for communications from financial aid. If you have questions about your financial aid, please email financialaid@ucc.edu.

If you have not yet completed your FAFSA, please do so by visiting [here](#).

Select in-person services for students available

Starting on 8/3, all College campuses opened for select in-person services. Remember, remote services are still available.

These services are available Monday-Thursday from 8am-7pm and include:

- Student Services Centers (remote services continue to be available)
 - For assistance with applying, registering for classes, financial aid, advising, disability services, veteran's services, placement testing, and tuition payment.
 - Locations: Cranford – Student Development Bldg.; Elizabeth – Lessner Bldg., 1st floor; Plainfield – Logos Bldg.
- Tutoring through the ALC (remote and online tutoring continues to be available 24/7)
 - Locations: Cranford – McKay Library; Elizabeth – Lessner Bldg., 3rd floor; Plainfield – Annex Bldg., Library
- Study Hall (safe, socially distanced, air conditioned locations with WiFi to study/do work)
 - Locations: Cranford – McKay Library; Elizabeth – Kellogg Bldg., Library; Plainfield – Annex Bldg., Library
 - *****Union students only; College ID required*****
- Fitness Center (Cranford campus; by appointment only for employees and students)

Fall Semester – Classes

Our fall semester starts on Wednesday, September 2. At this time, we plan to offer 3 types of classes:

- Face to face
- Online
- COVID remote live

Face to face courses will be held on one of our three campuses and will offer a traditional classroom environment with a faculty presence and seating capacity that reflects 6-foot distancing requirements.

Online courses are delivered completely online and do not have required meeting times. All materials, assignments and tests are online.

COVID Remote Live courses will be held on the scheduled class day(s) and times through a computer using our WebEx platform.

Our class offerings will be in accordance with State guidelines and may change based on directives from Governor Murphy and the Office of the Secretary of Higher Education.

Register for classes now to create your ideal schedule. Login to [Self-Service](#) to register and set up your ideal schedule early. Visit <https://www.ucc.edu/fall> for more information.

Restart Plan

As I noted last month, the College's Restart Plan has been posted on our website [here](#). Also included on that page is information related to our response during the pandemic.

Student Needs

As a reminder, non-visiting students currently registered for summer sessions are eligible to complete a CARES Act application [here](#) and receive financial assistance to cover expenses such as rent, utilities, and food if you have needs as a result of the COVID-19 pandemic.

If you need assistance completing the application or have additional questions, please contact our social worker LeeAnn Trott at leeann.trott@ucc.edu or 908-591-8408.

If you require any other assistance, please call 908-709-7000. This line is being monitored by staff Monday through Friday from 8am-5:15pm. If your call is not answered, please leave a brief voicemail with your name and phone number and your call will be returned.

Employees

We are here to help. If you or your family is having difficulty, please contact Karlene Rambaran in HR at 908-709-7144.

The College is adapting to this ever evolving situation while prioritizing the safety of all on campus. Be well and take care of yourselves.

Sincerely,
Dr. Margaret M. McMenamin
President